

MERCER COUNTY COMMUNITY COLLEGE
Minutes of the 671st Meeting
of the Board of Trustees
March 18, 2021

The public meeting was called to order by Chair Mark Matzen, at 6:33 p.m., via Zoom Conferencing. In addition to the Chair, the following members were in attendance: Blanca Berrios-Ohler, Winnifred Brown-Glaude, Angela Delli Santi, Kevin Drennan, Lenora Green, Yasmin Hernandez-Manno, Larry Nespoli, and Jianping Wang, President. Also present was Perry Lattiboudere, College Counsel. Absent were Dave Fried, Anthony Inverso, and Kaleb Gittens, Alumni Trustee.

I. OPENING OF MEETING

A) FLAG SALUTE

Chair Matzen led those attending the meeting in the Pledge of Allegiance to the flag of the United States of America.

B) STATEMENT OF NOTIFICATION

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend meetings of public bodies at which any business affecting its interests is discussed or acted upon. In accordance with the provisions of this Act, the Board of Trustees of Mercer County Community College has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board in the lobby of the Administration Building, on the West Windsor Campus, at the James Kerney Campus, on the College's website homepage, and faxed to The Trentonian and The Times.

C) ADOPTION OF AGENDA

Ms. Delli Santi moved to approve the Agenda, which was seconded by Ms. Green and adopted with Trustees Berrios-Ohler, Brown-Glaude, Delli Santi, Drennan, Green, Hernandez-Manno, Matzen, and Nespoli voting aye.

D) PUBLIC COMMENT

No one from the attending public addressed the board at this time

II. A) APPROVAL OF MINUTES OF THE FEBRUARY 18, 2021 BOARD MEETING

Ms. Delli Santi presented Agenda Item II (A), which was seconded by Ms. Green. The item passed with Trustees Berrios-Ohler, Brown-Glaude, Delli Santi, Drennan, Green, Hernandez-Manno, Matzen, and Nespoli voting aye.

BE IT RESOLVED, that the minutes of the February 18, 2021 meeting of the Board of Trustees are approved as presented.

B) APPROVAL OF MINUTES OF THE FEBRUARY 18, 2021 EXECUTIVE SESSION MEETING

Ms. Delli Santi presented Agenda Item II (B), which was seconded by Ms. Green. The item passed with Trustees Berrios-Ohler, Brown-Glaude, Delli Santi, Drennan, Green, Hernandez-Manno, Matzen, and Nespoli voting aye.

BE IT RESOLVED, that the minutes of the February 18, 2021 Executive Session meeting of the Board of Trustees are approved as presented.

III. FINANCIAL MATTERS

Mr. Drennan presented Agenda Items III (A) through (D) for ratification, which were seconded by Ms. Delli Santi. The items were ratified with Trustees Berrios-Ohler, Brown-Glaude, Delli Santi, Drennan, Green, Hernandez-Manno, Matzen and Nespoli voting aye.

A) MONTHLY FINANCIAL STATEMENT

The members of the Board noted receipt and ratified the Monthly Financial Statement, which is attached. (Attachment #1)

B) INVESTMENT DETAIL

The members of the Board noted receipt and ratified the Report on Investment Detail, which is attached. (Attachment #2)

C) PURCHASE ORDERS AND CONTRACTS UNDER \$36,400

The members of the Board noted receipt and ratified the Report on Purchase Orders and Contracts under \$36,400.00, which is attached. (Attachment #3)

D) MONTHLY PAYMENT LISTS FOR FEBRUARY

The members of the Board noted receipt and ratified the monthly payment list for February.

Mr. Drennan presented Agenda Items III (E) through (S), which were seconded by Ms. Delli Santi. The items were passed with Trustees Berrios-Ohler, Brown-Glaude, Delli Santi, Drennan, Green, Hernandez-Manno, Matzen and Nespoli voting aye.

E) ALLSTATE OFFICE INTERIORS FLOOR COVERING & INSTALLATION

WHEREAS, Mercer County Community College has a need to acquire floor covering and installation services for six (6) labs at the MS building and thirteen (13) bathrooms at the AD, BS, PE and SC buildings, on the West Windsor campus in FY 2021, funded by Chapter 12; and

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.9, exempts the purchase of any materials, supplies, goods, services or equipment, pursuant to a contract for such equipment entered into on behalf of the State of

New Jersey by the Division of Purchase and Property*, from public advertising from bids but requires a resolution authorizing the award of such a contract; and

WHEREAS, the September 17, 2020 resolution's not to exceed contract amount of \$85,465.35 reported to and approved by the Board was for was incorrect due to a clerical error and the correct amount is \$160,824.64 for the projects listed above, funded by Chapter 12; and

BE IT RESOLVED, that the President is authorized, on behalf of the Board, to correct a clerical error on the September 17, 2020 resolution approved by the Board from an incorrect amount of \$85,465.35 to the correct amount of \$160,824.64. Paid for by Chapter 12 program funding (FY 2021).

*New Jersey State Contract #81754

F) ARCHITECT(S) OF RECORD, AMENDED RESOLUTION FOR COST & TIME PERIOD

WHEREAS, Mercer County Community College has a need to acquire architect of record services for the remainder of FY 2021; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of this service will exceed \$17,500; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A 18A:64A-25.4 requires every contract or agreement for the performance of any work or the furnishing or hiring of any materials and supplies, the cost or contract price of which is to be paid with or out of college funds, shall be made and awarded only by the County College after public advertising for bids and bidding and therefore, the requirements to a fair and open contract process were met; and

WHEREAS, of the seventeen (17) vendors which responded to the advertised Request for Proposal for Architect of Record by the required due date of February 27, 2018, Clarke Caton Hintz, The Spiezle Group and Thinkform Design Architect, LLC were evaluated as the most responsive and representing the best overall value for the College; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to extend the contract and increase the contract amount with Clarke Caton Hintz of Trenton, New Jersey, The Spiezle Group of Hamilton , New Jersey and Thinkform Design Architects, LLC of Hopewell, New Jersey, in accordance with the resolution adopted by the Board of Trustees on February 27, 2018, for the procurement of architect of record services for an additional three (3) month period from April 1, 2021 through June 30, 2021 to \$65,000 from \$50,000.

G) CINTAS

WHEREAS, Mercer County Community College has a need to acquire uniforms and uniform cleaning services for Facilities and College Safety Officers and AEDs

(Defibrillator units) and associated supplies, periodic inspections and maintenance for the West Windsor and James Kerney campuses in FY 2021; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A:64A-25.11(b) authorizes a county college to make purchases and contract for services through the use of a nationally recognized and accepted cooperative purchasing agreement; and

WHEREAS, Mercer County Community College has identified that Cintas of Cincinnati, Ohio has the needed equipment and supplies available under a Federal GSA Cooperative Pricing Agreement* which represents the best value for the College and determined that consolidation of safety equipment purchases and utilization of better technology through utilizing Cintas has produced reduced spending with other safety equipment vendors for the fiscal year; and

WHEREAS, Mercer County Community College has joined the Omnia Partners, Public Sector+ cooperative pricing system for the procurement of goods and services at competitive pricing and offers competitively solicited and awarded service agreements by public agencies and governmental units to insure that industry best practices, processes and procedures are applied to obtain the most cost-effective bids representing the best value for its membership; now therefore

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A:64A-25.10, specifically provides for the purchase of work, materials and supplies by Cooperative Agreement with the governing bodies of any municipality or of the county within whose boundaries any such college is wholly or partially located; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to increase the contract amount with Cintas, Cincinnati, Ohio, to acquire uniforms and uniform cleaning services for Facilities and College Safety Officers and AEDs (Defibrillator units) and associated supplies, periodic inspections and maintenance for the West Windsor and James Kerney campuses for an amount not to exceed \$50,000, from July 1, 2020 through June 30, 2021.

* GSA Contract #47-QSWA18D 000M
+ OMNIA Partners #R-BB-19002

H) CLARKE CATON HINTZ , AMENDED RESOLUTION FOR COST & TIME PERIOD

WHEREAS, Mercer County Community College has need for various architectural services in FY 2021 for projects supported by State of New Jersey Chapter 12 funding; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of this service will exceed \$17,500; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A 18A:64A-25.4 requires every contract or agreement for the performance of any work or the furnishing or hiring of any materials and supplies which is to be paid with or out of college funds, shall be made and awarded only by the County College after public advertising for bids and bidding and therefore, the requirements to a fair and open contract process were met; and

WHEREAS, of the nine (9) vendors which responded to the advertised bid for Chapter 12 Architect services received by the required due date of November 18, 2015, Clarke Caton Hintz was evaluated to have the most responsible and cost-effective bid representing the best value for Mercer County Community College; and

WHEREAS, during the contract extension time period, the College will be issuing a publically advertised bid for Chapter 12 architect services for the James Kerney and West Windsor campuses and for other locations controlled by the College that require such services, in order to award a new single year or multi-year contract; therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to extend the contract and increase the contract amount with Clarke Caton Hintz of Trenton, New Jersey, in accordance with the resolution adopted by the Board of Trustees on January 21, 2016, by six (6) months from January 1, 2021 through June 30, 2021 to \$55,000 from \$35,000 to provide architectural services for Chapter 12 funded projects. Paid by Chapter 12 funding.

I) DYNAMIC SECURITY CARD ACCESS & VIDEO SURVEILLANCE EQUIPMENT, AMENDED RESOLUTION FOR COST

WHEREAS, Mercer County Community College has a need to acquire card swipe access controls systems and security cameras for the Administration (AD) building, the MCCC Gallery Area, the University Center, and the parking lot gates on the West Windsor campus, in FY 2021; and

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.9 (b), exempts the purchase of any materials, supplies, goods, services or equipment, pursuant to a contract for such equipment entered into on behalf of the Federal Supply Schedules of the General Services Administration* as permitted by the Federal Acquisition Streamlining Act of 1994 (Pub.L. 103-355) from public advertising from bids but requires a resolution authorizing the award of such a contract; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to enter into a contract with General Services Administration awarded vendor, Dynamic Security of Edison, New Jersey, to acquire card swipe access control systems and security cameras for the Administration (AD) building, the MCCC Gallery Area, the University Center, and the parking lot gates on the West Windsor campus, in an amount not to exceed \$317,674 using New Jersey Chapter 12 program funding (FY 2021).

* General Services Administration Contract #GS 07F-0251X9

J) EXTEL COMMUNICATIONS

WHEREAS, Mercer County Community College has a need to purchase audio, data and video network cabling and installation services for the College's Nursing Simulation Lab for the Nursing Program at the West Windsor campus, funded with New Jersey Department of Education Carl D. Perkins FY 2021 program funds ; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of this service will exceed \$17,500; and

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.9, exempts the purchase of any materials, supplies, goods, services or equipment, pursuant to a contract for such equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property*, from public advertising from bids but requires a resolution authorizing the award of such a contract; now therefore,

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to enter into a contract with Extel Communications, Inc. of North Haledon, New Jersey to purchase audio, data and video network cabling installation services for the College's Nursing Simulation Lab at the West Windsor campus for the Nursing program, funded with New Jersey Department of Education Carl D. Perkins FY 2021 program funds, for an additional not to exceed amount of \$35,000 with Extel Communications from January 28, 2021 through June 30, 2021 (FY 2021), and a new aggregate not to exceed amount of \$118,400 with this vendor from November 19, 2020 through June 30, 2021 (FY 2021).

* New Jersey State Contract #A88737

K) FINANCIAL AID SERVICES, INC.

WHEREAS, Mercer County Community College recently experienced three full-time employees' retirement and/or resignations that necessitated the acquisition of financial aid interim staffing to ensure sufficient staffing levels within the Financial Aid department until permanent staffing is appointed; and

WHEREAS, the purchase will be executed as a Political Contribution Disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A:64A-25.5, (a) (1) exempts professional services from public advertising for bids but requires a resolution authorizing the award of such a contract; and

WHEREAS, Financial Aid Services, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable

contributions to a political or candidate committee in Mercer County in the previous year, and the contract will prohibit them from making any reportable contributions through the term of the contract; now therefore

BE IT RESOLVED, the President is authorized, on behalf of the Board, to increase the contract amount with Financial Aid Services, Inc. of Atlanta, GA, in accordance with the January 21, 2021 resolution adopted by the Board of Trustees by a not to exceed amount of \$130,000 to retain the interim Director of Financial Aid through June 30 2021, due to a delay in search, paid for by Title III funds. This \$130,000 increase when added to previous FY21 costs for financial aid counselors will increase spending with Financial Aid Services Inc. from \$184,560 to \$314,560 for the period from October 15, 2020 through June 30, 2021.

L) FINANCIAL CONSULTING SERVICES

WHEREAS, Mercer County Community College has a continuing need to acquire financial consulting services to ensure sufficient oversight and management of the College's Facilities, Finance, Safety and Security and Purchasing Departments until a permanent Vice President of Administration and Finance is appointed; and

WHEREAS, the purchase will be executed as a Political Contribution Disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A:64A-25.5, (a) (1) exempts professional services from public advertising for bids but requires a resolution authorizing the award of such a contract; and

WHEREAS, Susan K. Perkins, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Susan K. Perkins, LLC has not made any reportable contributions to a political or candidate committee in Mercer County in the previous year, and the contract will prohibit Susan K. Perkins, LLC from making any reportable contributions through the term of the contract;

WHEREAS, the search process is delayed; now therefore

BE IT RESOLVED, the President is authorized, on behalf of the Board, to increase the contract amount with Susan K. Perkins, LLC to continue financial consulting services to ensure sufficient oversight and management of the College's Facilities, Finance, Safety and Security and Purchasing Departments until a permanent Vice President of Administration and Finance is appointed, from \$64,000 to \$99,000 for the time period October 15, 2020 through June 30, 2021.

M) HIGHWAY EQUIPMENT CO. OF NEW JERSEY, INC.

