

MERCER COUNTY COMMUNITY COLLEGE

Minutes of the 714th Meeting
of the Board of Trustees
June 26, 2024

The meeting was called to order by Chair Kristin Appelget at 6:38pm at the Mercer County Community College West Windsor Campus. In addition to the Chair, the following members were in attendance: Julie Blake, Eashwayne Haughton, Shannon Mason, Daryl Minus-Vincent, Gregory Puliti, Scarlett Rajski, Aamir Rehman, Deborah Preston (MCCC President), and Christian Perez (Alumni Trustee). Also present was Adam Herman, College Counsel. Absent was Lawrence Nespoli.

I. OPENING OF MEETING

A) FLAG SALUTE

Trustee Rehman led those attending the meeting in the Pledge of Allegiance to the flag of the United States.

Following the flag salute, County Executive Dan Benson swore in Victoria Rivera-Cruz as a new member of the MCCC Board of Trustees.

B) STATEMENT OF NOTIFICATION

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend meetings of public bodies at which any business affecting its interests is discussed or acted upon. In accordance with the provisions of this Act, the Board of Trustees of Mercer County Community College has caused notice of this meeting to be published by having the date, time and place posted on the bulletin board in the lobby of the Administration Building, on the West Windsor Campus, at the James Kerney Campus, on the College's website homepage, and emailed to The Trentonian and The Times.

C) ADOPTION OF REVISED AGENDA

Trustee Puliti moved to approve the revised agenda, which was seconded by Trustee Minus-Vincent and adopted with Trustees Appelget, Blake, Haughton, Mason, Minus-Vincent, Puliti, Rajski, Rehman, and Rivera-Cruz voting aye.

D) PUBLIC COMMENT

No one from the attending public addressed the board at this time.

E) EXECUTIVE SESSION

BE IT RESOLVED, that this Board adjourned to an Executive Session at 6:44pm to discuss a personnel matter. Circumstances under which these discussions will be disclosed to the public when necessary actions are taken at public session. The Executive Session concluded at 7:53pm.

The public session reconvened at 7:57pm.

II. PRESIDENT'S UPDATE

Dr. Preston provided the following updates:

- Dr. Preston introduced Ms. Carolyn White, Vice President for Student Affairs.
- The college has three exciting projects kicking off this summer:
 - Facilities Master Plan
 - Series of advising steering groups - These are important groups that are working on student advising, because as we move into the fall and start the graduation rate up project, the advising is going to be key.
 - Design of the college's new website.

III. APPROVAL OF MINUTES

A) APPROVAL OF MINUTES OF APRIL 24, 2024 BOARD MEETING

Trustee Puliti moved to approve the minutes of the April 24, 2024 Board Meeting, Agenda Item III (A), which was seconded by Trustee Rajski and adopted with Trustees Blake, Haughton, Mason, Minus-Vincent, Puliti, Rajski, and Rehman voting aye. Chair Appelget and Trustee Rivera-Cruz abstained.

BE IT RESOLVED, that the minutes of the April 24, 2024 meeting of the Board of Trustees are approved as presented.

B) APPROVAL OF MINUTES OF May 22, 2024 BOARD MEETING

Trustee Puliti moved to approve the minutes of the May 22, 2024 Board Meeting, Agenda Item III (B), which was seconded by Trustee Rehman and adopted with Trustees Appelget, Haughton, Mason, Minus-Vincent, Puliti, Rajski, and Rehman voting aye. Trustees Blake and Rivera-Cruz abstained.

BE IT RESOLVED, that the minutes of the May 22, 2024 meeting of the Board of Trustees are approved as presented.

C) APPROVAL OF APRIL 5, 2024 EXECUTIVE SESSION MINUTES

Trustee Puliti moved to approve the minutes of the April 5, 2024 Executive Session meeting, Agenda Item III (C), which was seconded by Trustee Minus-Vincent and adopted with Trustees Appelget, Blake, Haughton, Mason, Minus-Vincent, Puliti, Rajski, and Rehman voting aye. Trustee Rivera-Cruz abstained.

BE IT RESOLVED, that the minutes of the April 5, 2024 Executive Session meeting of the Board of Trustees are approved as presented.

