

MERCER COUNTY COMMUNITY COLLEGE

Minutes of the 716th Meeting
of the Board of Trustees
September 25, 2024

The meeting was called to order by Chair Kristin Appelget at 6:31am at the Mercer County Community College West Windsor Campus. In addition to the Chair, the following members were in attendance: Eashwayne Haughton, Shannon Mason, Daryl Minus-Vincent, Lawrence Nespoli, Gregory Puliti, Scarlett Rajski, Aamir Rehman, Deborah Preston (MCCC President), and Jordyn Bostick (Alumni Trustee). Also present was Perry Lattiboudere, College Counsel. Absent was Julie Blake.

I. OPENING OF MEETING

A) FLAG SALUTE

Chair Appelget led those attending the meeting in the Pledge of Allegiance to the flag of the United States.

B) STATEMENT OF NOTIFICATION

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend meetings of public bodies at which any business affecting its interests is discussed or acted upon. In accordance with the provisions of this Act, the Board of Trustees of Mercer County Community College has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board in the lobby of the Administration Building, on the West Windsor Campus, at the James Kerney Campus, on the College's website homepage, and emailed to The Trentonian and The Times.

C) ADOPTION OF AGENDA

Trustee Puliti moved to approve the agenda, which was seconded by Trustee Rajski and adopted with Trustees Appelget, Haughton, Mason, Minus-Vincent, Nespoli, Puliti, Rajski, and Rehman voting aye.

D) PUBLIC COMMENT

Professor of Mathematics Jamie Fleischner shared some MCCC faculty accomplishments:

1. Patrick Natale, Professor of Biology, received a grant awarded to MCCC in collaboration with TCNJ and Brookdale County College, which funds the New Jersey Biomed-Bridge Scholars Program supporting Central New Jersey Community College students in their transition to biomedical research pathways at TCNJ.
2. Holly Johnson, Professor of English and Journalism, has earned the "College Media Association's Distinguished Adviser Award," and received a commendation from the New Jersey Council for the Humanities for her work establishing the Community Journalism "J Lab" program.
3. Edward Avery-Natale, Professor of Sociology, recently published an article in the journal *Social Identities*, "Homo Sacer in the American Racialized Ghetto: Assemblages, Identitarian Articulations, and the Use of Violence" which develops identity theories and their application to police violence in Black community. Also, he

is in the process of putting out a new edited volume on the subject of “punk, rock, and philosophy, for which he is the lead editor.

4. Heather Jennings, in collaboration with the TRIO Upward Bound Program, has been running the Summer XL program at MCCC for seven years. This program provides college readiness skills to dual enrollment high school students in grades 9-12. As a result of this program, all students displayed English reading and writing proficiency that exceeds expectations for students at the end of their current grade level and seventy percent (70%) of the ENG 101 cohort successfully completed this college-level course with a C or higher.
5. Jamie Fleischner nominated two former Pre-Calculus students to this Princeton's Summer 2024 TSI (Transfer Scholars Initiative) and they both were accepted.

Professor of Communications Mitch Canter shared some student accomplishments of the media production program. The students conduct interviews and create news packages. Professor Canter played an audio clip of sound bites promo, which aired on the College's JazzOn2 radio station.

II. PRESIDENT'S UPDATE

President Preston provided an update on the Facilities Master Plan interviews. Two community forums are scheduled for mid-October, one at the James Kerney Campus and one at West Windsor campus. The Forums are by invitation only for local elected officials, commissioners, mayors, and superintendents.

III. APPROVAL OF MINUTES

A) APPROVAL OF MINUTES OF JULY 30, 2024 BOARD MEETING

Trustee Puliti moved to approve the minutes of the September 30, 2024 Board Meeting, agenda item III (A), which was seconded by Trustee Haughton and adopted with Trustees Appelget, Haughton, Mason, Minus-Vincent, Nespoli, Puliti, Rajski, and Rehman voting aye.

BE IT RESOLVED, that the minutes of the July 30, 2024 meeting of the Board of Trustees are approved as presented.

B) APPROVAL OF EXECUTIVE SESSION MINUTES OF JUNE 26, 2024

Trustee Puliti moved to approve the minutes of the June 26, 2024 Executive Session, Agenda Item III (B), which was seconded by Trustee Rehman and adopted with Trustees Appelget, Haughton, Mason, Minus-Vincent, Nespoli, Puliti, Rajski, and Rehman voting aye.

BE IT RESOLVED, that the minutes of the June 26, 2024 Executive Session meeting of the Board of Trustees are approved as presented.

C) APPROVAL OF EXECUTIVE SESSION MINUTES OF JULY 30, 2024

Trustee Puliti moved to approve the minutes of the July 30, 2024 Executive Session, Agenda Item III (C), which was seconded by Trustee Rajski and adopted with Trustees Appelget, Haughton, Mason, Minus-Vincent, Nespoli, Puliti, Rajski, and Rehman voting aye.

BE IT RESOLVED, that the minutes of the July 30, 2024 Executive Session meeting of the Board of Trustees are approved as presented.

IV. FINANCE & FACILITIES MATTERS

Trustee Puliti presented agenda items IV (A) FY25-118 through (E) FY25-122 for ratification, which were second by Trustee Haughton. The items were ratified with Trustees Appelget, Haughton, Mason, Minus-Vincent, Nespoli, Puliti, Rajski, and Rehman voting aye.

- A) MONTHLY FINANCIAL STATEMENT (Resolution FY24-118)
The members of the Board noted receipt and ratified the Monthly Financial Statement, which is attached.
- B) INVESTMENT DETAIL (Resolution FY25-119)
The members of the Board noted receipt and ratified the Report of Investment Detail, which is attached.
- C) PURCHASE ORDERS AND CONTRACTS UNDER \$41,600 (Resolution FY25-120)
The members of the Board noted receipt and ratified the Report on Purchase Orders and Contracts under \$41,600.00, which is attached.
- D) MONTHLY PAYMENTS LIST JULY 2024 (Resolution FY25-121)
The members of the Board noted receipt and ratified the monthly payments lists for July 2024.
- E) MONTHLY PAYMENTS LIST AUGUST 2024 (Resolution FY25-122)
The members of the Board noted receipt and ratified the monthly payments lists for August 2024.

Trustee Puliti presented agenda items IV (F) FY25-123 through (R) FY25-135, which were second by Trustee Haughton. The items were passed with Trustees Appelget, Haughton, Mason, Minus-Vincent, Nespoli, Puliti, Rajski, and Rehman voting aye.

- F) Adams, Lattiboudere Croot & Herman (FY25-123)
- G) Arcmercer Inc. (FY25-124)
- H) BSN Sports (FY25-125)
- I) Canteen Compass Group USA – Amended Resolution (FY25-126)
- J) DeCotiis, Fitzpatrick, Cole & Giblin, LLP (FY25-127)
- K) Franklin Covey (FY25-128)
- L) GCOM Software, LLC (ASR Analytics, LLC) (FY25-129)
- M) J.H. Williams Enterprises, Inc. (FY25-130)
- N) National Public Radio (FY25-131)
- O) NRG Business Marketing LLC (formerly Direct Energy Business Marketing LLC) (FY25-132)
- P) Robert Ferrilli, LLC (FY25-133)
- Q) TTI Environmental, Inc. (FY25-134)
- R) Windstream Services LLC (FY25-135)

V. HUMAN RESOURCES MATTERS

Trustee Minus-Vincent presented agenda items V (A) FY25-136 though (B) FY25-137 which was seconded by Trustee Mason. The item passed with Trustees Appelget, Haughton, Mason, Minus-Vincent, Nespoli, Puliti, Rajski, and Rehman voting aye.

- A) RATIFICATION OF APPOINTMENTS, PROMOTIONS/ RECLASSIFICATIONS, STIPENDS, CONTRACTUAL OBLIGATIONS, AND RECEIPT OF STAFF SEPARATION REPORT (Resolution FY25-136)

BE IT RESOLVED, that this Board approves the ratification of appointments, promotions /reclassifications, stipends, contractual obligations, and notes receipt of the Staff Separation Report, which will be made a part of the minutes of this meeting.

- B) SECOND AMENDMENT TO THE EMPLOYMENT AGREEMENT BETWEEN THE BOARD OF TRUSTEES OF MERCER COUNTY COMMUNITY COLLEGE AND DR. DEBORAH PRESTON (Resolution FY25-137)

BE IT RESOLVED, that the Board and the President have determined that additional time is necessary for the President's Performance review process, and now mutually agree to modify the October 1, 2024 deadline for Section 1.2 and Section 1.3 to be December 1, 2024; and the remaining terms of the Employment Agreement will remain in effect unless further modified by the Board and the President in writing.

- C) Revised Policy & Procedure #990 – Americans with Disability (ADA) – First Reading

VI. OPERATIONS MATTERS

Trustee Mason presented agenda item VI (A) FY25-138 through (B) FY25-139 for ratification, which were second by Trustee Nespoli. The item was ratified with Trustees Appelget, Haughton, Mason, Minus-Vincent, Nespoli, Puliti, Rajski, and Rehman voting aye.

- A) JULY 2024 REPORTABLE CRIMES, FIRES, AND OTHER EMERGENCIES (Resolution FY25-138)

The members of the Board noted receipt and review and ratified the report, which is attached.

- B) AUGUST 2024 REPORTABLE CRIMES, FIRES, AND OTHER EMERGENCIES (Resolution FY25-139)

The members of the Board noted receipt and review and ratified the report, which is attached.

Trustee Mason presented agenda item VI (C) FY25-140, which were second by Trustee Nespoli. The item was passed with Trustees Appelget, Haughton, Mason, Minus-Vincent, Nespoli, Puliti, Rajski, and Rehman voting aye.

- C) NEW PROGRAM OF STUDY APPROVALS – FINANCIAL TECHNOLOGY (A.S. BUSINESS ADMINISTRATION) (Resolution FY25-140)

WHEREAS, the College faculty recommends the following New Programs of Study for academic programs:

- Financial Technology (A.S. Business Administration)

WHEREAS, the President and Vice President for Academic Affairs have reviewed and approve the recommendations; now therefore

BE IT RESOLVED, that the Board of Trustees approves the recommendations for the new listed program.

D) Revised Policy #946 – Acceptable Use of Technology – First Reading

VII. OTHER MATTERS

A) APPOINTMENT OF NOMINATING COMMITTEE

Chair Appelget appointed the Nominating Committee for the Board. Trustee Minus-Vincent will Chair the committee and Trustees Blake and Haughton will be members.

VIII. NEW JERSEY COUNCIL OF COUNTY COLLEGES REPORT

Dr. Nespoli reported on the topics discussed at NJCCC meeting that took place earlier in the week. The topics included the legislative agenda for the year, dual enrollment, bachelor degrees, and transfers.

IX. CHAIR'S REPORT

Chair Appelget thanks the Trustees for completing the committee assignment survey. Committee assignments will be realigned following the election of officers in November.

X. EXECUTIVE SESSION

BE IT RESOLVED, that this Board adjourned to an Executive Session at 7:02pm to discuss a personnel and legal matter. Circumstances under which these discussions will be disclosed to the public when necessary actions are taken at public session. The Executive Session concluded at 8:30pm. The public session reconvened at 8:03pm.

There being no further business to discuss, Trustee Nespoli moved to adjourn the meeting. The motion was seconded by Trustee Puliti and passed unanimously. The meeting adjourned at 8:04pm.