WHEREAS, Mercer County Community College has a need to acquire a Kubota loader/backhoe/tractor to replace the current 1987 Ford Tractor, for general

landscaping, snow removal, salt spreading and other general utility functions for the Facilities Department at the West Windsor campus in FY 2021; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of this service will exceed \$17,500; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A:64A-25.11(b) authorizes a county college to make purchases and contract for services through the use of a nationally recognized and accepted cooperative purchasing agreement; and

WHEREAS, Mercer County Community College has joined the Educational Services Commission of New Jersey (ESCNJ) cooperative pricing system* for the procurement of goods and services at competitive pricing and offers competitively solicited and awarded service agreements by public agencies and governmental units to insure that industry best practices, processes and procedures are applied to obtain the most cost-effective bids representing the best value for its membership; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to enter into a contract with Highway Equipment Company of New Jersey, Millstone, NJ, to acquire a Kubota loader/backhoe/tractor to replace the current 1987 Ford Tractor, for general landscaping, snow removal, salt spreading and other general utility functions at the West Windsor campus in FY 2021 at a cost not to exceed \$67,073.

* ESCNJ contract 18/19-25

N) INSIGHT PUBLIC SECTOR SLED

WHEREAS, Mercer County Community College has a need to purchase a more cost effective work order ticketing system for the IT Department; and

WHEREAS, Mercer County Community College has prepared a COVID-19 Technology Plan for College re-opening support and a portion of the new work order ticketing system's year one implementation cost, will be paid from the Coronavirus Aid, Relief and Economic Security (CARES) Act; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of this service will exceed \$17,500; and

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.9, exempts the purchase of any materials, supplies, goods, services or equipment, pursuant to a contract for such equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property* from an advertised solicitation but requires a resolution authorizing the award of such a contract; and

WHEREAS, Insight Public Sector Sled has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in Mercer County in the previous one year, and the contract will prohibit them from making any reportable contributions through the term of the contract; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to enter into a contract with Insight Public Sector Sled, of Tempe, Arizona, to purchase and install a work order ticketing system for the IT Department staff for a period of three (3) years for June 15, 2021 through June 14, 2024 at a cost of \$65,000 in year 1 (including a one-time, implementation cost of \$39,000 paid by the CARES Act), \$22,607 in year 2 and \$22,607 in year 3.

State of NJ Software Licenses and Services # M0003 / 89853

O) SCIENCE INTERACTIVE GROUP

WHEREAS, Mercer County Community College has a continuing need to acquire remote learning biology laboratory kits and related supplies for the Biology Department in FY 2021; and

WHEREAS, Mercer County Community College has prepared a COVID-19 Technology Plan for College re-opening support and has a need to purchase equipment, supplies and installation service, whose costs are paid for and/or enabled by the federal and/or state Coronavirus Aid, Relief and Economic Security (CARES) Act and related acts; and

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.19, exempts the purchase of any materials, supplies, goods, services or equipment from public advertising for bids when the contracting agent deems it impractical to solicit competitive quotations, but requires a resolution authorizing the award of; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to increase the contract amount with the Science Interactive Group of Yulee, Florida, for the purchase of remote learning, customized laboratory kits and related supplies for the Biology Department in FY21, for an amount not to exceed \$60,000 for the period July 1, 2020 to June 30, 2021, paid by the Coronavirus Aid, Relief and Economic Security (CARES) Act;

P) SPIEZLE ARCHITECTURAL GROUP, AMENDED RESOLUTION FOR COST & TIME PERIOD

WHEREAS, Mercer County Community College has need for various architectural services in FY 2021 for projects supported by State of New Jersey Chapter 12 funding; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of this service will exceed \$17,500; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A 18A:64A-25.4 requires every contract or agreement for the performance of any work or the furnishing or hiring of any materials and supplies which is to be paid with or out of college funds, shall be made and awarded only by the County College after public advertising for bids and bidding and therefore, the requirements to a fair and open contract process were met; and

WHEREAS, of the nine (9) vendors which responded to the advertised bid for Chapter 12 Architect services received by the required due date of November 18, 2015, The Spiezle Group, Incorporated was evaluated to have the most responsible and cost-effective bid representing the best value for Mercer County Community College; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to extend the contract and increase the contract amount with The Spiezle Group, of Trenton, New Jersey, in accordance with the resolution adopted by the Board of Trustees on January 21, 2016, by six months (6) months from January 1, 2021 to June 30, 2021, to \$32,000 from \$22,000 to provide architectural services for Chapter 12 funded projects. Paid by Chapter 12 funds.

Q) STOUT'S CHARTER SERVICE, INC.

WHEREAS, Mercer County Community College has a need to acquire charter bus transportation services for the athletic teams schedule for the Spring 2021 Semester; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A: 64A-25.4 requires every contract or agreement for the performance of any work or the furnishing or hiring of any materials and supplies shall be made and awarded only by the County College after public advertising for bids and bidding therefore, except as provided otherwise in this article or specifically by any other law; and

WHEREAS, of the (5) vendors which responded to the publically advertised bid (MCCC RFB 2101A) due on February 24, 2021 for Charter Bus Transportation Services for the Athletic Department's Spring 2021 Semester's athletic event schedule, Stout's Charter Service, Inc. was evaluated to have the most responsible and cost-effective bid for Charter Bus services for Mercer County Community College; now therefore

BE IT RESOLVED, that the President be authorized, on behalf of this Board, to enter into a contract with Stout's Charter Service Inc. of Trenton, New Jersey, to provide Charter Bus services for the Athletic Department's Spring 2021 Semester athletic event schedule at an amount not to exceed \$30,826 for 56-passenger Charter busses through March 31, 2022 with the option to renew one (1)

additional year.

MERCER COUNTY COMMUNITY COLLEGE

PURCHASE ORDER OVER \$36,400

REQUEST FOR BOARD APPROVAL: March 18, 2021

Budget lines beginning with "2" indicate grant funded
VENDOR

Stout's Charter Service, Inc. AMOUNT: \$30,826.00
20 Irven Street Charter bus trips
Trenton, NJ 08638 BUDGET LINE: Various
DEPARTMENT: Athletics

TYPE OF PURCHASE:

Low Bid: 2101A Bids Distributed: 15 Bids Received: 5

DESCRIPTION: Charter Bus Transportation Services for Athletic Department

BID SUMMARY:

Vendor	Charter Bus 56 Passenger
Stout's Charter Service	\$30,826.00
A-1	\$30,841.19
Coach USA	\$35,396.00
Starr Tours	\$37,505.00
Academy	\$39,443.00

R) CARL D. PERKINS CAREER & TECHNICAL EDUCATION GRANT,
AMENDMENT OF FY21 FUNDS

WHEREAS, the New Jersey Department of Education, Office of Grants Management, has approved Mercer County Community College's application for Carl D. Perkins Career and Technical Education Grant for FY2021; and

WHEREAS, the New Jersey Department of Education, Office of Grants Management, notified the College on January 27, 2021 that it is approving its Carl D. Perkins Career and technical Grant application for FY 2021; and

WHEREAS, the Mercer County Community College Board of Trustees in a resolution adopted on Feb. 18, 2021 approved the acceptance of the New Jersey Department of Education Carl D. Perkins Career and Technical Education Grant, for \$507,622 for the period from July 1, 2020 through June 30, 2021 (FY2021); and

WHEREAS, the college has the necessity to modify the Perkins' budget due to the cost savings generated from the purchasing process; and

WHEREAS, the New Jersey Department of Education requires the Board of Trustees to approve the amendment of grant budget modifications in excess of 10% of the approved grant amount; now therefore

BE IT RESOLVED, that the Mercer County Community College Board of Trustees hereby approves the budget modifications of the New Jersey Department of Education Carl D. Perkins Career and Technical Education Grant, for the period from July 1, 2020 through June 30, 2021 (FY2021).

S) FY2022 CHAPTER XII FUNDING

BE IT RESOLVED, that the Board of Trustees approves Mercer County Community College's FY2022 funding not to exceed \$5,048,000 under New Jersey's Chapter XII program, and authorizes the President to request the endorsement and support of the County of Mercer.

Mr. Drennan presented Agenda Item III (T), which were seconded by Dr. Nespoli. The items were passed with Trustees Berrios-Ohler, Brown-Glaude, Delli Santi, Drennan, Green, Hernandez-Manno, Matzen and Nespoli voting aye.

T) REVISED TUITION RATES, TECHNOLOGY, AND COLLEGE FEES RESOLUTION

BE IT RESOLVED, that this Board approves increasing the Tuition Rates, Technology and College Fees effective for the summer semester of 2021 and thereafter:

In-county tuition:	\$2.80 per credit hour from	\$140.50 to \$143.30
In-state tuition:	\$3.85 per credit hour from	\$192.00 to \$195.85
Out-of-state tuition:	\$5.75 per credit hour from	\$287.50 to \$293.25
Technology fee:	\$1.00 per credit hour from	\$ 25.50 to \$ 26.50
College fee:	\$1.00 per credit hour from	\$ 24.75 to \$ 25.75

IV. HUMAN RESOURCES MATTERS

Ms. Berrios-Ohler presented Agenda Item IV (A), which was seconded by Ms. Delli Santi. The item was passed with Trustees Berrios-Ohler, Brown-Glaude, Delli Santi, Drennan, Green, Hernandez-Manno, Matzen and Nespoli voting aye.

A) RATIFICATION OF APPOINTMENTS, PROMOTION/SALARY ADJUSTMENTS AND STAFF SEPARATION REPORT

BE IT RESOLVED, that this Board approves the Ratification of Appointments, Promotion/Salary Adjustments, and notes receipt of the Staff Separation Report, all of which will be made a part of the minutes of this meeting. (Attachment #4)

B) FIRST-YEAR FACULTY REAPPOINTMENTS

Ms. Berrios-Ohler presented Agenda Item IV (B), which was seconded by Ms. Delli Santi. The item was passed with Trustees Berrios-Ohler, Brown-Glaude, Delli Santi, Drennan, Green, Hernandez-Manno, Matzen and Nespoli voting aye.

BE IT RESOLVED, That this Board hereby approves the offering of new appointments effective with the 2021-2022 academic year to certain faculty members currently in their first year of service, as recommended by the President as indicated in the attached which is to be made part of the minutes of this meeting. (Attachment #5)

V. OPERATIONS MATTERS

Ms. Delli Santi presented Agenda Item V (A), which was seconded by Mr. Drennan. The items were passed with Trustees Berrios-Ohler, Brown-Glaude, Delli Santi, Drennan, Green, Hernandez-Manno, Matzen and Nespoli voting aye.

A) REVISION TO OMB946 – USE OF TECHNOLOGY

BE IT RESOLVED, that the Board hereby approves the proposed revised policy on Use of Technology (OMB 946) as recommended by the President and Operations Committee of the Board, and as outlined in the attached, which will be made part of the minutes of this meeting. (Attachment #6)

Ms. Delli Santi presented Agenda Item V (B), which was seconded by Dr. Nespoli. The items were passed with Trustees Berrios-Ohler, Brown-Glaude, Delli Santi, Drennan, Green, Hernandez-Manno, Matzen and Nespoli voting aye.

B) REVISION TO OMB939 – EMERGENCY HIRES

BE IT RESOLVED, that the Board hereby approves the proposed revised policy on Emergency Hires (OMB 939) as recommended by the President and Operations Committee of the Board, and as outlined in the attached, which will be made part of the minutes of this meeting. (Attachment #7)

Ms. Delli Santi presented Agenda Item IV (C), which was seconded by Dr. Nespoli. The items were passed with Trustees Berrios-Ohler, Brown-Glaude, Delli Santi, Drennan, Green, Hernandez-Manno, Matzen and Nespoli voting aye.

C) ADVISORY COMMISSION APPOINTMENTS AND REAPPOINTMENTS

BE IT RESOLVED, that this Board approves the appointments and reappointments to the advisory commission as recommended by the President and as outlined on the

attached, which will be made a part of the minutes of this meeting. (Attachment #8)

- HOLOCAUST
- PHYSICAL THERAPY ASSISTANT
- VISUAL ARTS

Ms. Delli Santi presented Agenda Item V (D) for ratification, which was seconded by Mr. Drennan. The item was ratified with Trustees Berrios-Ohler, Brown-Glaude, Delli Santi, Drennan, Green, Hernandez-Manno, Matzen and Nespoli voting aye.

D) FEBRUARY 2021 CLERY REPORT

The members of the Board noted receipt and review and ratified the February 2021 Clery Report, which is attached. (Attachment #9)

VI. PRESIDENT'S UPDATE

Enrollment

As we have discussed, Spring enrollment is down approximately 20%. We are now making a strong push to boost Summer enrollment. We have extended the start of registration to March 22nd, and have launched a campaign to let students know that financial assistance is available through scholarships, federal Pell and state CCOG grants, and federal COVID relief funds.

We continue to work with the consulting group MDRC (grant funded and free to Mercer) to develop the most effective messaging, and to use social media, emails, texts and phone calls to connect with students.

Fiscal Health

The college continues to remain financially stable. We are beginning the process of developing the upcoming Fiscal Year 2022 operating budget. As part of that, we hosted a Town Hall meeting last week to explain the proposed 2% increase in tuition and fees. The college is working very hard to assist all students in order to minimize any negative impacts. The increase in federal Pell Grant, available state Community College Opportunity Grant funds, and funds from the federal COVID relieve funds and from the MCCC Foundation will make the impact of this increase negligible.

Our faculty and staff continue to seek out new revenues while reducing expenses, and maximizing our operating efficiency.

A true bright spot financially continues to be our athletic facility rentals. At this point, we are closing in on revenue of \$300,000 from those rentals.

COVID-19 Responses

Mercer's contributions to the fight against COVID-19 continue. We have hosted seven days of Mercer County vaccination clinics and provided almost 5,000 vaccinations, both first and second doses. We have 15 more clinic days scheduled through May 8th, each anticipating at least 1,000 vaccination doses per day.

When all is said and done, we will have completed 23 days of clinics and given 20,000 vaccinations, providing a measure of safety and relief to about 10,000 people.

Our Mercer family has been tremendous in this process. More than 50 Nursing students, over 40 staff and faculty volunteers, and every one of our Nursing faculty has put in many hours to help protect our community from this virus.

In addition, our Culinary Arts students, under the supervision of the faculty, prepared a hearty meal for the volunteers at a recent vaccination clinic: serving dishes of cod, pulled pork sandwiches, crispy shrimp, French onion soup and crème brûlée. It was a wonderful demonstration of Mercer family showing appreciation and support for each other.