IV. FINANCE & FACILITIES MATTERS

Trustee Puliti presented agenda items IV (A) FY24-256 through (E) FY24-260 for ratification, which were second by Trustee Rehman. The items were ratified with Trustees Appelget, Blake, Haughton, Mason, Minus-Vincent, Puliti, Rajski, and Rehman voting aye. Trustee Rivera-Cruz abstained.

A) MONTHLY FINANCIAL STATEMENT (Resolution FY24-256)

The members of the Board noted receipt and ratified the Monthly Financial Statement, which is attached.

- B) INVESTMENT DETAIL (Resolution FY24-257)
The members of the Board noted receipt and ratified the Report of Investment Detail, which is attached.
- C) PURCHASE ORDERS AND CONTRACTS UNDER \$41,600 (Resolution FY24-258)
The members of the Board noted receipt and ratified the Report on Purchase Orders and Contracts under \$41,600.00, which is attached.
- D) MONTHLY PAYMENTS LIST APRIL 2024 (Resolution FY24-259)
The members of the Board noted receipt and ratified the monthly payments lists for April 2024.
- E) MONTHLY PAYMENTS LIST MAY 2024 (Resolution FY24-260)
The members of the Board noted receipt and ratified the monthly payments lists for May 2024.

Trustee Puliti presented agenda items IV (F) FY24-261 through (OO) FY24-296 and (PP) FY24-307, which were second by Trustee Minus-Vincent. The items were passed with Trustees Appelget, Blake, Houghton, Mason, Minus-Vincent, Puliti, Rajski, and Rehman voting aye. Trustee Rivera-Cruz abstained. Trustee Minus-Vincent abstained from agenda items IV (NN) FY24-295 and (OO) FY24-296. Trustee Rajski abstained from agenda item IV (S) FY24-274.

- F) Adams, Lattiboudere Croot & Herman, LLC Amendment for Cost (FY24-261)
- G) Allstate Office Interiors (FY24-262)
- H) Aurora Systems Consulting, Inc. (FY24-263)
- I) CBIZ Inc. (FY24-264)
- J) CDW Government (FY24-265)
- K) Cintas (FY24-266)
- L) CM3 Building Solutions Inc. (FY24-267)
- M) Dell Marketing LP (FY24-268)
- N) Elizabethtown Water Company (FY24-269)
- O) Ellucian L.P. (FY24-270)
- P) Follett Higher Education Group (FY24-271)
- Q) Fyr-Fyter Sales and Service (FY24-272)
- R) Global Industrial (FY24-273)
- S) Hamilton Twp. Sewer Authority (FY24-274)
- T) KC Sign and Awnings (FY24-275)
- U) Mercer County Public Library - Integrated Automated Library System (FY24-276)
- V) National Business Furniture (FY24-277)
- W) New Jersey Business Systems (FY24-278)
- X) New Jersey Council of County Colleges (FY24-279)
- Y) NJEdge.Net (FY24-280)
- Z) Oculus IT (FY24-281)
- AA) Presidio Networked Solutions, LLC (FY24-282)

- BB) ProQuest (FY24-283)
- CC) Public Service Electric & Gas - PSE&G (FY24-284)
- DD) Republic Waste Services (FY24-285)
- EE) School Outfitters (FY24-286)
- FF) SHI International Corporation (FY24-287)
- GG) Sunlight General Capital, LLC (FY24-288)
- HH) Suplee Clooney and Company (FY24-289)
- II) Sysco Food Services (FY24-290)
- JJ) Vicinity Energy Trenton L.P. (FY24-291)
- KK) WB Mason-Cooperative Pricing for Office Supplies (FY24-292)
- LL) W.W. Grainger Inc. (FY24-293)
- MM) Yale Electric Supply Company (FY24-294)
- NN) Carl D. Perkins Career and Technical Education Grant Application (FY24-295)
- OO) Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Program (FY24-296)
- PP) Adams, Lattiboudere Croot & Herman, LLC 90-Day Extension of Legal Services Contract (FY24-307)

Trustee Puliti presented agenda items IV (QQ) FY24-308, which were second by Trustee Rajski. The items were passed with Trustees Appelget, Blake, Haughton, Mason, Minus-Vincent, Puliti, Rajski, and Rehman voting aye. Trustee Rivera-Cruz abstained.