Respectfully submitted,



Deborah E. Preston, Ph.D.
President
Mercer County Community College

**MERCER COUNTY COMMUNITY COLLEGE
FINANCE OFFICE**

Resolution FY25-118

REVENUE	Budget FY25	Actual as of 08/31/2024	Percent of Budget Realized	2024	Unaudited
Tuition- Credit	\$ 25,110,377	\$ 12,750,463	51%	\$	22,216,219
Course Fees	\$ 9,700,000	\$ 4,843,995	50%	\$	8,226,719
Tuition Waivers	\$ (2,000,000)	\$ (1,316,740)	66%	\$	(2,397,594)
TOTAL TUITION & FEES:	\$ 32,810,377	\$ 16,277,718	50%	\$	28,045,344
APPROPRIATIONS					
State of New Jersey	\$ 7,433,816	\$ 1,289,206	17%	\$	7,967,611
County of Mercer	\$ 19,729,980	\$ 3,288,315	17%	\$	19,343,117
Partnerships	\$ 50,000	\$ -	0%	\$	49,622
Community Education/Non Credit	\$ 880,000	\$ 152,372	17%	\$	804,882
Auxiliary Operations	\$ 2,855,000	\$ 288,904	10%	\$	2,963,018
Facility Rentals	\$ 700,827	\$ 144,181	21%	\$	834,080
Other Income	\$ 2,400,000	\$ 325,253	14%	\$	4,155,784
TOTAL REVENUE:	\$ 66,860,000	\$ 21,765,949	33%	\$	64,163,459
EXPENSES					
Salaries & Wages	\$ 40,064,236	\$ 5,965,024	15%	\$	38,709,407
Faculty	\$ 17,349,400	\$ 2,577,787	15%	\$	16,762,705
Administrators	\$ 4,096,946	\$ 555,425	14%	\$	3,958,402
Clerical	\$ 2,384,695	\$ 356,713	15%	\$	2,304,053
Professional	\$ 9,511,841	\$ 1,437,896	15%	\$	9,190,185
Part Time	\$ 4,264,714	\$ 681,564	16%	\$	4,120,496
Custodial / Maintenance / Security	\$ 2,456,640	\$ 355,640	14%	\$	2,373,565
Total Salaries & Wages	\$ 40,064,236	\$ 5,965,024	15%	\$	38,709,407
Employee Benefits	\$ 13,000,000	\$ 2,003,004	15%	\$	12,009,348
TOTAL PERSONNEL EXPENDITURES:	\$ 53,064,236	\$ 7,968,029	15%	\$	50,718,755
Utilities	\$ 1,985,950	\$ 80,364	4%	\$	1,796,161
Building Lease	\$ 300,000	\$ 77,243	26%	\$	296,774
Maintenance Contracts	\$ 995,000	\$ 86,661	9%	\$	972,247
Facilities Maintenance	\$ 550,000	\$ 72,770	13%	\$	530,375
Insurance	\$ 890,000	\$ 385,192	43%	\$	752,120
Staff Development/Travel	\$ 350,000	\$ 173,234	49%	\$	348,679
Marketing General Advertising	\$ 600,000	\$ (124,500)	-21%	\$	594,147
IT Hardware / Software	\$ 1,600,000	\$ 520,228	33%	\$	1,611,130
Legal/Professional Fees	\$ 280,000	\$ 85,094	30%	\$	279,669
Purchased Services	\$ 2,100,000	\$ 557,867	27%	\$	2,302,990
General Ed/Lab Supplies	\$ 365,000	\$ 38,469	11%	\$	360,807
Student Development	\$ 465,000	\$ 47,016	10%	\$	445,632
Other	\$ 3,314,814	\$ 528,014	16%	\$	4,110,792
	\$ -	\$ -		\$	-
TOTAL OTHER EXPENDITURES:	\$ 13,795,764	\$ 2,370,045	17%	\$	14,401,522
TOTAL OPERATING AND PERSONNEL	\$ 66,860,000	\$ 10,495,680	16%	\$	65,120,277
				FY 24 Net:	\$ (956,819)

**MERCER COUNTY COMMUNITY COLLEGE
 FINANCE OFFICE**

Resolution FY25-119

**INVESTMENT DETAIL
 FOR THE PERIOD ENDING AUGUST 31, 2024**

<u>DATE</u>	<u>SHORT TERM INVESTMENTS</u>	<u>TERM & INTEREST</u>		<u>AMOUNT</u>
		<u>RATE</u>	<u>DUE</u>	
08/31/24	BANK OF PRINCETON	3.95%	N/A	682,186.20
08/31/24	FIRST BANK	3.95%	N/A	1,108,397.79
08/31/24	WELLS FARGO BANK BALANCE	3.91%	N/A	6,605,065.57
08/31/24	CASH MANAGEMENT FUND-NJ	5.34%	N/A	19,266,166.26 **
				<u>\$ 27,661,815.82 *</u>
	<u>LONG TERM INVESTMENTS</u>			
08/31/24	WELLS FARGO BANK - UNEMPLOYMENT TRUST	3.95%		<u>\$ 521,310.55</u>

* Cash Balances are gross, current Liabilities are not netted against these balances

** Includes:

7.9 Mil of PrePaid Flight Fees

MCCC PURCHASE ORDER REPORT
 \$8,320 - \$41,600
 SEPTEMBER 25, 2024

Resolution FY25-120

Purchases over \$8,320 require three (3) quotes or over \$41,600 require Publically Advertised Bids unless specifically exempted by New Jersey County College Contract Law N.J.S.A. 18A:64A-25.5(a)
 Budget lines beginning with "2" indicate grant funded

P O.#	DATE	VENDOR	AMOUNT	BUDGET CODE	BASIS FOR AWARD
P19349	7/1/24	SBA Towers V LLC Boca Raton, FL	\$16,800.00	32-03-01-03-301501-64110	Exemption: Sole Source

WWCJ tower lease for WWFM for FY25. Paid for by WWFM listener's donations.

P19344	7/1/24	Industrial Communications Easton, PA	\$14,666.88	32-03-01-03-301501-64106	Exemption: Sole Source
--------	--------	--	-------------	--------------------------	------------------------

Tower Leases for WWFM for FY25. Paid for by WWFM listener's donations.

P19332	7/1/24	Susan Galli Lambertville, NJ	\$11,550.00	33-03-01-02-209001-42518	Exemption: Entertainment
--------	--------	---------------------------------	-------------	--------------------------	--------------------------

Box Office Split and Performance Fees for Kelsey Theatre.

P19327	7/1/24	Innvoke LLC Cranbury, NJ	\$32,002.00	33-03-01-02-209001-66350	MCCC RFQ #2434
--------	--------	-----------------------------	-------------	--------------------------	----------------

Printing and Mailing Kelsey Theatre Brochures.

P19326	7/1/24	Jersey Mail Systems LLC Freehold, NJ	\$20,562.00	10-07-01-03-301404-69330	NJ State Contract #19-GNSV2-00680
--------	--------	--	-------------	--------------------------	-----------------------------------

Annual payment for lease and Maintenance for Mailing Equipment and Software.

B8522	7/1/24	Performance Food Group Inc. Elizabeth, NJ	\$20,000.00	10-01-02-02-208005-61121	Exemption: Food
-------	--------	---	-------------	--------------------------	-----------------

Annual purchase of food items for Center City Café for FY25.

B8467	7/1/24	Science Interactive Group LLC Yulee, FL	\$10,000.00	10-01-01-02-206100-61101	MCCC RFQ #2345
-------	--------	---	-------------	--------------------------	----------------

On-Line Kits for Biology Classes. Paid for by student fees.

B8457	7/1/24	Franklin Covey Salt Lake City, UT	\$12,600.00	10-06-01-06-600100-64110	Exemption: Consulting Services
-------	--------	--------------------------------------	-------------	--------------------------	--------------------------------

Executive training.

MCCC PURCHASE ORDER REPORT
 \$8,320 - \$41,600
 SEPTEMBER 25, 2024

Resolution FY25-120

Purchases over \$8,320 require three (3) quotes or over \$41,600 require Publically Advertised Bids unless specifically exempted by New Jersey County College Contract Law N.J.S.A. 18A:64A-25.5(a)
 Budget lines beginning with "2" indicate grant funded

P O.#	DATE	VENDOR	AMOUNT	BUDGET CODE	BASIS FOR AWARD
B8453	7/1/24	Local 130 Seafood Long Branch, NJ	\$8,500.00	10-01-01-02-202604-61200	Exemption: Food

Seafood/Supplies for HRIM Program for FY25.

B8452	7/1/24	Wegmans Food Markets Inc. Rochester, NY	\$9,000.00	10-01-01-02-202604-61200	Exemption: Food
-------	--------	---	------------	--------------------------	-----------------

Specialty Foods for HRIM Program for FY25.

P19385	7/2/24	ProQuest LLC Ann Arbor, MI	\$12,423.19	10-04-01-02-200300-69724	Exemption: Library Materials
--------	--------	-------------------------------	-------------	--------------------------	------------------------------

Summon discovery service for FY25.

P19382	7/2/24	Blackbaud Inc. Charleston, SC	\$27,254.10	10-01-01-03-301304-69713	Exemption: Proprietary
--------	--------	----------------------------------	-------------	--------------------------	------------------------

NXT software and services for ITS.

B8662	7/2/24	General Aire Systems Inc. Darby, PA	\$12,000.00	10-07-01-03-301401-61530	MCCC RFQ #2306
-------	--------	---	-------------	--------------------------	----------------

HVAC Filters for FY25.

B8661	7/2/24	Dare Commercial Services LLC Franklin	\$13,344.61	10-07-01-03-301401-68550	MCCC RFQ #2353
-------	--------	---	-------------	--------------------------	----------------

Road Sweeping Services for FY25.

B8660	7/2/24	Herc Rentals Inc. East Brunswick, NJ	\$17,000.00	10-07-01-03-301401-69350	GSA #GS-21F-0020T
-------	--------	---	-------------	--------------------------	-------------------

Boom Lift Rentals for FY25.

B8658	7/2/24	SAV-A-TREE Hamilton, NJ	\$10,000.00	10-07-01-03-301401-68510	MCCC RFQ #2502
-------	--------	----------------------------	-------------	--------------------------	----------------

Tree Trimming Services for FY25.

MCCC PURCHASE ORDER REPORT
 \$8,320 - \$41,600
 SEPTEMBER 25, 2024

Resolution FY25-120

Purchases over \$8,320 require three (3) quotes or over \$41,600 require Publically Advertised Bids unless specifically exempted by New Jersey County College Contract Law N.J.S.A. 18A:64A-25.5(a)
 Budget lines beginning with "2" indicate grant funded

P O.#	DATE	VENDOR	AMOUNT	BUDGET CODE	BASIS FOR AWARD
B8656	7/2/24	Kucker Haney Paint Hamilton, NJ	\$17,000.00	10-07-01-03-301401-61580	MCCC RFQ #2322

Paint Supplies for FY25.

B8655	7/2/24	Lindenmeyr Munroe Moonachie, NJ	\$17,000.00	10-06-01-03-301001-61002	MCCC RFQ #2407
-------	--------	---------------------------------------	-------------	--------------------------	----------------

Stationery Supplies for FY25.

B8654	7/2/24	Magic Touch Construction Keyport, NJ	\$15,000.00	10-07-01-03-301401-68550	ESCNJ# 20/21-18
-------	--------	--	-------------	--------------------------	-----------------

Sewer Pipe Cleaning for FY25.

B8653	7/2/24	Graybar Electric Newark, NJ	\$10,000.00	10-07-01-03-301401-61550	NJSC# 23-TELE-58170
-------	--------	--------------------------------	-------------	--------------------------	---------------------

Electrical Supplies for FY25.

B8652	7/2/24	F.W. Webb DBA Lincoln Supply Bedford, MA	\$25,000.00	10-07-01-03-301401-61530 10-07-01-03-301401-61540	HCESC-CAT-23-10
-------	--------	--	-------------	--	-----------------

HVAC Supplies for FY25.

B8651	7/2/24	Modern Group Bristol, PA	\$12,000.00	10-07-01-03-301401-68550 10-07-01-03-301401-69340	NJSC# T2848/20-GNSV2-01164
-------	--------	-----------------------------	-------------	--	----------------------------

Emergency Generator Semi-Annual Testing FY25.

B8650	7/2/24	Marks Plumbing Parts Fort Worth, TX	\$30,000.00	10-07-01-03-301401-61540	GSA# GS-07F-0342U
-------	--------	---	-------------	--------------------------	-------------------

Plumbing Supplies for FY25.

B8649	7/2/24	FYR-FYTER Sales Service Pennington, NJ	\$30,000.00	10-07-01-03-301401-68550	CK09Mercer2023-09
-------	--------	--	-------------	--------------------------	-------------------

Fire Extinguisher/Suppression Testing FY25.

MCCC PURCHASE ORDER REPORT
 \$8,320 - \$41,600
 SEPTEMBER 25, 2024

Resolution FY25-120

Purchases over \$8,320 require three (3) quotes or over \$41,600 require Publically Advertised Bids unless specifically exempted by New Jersey County College Contract Law N.J.S.A. 18A:64A-25.5(a)
 Budget lines beginning with "2" indicate grant funded

P O.#	DATE	VENDOR	AMOUNT	BUDGET CODE	BASIS FOR AWARD
B8648	7/2/24	Pemberton Supply Company LLC Lumberton, NJ	\$10,000.00	10-07-01-03-301401-61550	NJSC# 21-FOOD-01747

Electrical Supplies for FY25.

B8624	7/2/24	Linkup Communications Panama City, FL	\$17,400.00	32-03-01-03-301501-64110	Exemption: Sole Source
-------	--------	--	-------------	--------------------------	------------------------

Satellite Uplink/Downlink from WWFM. Paid for by WWFM Listeners Donations.

B8623	7/2/24	Collective Event Rentals Avondale, PA	\$12,000.00	34-09-01-03-301601-61260	MCCC RFQ #2411
-------	--------	--	-------------	--------------------------	----------------

Linens for Conference Center Events for FY25.

B8622	7/2/24	Star One Professional Somerset, NJ	\$27,500.00	38-03-01-02-207004-64206	Exemption: Professional Services
-------	--------	---------------------------------------	-------------	--------------------------	----------------------------------

Instruction of Mercer Institute Classes throughout FY25.