The success of our new Medical Cannabis Training program continues to grow. We had initially hoped for 50 students for the first class, but we ended up serving 60. For our next class, we are anticipating a registration of 80 students: 12 students signed up in the first three days of registration.

We continue to offer help to our students who suffer from food insecurity, distributing almost two dozen food vouchers to students in need.

As the rate and number of COVID-19 vaccinations increase, we are planning for a potential return to in-person instruction and operations in the late summer and fall. Safety is our top priority. The Reopening Task Force was charged at the beginning of the month and is expected to deliver its recommendations to the college community by the end of the month. Every department is getting ready for the potential reopening and we are prepared to pivot if COVID pandemic situation changes.

College Successes

We are very excited to share some great news about our programs. First, our Nursing program was just named the Best Nursing Program in its category in the state of New Jersey, by the website R.N. Careers. MCCC was picked #1 among the 18 schools offering an Associate degree in nursing in the state. It is very nice to be recognized by outside experts.

Our Medical Laboratory Technology program just received the notice from our accreditation visit team and our program is being recommended for a 10-year re-accreditation. That is the maximum term that can be awarded, and the reviewers had high praise for our program.

We have begun planning for celebrations in April for Community College Month. This is a great opportunity to tell the story of the importance and contributions of community colleges in general, and MCCC in particular. We will be updating everyone on what we have planned as we get closer to the start of the month.

Katie Gyenge, a part-time Coordinator of the West Windsor Learning Center, recently completed her Master of Education degree in Learning and Technology at Western Governors University. For her capstone project, she designed training modules for students to learn how to use MCCC's three online tutoring platforms: Zoom, Microsoft Teams, and Tutor Matching Service. Katie is a Mercer alum, and she was instrumental in moving our tutoring services online and making them robust and comprehensive.

Our apprenticeship program in partnership with the Trenton Waterworks held a ceremony this afternoon with Mayor Reed Gusciora. This is a wonderful illustration of a win-win situation—the college helps to fulfill our mission of uplifting the communities we serve by providing career development for the residents of Trenton.

Student Successes

Along with our 30 student clubs and groups, our Student Government Association continues to be very active in spite of the need for social distancing. In March, as part of Women’s History Month, the SGA is running a social media campaign recognizing the Women of Mercer and their exceptional accomplishments through the years.

Student Government has also begun offering “Ambassador Hours,” which are Instagram or Facebook live events hosted by Student Senate members, to offer peer-to-peer guidance on success, community service, spirituality and many other topics, to fellow students.

And in April, our students will be involved in a number of activities and learning opportunities in recognition of Earth Month, including a focus on climate change and how each of us can make a difference; a nature-photography competition, and more.

We are very excited that we are resuming some sports activities for our students. Our baseball team has kicked off its season. After a long year away from the diamond, the team has begun playing games again, primarily against teams in our geographical area. Our baseball team played against Union County College and won both games of an opening double-header.

VII. NEW JERSEY COUNCIL OF COUNTY COLLEGES REPORT

1. GOVERNOR PROPOSES \$5 MILLION INCREASE FOR COMMUNITY COLLEGES

Dr. Nespoli reported that the Governor has proposed a \$5 million increase in state operating aid to community colleges. New Jersey’s community colleges are grateful for this proposed increase, the first such increase in many years. The NJ Council of County Colleges had requested a \$10 million increase, and will be working with legislative leaders in the coming months to advocate for this full \$10 million increase for community colleges.

The Governor’s proposed budget also includes full funding for the Community College Opportunity Grant (CCOG), plus \$5 million to community colleges for student support services for CCOG students.

2. GOVERNOR SIGNS COMMUNITY COLLEGE OPPORTUNITY GRANT (CCOG) INTO LAW

Dr. Nespoli reported that the Governor has signed the free community college tuition legislation, which permanently memorializes the CCOG program into state law. Some have called this program a “game changer” for New Jersey’s community colleges. Others are saying that CCOG could be a national model for the free community college tuition program that the Biden Administration has proposed. Key features of CCOG include:

- Adult students are eligible
- Part-time students are eligible
- All community college programs are included

- Fees are covered
- The colleges receive direct funding for student success programs
- Income eligibility for the program can be expanded as additional funding becomes available

VIII. CHAIR'S REPORT

Chair Matzen introduced Foundation Board Chair, Aamir Rehman, for the Foundation Board Report.

Dr. Rehman gave kudos to the administration for making sure all students have funds available if needed. He said this is customarily the time of year when the Foundation hosts the Spring into Success fundraiser. This year, there will instead be a Closing the Gap Campaign to raise funds for students. The goal is \$100,000. He said they hope to exceed that goal.

Chair Matzen reminded board members that they can serve on certain Middle States Accreditation Committees and to let him know if they are interested. He said their role would be to provide overarching guidance and principles.

He then introduced Dean Perez and Dean Sosa, who gave a presentation on Industry Driven Short-Term Credentials, which MCCC has been working on. The MCCC Industry Valued Credential Options are Certificate of Proficiency (Certificates), Certificate of Achievement (Micro-Credentials) and Certification (credit and non-credit). They reported that these options serve the purpose of addressing changing workforce needs, serve as a resume "badge", provide pathways into degree programs or workplace, ensure the curriculum is current, and support degree or career pivots. They also reported that three significant grants help with the apprenticeship model; NJ HealthWorks Scaling Apprenticeship Grant, City of Trenton's Community Development Block Grant, and CareerAdvance USA Grant. Chair Matzen thanked Deans Perez and Sosa for the presentation. He said this is part of what the Board meant by "being bold" in strategic planning. He said we are filling a need for community members and this is a huge help for students.

There being no further business to discuss, Mr. Drennan moved to adjourn the meeting. The motion was seconded by Ms. Delli Santi and passed unanimously. The meeting adjourned at 8:05 p.m.

Respectfully submitted,



Dr. Jianping Wang
President, Mercer County Community College

/bb
Attachments



28-Feb-21

	FY2021 Budget	Feb-21 YTD Actual	(Over)/Under Annual Budget	Actual % Used/Earned	Expected % Used/Earned	Variance % Used/Earned
Revenues:						
State of New Jersey	6,230,000	4,093,186	2,136,814	65.70%	66.67%	-0.97%
Mercer County	18,228,000	11,439,763	6,788,237	62.76%	66.67%	-3.91%
Tuition & Fees	27,003,000	18,788,412	8,214,588	69.58%	73.40%	-3.82%
Non -Credit Tuition & Fees	1,750,000	460,409	1,289,591	26.31%	60.00%	-33.69%
Other **	4,983,000	2,746,355	2,236,645	55.11%	68.00%	-12.89%
Total Revenue	58,194,000	37,528,125	20,665,875	64.49%	69.00%	-4.51%
Salaries - 55.05% of total Budget	32,034,000	20,642,297	11,391,703	64.44%	69.00%	-4.56%
Benefits - 18.44% of total Budget	10,730,000	7,117,999	3,612,001	66.34%	69.00%	-2.66%
Total Salary and Benefits - 73.49% of total Budget	42,764,000	27,760,296	15,003,704	64.92%	69.00%	-4.08%
<i>- Salaries and Benefits allocated below</i>						
Expenses:						
Instruction	25,767,900	17,720,458	8,047,442	68.77%	70.00%	-1.23%
Academic Support	3,281,400	1,513,265	1,768,135	46.12%	70.00%	-23.88%
Student Services	5,359,500	3,363,679	1,995,821	62.76%	70.00%	-7.24%
Institutional Support	17,190,900	9,531,404	7,659,496	55.44%	70.00%	-14.56%
Plant Operations	6,594,300	3,177,442	3,416,858	48.18%	70.00%	-21.82%
	58,194,000	35,306,249	22,887,751	60.67%	70.00%	-9.33%
KEY BUDGET ITEMS (incuded above):						
Utilities	1,870,000	901,675	968,325	48.22%	56.00%	-7.78%
Custodial Contract	850,000	400,560	449,440	47.12%	65.00%	-17.88%
Maintenance, Grounds and Equipment	2,254,000	681,502	1,572,498	30.24%	67.50%	-37.26%
IT Management, Computer Software and Hardware	3,729,000	1,260,965	2,468,035	33.82%	65.00%	-31.18%
	8,703,000	3,244,702	5,458,298	37.28%	62.50%	-25.22%
Total Expenditures	58,194,000	35,306,249	22,887,751	60.67%	70.50%	-9.83%
(Surplus)/Deficit	-	(2,221,876)	(2,221,876)			
** Other Revenue Key Items:						
WWFM Listener Donations	540,000	312,375	(227,625)	57.85%	62.00%	-4.15%
Conference Center and Food Commissions	582,000	2,551	(579,449)	0.44%	55.00%	-54.56%
Partner Schools (Rutgers, Felician, William Patterson, FDU)	274,000	97,761	(176,239)	35.68%	66.50%	-30.82%
Mercer Institute	840,000	127,259	(712,741)	15.15%	50.00%	-34.85%
Kelsey Theater	307,500	3,551	(303,949)	1.15%	75.00%	-73.85%
Tower Rentals	425,000	164,500	(260,500)	38.71%	70.00%	-31.29%
Facility Rentals	254,000	392,807	138,807	154.65%	70.00%	84.65%
Bookstore	150,000	43,383	(106,617)	28.92%	61.00%	-32.08%
Summer Camps (Tomato Patch/Athletics/Camp College)	780,000	74,507	(705,493)	9.55%	100.00%	-90.45%
Rentals, JKC	92,000	67,783	(24,217)	73.68%	70.00%	3.68%

** Negative variance in the expected revenue equates to unfavorable anticipated earnings

** Negative variance in the expected expense equates to favorable cost savings

**INVESTMENT DETAIL
 FOR THE PERIOD ENDING February 28, 2021**

<u>DATE</u>	<u>SHORT TERM INVESTMENTS</u>	<u>TERM & INTEREST</u>		<u>AMOUNT</u>	
		<u>RATE</u>	<u>DUE</u>		
02/28/21	Bank of Princeton	0.10%	N/A	3,585,637.92	
02/28/21	Bank of Princeton	2.00%	7/11/2021	523,915.35	
02/28/21	FIRST BANK	0.35%	N/A	1,046,521.80	
02/28/21	WELLS FARGO BANK BALANCE	0.25%	N/A	<u>9,950,505.78</u>	###
				<u>15,106,580.85</u>	***
 <u>LONG TERM INVESTMENTS</u> 					
02/28/21	WELLS FARGO BANK - UNEMPLOYMENT TRUST FUND	N/A		<u>562,896.00</u>	

*** Cash Balances are gross, current Liabilities are not netted against these balances

Includes \$2.2mil of funds earmarked for students, and 1.7mil for institutional expenses under the Cares Act

MCCC

Attachment #3

MCCC PURCHASE ORDER REPORT
 \$7,280 - \$36,400

DATE OF BOARD MEETING: March 18, 2021
 Budget lines beginning with "2" indicate grant funded

PO#	DATE	VENDOR	AMOUNT	BUDGET CODE	BASIS FOR AWARD
P13052	2/3/21	Thomas International USA Novi, MI	\$12,065.00	10-06-01-06-600100-64110	MCCC RFQ #2136
360 Evaluation of PLT and President.					
P13060	2/4/21	Continental Fire Safety Hamilton, NJ	\$9,622.65	37-09-04-02-203009-6110	NJ State Contract #17-Fleet-00805
Three fire coats and pants for the Fire Academy.					
P13077	2/11/21	DiaMedical USA West Bloomfield, MI	\$22,049.89	22-01-01-02-302025-69310	TIPS Contract #20084
Medical surgical beds for Nursing department. Paid by Perkins grant.					
P13088	2/11/21	Presidio Networked Solutions LLC Iselin, NJ	\$10,630.41 \$ 1,125.93	22-01-01-02-302025-61100 22-01-01-02-302025-69340	Cisco SC #AR233
Switch components and power supply required to make the new nursing simulators work properly. Paid by Perkins grant.					
P13105	2/16/21	Elsevier Inc. Maryland Heights, MO	\$30,229.07	10-00-00-00-000000-22100	Exemption: Sole Source
Payment for NextGen RN online package for use by students participating in the Nursing Program.					



Human Resources Office

To: Jianping Wang, President
From: Barbara Basel, Vice President for Human Resources
Date: March 3, 2021
Re: Ratification of Appointments

The following appointments have been made since February 18, 2021.

Effective Date of Hire	Department	Name	Title	Salary	Range	FLSA
3/29/2021	Finance, Purchasing	Sofo, Jon	Senior Purchasing Agent	\$54,000	\$37,695-\$67,305	Exempt
3/8/2021	Finance	Summers, Daniel	Budget Director	\$90,000	\$54,788-\$106,166	Exempt
3/8/2021	Academic Affairs	Ratti, Denise	Grant Coordinator	\$65,000	\$42,872-\$76,364	Exempt



Human Resources Office

To: Jianping Wang, President
From: Barbara Basel, Vice President for Human Resources
Date: March 3, 2021
Re: Ratification of Promotion/Salary Adjustments

The following promotions or salary adjustments have been made since February 2021.