- QQ) Approval of Memorandum of Understanding between Mercer County and the Board of Mercer County Community College (FY24-308)

Trustees thanked the County Executive and MCCC's CFO for their work on the agreement and resolution.

V. HUMAN RESOURCES MATTERS

Trustee Minus-Vincent presented agenda items IV (A) FY24-297 through (D) FY24-300 and (E) FY24-306 which was seconded by Trustee Puliti. The item passed with Trustees Appelget, Blake, Haughton, Mason, Minus-Vincent, Puliti, Rajski, and Rehman voting aye. Trustee Rivera-Cruz abstained.

- A) RATIFICATION OF APPOINTMENTS, STIPENDS, PROMOTIONS/TITLE CHANGE/ RECLASSIFICATIONS, AND RECEIPT OF STAFF SEPARATION REPORT (Resolution FY24-297)
BE IT RESOLVED, that this Board approves the ratification of appointments, stipends, promotions/title change/reclassifications, and notes receipt of the Staff Separation Report, which will be made a part of the minutes of this meeting.
- B) REAPPOINTMENT OF ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ELIGIBLE FOR MULTIPLE –YEAR CONTRACTS (3 YEAR) (Resolution FY24-298)
BE IT RESOLVED, that certain members of the administrative and professional staff whose current contract expire on June 30, 2025 are hereby reappointed for two additional year as recommended by the President and shall be issued three-year

contracts for the period July 1, 2024 through June 30, 2027 as indicated in the attached which is to be made part of the minutes of this meeting.

- C) REAPPOINTMENT OF ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ELIGIBLE FOR MULTIPLE – YEAR CONTRACTS (2 YEAR) (Resolution FY24-299)
BE IT RESOLVED, that certain members of the administrative and professional staff whose current contract expire on June 30, 2025 are hereby reappointed for one additional year as recommended by the President and shall be issued two-year contracts for the period July 1, 2024 through June 30, 2026 as indicated in the attached which is to be made part of the minutes of this meeting.
- D) ONE-YEAR & PROBATIONARY REAPPOINTMENT OF ADMINISTRATIVE AND PROFESSIONAL PERSONNEL (Resolution FY24-300)
BE IT RESOLVED, that certain members of the administrative and professional staff are hereby reappointed as recommended by the President, and shall receive one-year contracts for the period of July 1, 2024 through June 30, 2025, as indicated in the attached which is to be made part of the minutes of this meeting.
- E) SETTLEMENT/RELEASE AGREEMENT (Resolution)FY24-306)
BE IT RESOLVED, that the Board hereby approves the terms of the settlement and the President is authorized, on behalf of this Board, to implement the terms of the Settlement/Release Agreement.

VI. OPERATIONS MATTERS

Trustee Blake presented Agenda Item VI (A) FY24-301 for ratification, which were second by Trustee Puliti. The item was ratified with Trustees Appelget, Blake, Haughton, Mason, Minus-Vincent, Puliti, Rajski, and Rehman voting aye. Trustee Rivera-Cruz abstained.

- A) APRIL 2024 REPORTABLE CRIMES, FIRES, AND OTHER EMERGENCIES (Resolution FY24-301)
The members of the Board noted receipt and review and ratified the report, which is attached.

Trustee Blake presented Agenda Item VI (B) FY24-302 for ratification, which were second by Trustee Rehman. The item was ratified with Trustees Appelget, Blake, Haughton, Mason, Minus-Vincent, Puliti, Rajski, and Rehman voting aye. Trustee Rivera-Cruz abstained.

- B) MAY 2024 REPORTABLE CRIMES, FIRES, AND OTHER EMERGENCIES (Resolution FY24-302)
The members of the Board noted receipt and review and ratified the report, which is attached.

Trustee Blake presented agenda item VI (C), which were second by Trustee Puliti. The item was accepted with Trustees Appelget, Blake, Haughton, Mason, Minus-Vincent, Puliti, Rajski, and Rehman voting aye. The second reading will take place at the July 2024 meeting.