B8620	7/2/24	Getinge USA Sales LLC Wayne, NJ	\$9,666.00	10-01-01-02-206100-69340	Exemption: Equipment Repair
-------	--------	------------------------------------	------------	--------------------------	-----------------------------

Preventative maintenance for Autoclave for FY25.

B8601	7/2/24	Cengage Learning Farmington Hills, MI	\$12,757.47	10-04-01-02-200300-61171	Exemption: Library Material
-------	--------	--	-------------	--------------------------	-----------------------------

Online literature resource for FY25.

MCCC PURCHASE ORDER REPORT
 \$8,320 - \$41,600
 SEPTEMBER 25, 2024

Resolution FY25-120

Purchases over \$8,320 require three (3) quotes or over \$41,600 require Publically Advertised Bids unless specifically exempted by New Jersey County College Contract Law N.J.S.A. 18A:64A-25.5(a)
 Budget lines beginning with "2" indicate grant funded

P O.#	DATE	VENDOR	AMOUNT	BUDGET CODE	BASIS FOR AWARD
B8599	7/2/24	Personal Development Solutions LLC Montclair, NJ	\$17,000.00	38-03-01-02-207004-64206	Exemption: Professional Services

Instruction of Mercer Institute Classes throughout FY25.

B8598	7/2/24	Tschang Consulting LLC Monmouth Junction, NJ	\$14,500.00	38-03-01-02-207004-64206	Exemption: Consulting Services
-------	--------	---	-------------	--------------------------	--------------------------------

Instruction of Mercer Institute Classes throughout FY25.

B8597	7/2/24	Steve Tirado Williamstown, NJ	\$13,000.00	38-03-01-02-207004-64206	Exemption: Professional Services
-------	--------	----------------------------------	-------------	--------------------------	----------------------------------

Instruction of Mercer Institute Classes throughout FY25.

B8596	7/2/24	30 Bird Media LLC Columbia, MD	\$15,000.00	38-03-01-02-207004-61100	Exemption: Textbooks
-------	--------	-----------------------------------	-------------	--------------------------	----------------------

Manuals and Training guides for computer classes for FY25.

B8595	7/2/24	SSC Inc. Shelton, CT	\$27,000.00	10-06-01-06-600100-66110	Exemption: Professional Services
-------	--------	-------------------------	-------------	--------------------------	----------------------------------

Background Investigations for FY25 for Staff Recruitment.

B8591	7/2/24	Alibris Emeryville, CA	\$9,000.00	10-04-01-02-200300-61172	Exemption: Library Services
-------	--------	---------------------------	------------	--------------------------	-----------------------------

Second-tier library book supplier for WWC and JKC Library campuses for FY25.

B8573	7/2/24	Annual Registration Management Services LLC Duluth, GA	\$9,000.00	32-03-01-03-301500-66550	Exemption: Professional Services
-------	--------	---	------------	--------------------------	----------------------------------

Charitable registration for the MCCC Foundation. Paid for by WWFM Listeners Donations.

MCCC PURCHASE ORDER REPORT
 \$8,320 - \$41,600
 SEPTEMBER 25, 2024

Resolution FY25-120

Purchases over \$8,320 require three (3) quotes or over \$41,600 require Publically Advertised Bids unless specifically exempted by New Jersey County College Contract Law N.J.S.A. 18A:64A-25.5(a)
 Budget lines beginning with "2" indicate grant funded

P O.#	DATE	VENDOR	AMOUNT	BUDGET CODE	BASIS FOR AWARD
B8558	7/2/24	Atlantic City Electric Philadelphia, PA	\$15,000.00	32-03-01-03-301501-68110	Exemption: Public Utility

Electric power delivery and supply charges for WWCJ. Paid for by WWFM Listeners Donations.

B8555	7/2/24	IF IT'S WATER Downingtown, PA	\$12,000.00	10-07-01-03-301401-61560 10-07-01-03-301401-69340	MCCC RFQ #2357
-------	--------	-------------------------------	-------------	--	----------------

Pool chemicals and equipment repairs for FY25.

P19400	7/3/24	Yardley Players Theatre Langhorne, PA	\$27,855.50	33-03-01-02-209001-42518	Exemption: Entertainment
--------	--------	---------------------------------------	-------------	--------------------------	--------------------------

Box Office Split and Performance fees for Kelsey Theatre.

P19408	7/8/24	Streamguys Inc. Arcata, CA	\$9,893.40	32-03-01-03-301501-64110	Exemption: Entertainment
--------	--------	----------------------------	------------	--------------------------	--------------------------

Internet streaming services for WWFM. Paid for by WWFM Listeners Donations.

P19407	7/8/24	Faronics Technologies USA Inc. Pleasanton, CA	\$13,650.00	10-01-01-03-301302-69724	Exemption: Proprietary
--------	--------	---	-------------	--------------------------	------------------------

Yearly deep freeze software subscription for ITS.

P19405	7/8/24	Follett Higher Education Group LLC Westchester, IL	\$15,162.00	10-06-01-03-301001-63100	MCCC RFP #1154
--------	--------	--	-------------	--------------------------	----------------

Cap and Gown packages.

B8690	7/8/24	Follett Higher Education Group LLC Westchester, IL	\$17,000.00	38-03-01-02-207004-61100	MCCC RFP #1154
-------	--------	--	-------------	--------------------------	----------------

Books and materials for multiple classes held throughout FY25.

MCCC PURCHASE ORDER REPORT
 \$8,320 - \$41,600
 SEPTEMBER 25, 2024

Resolution FY25-120

Purchases over \$8,320 require three (3) quotes or over \$41,600 require Publically Advertised Bids unless specifically exempted by New Jersey County College Contract Law N.J.S.A. 18A:64A-25.5(a)
 Budget lines beginning with "2" indicate grant funded

P O.#	DATE	VENDOR	AMOUNT	BUDGET CODE	BASIS FOR AWARD
B8689	7/8/24	Mobile Mini South Plainfield, NJ	\$17,000.00	10-07-01-03-301401-69350	OMNIA #R210503

Storage Trailers for FY25.

B8688	7/8/24	Atlas Elevator Barnegat, NJ	\$20,000.00	10-07-01-03-301401-68550	MCCC RFQ #2333
-------	--------	--------------------------------	-------------	--------------------------	----------------

Elevator Maintenance and Emergency Service for FY25.

B8687	7/8/24	Follett Higher Education Group LLC Westchester, IL	\$9,000.00	10-04-01-02-200300-61172	MCCC RFP #1154
-------	--------	--	------------	--------------------------	----------------

Reserve Textbook materials for FY25.

B8686	7/8/24	YBP Library Services Atlanta, GA	\$17,400.00	10-04-01-02-200300-61172	Exemption: Library Services
-------	--------	-------------------------------------	-------------	--------------------------	-----------------------------

Online library resource database.

B8684	7/8/24	World Class Hospitality Staffing Inc. Jersey City, NJ	\$17,400.00	34-09-01-03-301601-68550	MCCC RFQ #2336
-------	--------	---	-------------	--------------------------	----------------

Staffing for large events at the Conference Center.

B8683	7/8/24	US Foods Inc. Bridgeport, NJ	\$17,400.00	34-09-01-03-301601-61255	Exemption: Food
-------	--------	---------------------------------	-------------	--------------------------	-----------------

Main Conference Center groceries for FY25.

B8682	7/8/24	Trenton Parking Authority Trenton, NJ	\$23,400.00	10-04-02-02-208001-62134	Exemption: Public Entity
-------	--------	---	-------------	--------------------------	--------------------------

Parking lot passes for JKC Elks Lot.

MCCC PURCHASE ORDER REPORT
 \$8,320 - \$41,600
 SEPTEMBER 25, 2024

Resolution FY25-120

Purchases over \$8,320 require three (3) quotes or over \$41,600 require Publically Advertised Bids unless specifically exempted by New Jersey County College Contract Law N.J.S.A. 18A:64A-25.5(a)
 Budget lines beginning with "2" indicate grant funded

P O.#	DATE	VENDOR	AMOUNT	BUDGET CODE	BASIS FOR AWARD
B8680	7/8/24	Builders Training Resource LLC Hamilton, NJ	\$17,400.00	38-03-01-02-207004-64206	Exemption: Professional Services

Instruction of Mercer Institute Classes throughout FY25

B8695	7/9/24	International Produce Windsor, NJ	\$10,000.00	34-09-01-03-301601-61255	Exemption: Food
-------	--------	--------------------------------------	-------------	--------------------------	-----------------

Produce for Conference Center for FY25.

P19434	7/10/24	NJEdge.Net Newark, NJ	\$10,568.00	10-01-01-02-200403-69721	NJEDGE Consortium
--------	---------	--------------------------	-------------	--------------------------	-------------------

Blackboard Connect Care fees for FY25.

B8702	7/10/24	Imbue Creative Lambertville, NJ	\$16,500.00	10-06-01-05-500120-66350	Exemption: Advertising
-------	---------	------------------------------------	-------------	--------------------------	------------------------

Digital marketing to promote MCCC.

B8723	7/15/24	Thomas/Boyd Communications Moorestown, NJ	\$30,000.00	10-06-01-05-500120-64110	Exemption: Professional Services
-------	---------	--	-------------	--------------------------	----------------------------------

Public relations services FY25.

P19458	7/17/24	Adams, Lattiboudere, Croot, Herman LLC Iselin, NJ	\$26,250.00	10-06-01-03-301001-64103	Exemption: Professional Services
--------	---------	--	-------------	--------------------------	----------------------------------

Professional legal services.

P19491	7/17/24	Digital Dog Direct Ewing, NJ	\$18,566.12	10-06-01-05-500120-66350	MCCC RFQ #2438
--------	---------	---------------------------------	-------------	--------------------------	----------------

Production of catalog for Continuing Studies for FY25.

MCCC PURCHASE ORDER REPORT
 \$8,320 - \$41,600
 SEPTEMBER 25, 2024

Resolution FY25-120

Purchases over \$8,320 require three (3) quotes or over \$41,600 require Publically Advertised Bids unless specifically exempted by New Jersey County College Contract Law N.J.S.A. 18A:64A-25.5(a)
 Budget lines beginning with "2" indicate grant funded

P O.#	DATE	VENDOR	AMOUNT	BUDGET CODE	BASIS FOR AWARD
P19477	7/17/24	Presidio Networked Solutions LLC Iselin, NJ	\$14,996.00	10-01-01-03-301303-69612	NJSC #21-TELE-01506
Data engineering services.					
P19473	7/17/24	Ellucian Company LLC Reston, VA	\$14,443.00	10-01-01-03-301304-64110	Exemption: Proprietary
Ellucian annual maintenance renewal.					
P19467	7/17/24	Digital Desk San Antonio, TX	\$11,050.00	10-01-01-03-301304-69713	Exemption: Proprietary
Test center software.					
B8758	7/17/24	Susan K. Perkins Skillman, NJ	\$35,000.00	10-06-01-03-301001-64102	Exemption: Professional Services
Financial professional services FY25.					
B8756	7/17/24	Cintas Philadelphia, PA	\$24,000.00	10-07-01-03-301401-61610 10-07-01-03-301401-68550	OMNIA #R-BB-19002
Facilities Uniforms for FY25.					
B8753	7/17/24	Cintas Philadelphia, PA	\$10,000.00	10-07-01-03-301407-61610	OMNIA #R-BB-19002
College Safety Uniforms FY25.					
B8752	7/17/24	Securitas Technology Langhorne, PA	\$11,000.00	10-07-01-03-301401-68550	Exemption: Proprietary
Fire alarm monitoring FY25.					

MCCC PURCHASE ORDER REPORT
 \$8,320 - \$41,600
 SEPTEMBER 25, 2024

Resolution FY25-120

Purchases over \$8,320 require three (3) quotes or over \$41,600 require Publically Advertised Bids unless specifically exempted by New Jersey County College Contract Law N.J.S.A. 18A:64A-25.5(a)
 Budget lines beginning with "2" indicate grant funded

P O.#	DATE	VENDOR	AMOUNT	BUDGET CODE	BASIS FOR AWARD
B8746	7/17/24	Home Depot Pro Atlanta, GA	\$21,000.00	10-07-01-03-301401-61500 10-07-01-03-301401-61510	OMNIA #16154

Building supplies FY25.

B8743	7/17/24	Trenton Water Works Newark, NJ	\$25,000.00	10-07-02-03-301415-68120 10-07-02-03-301415-68130	Exemption: Public Utility
-------	---------	-----------------------------------	-------------	--	---------------------------

JKC water supply FY25.

B8740	7/17/24	Heath Lumber Ewing, NJ	\$10,000.00	10-07-01-03-301401-61500	CK09Mercer2023-06
-------	---------	---------------------------	-------------	--------------------------	-------------------

Building Supplies FY25.