Effective Date of Promotion/Salary Adjustment	Department	Name	Title	Current Salary	Adjusted Salary
2/22/2021	Enrollment & Student Services	Paulette Parham	Current Title: Administrative Specialist II - New Title: Department Specialist	49,977.98	54,975.77
2/22/2021	Library Services	Melinda Struzynski	Current Title: Administrative Specialist II - New Title: Department Specialist	46,602.65	51,262.92
2/22/2021	Business and Technology	Helen Taylor	Current Title: Administrative Specialist II - New Title: Department Specialist	46,374.08	51,011.48
2/22/2021	Facilities	Carnie Bragg	Current Title: Administrative Specialist II - New Title: Department Specialist	45,101.03	49,611.13
2/22/2021	Community Education Training	Natasha Bullock	Current Title: Administrative Specialist II - New Title: Department Specialist	43,427.20	47,769.92
2/22/2021	Human Resources	Kelly Greene	Current Title: Administrative Specialist II - New Title: Department Specialist	42,014.00	46,215.40
2/22/2021	Finance & Accounting	Lori McKiernan	Current Title: Department Specialist	39,553.73	43,509.10
2/22/2021	Finance & Accounting	Jeffery Cooper	Current Title: Administrative Specialist II - New Title: Department Specialist	39,553.73	43,509.10
2/22/2021	Financial Aid	Rosemarie Del Valle	Current Title: Administrative Specialist II - New Title: Department Specialist	37,759.98	41,535.97

Effective Date of Promotion/Salary Adjustment	Department	Name	Title	Current Salary	Adjusted Salary
2/22/2021	Advisement Enrollment Services	Gina Migliaccio	Current Title: Administrative Specialist II - New Title: Department Specialist	37,541.65	41,295.82
2/22/2021	Advisement Enrollment Services	Angelica Ayala	Current Title: Administrative Specialist II - New Title: Department Specialist	37,298.73	41,028.60
2/22/2021	Health Professions	Joana Rodriguez	Current Title: Nursing Program Specialist	38,924.80	42,817.28
2/22/2021	Health Professions	Chellsea Tessein	Current Title: Health Professions Specialist	37,424.80	41,167.28



Human Resources

March 3, 2021

To: Barbara Basel, Vice President of Human Resources
From: Jeby Mathew, Coordinator HRIS Operations, Human Resources
Subject: **Separation Report for February 2021**

Date	Name	Title	Division	Type*
2/9/2021	Thomas Baynard	Security Officer II, Security & Maintenance		D

*
D - Deceased

Recommended and approved for presentation to the Board of Trustees

Barbara Basel, Vice President of Human Resources

Date

Jianping Wang, President

Date

REAPPOINTMENT OF FIRST-YEAR FACULTY MEMBERS

Name	Title	Division	Date of FT Hire	Base Salary
Edwin Crane	Assistant Professor	Math, Science and Health Professions	08/01/2020	\$75,232.00

USE OF TECHNOLOGY

1. POLICY STATEMENT

In support of Mercer County Community College Mission, academic instruction, research, and administrative functions, Mercer County Community College encourages the use of, and provides access to, information technologies, systems, email and network resources. Technology use policy is adopted by Mercer County Community College to allow for the proper use and management of all Mercer County Community College computing, systems and network resources. These guidelines pertain to all Mercer County Community College campuses regardless of the networks or systems operated.

The Mercer County Community College grants access to its networks and computer systems subject to certain responsibilities and obligations set forth herein and subject to all local, state, and federal laws. Appropriate use should always be legal, ethical and consistent with the Mercer County Community College mission.

Users must realize that providing access is a privilege provided by the Mercer County Community College and should be treated as such. Enforcement of established rules will help to provide a benefit to all users.

Mercer County Community College views the systems, network and computing resources as shared resources and the use of these as a privilege. The primary purpose of these resources is to allow access to information that will support the Mercer County Community College administration, educational process and Mercer County Community College mission. Thus, network abuse or applications that inhibit or interfere with the use of the network by others are not permitted.

Should it be determined that network traffic being generated from any connection is drastically inhibiting or interfering with the use of the Mercer County Community College systems, network and computing resources by others, Mercer County Community College reserves the right to terminate any user's access without notice.

2. AUTHORIZED USE

An Authorized User is any person who has been granted authority by Mercer County Community College to access its systems, computing and network resources and whose usage complies with this policy. Authority to use a particular Mercer County Community College technology resources should come from the campus unit responsible for operating the resource. Unauthorized use is strictly prohibited.

3. PRIVACY

Users must recognize that there is no guarantee of privacy associated with their use of Mercer County Community College technology resources. The College may find it necessary to view electronic data and it may be required by law to allow third parties to do so (e.g. electronically stored data may become evidence in legal proceedings). It is also possible that messages or data may be inadvertently viewed by others.

Any information traffic sent over Mercer County Community College network and technology resources, whether wire or wireless, becomes Mercer County Community College property. Users cannot have any expectation of privacy concerning this information, its source, or its destination.

4. INDIVIDUAL RESPONSIBILITIES

A. Common Courtesy and Respect for Rights of Others

All users are responsible to respect and value the privacy of others, to behave ethically, and to comply with all legal restrictions regarding the use of electronic data. All users are also responsible to recognize and honor the intellectual property rights of others.

Communications on Mercer County Community College computers (which includes any personal devices registered on the College Network, regardless of ownership) or networks (which includes wired, wireless and remote access via VPN) or approved cloud resources (which includes Teams, Skype and social media) should always be businesslike, courteous and civil. Such systems must not be used for the expression of hostility or bias against individuals or groups, offensive material such as obscenity, vulgarity or profanity, inappropriate jokes or other non-businesslike material. Sexually explicit material, cursing and name-calling are not appropriate communications. Users who engage in such activity will be subject to disciplinary action. For greater clarity, the transmission of inappropriate communications or offensive information at any time via any medium by one member of Mercer County Community College community to another (including communications originating on or received by college and non-College computers) is unacceptable.

No user may, under any circumstances, use Mercer County Community College computers or networks to libel, slander, or harass any other person. The following are examples of Computer Harassment:

- 1) intentionally using the computer to annoy, harass, terrify, intimidate, threaten, offend or bother another person by conveying obscene language, pictures, or other materials or threats of bodily harm to the recipient or the recipient's immediate family;
- 2) intentionally using the computer to contact another person repeatedly with the intent to annoy, harass, or bother, whether or not any actual message is communicated, and/or where no purpose of legitimate communication exists, and where the recipient has expressed a desire for the communication to cease;
- 3) intentionally using the computer to contact another person repeatedly regarding a matter for which one does not have a legal right to communicate, once the recipient

has provided reasonable notice that he or she desires such communication to cease (such as debt collection);

- 4) intentionally using the computer to disrupt or damage the academic, research, administrative, or related pursuits of another; or
- 5) intentionally using the computer to invade the privacy, academic or otherwise, of another or the threatened invasion of the privacy of another.

B. Content

Users who make use of forums, chat rooms or social networking sites do so voluntarily, with the understanding that they may encounter material they deem offensive. Neither Mercer County Community College nor IT assume any responsibility for material viewed on these network communication utilities.

Furthermore, IT reserves the right to limit access to any content deemed offensive or lacking in educational value

To ensure security and prevent the spread of viruses, users accessing the Internet through our network and computing resources must do so through Mercer County Community College Internet firewall.

C. Copyright Infringement & Peer-To-Peer File Sharing

Under the [Digital Millennium Copyright Act](#) and Higher Education Opportunity Act (H.R. 4137), illegal distribution of copyrighted materials and distribution of copyright materials is illegal and may be punishable by law. These materials include, but are not limited to the unauthorized distribution of songs, videos, games, textbooks, or other type of creative content.

In addition to any other charges that might be brought against you, the copyright holder can file suit, which can result in legal fees and damages that must be paid.

Therefore, peer-to-peer file sharing is not allowed and is blocked on Mercer County Community College network using bandwidth shaping technology. Mercer County Community College is legally obligated to assist authorities in identifying individuals who violate copyright law pertaining to peer-to-peer file sharing. It is also in violation of school's policy to use technology designed to circumvent the blocking of this activity.

D. Responsible Use

All users are responsible for refraining from all acts that waste Mercer County Community College technology and network resources or prevent others from using them. Each user is responsible for the security and integrity of information stored on both his/her Mercer County Community College issued and personal. Computer or portable device, which may include but is not limited to desktops, laptops, tablets, phones cell phones etc. Computer accounts, passwords, and other types of authorization are assigned to individual users and must not be shared with or used by others. All users must maintain confidentiality of

student information in compliance with the Family Educational Rights and Privacy Act (FERPA) of 1974.

E. Confidential Data and Personal Computer Security

Mercer County Community College private data must be stored on Mercer County Community College-owned computers or Mercer authorized sites. Personally identifiable information (individual names, phone numbers, addresses, grades, etc...) and other confidential information related to College activities must not be stored on individual faculty or staff personal computers or other personally owned electronic devices including mass storage hard drives, USB devices, cell phones, or any other device that has storage capabilities. In addition, no personal mass storage device should be connected to the Mercer County Community College Administrative network or administrative devices including PC, workstations, laptops, servers, or other hardware.

F. Permitting Unauthorized Access

All users are prohibited from running or otherwise configuring software or hardware to intentionally allow access by unauthorized users.

G. Use of Privileged Access

Special access to information or other special computing privileges is to be used in the performance of official duties only. Information that is obtained through special privilege is to be treated as private.

H. Termination of Access

Whenever a user ceases being a member of Mercer County Community College community or if such user is assigned a new position and/or responsibilities within Mercer County Community College, such user shall not use facilities, accounts, access codes, privileges, or information for which he/she is not authorized in his/her new position or circumstances. It is the responsibility of the department head to notify the Information Technology Services Department of any change in user responsibility that affects system access. Upon termination, Mercer County Community College owned information on personal devices must be removed by the individual.

Upon separation of employment, the individual's College email, network access and College software systems will be disabled on their last day of work. Approved Emeritus Professors will be issued a new MCCC email account per OMB 978, Emeritus Rank for Faculty Members.

Note – this is related to FERPA where non-employees should not have access to confidential and sensitive information of students and staff.

I. Unauthorized Activities

Users are prohibited from attempting to circumvent or subvert any security measures implemented for the Mercer County Community College computing and network systems. The use of any computer program or device to intercept or decode passwords or similar

access control information is prohibited. This section does not prohibit use of security tools by IT system administration personnel.

Deliberate attempts to degrade the performance of a computer system or network or to deprive authorized users of access to or use of such resources are prohibited.

J. Denial of Service Attacks

Denial of service attacks, 'fire bombing', 'Flaming', 'hacking', 'cracking', and any other type of malicious or mischievous intrusion or network attack against any network and computing resource user, any host on Mercer County Community College Network, or any other host on the Internet by any member of Mercer County Community College community will be grounds for immediate removal of said individual from the Mercer County Community College network.

K. Harmful Activities

The following harmful activities are prohibited: creating or propagating viruses; disrupting services; damaging files; intentional destruction of or damage to equipment, software or data belonging to Mercer County Community College and the like.

L. Unauthorized Access

All users are also strictly prohibited from:

- 1) damaging computer systems;
- 2) obtaining extra resources without authority;
- 3) depriving another user of authorized resources;
- 4) sending frivolous or excessive messages (e.g. chain letters);
- 5) gaining unauthorized access to Mercer County Community College computing and networking systems;
- 6) using a password without authority;
- 7) utilizing potential loopholes in Mercer County Community College computer security systems without authority;
- 8) using another user's password; and
- 9) accessing abilities used during a previous position at the Mercer County Community College.

M. Tampering of Equipment or Resources

No computer equipment, including peripherals, networking resources or software applications will be moved from its current location without authorization from IT. This includes the tampering, modification, or additions to network software, hardware or wiring.

N. Use of Licensed Software/Downloading

No software may be installed, copied, or used on Mercer County Community College resources except as permitted by the owner of the software and by law. Software subject to licensing must be properly licensed and all license provisions (installation, use, copying, number of simultaneous users, term of license, etc.) must be strictly adhered to.

Only authorized personnel may install legal software on Mercer County Community College-owned resources. The downloading of software via the Internet is prohibited due to the possibility of legal, or copyright ramifications.

O. Personal Business, Political Campaigning, and Commercial Advertising

Mercer County Community College computing and network systems are a College-owned resource and business tool to be used only by authorized persons for Mercer County Community College business and academic purposes. Except as may be authorized by Mercer County Community College, users should not use Mercer County Community College computing facilities, services, and networks for:

- 1) compensated outside work;
- 2) the benefit of organizations not related to Mercer County Community College, except in connection with scholarly pursuits (such as faculty publishing activities);
- 3) political campaigning;
- 4) commercial or personal advertising; and/or
- 5) the personal gain or benefit of the user.

5. SECURITY

A. System Administration Access

Certain system administrators of Mercer County Community College systems will be granted authority to access files for the maintenance of the systems, and storage or backup of information.

B. Mercer County Community College Access

Mercer County Community College may access usage data, such as network session connection times and end-points, CPU and disk utilization, security audit trails, network loading, etc. Such activity may be performed within the reasonable discretion of IT management, subject to Mercer County Community College approval.

C. Availability

IT will make every effort to insure the operation of Mercer County Community College network and the integrity of the data it contains. In order to perform needed repairs or system upgrades IT may, from time to time, limit network access and/or computing resources for regular or unexpected system maintenance. IT will make every effort to give notice of these times in advance, but makes no guarantees.

D. Departmental Responsibilities

Each Mercer County Community College department has the responsibility of:

- 1) enforcing this policy;
- 2) providing for security in such department areas;
- 3) encouraging users to save all files to a network drive (network drives are backed up every day where local drives are not and external media tend to be less reliable); and
- 4) notification of personnel changes.

E. Wireless Access Points

The Information Technologies department provides wireless service for use by Mercer County Community College faculty, students, and staff. Wireless access is also available to the public at large for limited internet access only. Since wireless is provided centrally by IT, the installation of private wireless access points (APs) and other devices used to boost wireless signal coverage is not allowed on campus. These devices can and do interfere with Mercer County Community College centrally provided wireless network system. The IT department will take steps to shut down any personal network access devices used.

F. Virus Protection and Device Security

All Mercer County Community College computers, including file servers, utilize virus detection software. All personnel devices such as desktops, laptops or any other device that may compromise the security of Mercer County Community College network is required to utilize a fully functioning and updated virus detection software application. In addition, all personal devices must be fully updated with the most recent vendor supplied security patches.

G. Remote Access

All remote access to Mercer County Community College (MCCC) applications, systems and hardware shall be authorized and approved in advance, and any access not explicitly authorized and approved is prohibited. Remote access to specific applications, systems, components and technology infrastructure shall only be granted to users with a legitimate business or academic need for such access. The level of access granted and privileges assigned shall be limited to the minimum required to perform assigned duties.

Employees and third parties authorized to utilize remote connections shall ensure that unauthorized users are not allowed access to the MCCC internal network utilizing these connections. All individuals and machines, while accessing the network, including college-owned and personal equipment, are an extension of MCCC's network.