- C) NEW POLICY & PROCEDURE #002 – POLICY DEVELOPMENT, IMPLEMENTATION, AND MAINTENANCE (FY24-303) – FIRST READING

VII. OTHER MATTERS

Trustee Rehman moved to approve agenda item VII (A) FY24-304, which was second by Trustee Rajski. Trustees Appelget, Blake, Haughton, Mason, Minus-Vincent, Puliti, Rajski, and Rehman voting aye.

A) MCCC FY2025 BOT MEETING SCHEDULE (Resolution FY24-304)

BE IT RESOLVED, that this Board adopts the meeting schedule for FY2025, as indicated on the attached, which will be made a part of the minutes of this meeting.

Chair Appelget presented the Resolution of Appreciation for Mr. Christian Perez who served as the alumni Trustee.

B) RESOLUTION OF APPRECIATION - CHRISTIAN PEREZ (Resolution FY24-305)

WHEREAS, Mr. Christian Perez, Alumni Representative to the Board of Trustees at Mercer County Community College for the time August 2023 through June 2024, has served the college faithfully for his term; and

WHEREAS, Mr. Perez provided assistance in his capacity as alumni representative in shaping the policy of Mercer County Community College, having represented the alumni and student body with passion and dedication; and

WHEREAS, Mr. Perez earned distinction among his colleagues for dedication to the students; and

WHEREAS, Mr. Perez brought recognition to the college as an active member of the Board of Trustees; now therefore

BE IT RESOLVED, that this Board extends its grateful appreciation to Mr. Perez for his contribution and service; and

NOW, BE IT FURTHER RESOLVED, that the MCCC Board of Trustees, President Deborah E. Preston, and members of the College community wish to express their deepest gratitude and appreciation to Mr. Christian Perez for his service as the Alumni Representative of the Mercer County Community College Board of Trustees; wish him well in all of his endeavors; and look forward to his continued relationship with MCCC in the future.

VIII. NEW JERSEY COUNCIL OF COUNTY COLLEGES REPORT

In Dr. Nespoli's absence, President Preston announced that we waiting to hear if the \$20 million for community colleges will be restored in the legislative budget.

IX. CHAIR'S REPORT

Chair Appelget announced that the Board Retreat is scheduled for July 30th.

Chair Appelget provided time for Mr. Christian Perez to talk about the role of the Alumni Trustee. Mr. Perez thanked the Board for the opportunity to be the Alumni Trustee for the last year. Mr. Perez provided an overview of the role and participation that Alumni Trustees have at the other NJ community colleges, and asks that the Board to reevaluate the role at MCCC.

There being no further business to discuss, Trustee Rivera-Cruz moved to adjourn the meeting. The motion was seconded by Trustee Rajski and passed unanimously. The meeting adjourned at 8:20pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Deborah E. Preston". The signature is written in a cursive style with a large, looped initial 'D'.