B8728	7/17/24	TTI Environmental Inc. Moorestown, NJ	\$25,000.00	10-07-01-03-301401-64105	#66CCEPS RFP FY23-02
-------	---------	---	-------------	--------------------------	----------------------

Right to know compliance services.

P19498	7/18/24	Visix Inc. Norcross, GA	\$10,488.78	10-01-01-03-301306-69642	Exemption: Proprietary
--------	---------	----------------------------	-------------	--------------------------	------------------------

Digital media player and subscription.

P19493	7/18/24	Encoura LLC Chicago, IL	\$10,955.00	10-05-01-04-400100-66220	Exemption: Professional Services
--------	---------	----------------------------	-------------	--------------------------	----------------------------------

Enrollment software subscription.

B8770	7/18/24	Riggins Millville, NJ	\$25,000.00	10-07-01-03-301401-69821	NJSC #19-FOOD-01096 NJSC #19-FLEET-00969
-------	---------	--------------------------	-------------	--------------------------	---

Gasoline and Diesel Fuel FY25.

MCCC PURCHASE ORDER REPORT
 \$8,320 - \$41,600
 SEPTEMBER 25, 2024

Resolution FY25-120

Purchases over \$8,320 require three (3) quotes or over \$41,600 require Publically Advertised Bids unless specifically exempted by New Jersey County College Contract Law N.J.S.A. 18A:64A-25.5(a)
 Budget lines beginning with "2" indicate grant funded

P O.#	DATE	VENDOR	AMOUNT	BUDGET CODE	BASIS FOR AWARD
B8768	7/18/24	United States Postal Service Philadelphia, PA	\$40,000.00	10-07-01-03-301404-65020	Exemption: Public Entity
First Class Mail Postage for FY25					
B8764	7/18/24	HD Supply Inc. Atlanta, GA	\$9,000.00	10-07-01-03-301401-61500 10-07-01-03-301401-61510	OMNIA #16154
Building supplies for FY25.					
B8762	7/18/24	Open Systems Integrators Hamilton, NJ	\$15,000.00	10-07-01-03-301401-68550	ESCNJ #21/22-41
Fire alarm and repair monitoring for FY25.					
P19521	7/23/24	Laerdal Medical Wappingers Falls, NY	\$32,895.00	10-01-01-02-206200-61102	Exemption: Sole Source
RQI modules for nursing. Paid by nursing program student fees.					
P19519	7/23/24	Presidio Networked Solutions Iselin, NJ	\$11,000.00	10-01-01-03-301303-69736	NJSC #19-COMP-00601
Microsoft 365 backup software.					
P19518	7/23/24	Zack Painting Co. Ford, NJ	\$16,900	70-07-01-03-700102-69240	MCCC RFQ #2431
Painting Services for Conference Center.					

MCCC PURCHASE ORDER REPORT
 \$8,320 - \$41,600
 SEPTEMBER 25, 2024

Resolution FY25-120

Purchases over \$8,320 require three (3) quotes or over \$41,600 require Publically Advertised Bids unless specifically exempted by New Jersey County College Contract Law N.J.S.A. 18A:64A-25.5(a)
 Budget lines beginning with "2" indicate grant funded

P O.#	DATE	VENDOR	AMOUNT	BUDGET CODE	BASIS FOR AWARD
P19511	7/23/24	Ricoh USA Philadelphia, PA	\$18,899.40	10-07-01-03-301404-69330	NJSC#G275/US COMM. #4400003732

Cloud software for production printing equipment in Print Shop.

B8796	7/24/24	TruGreen Thorofare, NJ Hamilton, NJ	\$37,824.00	10-07-01-03-301401-68550	MCCC RFQ #2439
-------	---------	---	-------------	--------------------------	----------------

Lawn Fertilization services for FY25.

P19543	7/25/24	Insight Public Sector Inc Dallas, TX	\$22,626.00	10-01-01-03-301302-69724	NJSC #T3121/20-TELE-01512
--------	---------	--	-------------	--------------------------	---------------------------

300 applications to install on employee computers.

P19556	7/29/24	NJEDGE.NET Newark, NJ	\$8,557.00	10-06-01-03-301001-60001	NJEdge Consortium
--------	---------	--------------------------	------------	--------------------------	-------------------

NJ Transfer Assessment for FY25

P19548	7/30/24	Examsoft Worldwide LLC Okland, CA	\$17,300.00	10-01-01-02-206200-61102	Exemption: Proprietary
--------	---------	---	-------------	--------------------------	------------------------

Examsoft set up and integration.

P19572	7/30/24	Herc Rentals Inc. East Brunswick, NJ	\$10,850.00	10-07-01-03-301401-69320	OMNIA Contract #2019000318
--------	---------	---	-------------	--------------------------	----------------------------

Lift purchase for Facilities for FY25.

P19560	7/30/24	Middle States Commission Philadelphia, PA	\$14,871.00	10-06-01-03-301001-60001	Exemption: Professional Services
--------	---------	---	-------------	--------------------------	----------------------------------

Annual membership dues.

MCCC PURCHASE ORDER REPORT
 \$8,320 - \$41,600
 SEPTEMBER 25, 2024

Resolution FY25-120

Purchases over \$8,320 require three (3) quotes or over \$41,600 require Publically Advertised Bids unless specifically exempted by New Jersey County College Contract Law N.J.S.A. 18A:64A-25.5(a)
 Budget lines beginning with "2" indicate grant funded

P O.#	DATE	VENDOR	AMOUNT	BUDGET CODE	BASIS FOR AWARD
B8807	7/30/24	Craftmaster Hardware LLC Northvale, NJ	\$10,000.00	10-07-01-03-301401-61520	ESCNJ #20/21-08

Locking hardware for FY25.

P19600	8/5/24	QLESS Inc. Thorofare, NJ Hamilton, NJ	\$15,750.00	10-01-01-03-301304-64110	GSA Contract # GSA-35F-209CA
--------	--------	---	-------------	--------------------------	------------------------------

QLESS platform license for ITS/Enrollment Center.

P19596	8/5/24	J.H. Williams Enterprises Moorestown, NJ	\$39,500.00	70-07-01-03-700102-69240	CK09Mercer2021-14
--------	--------	---	-------------	--------------------------	-------------------

AD Building Railing Renovation.

P19594	8/5/24	CM3 Building Solutions, Inc. Fort Washington, PA	\$26,361.60	10-01-01-03-301306-69642	Coop Contract #66CCEP
--------	--------	---	-------------	--------------------------	-----------------------

IT updates to AD223.

B8822	8/5/24	Pitney Bowes Reserve Account Salt Lake City, UT	\$30,000.00	10-07-01-03-301404-65031	NJ State Contract #41258
-------	--------	--	-------------	--------------------------	--------------------------

Bulk Mail delivery services for FY25.

B8821	8/5/24	Parchment Inc. Scottsdale, AZ	\$17,000.00	10-06-01-03-301001-63100	Exemption: Grad/Diploma
-------	--------	----------------------------------	-------------	--------------------------	-------------------------

Diploma Services FY25.

P19604	8/6/24	B&H Photo New York, NY	\$15,961.46	10-06-01-03-301001-63997	E&I Coop #EI00221-P
--------	--------	---------------------------	-------------	--------------------------	---------------------

Photography equipment for FY25. Paid for by the Walker Grant.

MCCC PURCHASE ORDER REPORT
 \$8,320 - \$41,600
 SEPTEMBER 25, 2024

Resolution FY25-120

Purchases over \$8,320 require three (3) quotes or over \$41,600 require Publically Advertised Bids unless specifically exempted by New Jersey County College Contract Law N.J.S.A. 18A:64A-25.5(a)
 Budget lines beginning with "2" indicate grant funded

P O.#	DATE	VENDOR	AMOUNT	BUDGET CODE	BASIS FOR AWARD
P19620	8/7/24	Kyocera Document Solutions Fairfield, NJ	\$30,000.00	10-06-01-03-301001-69350	OMNIA Contract #R191102

Maintenance for Copiers.

P19612	8/7/24	Trill or Not Trill Linden, NJ	\$19,000.00	22-06-01-02-210135-64102	Exemption: Consulting Services
--------	--------	----------------------------------	-------------	--------------------------	--------------------------------

Consultant for summer success institute. SSOG Grant funded.

B8829	8/7/24	Thomson Reuters St Paul, MN	\$27,500.00	10-04-01-02-200300-69724	Exemption: Library Materials
-------	--------	--------------------------------	-------------	--------------------------	------------------------------

Two West/Thomson Reuters legal resource subscriptions.

B8826	8/7/24	TAPINTO LOCAL LLC New Providence, NJ	\$12,000.00	10-06-01-05-500120-66350	Exemption: Advertising
-------	--------	---	-------------	--------------------------	------------------------

Advertising on TAPinto Hamilton/Robbinsville.

B8830	8/9/24	BSN Sports LLC Dallas, TX Salt Lake City, UT	\$16,100.00	61-05-01-04-402001-61384 61-05-01-04-402001-61385	OMNIA #R201101
-------	--------	--	-------------	--	----------------

Baseball clothing for FY25. Athletic fee funded.

P19637	8/12/24	Elsevier Inc Maryland Heights, MO	\$10,363.01	10-00-00-00-000000-23971	Exemption: Sole Source
--------	---------	--------------------------------------	-------------	--------------------------	------------------------

Nursing Exam prep. Paid for by nursing program student fees.

MCCC PURCHASE ORDER REPORT
 \$8,320 - \$41,600
 SEPTEMBER 25, 2024

Resolution FY25-120

Purchases over \$8,320 require three (3) quotes or over \$41,600 require Publically Advertised Bids unless specifically exempted by New Jersey County College Contract Law N.J.S.A. 18A:64A-25.5(a)
 Budget lines beginning with "2" indicate grant funded

P O.#	DATE	VENDOR	AMOUNT	BUDGET CODE	BASIS FOR AWARD
P19649	8/13/24	Presidio Technology Capital Reston, VA	\$30,210.20	10-01-01-03-301303-69736	NJ #19-COMP-00601

Rubrick ON-Premise Backup Appliance lease for ITS.

P19645	8/13/24	Accelerated Information Systems Melville, NY	\$17,160.00	10-01-01-03-301304-69713	Exemption: Proprietary
--------	---------	--	-------------	--------------------------	------------------------

Software Maintenance Dropbox API Premium.

P19658	8/14/24	NEOGOV El Segundo, CA	\$30,561.30	10-01-01-03-301304-69713	NJEDGE #00278834
--------	---------	--------------------------	-------------	--------------------------	------------------

Performance Evaluation software for FY25.

P19655	8/14/24	National Public Radio Washington, DC	\$35,002.75	32-03-01-03-301501-68888	Exemption: Sole Source
--------	---------	--	-------------	--------------------------	------------------------

Radio programming fees. Paid for by WWFM listener's donations.

B8837	8/14/24	Dynamic Security LLC DBA Secuni Edison, NJ	\$10,000.00	10-07-01-03-301407-68550	NJ State Contract #41258
-------	---------	--	-------------	--------------------------	--------------------------

Bulk Mail delivery services for FY25.

B8847	8/15/24	Home Depot Credit Services Long Island City, NY	\$21,000.00	10-07-01-03-301401-61500 10-07-01-03-301401-61510	OMNIA #16154
-------	---------	---	-------------	--	--------------

Building Supplies for FY25.

P19681	8/19/24	American Public Media Saint Paul, MN	\$29,750.00	32-03-01-03-301501-68888	Exemption: Sole Source
--------	---------	--	-------------	--------------------------	------------------------

Media programming for WWFM. Paid for by CPB (Corporation of Public Broadcasting) Grant.

MCCC PURCHASE ORDER REPORT
 \$8,320 - \$41,600
 SEPTEMBER 25, 2024

Resolution FY25-120

Purchases over \$8,320 require three (3) quotes or over \$41,600 require Publically Advertised Bids unless specifically exempted by New Jersey County College Contract Law N.J.S.A. 18A:64A-25.5(a)
 Budget lines beginning with "2" indicate grant funded

P O.#	DATE	VENDOR	AMOUNT	BUDGET CODE	BASIS FOR AWARD
P19676	8/19/24	Natural Green Lawn Care Bridgewater, NJ	\$12,600.00	10-05-01-04-402000-69240	ESCNJ #22/23-37

Lawn treatments for athletic fields.

P19674	8/19/24	All Aboard Tours Travel LLC Upper Saddle River, NY	\$11,063.00	22-01-02-02-302018-63200	Exemption: Entertainment
--------	---------	--	-------------	--------------------------	--------------------------

MCCC GEAR UP musical package. Paid for by GEAR UP Grant.

P19669	8/19/24	ENCO Systems Novi, MI	\$13,256.00	32-03-01-03-301501-64110	Exemption: Sole Source
--------	---------	--------------------------	-------------	--------------------------	------------------------

Replacement computers for WWFM.