All devices, including personally-owned computers, that are connected to the network via remote access technologies must use the most up-to-date anti-virus software, and be up-to-date on available patches. Security patches for installed operating systems (with auto-update enabled), web browsers, and common applications shall be applied. A firewall must be enabled on each applicable device.

Remote access to data or services may not be used to copy private or personal information such as that residing on a privately owned computer, to company file shares, or other company-owned information systems.

Remote access to data or services may not be used to store College information on a personal system, file share or other non-College owned system without prior approval from management.

6. PROCEDURES AND SANCTIONS

A. Responding to Security and Abuse Incidents

All users and departmental units have the responsibility to report any discovered unauthorized access attempts or other improper usage of Mercer County Community College computers, networks, or other information processing equipment. If a security or abuse problem with any Mercer County Community College computer or network facility is observed by or reported to a user, such user shall immediately report the same to such user's department head and/or the Chief Information Officer.

B. Range of Disciplinary Sanctions

Persons in violation of this policy are subject to a full range of sanctions, including, but not limited to, the loss of computer or network access privileges, disciplinary action, and dismissal from the Mercer County Community College. Some violations may constitute criminal offenses, as defined by local, state, and federal laws and Mercer County Community College may prosecute any such violations to the full extent of the law.

C. Employees on Family Medical Leave Act (FMLA), Workman's Compensation (WC) and other leaves are limited to incidental work and will continue to have access to email and the network; however access to College software systems will be limited to "read only access". Exceptions can be approved by the Human Resources Department for intermittent FMLA or restricted WC work duties pertinent to the individual cases.

7. AMENDMENTS

Mercer County Community College reserves the right to amend or revise the policies herein as needed. Users will be provided with copies of these amendments whenever possible.

Board of Trustees
November 12, 2009

Revised:
February 22, 2018
March 18, 2021

EMERGENCY HIRES

Purpose

While open searches will be always used for filling vacant positions, there may be situations where the time frame for a regular search may not meet the needs of the College. In those situations, the President will be permitted to hire individuals on an emergency temporary basis without the need to obtain Board of Trustees approval.

Policy

- A. In limited emergency circumstances where illness, injury, death, or an unexpected retirement, resignation or reassignment has occurred, the President or designee may authorize a temporary, emergency assignment for up to 12 weeks.
- B. A search is not required and the individual selected must meet the minimum qualifications required for the position.
- C. In the event the position will be posted as a permanent position, the President or designee may authorize one extension up to an additional 12 weeks.
- D. The President will notify the Chair of the Human Resources Committee of the Board of Trustees of any assignment pursuant to this policy.
- E. Emergency hire candidates must apply separately for any position to be considered and or hired under normal college hiring practices.
- F. The President will direct Human Resources to promulgate and post procedures to support this policy.

Board of Trustees
November 8, 2007

Revised:
March 18, 2021

HOLOCAUST ADVISORY COMMISSION RE-APPOINTMENTS

First	Last	Title	Comm	Company	Address	E-Mail	Expires	Length of Term	Status	Gen	Race
Toby	Adler	Retired Teacher	Holocaust		1132 Lily Pond Lane Yardley, PA 19067	tobytga@aol.com	6/30/20	3 years 6/30/23	Pending Re-Appointment	F	W
Lynne	Azarchi	Executive Director	Holocaust	Kidsbridge Tolerance Center	999 Lower Ferry Road Ewing, NJ 08628	lynnkidsbridge@aol.com	6/30/20	3 years 6/30/23	Pending Re-Appointment	F	W
Sharon	Taksler	Retired Special Ed Teacher	Holocaust		3 Newton Ct. Columbus, NJ 08022	Sharay518@hotmail.com	6/30/20	3 years 6/30/23	Pending Re-Appointment	M	W
Vera	Goodkin	College Professor	Holocaust		22 Camelia Court Lawrenceville NJ 08648	vgoodkin@Verizon.net	6/30/21	3 years 6/30/24	Pending Re-Appointment	F	W

HOLOCAUST ADVISORY COMMISSION NEW APPOINTMENTS

First	Last	Title	Comm	Company	Address	E-Mail	Expires	Length of Term	Status	Gen	Race
Margaret	Bar-Akiva	Retired Civil Service	Holocaust	Retired	397 Bolton Road East Windsor NJ	Barakiva3@aol.com	NEW	3 years 6/30/23	Pending New Appointment	F	W
Albert	Hepner	Adjunct Professor	Holocaust`		5 School Lane Roosevelt NJ 08555	Albert10Hepner@gmail.com	NEW	3 years 6/30/23	Pending New Appointment	M	W
JR	Norwood	Pastor	Holocaust		1001 Pennington Road Ewing, NJ 08618	Pastornorwood@comcast.net	NEW	3 years 6/30/23	Pending New Appointment	M	I



**HOLOCAUST, GENOCIDE, AND HUMAN RIGHTS CENTER ADVISORY COMMISSION
 RECOMMENDATION FOR REAPPOINTMENT**

COMMISSION: HOLOCAUST, GENOCIDE, AND HUMAN RIGHTS EDUCATION	
NOMINEE: TOBY ADLER	
HOME ADDRESS: 1132 LILY POND LANE YARDLEY, PA 19067	EMAIL ADDRESS: TOBYTGA@AOL.COM
BUSINESS NAME:	TELEPHONE:215-493-7017 (H)
BUSINESS ADDRESS:	TELEPHONE:215-595-3837 ©
OCCUPATION: RETIRED TEACHER	EDUCATION BA :NEWARK STATE COLLEGE UNION NJ GRADUATE WORK: COLLEGE OF CHARLESTON ,THE
EXPERIENCE: TITLE I READING AND MATH-UNION TOWNSHIP PUBLIC SCHOOLS, UNION, NJ ELEMENTARY TEACHER-ELIZABETH PUBLIC SCHOOLS, ELIZABETH, NJ UPPER ST. CLAIR SCHOOLS UPPER ST. CLAIR, PA CHARLESTON COUNTY SCHOOLS, CHARLESTON, SC TITLE I READING, PENNSBURY SCHOOL DISTRICT, FALLSINGTON,PA	
INTERESTS: HISTORY, TENNIS, READING, ART MUSEUMS, VOLUNTEER ACTIVITIES, THEATER	
REASON FOR WANTING TO SERVE: TO CONTINUE EDUCATING STUDENTS AND THE PUBLIC ABOUT THE HOLOCAUST AND THE GENOCIDES IN THE WORLD.	
CATEGORY: (CHECK ALL THAT APPLY) <input type="checkbox"/> ALUMNI/STUDENT <input type="checkbox"/> BUSINESS/INDUSTRY <input checked="" type="checkbox"/> EDUCATORS FROM OTHER INSTITUTIONS	

TERM IN YEAR(S) **3** TO EXPIRE ON **6/30/2023**

REPLACEMENT FOR: **N/A**

ORIGINALLY RECOMMENDED BY: **PAUL WINKLER**

APPROVED:	_____	_____
	DIVISION DEAN	DATE
	_____	_____
	VP ACADEMIC AFFAIRS	DATE
	_____	_____
	PRESIDENT	DATE

BOARD MEETING DATE: MARCH 18, 2021



ADVISORY COMMISSION RECOMMENDATION FOR *REAPPOINTMENT*

COMMISSION: HGHRE ADVISORY COMMISSION	
NOMINEE: LYNNE AZARCHI	
31 LORRIE LANE	LYNNEKIDSBRIDGE@AOL.COM
PRINCETON JCT NJ 08550	TELEPHONE: 6097710377
BUSINESS NAME: KIDSBRIDGE	
BUSINESS ADDRESS: 999 LOWER FERRY RD EWING 08628	MBA BUSINESS
OCCUPATION: EXECUTIVE DIRECTOR	
EXPERIENCE: 18 YEARS TEACHING HOLOCAUST /GENOCIDE TO YOUTH, INCL NATIVE AMER. GENOCIDE	
INTERESTS: EMPATHY, EMPOWERMENT, BULLYING PREVENTION, DIVERSITY, ANTI RACISM	
REASON FOR WANTING TO SERVE: PARTNER TO TEACH YOUTH HOLOCAUST AND GENOCIDE	
CATEGORY: (CHECK ALL THAT APPLY) ALUMNI/STUDENT <input type="checkbox"/> BUSINESS/INDUSTRY <input type="checkbox"/> X <input checked="" type="checkbox"/> EDUCATORS FROM OTHER INSTITUTIONS	

TERM IN YEAR(S) 3 TO EXPIRE ON 6/30/2023

REPLACEMENT FOR: MYSELF

ORIGINALLY RECOMMENDED BY: PAUL WINKLER

02 / 04 / 2021

APPROVED: _____
 DIVISION DEAN

 DATE

 VP ACADEMIC AFFAIRS

 DATE

 PRESIDENT

 DATE

BOARD MEETING DATE: March 18, 2021



ADVISORY COMMISSION RECOMMENDATION FOR *REAPPOINTMENT*

COMMISSION: HOLOCAUST GENOCIDE, AND HUMAN RIGHTS EDUCATION CENTER ADVISORY COMMISSION	
NOMINEE: SHARON TAKSLER	
HOME ADDRESS: 3 NEWTON CT. COLUMBUS, NJ 08022	EMAIL ADDRESS: SHARAY518@GMAIL.COM
BUSINESS NAME:	TELEPHONE: 609-658-7920
BUSINESS ADDRESS:	TELEPHONE: 609-324-7518
OCCUPATION: RETIRED SPECIAL ED TEACHER FOR KINDERGARTEN THROUGH 6 TH GRADE, FORMER HOLOCAUST STUDIES TEACHER	EDUCATION: MAT COLLEGE OF NEW JERSEY
EXPERIENCE: TEACHING HOLOCAUST STUDIES, HAVING GONE THROUGH RIOTS IN 1967 IN PLAINFIELD, NJ AND THEN AGAIN IN SOPHOMORE YEAR IN HIGH SCHOOL PROMOTING AN INTEREST IN GAINING MORE KNOWLEDGE ABOUT THE AFRICAN EXPERIENCE	
INTERESTS: STORYTELLING, READING, JOURNALING, SCRAPBOOKING, NEEDLEPOINT, MAHJ JONG	
REASON FOR WANTING TO SERVE: I HAVE ENJOYED WORKING ON THE COMMITTEE AND HELPING PROMOTE KNOWLEDGE, UNDERSTANDING AND TOLERANCE	
CATEGORY: (CHECK ALL THAT APPLY)	
ALUMNI/STUDENT <input type="checkbox"/>	
BUSINESS/INDUSTRY <input type="checkbox"/>	
X EDUCATORS FROM OTHER INSTITUTIONS <input checked="" type="checkbox"/>	

TERM IN YEAR(S) 3 TO EXPIRE ON 6/30/2023

REPLACEMENT FOR: N/A

ORIGINALLY RECOMMENDED BY: PAUL WINKLER

02 / 04 / 2021

APPROVED: _____
 DIVISION DEAN

 DATE

 VP ACADEMIC AFFAIRS

 DATE

 PRESIDENT

BOARD MEETING DATE: March 18, 2021



ADVISORY COMMISSION RECOMMENDATION FOR *REAPPOINTMENT*

COMMISSION: HGHR CENTER ADVISORY COMMISSION	
NOMINEE: VERA GOODKIN	
22 CAMELIA COURT	VGOODKIN@VERIZON.NET
LAWRENCEVILLE, NJ 08648	(609) 882 – 4763
BUSINESS NAME: N.A.	TELEPHONE: (609) 954 – 9916 (CELL)
BUSINESS ADDRESS: N.A.	EDUCATION: B.A. M.A. ED. D.
OCCUPATION: COLLEGE PROFESSOR	
EXPERIENCE: PROFESSOR OF ENGLISH AND FRENCH; HOLOCAUST SURVIVOR	
INTERESTS: READING, TRAVEL, SWIMMING	
REASON FOR WANTING TO SERVE: PREJUDICE REDUCTION AND SOCIAL JUSTICE	
CATEGORY: (CHECK ALL THAT APPLY) PROFESSOR EMERITA (RETIRED) ALUMNI/STUDENT <input type="checkbox"/> BUSINESS/INDUSTRY EDUCATORS FROM OTHER INSTITUTIONS <input type="checkbox"/> <input type="checkbox"/>	

TERM IN YEAR(S) 3 TO EXPIRE ON 6/30/2024

REPLACEMENT FOR: _____

ORIGINALLY RECOMMENDED BY: _____

02/04/2021

APPROVED: DIVISION DEAN _____

DATE _____

VP ACADEMIC AFFAIRS _____

DATE _____

PRESIDENT _____

DATE _____

BOARD MEETING DATE: March 18, 2021



**THE HOLOCAUST, GENOCIDE, AND HUMAN RIGHTS EDUCATION
 ADVISORY COMMISSION
 RECOMMENDATION FOR *APPOINTMENT*
 Please attach a short biographical sketch to this form**

COMMISSION: HOLOCAUST, GENOCIDE, AND HUMAN RIGHTS EDUCATION CENTER	
NOMINEE: MARGARET BAR-AKIVA	
HOME ADDRESS: 397 BOLTON ROAD	EMAIL ADDRESS: BARAKIVA3@AOL.COM
EAST WINDSOR, NEW JERSEY	TELEPHONE: 609-443-6208
BUSINESS NAME: N/A	TELEPHONE: 609-456-7822
BUSINESS ADDRESS: N/A	EDUCATION: MERCER COUNTY COMMUNITY COLLEGE, COLLEGE OF NEW JERSEY, RUTGERS UNIVERSITY
OCCUPATION: CIVIL SERVICE (RETIRED)	
EXPERIENCE: NJ DMAHS LEGISLATIVE LIAISON; BUREAU CHIEF, FRAUD RECOVERY UNIT (OFFICE OF PROGRAM INTEGRITY); ADMINISTRATOR, NJ PREMIUM SUPPORT PROGRAM; BOARD MEMBER TRHA. FOUNDING PRESIDENT OF C-IHC (COMMON-INTEREST HOMEOWNERS COALITION).	
INTERESTS: FAMILY; MUSIC; READING; INTERIOR DESIGN.	
REASON FOR WANTING TO SERVE: TO HONOR THE MEMORY OF ALL THOSE WHO PERISHED DURING THE ARMENIAN GENOCIDE AND TO SERVE AS A REMINDER OF THE HORRORS THAT CAN COME AS A RESULT OF INTOLERANCE AND FEAR OF OTHERS.	
CATEGORY: (CHECK ALL THAT APPLY) <input checked="" type="checkbox"/> ALUMNI/STUDENT <input type="checkbox"/> BUSINESS/INDUSTRY <input checked="" type="checkbox"/> EDUCATORS FROM OTHER INSTITUTIONS	

TERM IN YEAR(S) 3 TO EXPIRE ON 6/30/2023

REPLACEMENT FOR: N/A

ORIGINALLY RECOMMENDED BY: CRAIG COENEN, PH.D.