Deborah E. Preston, Ph.D.
President
Mercer County Community College

**MERCER COUNTY COMMUNITY COLLEGE
FINANCE OFFICE**

Resolution FY24-256

REVENUE	Budget FY24	Budget Modification	Actual as of 05/31/2024	Percent of Budget Realized	2023 Actual
Tuition- Credit	\$ 20,544,567	\$ 23,200,000	\$ 22,229,808	96%	\$ 19,353,684
Course Fees	\$ 7,500,000	\$ 8,600,000	\$ 7,993,538	93%	\$ 6,980,152
Tuition Waivers	\$ (1,500,000)	\$ (1,600,000)	\$ (2,363,492)	148%	\$ (1,792,905)
TOTAL TUITION & FEES:	\$ 26,544,567	\$ 30,200,000	\$ 27,859,854	92%	\$ 24,540,931
APPROPRIATIONS					
State of New Jersey	\$ 7,433,816	\$ 7,967,611	\$ 7,299,489	92%	\$ 7,433,816
County of Mercer	\$ 19,343,117	\$ 19,343,117	\$ 17,731,191	92%	\$ 18,963,840
Partnerships	\$ 160,000	\$ 160,000	\$ 49,622	31%	\$ 154,373
Community Education/Non Credit	\$ 550,000	\$ 850,000	\$ 582,936	69%	\$ 790,523
Auxiliary Operations	\$ 1,500,000	\$ 2,800,000	\$ 2,423,295	87%	\$ 2,532,492
Facility Rentals	\$ 600,000	\$ 600,000	\$ 750,416	125%	\$ 695,942
Other Income	\$ 1,080,500	\$ 2,079,272	\$ 2,909,995	140%	\$ 2,392,409
TOTAL REVENUE:	\$ 57,212,000	\$ 64,000,000	\$ 59,606,799	93%	\$ 57,504,326
EXPENSES					
Salaries & Wages	\$ 36,071,415	\$ 36,071,415	\$ 36,318,340	101%	\$ 34,530,522
Faculty	\$ 16,000,055	\$ 16,000,055	\$ 16,162,161	101%	\$ 15,271,854
Administrators	\$ 3,857,616	\$ 3,857,616	\$ 3,643,893	94%	\$ 3,574,821
Clerical	\$ 2,273,544	\$ 2,273,544	\$ 2,117,557	93%	\$ 2,189,076
Professional	\$ 9,667,545	\$ 9,667,545	\$ 8,439,535	87%	\$ 8,255,446
Part Time	\$ 1,923,411	\$ 1,923,411	\$ 3,775,995	196%	\$ 3,019,780
Custodial / Maintenance / Security	\$ 2,349,244	\$ 2,349,244	\$ 2,179,200	93%	\$ 2,219,545
Total Salaries & Wages	\$ 36,071,415	\$ 36,071,415	\$ 36,318,340	101%	\$ 34,530,522
Employee Benefits	\$ 13,127,000	\$ 12,000,000	\$ 11,698,944	97%	\$ 10,477,561
TOTAL PERSONNEL EXPENDITURES:	\$ 49,198,415	\$ 48,071,415	\$ 48,017,284	100%	\$ 45,008,083
Utilities	\$ 1,988,401	\$ 1,988,401	\$ 1,488,606	75%	\$ 1,979,721
Building Lease	\$ 260,000	\$ 260,000	\$ 296,774	114%	\$ 257,168
Maintenance Contracts	\$ 980,000	\$ 980,000	\$ 847,595	86%	\$ 972,247
Facilities Maintenance	\$ 705,000	\$ 705,000	\$ 395,751	56%	\$ 612,184
Insurance	\$ 853,000	\$ 853,000	\$ 752,112	88%	\$ 685,240
Staff Development/Travel	\$ 409,622	\$ 409,622	\$ 488,587	119%	\$ 348,679
Marketing General Advertising	\$ 250,000	\$ 365,000	\$ 409,234	112%	\$ 605,967
IT Hardware / Software	\$ 1,465,741	\$ 1,465,741	\$ 1,560,841	106%	\$ 1,939,608
Legal/Professional Fees	\$ 898,450	\$ 898,450	\$ 646,385	72%	\$ 279,669
Purchased Services	\$ 2,757,001	\$ 2,757,001	\$ 1,962,432	71%	\$ 1,375,123
General Ed/Lab Supplies	\$ 559,250	\$ 559,250	\$ 296,500	53%	\$ 396,242
Student Development	\$ 790,650	\$ 790,650	\$ 361,014	46%	\$ 185,221
Other	\$ 3,896,470	\$ 3,896,470	\$ 3,198,376	82%	\$ 5,099,220
Budget Deficit	\$ (7,800,000)	\$ -	\$ -		\$ -
TOTAL OTHER EXPENDITURES:	\$ 5,765,184	\$ 15,928,585	\$ 10,918,826	69%	\$ 12,499,401
TOTAL OPERATING AND PERSONNEL	\$ 57,212,000	\$ 64,000,000	\$ 60,721,491	95%	\$ 59,744,373
		Deficit	\$ (1,114,692)		