P19655	8/20/24	National Student Nurses Association Brooklyn, NY	\$12,149.00	10-01-01-02-206200-64105	Exemption: Unspecifiable Service
--------	---------	--	-------------	--------------------------	----------------------------------

Membership fees for NSNA.

P19698	8/21/24	HUDL Lincoln, NE	\$10,800.00	10-01-01-03-301306-69642	Exemption: Sole Source
--------	---------	---------------------	-------------	--------------------------	------------------------

Sport analytics software for FY25

P19695	8/21/24	KFT Fire Trainer LLC Allendale, NJ	\$21,569.00	37-09-04-02-203009-64110	Exemption: Sole Source
--------	---------	--	-------------	--------------------------	------------------------

Maintenance and parts for Fire Academy equipment.

B8855	8/21/24	Adams, Lattiboudere, Croot, Herman LLC Iselin, NJ	\$18,000.00	10-06-01-03-301001-64103	Exemption: Professional Services
-------	---------	--	-------------	--------------------------	----------------------------------

Legal Services for period FY25.

MCCC PURCHASE ORDER REPORT
\$8,320 - \$41,600
SEPTEMBER 25, 2024

Resolution FY25-120

Purchases over \$8,320 require three (3) quotes or over \$41,600 require Publically Advertised Bids unless specifically exempted by New Jersey County College Contract Law N.J.S.A. 18A:64A-25.5(a)
Budget lines beginning with "2" indicate grant funded

P O.#	DATE	VENDOR	AMOUNT	BUDGET CODE	BASIS FOR AWARD
P19741	8/28/24	Smart Sheet Inc Bellevue, WA	\$8,400.00	10-01-01-03-301304-69713	Exemption: Proprietary

Smart Sheet Business Plan – Licensed Users.

P19741	8/28/24	Dynamic Security LLC BDA Secuni Edison, NJ	\$17,978.88	10-07-01-03-301401-68550	GSA Contract #07F-0251X
--------	---------	--	-------------	--------------------------	-------------------------

Security Video and Intercom system installation for the Presidential Suite.

P19738	8/28/24	New Jersey Business Systems Inc Robbinsville, NJ	\$12,698.33	22-05-01-02-302141-69310	NJ State Contract #T2989
--------	---------	--	-------------	--------------------------	--------------------------

IT updates to CC351.

P19737	8/28/24	New Jersey Business Systems Inc Robbinsville, NJ	\$12,570.11	10-07-01-03-301401-68550	NJ State Contract #T2989
--------	---------	--	-------------	--------------------------	--------------------------

Network cabling for the presidential suite.

B8862	8/28/24	Franklin Covey Client Sales Inc Salt Lake City, UT	\$17,000.00	10-06-01-06-600100-64110	Exemption: Consulting Services
-------	---------	--	-------------	--------------------------	--------------------------------

Leadership Training.

MERCER COUNTY COMMUNITY COLLEGE
FINANCE OFFICE
Over \$5K Disbursements
July 2024

Resolution FY25-121

	Check	Amount	Vendor	Funding Description
COLLEGE DISBURSEMENTS				
1	419449	\$ 1,466,441.00	Infinity Flight Group	May24-Student Flight Fee Funded
2	419800	\$ 1,250,971.00	Trane U.S. Inc.	HVAC-CH12 Funded
3	419750	\$ 683,007.00	Ellucian Company	Maintenance Renewal 2025
4	419653	\$ 242,542.23	Open Systems	Fire Alarm Systems
5	419489	\$ 215,000.00	NJ Comm. College Ins.	Workers Comp 25
6	419882	\$ 198,681.33	Open Systems Integrators	Fire Alarm System - Ch12 Funded
7	419779	\$ 169,463.85	Open Systems	Fire Alarm Systems
8	419609	\$ 143,607.00	Garden State Sealing	Concrete Quad-Ch12 Funded
9	419403	\$ 86,660.71	Conover Building Maintenance	Custodial Service May24
10	419586	\$ 86,655.74	Conover Building Mainenance	Custodial Services June 24
11	419589	\$ 82,907.00	Coursedog	Catalog Management
12	419810	\$ 75,000.00	Mercer County Library System	Shared Services Agreement
13	419490	\$ 58,995.00	NJ Council of County Colleges	FY25 Assessment
14	419778	\$ 52,650.57	Open Systems	Fire Alarm Systems
15	419758	\$ 46,495.34	Horizon Dental	Employee Dental-April/August
16	419776	\$ 40,260.00	NJEDGE.Net	Telephone Services
17	419787	\$ 40,236.18	PSE&G	Electric April24
18	419786	\$ 37,954.29	PSE&G	Gas May24
19	419801	\$ 34,634.00	Trane U.S. Inc.	HVAC-CH12 Funded
20	419724	\$ 33,776.58	Athletic Fields of America	Athletic Fields-Ch12 Funded
21	419679	\$ 33,376.47	Sunlight General	Solar Emergy June24
22	419623	\$ 32,002.00	Innvoke, LLC	Printing
23	419742	\$ 28,804.29	Department of Veterans Affairs	Refund
24	419772	\$ 27,386.86	NJ Business Systems	Cabling - Hardware
25	419571	\$ 27,254.10	Blackbaud	Software

MERCER COUNTY COMMUNITY COLLEGE
 FINANCE OFFICE
 Over \$5K Disbursements
 July 2024

Resolution FY25-121

	Check	Amount	Vendor	Funding Description
26	419753	\$ 26,953.90	Erco Ceilings	Presidential Suite Doors
27	419705	\$ 26,505.50	Yardley Players Theatre Co.	Kelsey Performance
28	419695	\$ 25,554.95	Vicinity Energy	Thermal Charges - June24
29	419785	\$ 25,000.00	PSE&G	Gas & Electric June24
30	419880	\$ 23,750.00	Oculus IT	Colleague License Agreement
31	419441	\$ 23,035.54	Horizon Dental	Employee Dental-July24
32	419537	\$ 22,202.19	Vicinity Energy	Thermal Charges-May24
33	419856	\$ 20,979.00	Huntington Technology Finance	Computer Lease
34	419444	\$ 20,690.00	Huneke Associates	Cooling Towers
35	419388	\$ 20,000.00	Blue Light Digital Sound	Music Program
36	419560	\$ 19,892.00	Adams Lattiboudere Croot	Retainer Jul/Aug 24
37	419816	\$ 18,750.00	116 E. Hanover LLC	JKC Parking Lease Jun-Jul-Aug24
38	419904	\$ 18,082.34	Thank You 5 Productions	Theater Box Office Split
39	419908	\$ 17,055.00	Tti Environmental, Inc.	Compliance Services
40	419511	\$ 16,800.00	SBA Towers	Rent-July24-25
41	419622	\$ 16,500.00	Imbue Creative	Marketing Digital Media
42	419412	\$ 15,635.50	Dept. Veterans Affairs	Refund-Program
43	419864	\$ 15,464.00	Literacy New Jersey	Title II Reimbursement Grant Funded
44	419431	\$ 15,162.00	Follett	Commencement May24
45	419699	\$ 14,009.01	Windstream Services	Telephone
46	419601	\$ 13,475.00	EMSI DBA Lightcast	Career Coach
47	419448	\$ 12,666.00	Imbue Creative	Marketing-Digital Media
48	419817	\$ 12,529.00	Age-Out Angels Foundation	Pgm Exp.May/June24 DOL Grant Funded
49	419661	\$ 12,423.19	ProQuest	Service Subscription
50	419729	\$ 11,457.24	B&H Photo-Video	Supplies-Perkins Grant
51	419564	\$ 11,323.62	ArcMercer	Shuttle Service
52	419841	\$ 11,050.00	Digital Desk, Inc.	Tech Support

MERCER COUNTY COMMUNITY COLLEGE
 FINANCE OFFICE
 Over \$5K Disbursements
 July 2024

Resolution FY25-121

	Check	Amount	Vendor	Funding Description
53	419784	\$ 10,956.62	PSE&G	Electric- June24
54	419751	\$ 10,955.00	Encoura LLC	Subscriptions
55	419381	\$ 10,515.88	Arcmercer	Shuttle Service
56	419863	\$ 10,329.66	Lindenmeyr Munroe	Stationery/Paper
57	419417	\$ 10,202.01	Elizabethtown Water	Water-June24
58	419463	\$ 9,335.70	Krueger International	Furniture Replacement
59	419651	\$ 8,295.26	OCLC O/L Computer Library	Cataloging Subscription
60	419604	\$ 8,213.54	Follett	Student Books Financial Aid Funded
61	419804	\$ 7,700.00	Trimdata Corp.	Software
62	419477	\$ 7,650.00	Mercer Cty Technical School	Program Share
63	419612	\$ 7,560.00	Global Payments	Subscription
64	419746	\$ 7,284.05	EBSCO Information Services	Subscriptions
65	419798	\$ 7,123.55	Testequity, LLC	Power Supply
66	419790	\$ 7,009.00	Salesforce, Inc	Software
67	419688	\$ 7,000.00	Trenton Thunder	Season Sponsorship
68	419472	\$ 6,735.86	Magic Touch Construction	Plumbing Maintenance Ch12 Funded
69	419636	\$ 6,684.81	Magic Touch Construction	Plumbing Maintenance Ch12 Funded
70	419845	\$ 6,545.00	EBSCO Information Services	Subscriptions
71	419595	\$ 6,512.02	Direct Energy Business	Gas - June24
72	419788	\$ 6,391.53	Ricoh USA	Copier
73	419598	\$ 6,336.54	Eagle Truck Lift	Rental/Parts
74	419557	\$ 6,256.00	ACCT	Membership
75	419599	\$ 6,243.00	EBSCO Information Services	Software
76	419735	\$ 6,222.97	Bibliotheqa, LLC	Software
77	419413	\$ 6,000.00	Maryann Diaz	Speaker-, Grant Funded
78	419721	\$ 5,976.00	Allegiance Fundraising	WWFM-Annual Support

MERCER COUNTY COMMUNITY COLLEGE
 FINANCE OFFICE
 Over \$5K Disbursements
 July 2024

Resolution FY25-121

	Check	Amount	Vendor	Funding Description
79	419487	\$ 5,940.71	NJ Business Systems	Cabling Services
80	419897	\$ 5,901.40	ServerSupply	Network Services
81	419673	\$ 5,346.50	Six Flags Great Adventure	Gear Up Grant Funded
82	419783	\$ 5,307.60	PSE&G	Electric - June24
83	419872	\$ 5,278.75	MyJove Corporation	Software
84	419902	\$ 5,071.96	Tequipment.Net	Electronic Engineering
85	419741	\$ 5,000.00	CultureAlly Software	Software
86	419775	\$ 5,000.00	NJCAA	Membership Dues

Total Vendors: \$ 5,924,588.44

STUDENT DISBURSEMENTS

87	362800	\$ 12,789.10	Rudy O. Boumansour	Refund
88	362802	\$ 8,208.00	Christopher M. Henriquez	Refund
89	362909	\$ 7,572.00	Lily D. Dubin	Refund
90	363202	\$ 6,864.74	Dean A. Hefferman	Refund
91	362937	\$ 6,108.00	Jose V. Giron	Refund

Total Students: \$ 41,541.84

TOTAL DISBURSEMENTS: \$ 5,966,130.28

MERCER COUNTY COMMUNITY COLLEGE
 FINANCE OFFICE
 Over \$5K Disbursements
 AUGUST 2024

Resolution FY25-122

Check	Amount	Vendor	Funding Description
COLLEGE DISBURSEMENTS			
1 419969	\$ 1,710,489.90	Infinity Flight Group	Jun24-Student Flight Fees Funded
2 420385	\$ 1,357,908.90	Infinity Flight Group	July24-Student Flight Fees Funded
3 420164	\$ 383,484.59	CBIZ	Insurance
4 420352	\$ 206,080.32	Dell Financial Services	Computer Refresh
5 419996	\$ 126,923.65	Presidio Networked Solutions	Network Services-Chapter12
6 420046	\$ 86,660.71	Conover Building Maintenance	July24 Custodial Service
7 420032	\$ 75,878.64	Apple Computer	Lease
8 419949	\$ 68,253.71	Dell Financial Services	IT Leases
9 419970	\$ 60,427.00	Insight Public Sector	Software
10 419987	\$ 57,184.54	NJEDGE.Net	Software
11 419950	\$ 55,161.54	Dell Marketing	IT Equipment
12 420108	\$ 34,353.06	Sunlight General	Solar Energy-July24
13 420293	\$ 30,867.61	Vicinity	Thermal Charges Jul24
14 420240	\$ 30,561.30	NEOGOV	Software
15 420127	\$ 26,739.67	Windstream Services	Telephone - July24
16 420228	\$ 25,747.52	Map N Broad	Rent Sept24
17 420253	\$ 24,500.00	Progressive Center for Indepen	Consulting Services
18 420303	\$ 23,750.00	OculusIT	Colleague License Agreement
19 420209	\$ 22,878.39	Horizon Dental	Employee Dental -Sept24
20 420056	\$ 22,646.51	Elsevier	Graduation
21 420400	\$ 21,569.00	KFT Fire Trainer	Maintenance
22 420286	\$ 19,000.00	Trill Or Not Trill	Workshops
23 420360	\$ 18,836.21	Elizabeth Water Co.	Water - July24
24 420354	\$ 18,566.12	Digital Dog Direct	Marketing
25 419955	\$ 17,300.00	ExamSoft Worldwide	Software
26 420314	\$ 17,160.00	Accelerated Information Sys.	Software Maintenance