02 / 04 / 2021

APPROVED: _____
 DIVISION DEAN

 DATE

 VP ACADEMIC AFFAIRS DATE

 PRESIDENT
 BOARD MEETING DATE: March 18, 2021

 DATE

BIOGRAPHY

I was born in Haifa, Israel to an Armenian family who had survived the horrors of the Armenian Genocide of 1915 and had landed up in Palestine in 1921.

Throughout my childhood I took the gentleness and refinement of my parents and grandparents for granted and I was spared the details of their immense suffering until later on in life. Despite it all, they still believed in the inherent goodness of humankind; a gift that I hope I have acquired through them.

Growing up in Israel allowed me to attend a French school, to be exposed to several languages, and to befriend people from varied cultural backgrounds and religious beliefs. Those experiences have allowed me to understand that no one nation or religion has the right answers and that the more we know about one another the less frightened we become of others and the more tolerant we become of differences.

It is my hope that our work at the Center for Holocaust and Genocide Studies at MCCC will educate students about the devastation that hatred can cause and foster a better understanding of the world around us.

Submitted by Margaret Bar-Akiva



ADVISORY COMMISSION RECOMMENDATION FOR *APPOINTMENT*

Please attach a short biographical sketch to this form

COMMISSION: HGHCENTER ADVISORY COMMISSION	
NOMINEE: ALBERT HEPNER	
HOME ADDRESS: 5 SCHOOL LANE, POB 655 ROOSEVELT, NJ 08555	EMAIL ADDRESS: ALBERT10HEPNER@GMAIL.COM
	TELEPHONE: 609-448-4344
BUSINESS NAME:	TELEPHONE:
BUSINESS ADDRESS:	EDUCATION: MA IN EDUCATION
OCCUPATION: ADJUNCT PROFESSOR	
EXPERIENCE: 30 YEARS IN THE BUSINESS WORLD AND 30 YEARS AT KEAN UNIVERSITY, AND SEVERAL OTHER ADJUNCT POSITIONS AT COMMUNITY COLLEGES	
INTERESTS: CLASSICAL MUSIC, PHYSICS, BIOLOGY, PSYCHOLOGY, TENNIS	
REASON FOR WANTING TO SERVE: TO ENCOURAGE AND FURTHER HOLOCAUST EDUCATION AT ALL LEVELS	
CATEGORY: (CHECK ALL THAT APPLY) X <input type="checkbox"/> ALUMNI/STUDENT X <input type="checkbox"/> BUSINESS/INDUSTRY X <input type="checkbox"/> EDUCATORS FROM OTHER INSTITUTIONS	

TERM IN YEAR(S) 3 TO EXPIRE ON 6/30/2024

REPLACEMENT FOR: _____

ORIGINALLY RECOMMENDED BY: BARBARA KRASNER

02 / 04 / 2021

APPROVED: _____
 DIVISION DEAN

 DATE

 VP ACADEMIC AFFAIRS

 DATE

 PRESIDENT

 DATE

BOARD MEETING DATE: March 18, 2021

Albert Hepner

Publisher

P.O. Box 655 Roosevelt, NJ 08555

To Whom It May Concern:

I was a hidden child during the Holocaust in Belgium. I've finally been able to share events that I experienced from 1940 to 1945. They have been written from a child's perspective. I would like to donate this edition to your library. I trust your readers will find the book instructive. I'm concluding with the review from the ADL/Hidden Child Foundation Magazine. A digitized version of the memoir has been included on the U.S. Holocaust Memorial Museum Research Link:
https://archive.org/details/bib266200_001_001.

Avrumele: Recollections of a Hidden Child by Albert Hepner, self-published in 2018, paperback, 106 pages. Available at amazon.com.

Our readers may recall Albert Hepner's abridged account of his childhood experiences in German-occupied Brussels that appeared in our 2015 issue (page 18). This book is Albert's complete Holocaust memoir. With near total recall, the author expresses in exquisite visual and sensory details his wartime struggle to understand his bewildering surroundings. The voice is that of a child, the perspective is of an adult. Shortly after Belgium is invaded, Albert's father dies of natural causes, leaving him and his widowed mother to fend for themselves as the situation for Jews becomes increasingly perilous. Ultimately, to increase their chances of survival, mother and son must separate. They are helped by two heroic Jews—his mother's physician cousin Maurice (Motl) Globerson, and his father's longtime friend Abraham Winnik—plus a long of courageous Belgians who provide one sanctuary after another. Throughout the book, Albert deals with fears of discovery and with the question of identity, a familiar quandary for many former hidden children. The following quotation articulates the past and present manifestations of his dilemma: "Pierre asked, 'Are you Jewish?' 'NO,' I nearly screamed. My lifesaver asked, 'Really?' as though he knew more and that I was lying. I'm sure that what happened to me at that moment is what I now know is an epiphany. I was seven, in unfamiliar territory, mostly with strangers, and I had to lie about who and what I was to the one "adult" besides my mother who seemed to be a true friend. That episode with Pierre has always gnawed at me. It probably explains why I am always driven to revealing that I am Jewish, even when it's no longer necessary. But to this day I continue to hide so much more of who I am."

Albert Hepner

<avrumele1940@gmail.com>



THE HOLOCAUST, GENOCIDE, AND HUMAN RIGHTS EDUCATION ADVISORY COMMISSION

RECOMMENDATION FOR *APPOINTMENT*


Please attach a short biographical sketch to this form

COMMISSION: THE HOLOCAUST, GENOCIDE, AND HUMAN RIGHTS ADVISORY COMMISSION	
NOMINEE: REV. JOHN R. NORWOOD, PHD	
HOME ADDRESS: 192 STANLEY AVE MOORESTOWN, NJ 08057	EMAIL ADDRESS: PASTORNORWOOD@COMCAST.NET
BUSINESS NAME: UJIMA VILLAGE CHRISTIAN CHURCH	TELEPHONE: 609-658-5095
BUSINESS ADDRESS: 1001 PENNINGTON RD. EWING, NJ 08618	TELEPHONE: 609-882-0788
EDUCATION: BA (HOWARD UNIV. 1986), MDIV (PRINCETON THEOL SEM. 1989), DMIN (THEOL. UNIV. OF AMERICA, 1990), DPM (TRINITY THEOL. SEM., 1999), PHD (NORTH-WEST UNIV., SA, 2015)	
OCCUPATION: PASTOR, RESEARCHER, GOVERNMENT CONTRACTOR	
EXPERIENCE: 10+ YEARS - RESEARCHER, AUTHOR, AND LECTURER ON THEOLOGY OF MISSION (MISSIOLOGY) AND AMERICAN INDIGENOUS HISTORY, CULTURE, AND CURRENT CONCERNS; 15+ YEARS – TRIBAL OFFICIAL AND REPRESENTATIVE; 32+ YEARS – CHRISTIAN PASTOR AND CHAPLAIN	
INTERESTS: CHRISTIAN THEOLOGY & MISSIONS; AMERICAN INDIGENOUS AND AFRICAN AMERICAN HISTORY AND CULTURE; PHOTOGRAPHY	
REASON FOR WANTING TO SERVE: TO AID IN RAISING AWARENESS OF THE CONTINUING HISTORY OF GENOCIDE AND ISSUES OF INJUSTICE. TO PROVIDE AN INDIGENOUS PERSPECTIVE ON THE WORK OF THE CENTER.	
CATEGORY: (CHECK ALL THAT APPLY) <input type="checkbox"/> ALUMNI/STUDENT BUSINESS/INDUSTRY <input checked="" type="checkbox"/> EDUCATORS FROM OTHER INSTITUTIONS	

TERM IN YEAR(S) 3 TO EXPIRE ON 6/30/2023

REPLACEMENT FOR: N/A

ORIGINALLY RECOMMENDED BY: DR. BARBARA JEFFERSON; DR. LEONARD WINOGORA

APPROVED:  02 / 04 / 2021
 DIVISION DEAN DATE

VP ACADEMIC AFFAIRS _____ DATE

 PRESIDENT DATE

BOARD MEETING DATE: Marxh 18,2021

The Rev. Pastor J.R. Norwood, PhD

The Rev. Dr. J.R. Norwood, Jr., is an ordained Christian clergyman, served as an elected Tribal Councilman (2004-2019), is the first Principal Justice of the Tribal Supreme Court of the Nanticoke Lenni-Lenape Tribal Nation, minister to the tribal Christian Prayer Circle Fellowship Ministry, and primary contributor to the “1st Light Mission” Christian spiritual sharing initiative. Dr. Norwood is the Nanticoke Lenni-Lenape delegate to the National Congress of American Indians, the oldest and largest national organization of tribal governments in the country, where he serves as co-chairman of the Task Force on Federal Acknowledgment. He is the General Secretary of the Alliance of Colonial Era Tribes, which is a regional tribal organization of indigenous nations of the eastern and southern seaboard, which share a common history of treaties with colonial governments prior to the establishment of the United States. Dr. Norwood is the government liaison for the Confederation of Sovereign Nanticoke-Lenape Tribes, the intertribal union of continuing Nanticoke and Lenape tribal communities of the Delaware Bay area. Since 2005, he has been the board president of the for-profit economic development initiative of the Nanticoke Lenni-Lenape tribal government, Nanticoke-Lenape Tribal Enterprises LLC.

Smiling-Thunderbear (“Kelekpethakomaxkw” in the Southern Unami Dialect of Lenape), is working to increase an understanding of, and appreciation for, Nanticoke Lenni-Lenape cultural heritage. He is an acknowledged tribal historian, cultural presenter, writer, drummer, and craftsmen. He has represented his tribe at the national and international level. His publications and research papers include “We are Still Here – The Tribal Saga of New Jersey’s Nanticoke and Lenape Indians” (2007), “The Historical Impact and Current Challenges of Christian Ministry Among the Aboriginal People of the Delaware Bay Region” (2015), *Contextualized Worship Among the Nanticoke-Lenape American Indians* (2017 in the peer reviewed academic journal “In die Skriflig”), in addition to numerous other articles on Theology, American Indian history, culture, and current concerns. He has lectured at various academic institutions and testified before the United States Congress. Dr. Norwood has been featured in several documentaries including: *The Seven Ages of Britain* (2010); *Philadelphia: The Great Experiment* (2014); *Promised Land* (2016); *The King’s Highway* (2016); *Bicentennial City* (2019).

The Rev. Dr. J.R. Norwood has served in ordained ministry for over thirty years and is the founding pastor of the Ujima Village Christian Church of Ewing, NJ, which he has served since 1992. Both he and the congregation are members of the World Reformed Fellowship. Pastor Norwood has served as a leader in ecclesiastical and ecumenical organizations in addition to serving as an instructor and field education supervisor for several seminaries. He has been a university, military, and correctional chaplain. Dr. Norwood earned academic degrees from Howard University (BA in Philosophy), Princeton Theological Seminary (M.Div. with a Thesis in Church and Society), and North-West University (PhD in Missiology*). His wife, Tanya, is his soul mate, ministry partner, and best friend. Together, they have three children and three grandchildren. More than anything, Dr. Norwood is grateful to be called a “child of God” and “servant of Jesus Christ.”

* *Missiology is the Theology of Missions and is an academic discipline which includes the study of Theology, Ecclesiology, History, and Anthropology.*

Rev. J.R. Norwood, PhD

192 Stanley Avenue, Moorestown, NJ 08057 (USA) pastornorwood@comcast.net

EDUCATIONAL / PROFESSIONAL CREDENTIALS:

Academic Degrees:

Doctor of Philosophy (Ph.D.) in Missiology from North West University, Potchefstroom, SA, in partnership with the Greenwich School of Theology, Clarborough Nottinghamshire, UK, 2015
Master of Divinity (M.Div.) specializing in Church and Society from Princeton Theological Seminary, Princeton, NJ, 1989
Bachelor of Arts (B.A.) in Philosophy from Howard University, Washington, DC, 1986

Clergy Credentials:

Pastor / Overseeing Elder, Ujima Village Christian Church (1992)
Member Clergy, World Reformed Fellowship (2015)
Endorsement of Ordination, International Council of Community Churches (1991)
Ordained Itinerate Elder / Minister of Word and Sacrament, Washington DC Conference, AME Church (1986)
Ordained Itinerate Deacon Washington DC Conference, AME Church (1984)

Professional Diplomas and Certificates:

Doctor of Practical Ministry (D.P.M) in Expository Preaching at Trinity Theological Seminary, Newburgh, IN, 1999
Doctor of Ministry (D.Min.) in Pastoral Care and Counseling from the Theological University of America, Cedar Rapids, Iowa, 1990
Diploma from the United States Army Chaplain's Center and School, Ft. Monmouth, NJ, 1987

PROFESSIONAL WORK EXPERIENCE:

Ujima Village Christian Church, Ewing, NJ: Senior Pastor of the non-denominational urban mission congregation (1992-present). Developed the church constitution, statement of faith, and ministry training curriculum.

Ujima Ministries, Inc., Ewing, NJ: President and CEO of the non-profit faith based community service and housing development agency (1991-present). Lead the establishment of a 3 acre urban campus including housing, community center, health clinic and women's center.

Nanticoke Lenape Tribal Enterprises LLC, Bridgeton, NJ: President and CEO of the Nanticoke Lenni-Lenape Tribal Nation's for-profit initiatives (2005-present) and President of the non-profit sister agency, **NLT Community Development Corporation** (2016-present).