**MERCER COUNTY COMMUNITY COLLEGE
 FINANCE OFFICE**

Resolution FY24-257

**INVESTMENT DETAIL
 FOR THE PERIOD ENDING MAY 31, 2024**

<u>DATE</u>	<u>SHORT TERM INVESTMENTS</u>	<u>TERM & INTEREST</u>		<u>AMOUNT</u>
		<u>RATE</u>	<u>DUE</u>	
05/31/24	BANK OF PRINCETON	3.95%	N/A	678,264.39
05/31/24	FIRST BANK	3.95%	N/A	1,101,591.90
05/31/24	WELLS FARGO BANK BALANCE	3.91%	N/A	10,526,632.22
05/31/24	CASH MANAGEMENT FUND-NJ	5.34%	N/A	<u>14,204,328.08</u> **
				\$ 26,510,816.59 *
	<u>LONG TERM INVESTMENTS</u>			
05/31/24	WELLS FARGO BANK - UNEMPLOYMENT TRUST	3.95%		<u>\$ 511,850.55</u>

* Cash Balances are gross, current Liabilities are not netted against these balances

** Includes 9.6 Mil of PrePaid Flight Fees

MCCC PURCHASE ORDER REPORT
 \$8,320 - \$41,600
 DATE OF BOARD MEETING: June 26, 2024

Resolution FY24-258

Purchases over \$8,320.00 require three (3) quotes or over \$41,600.00 require Publically Advertised Bids unless specifically exempted by New Jersey County College Contract Law N.J.S.A. 18A:64A-25.5(a)
 Budget lines beginning with "2" indicate grant funded

P O.#	DATE	VENDOR	AMOUNT	BUDGET CODE	BASIS FOR AWARD
B8327	4/1/24	Visual Computer Solutions Freehold, NJ	\$9,039.00	10-07-01-03-301407-68550	Exemption: Professional Services

Extra Security for Home Basketball games.

P18739	4/1/24	Campus Climate Surveys LLC Bethesda, MD	\$14,890.00	10-06-01-06-600111-60110	Exemption: Consulting Services
--------	--------	--	-------------	--------------------------	--------------------------------

Consulting Services to administer Diversity and Inclusion survey.

P18788	4/4/24	Snap-On Industrial IDSC Holdings Crystal Lake, IL	\$15,645.45	22-01-01-02-302129-69310	Exemption: Sole Source
--------	--------	--	-------------	--------------------------	------------------------

Mobile work center for Auto-Tech program. Paid for by Perkins Grant.

P18772	4/4/24	National Business Furniture, LLC Milwaukee, WI	\$12,673.95	70-07-01-03-700102-69420	GSA Contract GS-27F-0024V
--------	--------	---	-------------	--------------------------	---------------------------

Replacement Furniture for AD108.

P18771	4/4/24	Allstate Office Interiors Robbinsville, NJ	\$14,582.31	70-07-01-03-700102-69240	Sourcwell Contract #080819
--------	--------	---	-------------	--------------------------	----------------------------

Flooring replacement for AD 108/109.

P18763	4/4/24	Cm3 Building Solutions Inc Fort Washington, PA	\$10,302.15	10-01-01-03-301302-69642	Camden CO-OP #66CCEPS
--------	--------	---	-------------	--------------------------	-----------------------

Projector Screen replacement for CM109.

P18760	4/4/24	SHI International Somerset, NJ	\$29,065.84	10-01-01-03-301303-69614	NJ Edge Contract #269EMPCS-21-001
--------	--------	-----------------------------------	-------------	--------------------------	-----------------------------------

Email protection and URL defense software for ITS.

B8423	4/4/24	Imbue Creative LLC Lambertville, NJ	\$19,000.00	22-05-01-02-302141-66350	Exemption: Advertising
-------	--------	--	-------------	--------------------------	------------------------

Digital marketing for MCCC. Paid for by CAT grant.

MCCC PURCHASE ORDER REPORT
 \$8,320 - \$41,600
 DATE OF BOARD MEETING: June 26, 2024

Resolution FY24-258

Purchases over \$8,320.00 require three (3) quotes or over \$41,600.00 require Publically Advertised Bids unless specifically exempted by New Jersey County College Contract Law N.J.S.A. 18A:64A-25.5(a)
 Budget lines beginning with "2" indicate grant funded

P O.#	DATE	VENDOR	AMOUNT	BUDGET CODE	BASIS FOR AWARD
P18760	4/11/24	Heldrich New Brunswick, NJ	\$32,579.78	22-05-01-02-302135-60120	MCCC RFQ #2424

EOF Leadership Conference. Paid for by EOF Capital 3.