MERCER COUNTY COMMUNITY COLLEGE
FINANCE OFFICE
Over \$5K Disbursements
AUGUST 2024

Resolution FY25-122

	Check	Amount	Vendor	Funding Description
27	420200	\$ 16,020.00	Greenleaf Landscape Systems	Spring Cleanup Apr24
28	419998	\$ 15,750.00	Qless, Inc	Subscription
29	419956	\$ 13,650.00	Faronics Technologies USA	Subscription
30	420416	\$ 12,870.00	Mercer Cty Technical School	Course Fees -Spr24
31	420220	\$ 12,154.02	Kyocera	Lease Jul-Aug24
32	420239	\$ 12,149.00	Nat'l Student Nurses Assoc.	Membership Dues
33	419961	\$ 11,990.00	Greenleaf Landscaping	Spring Maintenance
34	420406	\$ 11,801.00	Literacy New Jersey	Title II Reimbursement Grant Funded
35	420251	\$ 11,400.00	Presidio Networked Solutions	Network Services Chapter 12
36	420317	\$ 11,063.00	All Aboard Tours & Travel	Travel Grant Funded
37	419957	\$ 11,014.00	Financial Aid Services	Financial Aid Consultants
38	420438	\$ 10,916.63	PSE&G	Electric July24
39	420424	\$ 10,568.00	NJEDge.Net	Telephone Software
40	420238	\$ 8,948.50	National Public Radio	WWFM Programs
41	419938	\$ 8,918.14	CDW Government	Electrical Supplies
42	420121	\$ 8,750.00	Adams Lattiboudere Croot	Legal Fees
43	420087	\$ 8,557.00	NJEDge.Net	Software
44	420103	\$ 8,097.50	Science Interactive Group	Biology Materials
45	420429	\$ 7,877.00	Penn Medicine Princeton Health	Physicals
46	420064	\$ 7,810.78	Fyr-Fyter Sales & Service	Fire Extinguishers
47	419975	\$ 7,500.00	Kyocera Document Solutions	Copier Leases
48	420147	\$ 7,500.00	American Board of Funeral Svcs	Renewal 2024-5
49	420319	\$ 7,437.50	American Public Media	WWFM Affiliation Fees
50	420281	\$ 7,243.00	Treasurer State of NJ HESAA	Refund 23-24 TAG to HESAA
51	420243	\$ 7,085.00	Ocean Computer Group	Desktops
52	420088	\$ 6,758.15	Open Systems Integrators	Fire Alarm Systems

MERCER COUNTY COMMUNITY COLLEGE
 FINANCE OFFICE
 Over \$5K Disbursements
 AUGUST 2024

Resolution FY25-122

	Check	Amount	Vendor	Funding Description
53	420428	\$ 6,615.00	Parchment	Subscription 2024-25
54	420072	\$ 6,375.00	I Miller Precision Optical	IT Equipment
55	420042	\$ 6,369.16	Compass Group	Services
56	420437	\$ 6,280.67	PSE&G	Gas & Electric July24
57	420309	\$ 6,250.00	116 East Hanover	JKC Parking Lease-Sept24
58	420414	\$ 6,200.00	Tia B. McNair	Keynote Speaker
59	419978	\$ 6,117.21	Maclocks	IT Supplies
60	420050	\$ 6,000.00	Tonia B. Deacon-Bradnock`	EOF-English Instructor
61	420495	\$ 5,976.87	YWCA of Princeton	Title II Reimbursement Grant Funded
62	420483	\$ 5,876.00	Windstream Services LLC	Telephone-Aug24
63	420494	\$ 5,775.00	Your Part-Time Controller	Financial Services
64	420052	\$ 5,523.79	Direct Energy Business	Gas-July24
65	420312	\$ 5,500.00	42 Lines Inc.	LMS Licenses
66	420474	\$ 5,245.86	WW Grainger	HVAC
67	420096	\$ 5,105.58	PSE&G	Gas-May-July24
68	420258	\$ 5,069.23	Ricoh USA	Copier Leases
69	419983	\$ 5,000.00	Minitab, Inc.	Software
70	420285	\$ 5,000.00	Trenton Parking	Parking Aug24
Total Vendor Disbursements:		\$ 4,911,036.48		

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
SEPTEMBER 25, 2024**

RESOLUTION FY25 - 123

**ADAMS, LATTIBOUDERE CROOT & HERMAN, LLC
90-DAY EXTENSION OF LEGAL SERVICES CONTRACT**

WHEREAS, Mercer County Community College has a need to acquire legal services and appoint a legal counsel an additional ninety (90) day period from October 1, 2024 to December 31, 2024; and

WHEREAS, on June 26, 2024 the Board of Trustees approved a (90) ninety-day Agreement with Adams, Lattiboudere Croot & Herman of Iselin, NJ through September 30, 2024 for an amount not to exceed \$40,000; and

WHEREAS, the purchase will be executed as a Political Contribution Disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of this service will exceed \$17,500; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A:64A-25.5, (a) (1) exempts professional services from public advertising for bids but requires a resolution authorizing the award of such a contract; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to extend the current contract for Professional Legal Services with Adams, Lattiboudere Croot & Herman of Iselin, NJ for ninety (90) days from October 1, 2024 to December 31, 2024 for an additional \$40,000 for an annual aggregate amount not to exceed \$80,000.

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
SEPTEMBER 25, 2024**

RESOLUTION FY25 - 124

**ARCMERCER, INC.
CAMPUS SHUTTLE AND OTHER SERVICES
AMENDMENT FOR COST**

WHEREAS, Mercer County Community College has a need to acquire campus shuttle services for student transportation from the James Kerney and West Windsor campuses with a stop at the Hamilton Transit Center, and from TCNJ, Rider University, Quakerbridge Mall and the West Windsor campus through Academic Years 2023-25 in addition to other services; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A 18A:64A-25.4 requires every contract or agreement for the performance of any work or the furnishing or hiring of any materials and supplies shall be made and awarded only by the County College after public advertising for bids and bidding therefore, except as provided otherwise in this article or specifically by any other law; and

WHEREAS, of the three (3) vendors which responded to the advertised proposal for Campus Shuttle Services by the required due date of June 27, 2023, ARC Mercer Inc. was evaluated to have the most responsible and cost-effective bid for campus shuttle services for student transportation between the James Kerney and West Windsor campuses and between Rider University, Quakerbridge Mall and the West Windsor Campus; and

WHEREAS, the Board of Trustees previously approved an Resolution on July 26, 2023 for Arcmercer of Ewing, NJ to provide campus shuttle services per RFP #2306, and amended the original resolution on November 15, 2024 to include additional services; now therefore

BE IT RESOLVED, that the President is authorized, to amend the current contract with Arcmercer Inc. of Ewing, New Jersey to provide campus shuttle services on weekdays for contract year two, to add a stop at the Hamilton Transit Center for the West Windsor to James Kerney campus shuttle for a new daily rate of \$874.91, and add a stop at TCNJ for the Quakerbridge Mall/Avalon to West Windsor Quakerbridge shuttle for a new daily rate of \$738.94, for an annual cost for the shuttle to not exceed \$250,000. Additionally, the College will use Arcmercer for other trips as needed, and work with Arcmercer to wrap the two shuttles with College branding, for a cost not to exceed \$70,000. Total cost for the period from August 1, 2024 to July 31, 2025 will not exceed \$320,000.

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
SEPTEMBER 25, 2024**

RESOLUTION FY25 - 125

**BSN SPORTS, LLC
ATHLETIC SUPPLIES**

WHEREAS, the Mercer County Community College has a need to purchase equipment, supplies, and apparel for College athletic teams; and

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.11 a. (b) authorizes a county college to make purchases and contract for services through the use of nationally recognized and accepted cooperative purchasing agreements* but requires a resolution authorizing the award of such contracts; and

WHEREAS, Mercer County Community College Purchasing Policy states that when an individual vendor exceeds an annual, cumulative spending threshold exceeding \$41,600 that a Board of Trustee resolution is required, now therefore

BE IT RESOLVED, that the President is authorized, on behalf of the Board, to contract with BSN Sports, LLC of Dallas, TX to provide equipment, supplies, and apparel for College athletic teams not to exceed \$60,000 annually, from July 1, 2024 to June 30, 2027. BSN will provide rebates for all purchases made for College athletic teams.

* OMNIA Partners #R201101

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
SEPTEMBER 25, 2024**

RESOLUTION FY25 - 126

**AMENDMENT - FOOD SERVICE MANAGEMENT AND VENDING SERVICES
CANTEEN / COMPASS GROUP, U.S.A.**

WHEREAS, Mercer County Community College has a need to amend the contract with Canteen to include management of the Conference Center and the addition of a full service coffee bar to the existing WWC cafeteria food management services and Hybrid Café/Market as well as vending services on the West Windsor and James Kerney campuses, for students, faculty and staff in FY2025, FY2026, and FY2027; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of this service will exceed \$17,500; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A 18A:64A-25.4 requires every contract or agreement for the performance of any work or the furnishing or hiring of any materials and supplies which is to be paid with or out of college funds, shall be made and awarded only by the County College after public advertising for bids and bidding and therefore, the requirements to a fair and open contract process were met; and

WHEREAS, Canteen / Compass Group, U.S.A. has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in Mercer County in the previous one year, and the contract will prohibit them from making and reporting contributions through the term of the contract; and

WHEREAS, on September 17, 2020, this Board authorized the College to enter into a three (3) year contract, with three (3) one-year extension options with Canteen / Compass Group, U.S.A. of Charlotte, North Carolina to provide food service management, catering and vending services to the West Windsor campus and vending services only to the James Kerney campus;

WHEREAS, on July 30, 2024, the College exercised the third of three (1) one-year extension options to extend the current contract with Canteen / Compass Group, U.S.A. of Charlotte, North Carolina to provide food service management, catering and vending services to the West Windsor campus and vending services only to the James Kerney campus;

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
SEPTEMBER 25, 2024**

RESOLUTION FY25 - 126

WHEREAS, the College intends to amend the length of the contract by adding an additional three year extension to the current contract with Canteen / Compass Group, U.S.A. of Charlotte, North Carolina, plus (2) optional one-year extensions, to provide food service management for the cafeteria and Conference Center, including catering services and a full-service coffee bar, as well as vending services for the West Windsor and James Kerney campuses.

BE IT RESOLVED, that the President is authorized, on behalf of this Board to amend the contract with Canteen/Compass Group U.S.A. of Charlotte, North Carolina, include management of the Conference Center and the addition of a full service coffee bar and to extend the contract for an additional three years plus (2) optional one-year extensions, in accordance with the resolution adopted by the Board of Trustees on July 30, 2024, to provide Hybrid Café/Market and food management as well as vending services for the West Windsor and James Kerney campuses, for payments not to exceed \$500,000 annually (including projected catering purchase orders), from August 1, 2024 to July 31, 2027.

MCCC RFP #2003

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
SEPTEMBER 25, 2024**

RESOLUTION FY25 - 127

**DECOTIIS, FITZPATRICK, COLE & GIBLIN, LLP
LEGAL SERVICES**

WHEREAS, Mercer County Community College has a need to acquire legal services in connection with contract negotiations conducted with the College's faculty and staff unions, for the first half of fiscal year 2025; and

WHEREAS, the purchase will be executed as a Political Contribution Disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of this service will exceed \$17,500; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A:64A-25.5, (a) (1) exempts professional services from public advertising for bids but requires a resolution authorizing the award of such a contract; and

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to contract with DeCotiis, Fitzpatrick, Cole & Giblin, LLP of Paramus, New Jersey, to acquire legal services for contract negotiations conducted with the College's faculty and staff unions for an amount not to exceed \$50,000 from July 1, 2024 through December 31, 2024.

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
SEPTEMBER 25, 2024**

RESOLUTION FY25 - 128

**FRANKLIN COVEY
CONSULTING SERVICES**

WHEREAS, Mercer County Community College will utilize Franklin Covey to provide consulting and training services;

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A:64A-25.5, (a) (15) exempts consulting services from public advertising for bids but requires a resolution authorizing the award of such a contract; and

WHEREAS, Franklin Covey has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in Mercer County in the previous year, and the contract will prohibit them from making any reportable contributions through the term of the contract; now therefore

BE IT RESOLVED, the President is authorized, on behalf of the Board, to contract with Franklin Covey of Salt Lake City, Utah to provide consulting and training services at a cost not to exceed \$65,000 for the time period July 1, 2024 through June 30, 2025.