The Trenton Ecumenical Area Ministry (formerly “Ecclesia”), Ewing, NJ: Member of the Board of Directors (1990-1995 and 2000-2003); Executive Director of this association of churches of the Greater Trenton area (1995-2000).

Eastern Baptist Theological Seminary (now Palmer Theological Seminary) / Eastern School of Christian Ministry, Wynnwood, PA: Adjunct faculty member teaching, Homiletics, Pastoral Care and Counseling, and Spiritual Formation at the Hamilton and Camden, NJ sites (1999-2005).

Mercer County Department of Public Safety, Trenton, NJ: Part-time Chaplain and coordinator of chaplaincy to the Mercer County Correction Center (2000-2004).

United States Army: Reserve Chaplain (Captain) serving several New Jersey National Guard units (1986-1990). Assigned to the Inactive Ready Reserve (1990-2001). Honorably Discharged (2001).

Mercer Street Friends Center, Trenton, NJ: Director of the Youth Counseling Services (1990-1993)

African Methodist Episcopal Church: Campus Chaplain at Howard University (1984-1986), an associate minister at three urban congregations (1984-1988) and as a Senior Pastor for two congregations (1988-1992).

LEADERSHIP, GOVERNANCE, ADVISORY EXPERIENCE:

WORLD REFORMED FELLOWSHIP, COMMISSION ON MISSION AND EVANGELISM: Commission Member (2019-present)

AMERICAN BIBLE SOCIETY - FAITH AND LIBERTY DISCOVERY CENTER, PA: Scholar Advisor (2019-present)

NANTICOKE LENNI-LENAPE TRIBAL NATION, NJ: Tribal Councilman (2004-2019); Principal Justice of the Tribal Supreme Court (2013-present).

CONFEDERATION OF SOVEREIGN NANTICOKE-LENAPE TRIBES, NJ & DE: Government Liaison (2007-present).

NATIONAL CONGRESS OF AMERICAN INDIANS, Washington, DC: Tribal Delegate (2005-present); Co-Chair of the Task Force on Federal Acknowledgement (2011-Present).

ALLIANCE OF COLONIAL ERA TRIBES, NJ: General Secretary (2012-present).

NANTICOKE LENNI-LENAPE TRIBAL PRAYER CIRCLE MINISTRY, Bridgeton, NJ: Senior Minister (2005-present).

1st LIGHT MISSION, Moorestown, NJ and Bridgeton, NJ: Senior Minister (2016-present)

PUBLICATIONS

“Complementarianism and the Ministry of the Church: A Brief Overview” (2019, World Reformed Fellowship)

“Contextualized Worship Among the Nanticoke-Lenape American Indians” (2017 in the peer reviewed academic journal *In die Skriflig/In Luce Verbi*)

“A Grand Departure” (2016, World Reformed Fellowship)

“Becoming Reformed - My Journey” (2015, World Reformed Fellowship)

“The Historical Impact and Current Challenges of Christian Ministry Among the Aboriginal People of the Delaware Bay Region” (2015, North-West University)

“We are Still Here – The Tribal Saga of New Jersey’s Nanticoke and Lenape Indians” (2007, Native New Jersey Publications)

Various published sermons in “The Inclusive Pulpit” journal (1997-2005).

APPEARANCES IN DOCUMENTARIES:

“Bicentennial City” (2019); “Promised Land” (2016); “The King’s Highway” (2016); “Philadelphia: The Great Experiment” (2014); “The Seven Ages of Britain” (2010); American Indian Cultural Awareness for NJ Law Enforcement (2007)

MEMBERSHIPS:

World Reformed Fellowship (2015-present); National American Indian Court Judges Association (2013-present); Penn Treaty Museum Board (2010-present); Evangelical Theological Society (2000-present); Leadership New Jersey Fellow (Class of 1992).

REFERENCES AND ADDITIONAL INFORMATION: Available upon request.

PHYSICAL THERAPIST ASSISTANT ADVISORY COMMISSION


First	Last	Title	Comm	Company	Address	E-Mail	Exp	Length of Term	Status	Gen	Race
Amira	Elgoneimy	Physical Therapist Assistant	Physical Therapist Assistant	RWJ Barnabas Health	110 Rehill Ave. Somerville NJ 08876	akishk@gmail.com	6/30/20	2 Years 6/20/22	Pending Reappointment Approval	F	A



ADVISORY COMMISSION RECOMMENDATION FOR *REAPPOINTMENT*

COMMISSION: PHYSICAL THERAPIST ASSISTANT	
NOMINEE: AMIRA ELGONEIMY	
HOME ADDRESS: 6 STANFORD DRIVE, APT 1B BRIDGEWATER, NEW JERSEY 08807	EMAIL ADDRESS: AKISHK@GMAIL.COM
BUSINESS NAME: NJ EASTERN STAR HOME	TELEPHONE: 908-720-0155
BUSINESS ADDRESS: 111 FINDERNE AVE BRIDGEWATER, NEW JERSEY 08807	TELEPHONE: 908-722-4140 X3545
EDUCATION: AAS PTA	
OCCUPATION: REHAB COORDINATOR	
EXPERIENCE: 10+ YEARS INPATIENT, OUTPATIENT, LONG TERM CARE	
INTERESTS: VESTIBULAR, DEMENTIA, CVA	
REASON FOR WANTING TO SERVE: I LOVED SERVING LAST YEAR, GIVING BACK TO THE PROGRAM I GRADUATED FROM, AND BRINGING MY EXPERIENCE AS A CAPTE ON-SITE REVIEWER TO MERCER'S PTA PROGRAM	
CATEGORY: (CHECK ALL THAT APPLY)	
<input checked="" type="checkbox"/> ALUMNI/STUDENT BUSINESS/INDUSTRY <input checked="" type="checkbox"/> EDUCATORS FROM OTHER INSTITUTIONS <input type="checkbox"/>	

TERM IN YEAR(S) 2 TO EXPIRE ON 6/30/2022
 REPLACEMENT FOR: RE-APPOINTMENT
 ORIGINALLY RECOMMENDED BY: PROFESSOR KAISER

APPROVALS:  8/15/2020 DIVISION HEAD/ PROVOST DATE

 VP ACADEMIC AFFAIRS DATE

 PRESIDENT DATE

BOARD MEETING DATE: March 18, 2021

VISUAL ARTS ADVISORY COMMISSION RE-APPOINTMENTS

First	Last	Title	Comm	Company	Address	E-Mail	Exp	Years of Term	Status	Gen	Race
Aditi	Kapoor Pathak	Senior Materials Technical Director	Visual Arts	Blue Sky Studios	Lawrenceville, NJ. 08648	Aditi.kapoor@gmail.com	6/30/20	3 Years 6/30/23	Pending Re-Appointment	F	A
Diane	Webster	Creative Director	Visual Arts	Creative Marketing Alliance	191 Clarksville Rd Princeton Junction, NJ 08550	info@cmasolutions.com	6/30/20	3 Years 6/30/23	Pending Re-Appointment	F	W

VISUAL ARTS ADVISORY COMMISSION NEW APPOINTMENTS

First	Last	Title	Comm	Company	Address	E-Mail	Exp	Years of Term	Status	Gen	Race
Mary	Finlayson	Web Communication s Specialist	Visual Arts	N/A	27 Brandon Road Lawrenceville NJ	Mfinlayson111@gmail.com	NEW	3 Years 6/30/23	Pending Appointment	F	W
Eleanor	Kubacki	EFK Group Chief Executive Officer	Visual Arts	EFK GROUP	1027 S.Clinton Ave. Trenton NJ 08611	eleanor.kubacki@efkgroup.com	NEW	3 Years 6/30/23	Pending Appointment	F	W
Margaret	O'Reilly	Executive Director/Curator of Fine Art	Visual Arts	New Jersey State Museum	66 Lawn Park Ave. Lawrence TWP. NJ 08648	MMFOReilly@gmail.com	NEW	3 Years 6/30/23	Pending Appointment	F	W
Bercu	Tezcan-Ruggeri	Visual Design Strategist	Visual Arts	Princeton University	Princeton University	Burcu.Tezcan@gmail.com	NEW	3 Years 6/30/23	Pending Appointment	F	A
Wendel	White	Professor of Art and Photography	Visual Arts	School of Arts & Humanities Stockton University	101 Vera King Farris Drive Galloway, NJ 08205-9441	wendel@stockton.edu	NEW	3 Years 6/30/23	Pending Appointment	M	B



ADVISORY COMMISSION RECOMMENDATION FOR *REAPPOINTMENT*

COMMISSION VISUAL ARTS ADVISORY COMMISSION	
NOMINEE: ADITI KAPOOR PATHAK	
HOME ADDRESS: 13 WALWORTH TERRACE	EMAIL ADDRESS: ADITI.KAPOOR@GMAIL.COM
WHITE PLAINS, NY 10606	TELEPHONE:
BUSINESS NAME: BLUE SKY STUDIOS	TELEPHONE: 203-992-6000
BUSINESS ADDRESS: ONE AMERICAN LANE GREENWICH, CT 06831	EDUCATION:
OCCUPATION: SENIOR MATERIALS TECHNICAL DIRECTOR	
EXPERIENCE: 20+ YEARS	
INTERESTS: VISUAL ARTS, ANIMATION, 3D MODELING	
REASON FOR WANTING TO SERVE: INDUSTRY PROFESSIONAL, EDUCATION	
CATEGORY: (CHECK ALL THAT APPLY) ALUMNI/STUDENT <input checked="" type="checkbox"/> BUSINESS/INDUSTRY EDUCATORS FROM OTHER INSTITUTIONS	

TERM IN YEAR(S) 3 TO EXPIRE ON 6/30/2023 REPLACEMENT FOR: 0

ORIGINALLY RECOMMENDED BY: RIC GIANTISCO

02 / 09 / 2021

APPROVED:  DIVISION DEAN DATE

 VP ACADEMIC AFFAIRS DATE

 PRESIDENT

BOARD MEETING DATE: March 18, 2021



ADVISORY COMMISSION RECOMMENDATION FOR *REAPPOINTMENT*

COMMISSION: VISUAL ARTS ADVISORY COMMISSION	
NOMINEE: DIANE WEBSTER	
HOME ADDRESS: 2 BECKETT COURT EWING, NJ 08628	EMAIL ADDRESS: DWEBSTER@CMASOLUTIONS.COM
	TELEPHONE: 609-915-7609
BUSINESS NAME: CREATIVE MARKETING ALLIANCE	TELEPHONE: 6090297-2235
BUSINESS ADDRESS: 191 CLARKSVILLE RD. PRINCETON JCT., NJ 08550	EDUCATION: MONTCLAIR STATE UNIVERSITY
OCCUPATION: PROFESSIONAL/CREATIVE DIRECTOR	
EXPERIENCE: 25+ YEARS	
INTERESTS: ADVERTISING DESIGN, GRAPHIC DESIGN, ILLUSTRATION, MCCC ADJUNCT PROFESSOR.	
REASON FOR WANTING TO SERVE: INDUSTRY PROFESSIONAL, MCCC ADJUNCT PROFESSOR	
CATEGORY: (CHECK ALL THAT APPLY) <input type="checkbox"/> ALUMNI/STUDENT <input checked="" type="checkbox"/> BUSINESS/INDUSTRY <input type="checkbox"/> EDUCATORS FROM OTHER INSTITUTIONS	

TERM IN YEAR(S) 3 TO EXPIRE ON 6/30/2023 REPLACEMENT FOR: 0

ORIGINALLY RECOMMENDED BY: TINA LAPLACA

02 / 09 / 2021

APPROVED: _____ DIVISION DEAN DATE

VP ACADEMIC AFFAIRS DATE _____

PRESIDENT DATE _____

BOARD MEETING DATE: March 18, 2021



ADVISORY COMMISSION RECOMMENDATION FOR APPOINTMENT

Please attach a short biographical sketch to this form

COMMISSION: VISUAL ARTS ADVISORY COMMISSION	
NOMINEE: MARY S. FINLAYSON	
HOME ADDRESS: 27 BRANDON ROAD	EMAIL ADDRESS: MFINLAYSON111@GMAIL.COM
Lawrenceville, NJ. 08648	TELEPHONE: 609-915-6597
BUSINESS NAME: NA	TELEPHONE:
BUSINESS ADDRESS:	EDUCATION:
OCCUPATION: WEB COMMUNICATIONS SPECIALIST	
EXPERIENCE: SEE ATTACHED RESUME	
INTERESTS: COOKING, READING, HIKING, BIKING, PHOTOGRAPHY	
REASON FOR WANTING TO SERVE: I HAD A WONDERFUL EXPERIENCE WHEN I ATTENDED MCCC AND WOULD LOVE THE OPPORTUNITY TO GIVE BACK TO THE INSTITUTION IN AN ADVISORY ROLE.	
CATEGORY: (CHECK ALL THAT APPLY)	
<input checked="" type="checkbox"/> ALUMNI/STUDENT <input checked="" type="checkbox"/> BUSINESS/INDUSTRY <input type="checkbox"/> EDUCATORS FROM OTHER INSTITUTIONS	

TERM IN YEAR(S) 3 TO EXPIRE ON 6/30/2023 ORIGINALLY RECOMMENDED BY: TINA LAPLACA

APPROVED:
 DIVISION DEAN DATE 02 / 09 / 2021

VP ACADEMIC AFFAIRS _____ DATE _____

PRESIDENT _____

BOARD MEETING DATE: March 18, 2021

Mary Finlayson is a Web Communication Specialist who specializes in the website management, content editing and manages both web and social media platforms at Princeton Theological Seminary. Prior to joining Princeton Theological, Ms. Finlayson owned and operated her own web design company for small businesses and clients. Ms. Finlayson has taught as adjunct faculty in web design at MCCC in 2013 and is expert in web and graphic design as well as Wordpress/HTML/CSS and social media. She holds a B.A. in Economics from Rutgers University and a Certificate of Proficiency in Web Design from MCCC in 2012.



ADVISORY COMMISSION RECOMMENDATION FOR APPOINTMENT

Please attach a short biographical sketch to this form

COMMISSION: VISUAL ARTS ADVISORY COMMISSION	
NOMINEE: ELEANOR KUBACKI	
HOME ADDRESS:	EMAIL ADDRESS: ELEANOR.KUBACKI@EFKGROUP.COM
	TELEPHONE:
BUSINESS NAME: EFK GROUP	TELEPHONE: 609-393-5838
BUSINESS ADDRESS: 1027 SOUTH CLINTON AVE. TRENTON, NJ 08611	EDUCATION:
OCCUPATION CHIEF EXECUTIVE OFFICER	
EXPERIENCE: CREATIVE DIRECTOR, ADVERTISING DESIGN, GRAPHIC DESIGN, PHOTOGRAPHY, EDUCATION BRANDING, ED-	
INTERESTS: VISUAL ARTS, PHOTOGRAPHY	
REASON FOR WANTING TO SERVE: PROFESSIONAL, INDUSTRY EXPERIENCE	
CATEGORY: (CHECK ALL THAT APPLY) ALUMNI/STUDENT <input checked="" type="checkbox"/> BUSINESS/INDUSTRY EDUCATORS FROM OTHER INSTITUTIONS	

TERM IN YEAR(S) 3 TO EXPIRE ON 6/30/2023 REPLACEMENT FOR: 0

ORIGINALLY RECOMMENDED BY: TINA LAPLACA

02 / 09 / 2021

APPROVED:  DIVISION DEAN DATE

 VP ACADEMIC AFFAIRS DATE

 PRESIDENT DATE

BOARD MEETING DATE: March 18,
 2021

Eleanor Kubacki is the founder and CEO of EFK Group, the firm that bears her personal initials and passion for success. As a multi-million dollar advertising agency, that specializes in digital solutions, ranked as the 18th fastest-growing, privately held firm in the region. Her drive to “give back” to the community she grew up in inspired her to originally focus on branding and advertising exclusively for not-for-profits.

Ms Kubacki’s dedication and creative take on rebranding her clients has resulted in very successful campaigns for Kean University, The Atlantic Club Casino, Mercy Health System, Rider University, Lourdes Health System and Rita’s Italian Ice, to name a few. While Eleanor has enjoyed running a successful ad agency for close to two decades, her fervor for philanthropic work remains. She has raised nearly \$2.5 million for the Boys and Girls Club of Philadelphia and also served on New Jersey Governor’s Conference for Women Board. As a true force to be reckoned with, it comes as no surprise that she was named “40 under 40” by NJBIZ magazine.

Honors & Awards:

“Entrepreneur of the Year” Princeton Chamber of Commerce “Top 50 Business Women in NJ” New Jersey Business

“Top 20 Urban Companies To Watch” Inc. Magazine

“18th Fastest Growing Privately Held Company in Region” Wharton School and Philadelphia Chamber of Commerce

“Forty Under 40” New Jersey Business Commencement Speaker for Kean University **Education:**

BS, Rutgers University



ADVISORY COMMISSION RECOMMENDATION FOR APPOINTMENT
 Please attach a short biographical sketch to this form

COMMISSION: VISUAL ARTS ADVISORY COMMISSION	
NOMINEE: MARGARET O'REILLY	
HOME ADDRESS: 66 LAWN PARK AVENUE LAWRENCE TWP., NJ 08648	EMAIL ADDRESS: MMFOREILLY@GMAIL.COM
	TELEPHONE: 609-540-6448
BUSINESS NAME: NEW JERSEY STATE MUSEUM	TELEPHONE: 609-984-3899
BUSINESS ADDRESS: PO BOX 530 205 W. STATE ST. TRENTON, NJ 08625-0530	EDUCATION: MA, PAINTING, KEAN UNIVERSITY, 1989 BA, GRAPHIC DESIGN/VISUAL COMMUNICATIONS, KEAN UNIVERSITY, 1985
OCCUPATION: EXECUTIVE DIRECTOR / CURATOR OF FINE ART, NJ STATE MUSEUM	
EXPERIENCE: 32 YEARS AS MUSEUM & VISUAL ARTS PROFESSIONAL (SEE RESUME)	
INTERESTS:	
REASON FOR WANTING TO SERVE: PROVIDE ASSISTANCE TO THE VISUAL ARTS PROGRAM AT MCCC TO MEET PROGRAM GOALS.	
CATEGORY: (CHECK ALL THAT APPLY) <input type="checkbox"/> ALUMNI/STUDENT <input checked="" type="checkbox"/> BUSINESS/INDUSTRY – MUSEUM FIELD <input checked="" type="checkbox"/> EDUCATORS FROM OTHER INSTITUTIONS	

TERM IN YEAR(S) 3 TO EXPIRE ON 6/30/2023 ORIGINALLY RECOMMENDED BY: TINA LAPLACA

APPROVED:  DATE 02 / 09 / 2021

VP ACADEMIC AFFAIRS _____ DATE _____

PRESIDENT _____ DATE _____

BOARD MEETING DATE: March 18, 2021

Margaret M. O'Reilly was named Executive Director of the New Jersey State Museum in 2016. She began her career at the State Museum in 1988 as the Publications/Graphics Art Director. In 1997, she was named Assistant Curator, Fine Art Collections and Exhibitions, and in 2008 became the Curator of Fine Art. Ms. O'Reilly has organized over 100 exhibitions for the State Museum including a complete re-installation of the Museum's art collection - *American Perspectives: The Fine Art Collection*; and the critically well-received exhibitions, *Wendel White: Manifest*; *Transcendent: Toshiko Takaezu in the Museum Collection*; *Women's Works*; and *Mel Leipzig: A Retrospective*.

Ms. O'Reilly received a BA in visual communications/graphic design and an MA in painting from Kean University, and holds certification as an institutional protection specialist from the International Foundation for Cultural Property Protection. She has been a panellist and lecturer at museums, colleges, and professional conferences on topics including American art, collection stewardship, art and copyright, and careers in museums, among others. Additionally, she is active in professional organizations and has served on the Boards of the New Jersey Association of Museums and the Mid-Atlantic Association of Museums. Ms. O'Reilly resides in Lawrenceville, NJ.



ADVISORY COMMISSION RECOMMENDATION FOR APPOINTMENT

Please attach a short biographical sketch to this form

COMMISSION: VISUAL ARTS ADVISORY COMMISSION	
NOMINEE: BURCU TEZCAN-RUGGERI	
HOME ADDRESS: 304 EWING STREET, PRINCETON NJ 08540	EMAIL ADDRESS: BURCU.TEZCAN@GMAIL.COM
	TELEPHONE: 609.933.9207
BUSINESS NAME: PRINCETON UNIVERSITY	TELEPHONE:
BUSINESS ADDRESS: 100 OVERLOOK CENTER, SUITE 300, PRINCETON NJ 08540	EDUCATION: BACHELOR OF ARTS, ITALIAN LANGUAGE AND LITERATURE, ISTANBUL UNIVERSITY ASSOCIATE OF ARTS, GRAPHIC DESIGN, MIDDLESEX COMMUNITY COLLEGE TRANSFER STUDENT, COMPUTER GRAPHICS, MIDDLESEX COUNTY COMMUNITY COLLEGE
OCCUPATION: VISUAL DESIGN STRATEGIST	
EXPERIENCE: 15 YEARS	
INTERESTS: ANYTHING DESIGN RELATED, ARTS, TRAVEL, READING, BIKING	
REASON FOR WANTING TO SERVE: TO BE HELPFUL TO GIVE INSIGHT INTO HOW BEST TO TEACH STUDENTS IN TODAY'S WORKFORCE.	
CATEGORY: (CHECK ALL THAT APPLY) ALUMNI/STUDENT/BUSINESS/INDUSTRY <input checked="" type="checkbox"/> EDUCATORS FROM OTHER INSTITUTIONS	

TERM IN YEAR(S) 3 TO EXPIRE ON 6/30/2023 ORIGINALLY RECOMMENDED BY: TINA LAPLACA

02 / 09 / 2021
 APPROVED:  DIVISION DEAN DATE

VP ACADEMIC AFFAIRS DATE

PRESIDENT DATE

BOARD MEETING DATE: March 18, 2021

Burcu Tezcan-Ruggeri is a Visual Design Specialist at Princeton University, College of Advancement. She plays an integral role in the development of visual messaging for Princeton University Advancement, key fundraising initiatives, and offices/clients within the College of Advancement. She has an expert level of proficiency in all Adobe Creative Suite programs as well as HTML/CSS and social media platforms. Ms Tezcan-Ruggeri oversees the effective application of structural, informational, visual and interactive articulation across web, print, electronic, and social media platforms. She has worked as a Senior Art Director at Red Wolf Design Group, Princeton, NJ from 2007-2009, and as Assistant Art Director for Independent Newspaper Group-Gallery Press in Charlestown, MA 2005-2007. She holds a B.A. in Italian Language and Literature from Istanbul University in Turkey and A.A.S. degree in Graphic Design and Web Design from Middlesex Community College. She has also taken additional web design courses at MCCC in 2007-2009.



ADVISORY COMMISSION RECOMMENDATION FOR APPOINTMENT
Please attach a short biographical sketch to this form

COMMISSION VISUAL ARTS	
NOMINEE: WENDEL WHITE	
HOME ADDRESS:	EMAIL ADDRESS: WENDEL@STOCKTON.EDU
	TELEPHONE:
BUSINESS NAME: STOCKTON UNIVERSITY	TELEPHONE: 609-652-4420
BUSINESS ADDRESS: School of Arts and Humanities Stockton University 101 Vera King Farris Drive Galloway, NJ 08205-9441	EDUCATION: BFA Photography: School of Visual Arts in New York MFA Photography: University of Texas at Austin.
OCCUPATION: Distinguished Professor of Art, Photography	
EXPERIENCE: UNIVERSITY PROFESSOR IN PHOTOGRAPHY; GUGGENHEIM FELLOW; PUBLISHED PHOTOGRAPHER	
INTERESTS: PHOTOGRAPHY	
REASON FOR WANTING TO SERVE: WANTS TO HELP WITH CURRICULUM AND FACILITY CHANGES TO THE PHOTOGRAPHY PROGRAM	
CATEGORY: (CHECK ALL THAT APPLY) ALUMNI/STUDENT <input type="checkbox"/> BUSINESS/INDUSTRY <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> EDUCATORS FROM OTHER INSTITUTIONS	

TERM IN YEAR(S) 3 TO EXPIRE ON 6/30/2023 REPLACEMENT FOR: KAI MCBRIDE
 ORIGINALLY RECOMMENDED BY: MICHAEL CHOVAN-DALTON – COORDINATOR OF PHOTOGRAPHY/DIRECTOR OF JKC GALLERY

02 / 09 / 2021

APPROVE _____
 D: DIVISION
 DEAN

D
1
E

VP ACADEMIC AFFAIRS _____ DATE

PRESIDENT _____ DATE

BOARD MEETING DATE: March 18, 2021

Distinguished Professor of Art, Photography Office: AS126, 609-652-4420

wendel@stockton.edu

Website: <http://wendelwhite.com>

Wendel A. White was born in Newark, New Jersey and grew up in New York, Pennsylvania, and New Jersey. He was awarded a BFA in photography from the School of Visual Arts in New York and an MFA in photography from the University of Texas at Austin.

His work has received various awards and fellowships including a John Simon Guggenheim Foundation Fellowship in Photography, three artist fellowships from the New Jersey State Council for the Arts, a photography grant from the Graham Foundation for Advanced Studies in the Fine Arts, and a New Works Photography Fellowship

from En Foco Inc. His work is represented in museum and corporate collections including: the New Jersey State Museum, Trenton, NJ; En Foco, New York, NY; Rochester Institute of Technology, NY; Museum of Fine Art, Houston, TX; Museum of Contemporary Photography, Chicago, IL; Haverford College, PA; Johnson and Johnson, New Brunswick, NJ; Chase Manhattan Bank; the Paul R. Jones Collection of African American Art at University of Delaware; Haggerty Museum of Art at Marquette University, WI; and the NYPL Schomburg Center for Research in Black Culture, NY.

White has served on the board of directors for the Society for Photographic Education, Kodak Educational Advisory Council, NJ Save Outdoor Sculpture, New Jersey Black Culture and Heritage Foundation, and the New Jersey Council for the Humanities.

Recent projects include; Manifest, Schools for the Colored, Village of Peace: An African American Community in Israel, Small Towns, Black Lives, and others. A selection of images from the Manifest project are the subject of his latest book published by Chroma from the California Institute for Integral Studies, San Francisco, CA.



To: Dr. Tonia Perry-Conley,
Executive Dean (interim) - Student Support Services,
Dean - James Kerney Campus,
Mercer County Community College

From: Bryon K. Marshall,
Exec. Dir. Facilities and College Safety,
Mercer County Community College

Date: March 01, 2021

Subj: Reportable Crimes, Fires, and Other Emergencies As Required By S-485/A
1976 Law the Cunningham/ Ruiz Bill (February 2021)

In accordance with S-485/A-1976 law, the Cunningham/ Ruiz Bill requires presidents of public institution of higher education to regularly report "on-campus" criminal and fire events to the institution's governing board. The following is the report for February 2021.

During the month of February 2021, two (2) Reportable Offense-Crime(s), fires, and other emergencies occurred on campus, which were recorded by campus security.

Incident #1: Robbery

February 4, James Kerney Campus: On Thursday February 4, 2021 at 1100 hours, Trenton Police Officers arrived on campus and informed security that a Robbery had taken place at 105 E Hanover Street at approximately 0930 hours. A review of the video surveillance system was completed. A suspect's photograph was obtained and video was provided to the Trenton Police Department. The video evidence led to a party being identified and arrested for the Robbery.

This incident/crime did not happen on College property and is being reported due to the requirement under the reporting guidelines that call for reporting incidents/events that occur on contiguous properties.

Incident #2: Motor Vehicle Accident-Hit and Run

February 9, West Windsor Campus: On Tuesday February 9, 2021 a party was attending a session in the Fitness Center. Upon returning to their vehicle the owner/operator noticed damage to the vehicle. Review of video surveillance proved inconclusive, not leading to any suspect(s). The vehicles owner/operator was referred to the West Windsor Police Department for further action.

In accordance with Title IX and Sex Discrimination, there were no Title IX incidents reported to College Safety by the Title IX Coordinator for this period.