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
SEPTEMBER 25, 2024**

RESOLUTION FY25 - 129

**GCOM SOFTWARE, LLC/ASR ANALYTICS, LLC
SSA CLOUD SOFTWARE**

WHEREAS, Mercer County Community College has a need to acquire GCOM Software, LLC/ASR Analytics, LLC Student Success Analytics (SSA) software and professional/consulting services to install and implement Data Warehouse Technology to build dashboards, data analytics and reports on Student Success data for enrollment, retention, graduation rate and completion outcomes, including integration with Ellucian Colleague SaaS Enterprise Resource Management System using Student Core Data Model, Admission Recruit Customer Relationship Management; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of this service will exceed \$17,500; and

WHEREAS, the purchase will be executed as a Political Contribution Disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A:64A-25.11a. allows for a county college to make purchases and contract for services through the use of a nationally recognized and accepted cooperative purchasing agreement; and

WHEREAS, EdgeMarket is a non-profit technology consortium of New Jersey colleges and procures reduced rates for computer hardware, software, goods and services for the use, support or maintenance of systems development for consortium members and GCOM Software, LLC/ASR Analytics, LLC of Columbia, Maryland has a partnership with EdgeMarket* to provide technology solutions for educational institutions; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to enter into a three (3) year contract with GCOM Software, LLC/ASR Analytics, LLC of Columbia, Maryland to acquire Student Success Analytics (SSA) software and professional/consulting services to analyze and report on Student Success data for enrollment, retention and completion outcomes, including integration with Ellucian Colleague SaaS Enterprise Resource Management System, for an amount not to exceed \$200,000 in Year 1, \$140,000, in Year 2 and \$145,000 in Year 3, starting on October 1, 2024 through September 30, 2027.

*EdgeMarket Contract #269EMCPS-21-002-CP-ASR

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
SEPTEMBER 25, 2024**

RESOLUTION FY25 - 130

**J.H. WILLIAMS ENTERPRISES, INC.
STAIRWELL RENOVATION**

WHEREAS, Mercer County Community College has a need to renovate stairwells for compliance with building code regulations in the AD Building; and

WHEREAS, the County of Mercer conducts a voluntary Cooperative Pricing System with municipalities and the Boards of Education located in Mercer County, utilizing administrative purchasing services and facilities of the County of Mercer; and this Cooperative Pricing Agreement* is to effect economies in the purchase of lawn cutting, tree trimming services and leaf removal services; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A:64A-25.10, specifically provides for the purchase of work, materials and supplies by Cooperative Agreement with the governing bodies of any municipality or of the county within whose boundaries any such college is wholly or partially located; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to enter into a contract with the County of Mercer's awarded vendor, J.H. Williams of Moorestown, New Jersey, for an amount not to exceed \$90,000 to renovate stairwells for compliance with building code regulations in the AD Building from July 1, 2024 through June 30, 2025.

*Mercer County Contract CK09Mercer-2021-14

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
SEPTEMBER 25, 2024**

RESOLUTION FY25 - 131

**NATIONAL PUBLIC RADIO
WWFM PROGRAMMING**

WHEREAS, Mercer County Community College radio station WWFM has a need to obtain membership services and satellite delivery for program materials and services from National Public Radio for FY 2025; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of this service will exceed \$17,500; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A 18A:64A-25.5 (a) (3) exempts materials and supplies which are not available from more than one potential bidder* from public advertising for bids but requires a resolution authorizing the award of such a contract;

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to contract with National Public Radio of Washington, D.C., for membership services and satellite delivery for program materials and services at a cost not to exceed \$50,000 from July 1, 2024 through June 30, 2025 for WWFM radio station.

* Paid by Corporation for Public Broadcasting Community Service grant

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
SEPTEMBER 25, 2024**

RESOLUTION FY25 - 132

**NRG BUSINESS MARKETING LLC
NATURAL GAS SUPPLY SERVICE**

WHEREAS, Mercer County Community College requires the purchase of natural gas supply service to provide heating for the West Windsor campus for the three year period from November 1, 2024 to October 31, 2027; and

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.10 allows for one more county college to provide for such purchases by joint agreement with the governing bodies of the municipality or of the county within whose boundaries any such college or colleges is or are wholly or partly located pursuant to Local Public Contracts Law, P.L. 1971, c. 198 (C.40A:11-1 et seq.) but requires a Board resolution approving such joint agreement; and

WHEREAS, New Jersey's County College Joint Purchase Consortium appointed Ocean County College to act as the lead purchasing agent with respect to the purchase and delivery of natural gas supply service; and

WHEREAS, public bids were solicited by Ocean County College for the provision of this service and of the three (3) responsive bidders (Woodruff Energy, UGI Energy Services and NRG Business Marketing LLC) the low bid was submitted by NRG Business Marketing LLC at \$5.24 per dekatherm (a 43 % reduction from the previous rate of \$9.2270 per dekatherm) for a period of thirty six (36) months, beginning November 1, 2024 to October 31, 2027; new therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to contract with NRG Business Marketing LLC of Houston, Texas for a cost not to exceed \$125,000 annually (\$375,000 in the aggregate for three years) for natural gas supply service, to utilize the new rates available as a result of the New Jersey's County College Joint Purchase Consortium's RFB (bid out by Ocean County College as lead agency) for the West Windsor campus from November 1, 2024 to October 31, 2027.

Ocean County College RFB #23/24 B-1550

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
SEPTEMBER 25, 2024**

RESOLUTION FY25 - 133

**ROBERT FERRILLI, LLC
INFORMATION TECHNOLOGY CONSULTING SERVICES**

WHEREAS, Mercer County Community College has a need to acquire information technology (IT) consulting services needed to support Ellucian Colleague Enterprise Resource Management (ERM) technical and IT security projects for the James Kerney and West Windsor campuses; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of this service will exceed \$17,500; and

WHEREAS, the purchase will be executed as a Political Contribution Disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A:64A-25.5, (a) (15) exempts consulting and professional services from public advertising for bids but requires a resolution authorizing the award of such a contract; and

WHEREAS, Robert Ferrilli Inc., of Haddonfield, New Jersey has demonstrated that they have the necessary expertise to provide consulting and professional services in order to provide technology solutions for educational institutions; now therefore

BE IT RESOLVED, the President is authorized, on behalf of the Board, to contract with Robert Ferrilli, LLC of Haddonfield, NJ to acquire information technology (IT) consulting services needed to support Ellucian Colleague Enterprise Resource Management (ERM) technical and IT security projects for the James Kerney and West Windsor campuses, not to exceed \$55,000 from July 1, 2024 through June 30, 2025.

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
SEPTEMBER 25, 2024**

RESOLUTION FY25 - 134

**TTI ENVIRONMENTAL, INC.
ANNUAL RIGHT TO KNOW AND
ENVIRONMENTAL TESTING SERVICES**

WHEREAS, Mercer County Community College requires annual right to know and environmental testing services for the Facilities department in FY 2025; and

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.11 a. (b) authorizes a county college to make purchases and contract for services through the use of nationally recognized and accepted cooperative purchasing agreements* but requires a resolution authorizing the award of such contracts; and

WHEREAS, Mercer County Community College has identified that TTI Environmental, Inc. of Moorestown, New Jersey has the expertise to provide annual right to know and environmental testing services for the Facilities department, under the Cooperative Pricing Agreement with the Educational Services Commission of New Jersey* which represents the best value for the College; and

BE IT RESOLVED, that the President is authorized, on behalf of the this Board, to contract with TTI Environmental, Inc. of Moorestown, New Jersey Open Systems Integrators of Hamilton Township, New Jersey to provide annual right to know and environmental testing services for the Facilities department for an amount not to exceed \$80,000 for July 1, 2024 to June 30, 2025.

*Camden County Cooperative #66CCEPS RFP #FY23-02

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
SEPTEMBER 25, 2024**

RESOLUTION FY25 - 135

**WINDSTREAM SERVICES LLC
DIGITAL PHONE SERVICES**

WHEREAS, Mercer County Community College has a need to amend the current contract amount for digital VoIP landline telephone services for upgraded technology in fiscal years 2025 and 2026; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A 18A:64A-25.10 allows for one or more county colleges to provide for such purchases by joint agreement with the governing body of the municipality or of the county within whose boundaries any such college or colleges is or are wholly or partly located and may enter agreements with other institutions of higher education or with other units of government pursuant to Local Public Contracts Law, P.L. 1971, c198 (C.40A:11-1, et seq.); and

WHEREAS, the New Jersey colleges selected NJEdge.Net to act as purchasing agent with respect to the purchase of digital landline telephone services; and

WHEREAS, Windstream Services LLC (formerly Broadview Networks Inc.) is an approved affiliate with NJEdge.Net* to provide digital landline telephone services at reduced pricing; and

WHEREAS, on September 16, 2021, the Board of Trustees authorized new contract with Windstream Services LLC to provide digital VoIP landline telephone services and equipment (phones) at a cost not to exceed \$875,000 for sixty (60) months from October 1, 2021 through September 30, 2026; and

WHEREAS, on May 30, 2023, the Board of Trustees authorized a resolution to amend the contract with Windstream Services LLC to provide digital VoIP landline telephone services and equipment (phones) for new, not to exceed amounts of \$180,000 per year, from July 1, 2021 through June 30, 2024; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to amend the contract with Windstream Services LLC of Philadelphia, Pennsylvania, to provide upgraded digital VoIP landline telephone services and equipment (phones) for new, not to exceed amounts of \$200,000 per year, from July 1, 2024 through September 30, 2026.

* NJ State Contract Master Blanket P.O. #85017

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
SEPTEMBER 25, 2024**

RESOLUTION FY25 – 136

**RATIFICATION OF APPOINTMENTS, PROMOTIONS/RECLASSIFICATIONS, STIPENDS,
CONTRACTUAL OBLIGATIONS, AND RECEIPT OF STAFF SEPARATION REPORT**

BE IT RESOLVED, that this Board approves the ratification of appointments, promotions/reclassifications, stipends, contractual obligations and receipt of the staff separation report, which will be made a part of the minutes of this meeting.

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
SEPTEMBER 25, 2024**

RESOLUTION FY25 – 136A

APPOINTMENTS

Human Resources Office

To: Deborah Preston, Ph.D., President
From: Yvette Henry, Vice President for Human Resources
Date: September 11, 2024
Re: Ratification of Appointments

The following appointment(s) have been made since August 2024.

Effective Date of /Hire	Department	Name	Title	Salary	Range	FLSA
08/19/2024	Financial Aid	Ama Abban-Baidoo	Administrative Specialist II	\$40,000	\$35,295 – \$48,320	Non-Exempt
08/19/2024	Financial Aid	Leslie Price	Financial Aid Advisor	\$60,000	\$42,451 – \$60,793	Exempt
09/03/2024	Academic Affairs	Karen Cerra	Grants Coordinator	\$55,000	\$42,451 – \$60,793	Exempt
08/26/2024	Math, Science, and Health Professions	Jessica LaFrennie	Medical Laboratory Technology (MLT) Clinical Coordinator/ Instructor	\$77,084.50		Exempt
08/26/2024	Math, Science, and Health Professions	Lisa Meseroll	Assistant Professor – Chemistry	\$73,602		Exempt
08/12/2024	Academic Affairs	Shaun Patterson	Director of Academic Advising & Support	\$85,000	\$70,432 – \$103,127	Exempt
09/16/2024	Academic Affairs	Victoria McCormick	Academic Advisor	\$57,500	\$42,451 – \$60,793	Exempt
09/03/2024	Academic Affairs	David Ortiz-Nunez	Academic Advisor	\$55,000	\$42,451 – \$60,793	Exempt
09/16/2024	Academic Affairs	Zhamari Seals	Academic Advisor	\$55,000	\$42,451 – \$60,793	Exempt
09/16/2024	Academic Affairs	Melissa Santiago	Academic Advisor	\$60,000	\$42,451 – \$60,793	Exempt
09/16/2024	Community Education & Training	Tiffany Bello	Administrative Specialist I	\$42,000	\$32,251 – \$45,112	Non-Exempt

**MERCER COUNTY COMMUNITY COLLEGE
 BOARD OF TRUSTEES MEETING
 SEPTEMBER 25, 2024**

RESOLUTION FY25 – 136B

PROMOTIONS

Human Resources Office

To: Deborah Preston, PhD., President
 From: Yvette Henry, Vice President for Human Resources
 Date: September 10, 2024
 Re: Promotions/Reclassifications

The following Promotions/Reclassifications have been made since July 2024.

Effective Date of Promotion/Salary Adjustment	Department	Name	Current Title/New Title	Current Base Salary	Adjusted Base Salary
09/03/2024	Nursing & Health Professions	Elizabeth Mizerek	Current: Director of Nursing Education New: Dean of Nursing & Health Professions	\$115,714	\$133,071
08/19/2024	Marketing & Communications	Nick Lucarelli	Current: Graphic Artist New: Video Content Creator	\$52,813	\$54,313
08/01/2024	Student Affairs	Lauren Williams	Current: Administrative Specialist II New: Department Specialist	\$43,810	\$50,000
07/01/2024	Business, Technology, & Professional Studies	Doris Geck	Current: Senior Executive Assistant Change in salary due to permanent change in job duties	\$64,284	\$70,712

**MERCER COUNTY COMMUNITY COLLEGE
 BOARD OF TRUSTEES MEETING
 SEPTEMBER 25, 2024**

RESOLUTION FY25 – 136C

STIPENDS

Human Resources Office

To: Deborah Preston, Ph.D., President
 From: Yvette Henry, Vice President for Human Resources
 Date: September 10, 2024
 Re: Ratification of Stipends

The following stipends have been made since July 2024

Effective Date of Stipend	Department	Name	Title	Stipend Based on Additional Duties	Purpose
07/01/2024	Academic Affairs, Math, Science and Health Professions	Elizabeth Mizerek	Director of Nursing Education	\$445.05 bi-weekly through Sep 3, 2024 or until position is filled whichever comes first	Covering for a vacancy
07/01/2024	Academic Affairs, Math, Science and Health Professions	Betty Peterson	Department Chair of Mathematics	\$351.33 bi-weekly through Dec. 31, 2024 or until position is filled whichever comes first	Covering for a vacancy
07/01/2024	Academic Affairs	Yannick Ladson	Director, Counseling & Wellness	\$396.15 bi-weekly through June 30, 2025 or until position is filled whichever comes first	Covering for a vacancy
07/01/2024	Facilities	David Dilatush	Maintenance I	\$169.00 bi-weekly through Jan. 31, 2025 or until reorganization is completed whichever comes first	Assuming additional responsibilities
07/01/2024	Facilities	Thomas Powell	Maintenance I	\$169.00 bi-weekly through Jan. 31, 2025 or until reorganization is completed whichever comes first	Assuming additional responsibilities

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
SEPTEMBER 25, 2024**

RESOLUTION FY25 – 136C

STIPENDS

Effective Date of Stipend	Department	Name	Title	Stipend Based on Additional Duties	Purpose
07/01/2024	Facilities	Christian Martz	Maintenance II	\$186.22 bi-weekly through Jan. 31, 2025 or until reorganization is completed whichever comes first	Assuming additional responsibilities
07/01/2024	Military & Veteran Services	Eric Testerman	Coordinator of Military & Veteran Services	\$221.85 bi-weekly through June 30, 2025 or until position is filled whichever comes first	Covering for a vacancy
07/01/2024	Workforce Education & Innovation	Andrea Bash	Program Coordinator	\$156.05 bi-weekly through July 30, 2024	Assuming additional responsibilities
07/01/2024	Workforce Education & Innovation	Natasha Bullock	Executive Assistant for the AVP of WEI	\$235.35 bi-weekly through June 30, 2025 or until duties re-evaluated	Assuming additional responsibilities
07/01/2024	Workforce Education & Innovation	Latonya Ashford Ligon	Director, JKC Student Experience & Community Outreach	\$167.73 bi-weekly through Dec. 31, 2024 or until position is filled whichever comes first	Covering for a vacancy
07/22/2024	Workforce Education & Innovation	Joann Fiordland	Administrative Specialist	\$93.34 bi-weekly through December 31, 2024	Assuming additional responsibilities
08/01/2023	Facilities	Raymond Andrejcik	Team Leader, Warehouse & Office Services	\$236.60 bi-weekly through Oct. 31, 2024 or until position is filled whichever comes first	Covering for a vacancy
08/01/2024	Facilities	Jonathan Bogdan	Specialist, HVAC Controls	\$298.08 bi-weekly through Oct. 31, 2024 or until position is filled whichever comes first	Covering for a vacancy
08/01/2024	Facilities	Robert Bowman	Craftsman, HVAC Controls	\$354.18 bi-weekly through Oct. 31, 2024 or until position is filled whichever comes first	Covering for a vacancy

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
SEPTEMBER 25, 2024**

RESOLUTION FY25 – 136C

STIPENDS

Effective Date of Stipend	Department	Name	Title	Stipend Based on Additional Duties	Purpose
8/01/2024	Facilities	Jerry Simicsak	Messenger Driver II	\$257.68 bi-weekly through Oct. 31, 2024 or until position is filled whichever comes first	Covering for a vacancy
08/05/2024	Liberal Arts	Jennifer Juran	Assistant to the Dean	\$251.87 bi-weekly through Jan. 1, 2025 or until current dean returns, whichever comes first	Assuming additional responsibilities
08/05/2024	Liberal Arts	Lyndsey Goehrig	Executive Assistant to the Dean	\$216.26 bi-weekly through Jan. 1, 2025 or until current dean returns, whichever comes first	Assuming additional responsibilities
08/26/2024	College Safety	Clifford Pollard	Second Shift Manager	\$136.27 bi-weekly through Dec. 31, 2024 or until position is filled whichever comes first	Covering for a vacancy
08/26/2024	College Safety	Hope Jarvis	Supervisor College Safety	\$115.38 bi-weekly through Dec. 31, 2024 or until position is filled whichever comes first	Covering for a vacancy
08/26/2024	College Safety	Todd Sparks	Manager College Safety	\$290.47 bi-weekly through Dec. 31, 2024 or until position is filled whichever comes first	Covering for a vacancy

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
SEPTEMBER 25, 2024**

**RESOLUTION FY25 – 136D
CONTRACTUAL OBLIGATIONS**

Human Resources Office

To: Deborah Preston, Ph.D., President
From: Yvette Henry, Vice President for Human Resources
Date: September 10, 2024
Re: Contractual Obligation

Per the Collective Bargaining Agreement with AFSCME Local 2473 , Article 4, Pay Scales and Rates of Pay, Section 2: Promotions/Merit Increases, the following Contractual Obligations pay increases have been made since July 1, 2024.

Effective Date of Promotion/ Salary Adjustment	Department	Name	Current Title	Current Base Salary	Adjusted Base Salary
07/01/2024	College Safety	Steve Frustaci	Team Leader Security Officer III	\$49,739.00	\$50,739.00
07/01/2024	Facilities	Jonathan Bogdan	Specialist HVAC Controls	\$77,500.00	\$78,500.00
07/01/2024	Facilities	David Dilatush	Maintenance I	\$43,940.83	\$44,940.83

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
SEPTEMBER 25, 2024**

RESOLUTION FY25 – 136E

SEPARATION REPORT

Human Resources

To: Yvette Henry, Vice President of Human Resources
From: Jeby Mathew, Coordinator HRIS Operations, Human Resources
Date: September 9, 2024
Subject: Separation Report for July & August 2024

Date	Name	Title	Division	Type*
07/31/2024	Travis Rodgers	Program Coordinator NJ Health Work	Life Long Learning	GE
07/31/2024	Peggy Brown	Director of Educational Talent Search	Youth College JKC	RT
08/19/2024	Matthew Johnson	Coordinator for Performing Arts	Liberal Arts	RS
08/31/2024	Michael Martin	Director College Safety	College Safety	RS
08/31/2024	Jenjenio Conserve	Maintenance II	Facilities	RS

- *
- RS - Resignation
 - TR - Termination
 - GE - Grant Ended
 - RT - Retired
 - CNR - Contract Not Renewed

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
SEPTEMBER 25, 2024**

RESOLUTION FY25 - 137

**SECOND AMENDMENT TO THE EMPLOYMENT AGREEMENT BETWEEN THE BOARD OF TRUSTEES OF
MERCER COUNTY COMMUNITY COLLEGE AND DR. DEBORAH PRESTON**

WHEREAS, on or about April 15, 2022, the Board of Trustees of Mercer County Community College (“Board”) and Dr. Deborah Preston (“Dr. Preston” or “President”) entered into an Employment Agreement for the July 1, 2022 through June 30, 2025 period; and

WHEREAS, Section 4.1 of the Employment Agreement requires the President’s Performance Reviews to be completed in March and, by mutual agreement, the President’s Performance review process for the 2023-2024 School Year will now conclude in September 2024, which impacts the timing of written notices required under Section 1.2 of the Employment Agreement;

WHEREAS, Section 1.2 of the Employment Agreement provides in pertinent part that “[t]he Board shall provide written notice no later than August 1, 2024 as to its intent to extend the Agreement. . .”, and

WHEREAS, Section 1.3 of the Employment Agreement provides in pertinent part that “[t]he President shall provide written notice no later than August 1, 2024 if she does not intend to renew or extend the Agreement . . .”; and

WHEREAS, in light of the foregoing, the Board and the President, on July 30, 2024, mutually agreed to amend the Employment Agreement by modifying the August 1, 2024 deadline as set forth in Section 1.2 and Section 1.3 to be October 1, 2024; and

WHEREAS, the Parties have determined that additional time is necessary for the President’s Performance review process, and now mutually agree to modify the October 1, 2024 deadline for Section 1.2 and Section 1.3 to be December 1, 2024; and

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
SEPTEMBER 25, 2024**

RESOLUTION FY25 - 137

WHEREAS, the remaining terms of the Employment Agreement will remain in effect unless further modified by the Board and the President in writing; and

IN WITNESS WHEREOF, the Parties hereto have hereunto set their hands and seals, or caused this Second Amendment to the Employment Agreement between the Board of Trustees of Mercer County Community College and Dr. Deborah Preston to be signed by their proper corporate officers, as of the year and date written below.



Kristin S. Appelget
Chair, Mercer County Community College Board of Trustees

9/25/2024

Date



Deborah E. Preston, Ph.D.
President

9/25/2024

Date



To: Dr. Carolyn White
Vice President Academic & Student Affairs
cc: Dr. Robert Schreyer

From: Michael Martin
Director of College Safety

Date: August 1, 2024
Subj: Reportable Crimes, Fires, and Other Emergencies as Required By S-485/A
1976 Law the Cunningham/ Ruiz Bill

In accordance with S-485/A-1976 law the Cunningham/ Ruiz Bill requiring presidents of public institution of higher education to regularly report on-campus criminal and fire events to the institution's governing board please accept the following information:

For the calendar month of *July 2024*, *there were no Clery offenses or occurrences reported through College Safety and Security.*



To: Dr. Carolyn White
V.P. Academic & Student Affairs
cc: Dr. Robert Schreyer

From: Todd Sparks
Interim Director of College Safety

Date: September 1, 2024

Subj: Reportable Crimes, Fires, and Other Emergencies as Required By S-485/A
1976 Law the Cunningham/ Ruiz Bill

In accordance with S-485/A-1976 law the Cunningham/ Ruiz Bill requiring presidents of public institution of higher education to regularly report on-campus criminal and fire events to the institution's governing board please accept the following information:

For the calendar month of *August 2024*, *there were no Clery offenses or occurrences reported through College Safety and Security.*

End of report

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
SEPTEMBER 25, 2024**

RESOLUTION FY25 - 140

**NEW PROGRAMS OF STUDY APPROVAL
FINANCIAL TECHNOLOGY (A.S. BUSINESS ADMINISTRATION)**

WHEREAS, the College faculty recommends the following New Programs of Study for academic programs:

New Program

- Financial Technology (A.S. Business Administration)

WHEREAS, the President and Vice President for Academic Affairs have reviewed and approve the recommendations; now therefore

BE IT RESOLVED, that the Board of Trustees approves the recommendations for the new listed programs.



Academic Affairs

August 5, 2024

To: Deborah Preston, President

From: Robert Schreyer, Vice President for Academic Affairs


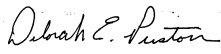
Subject: **A.S. in Business Administration, with Concentration in Financial Technology**

The proposal for an A.S. degree in Business Administration, with a concentration in Financial Technology (FinTech) is designed for students with a keen interest in pursuing a career in the field of FinTech. It provides a solid foundation for future studies in FinTech or Business Administration at a four-year institution.

This program combines rigorous core courses with specialized electives focused on financial management, data analytics, and computer science. Completion of this program demonstrates a continued commitment to excellence in Business Administration, providing graduates with a competitive edge in both academic and professional pursuits in the rapidly evolving and technology-driven FinTech industry.

Completion of this program demonstrates a continued commitment to excellence in Business Administration, providing graduates with a competitive edge in both academic and professional pursuits in the rapidly evolving and technology-driven FinTech industry.

Recommended and approved for presentation to the Board of Trustees:

 _____ Robert Schreyer, Vice President of Academic Affairs	<u>08 / 07 / 2024</u> _____ Date
 _____ Dr. Deborah Preston, Ph.D., President	<u>08 / 07 / 2024</u> _____ Date