P18824	4/11/24	B&H Photo Video New York, NY	\$16,329.98	22-01-01-02-302129-61100	Coop Contract #EI00221
--------	---------	---------------------------------	-------------	--------------------------	------------------------

Supplies for Digital Film program. Paid for by Perkins Grant.

P18830	4/15/24	ARCMERCER Ewing, NJ	\$17,736.00	10-06-01-03-301001-62335	MCCC RFP #2306
--------	---------	------------------------	-------------	--------------------------	----------------

Shuttle services for March 2024.

P18827	4/15/24	National Business Furniture, LLC Milwaukee, WI	\$8,607.06	70-07-01-03-700102-69240	GSA Contract GS-27F-0024V
--------	---------	--	------------	--------------------------	---------------------------

Replacement furniture for AD108/109.

P18834	4/16/24	Oculus IT Miami, FL	\$20,000.00	10-01-01-03-301304-64102	Exemption: Consulting Services
--------	---------	------------------------	-------------	--------------------------	--------------------------------

Colleague ERM Professional Services.

B8428	4/16/24	Trenton Thunder Trenton, NJ	\$23,000.00	10-06-01-05-500120-66350	Exemption: Advertising
-------	---------	--------------------------------	-------------	--------------------------	------------------------

Advertising for MCCC.

B8427	4/16/24	B&G Engineering LLC Ewing, NJ	\$24,000.00	70-07-01-03-701509-76101	Exemption: Professional Services
-------	---------	-------------------------------------	-------------	--------------------------	----------------------------------

Engineering services for Loop Road lighting improvements. Paid for by Chapter 12.

P18884	4/22/24	National Public Radio, Inc. Washington, DC	\$38,160.50	25-01-01-05-02092-64110	Exemption: Sole Source
--------	---------	--	-------------	-------------------------	------------------------

Programing and broadcasting fees for WWFM. Paid for by WWFM listener donations.

MCCC PURCHASE ORDER REPORT
 \$8,320 - \$41,600
 DATE OF BOARD MEETING: June 26, 2024

Resolution FY24-258

Purchases over \$8,320.00 require three (3) quotes or over \$41,600.00 require Publically Advertised Bids unless specifically exempted by New Jersey County College Contract Law N.J.S.A. 18A:64A-25.5(a)
 Budget lines beginning with "2" indicate grant funded

P O.#	DATE	VENDOR	AMOUNT	BUDGET CODE	BASIS FOR AWARD
P18893	4/23/24	SHI International Corp Somerset, NJ	\$16,800.00	10-01-01-03-301303-69614	NJ Edge Contract #269EMCPS-21-001

Commercial basic sending domain for ITS.

P18892	4/23/24	SSU Educational Consulting LLC Hamilton, NJ	\$13,200.00	10-01-02-02-208004-64110	Exemption: Consulting Services
--------	---------	---	-------------	--------------------------	--------------------------------

Instructor for ESL courses and career counseling.

P18922	4/29/24	Global Industrial Port Washington, NY	\$10,321.56	70-07-01-03-700102-69320	OMNIA #R211402
--------	---------	--	-------------	--------------------------	----------------

Replacement picnic tables.

P18933	4/30/24	Allstate Office Interiors Robbinsville, NJ	\$10,874.76	70-07-01-03-700102-69240	NJSC #23-FOOD-47764
--------	---------	--	-------------	--------------------------	---------------------

Flooring replacement for AD223.

B7823	5/1/24	MTM Recognition Oklahoma City, Ok	\$9,000.00	10-06-01-06-600100-60111	Exemption: Awards/Graduation
-------	--------	--------------------------------------	------------	--------------------------	------------------------------

Annual staff recognition awards FY24.

B8297	5/1/24	Elite Athletic Training Services Easthampton, NJ	\$10,500.00	10-05-01-04-402000-64105	Exemption: Professional Services
-------	--------	--	-------------	--------------------------	----------------------------------

Athletic trainers for student athletes.

B8384	5/1/24	Clarke Caton Hintz Trenton, NJ	\$12,000.00	70-07-01-03-701533-76101	Exemption: Professional Services
-------	--------	-----------------------------------	-------------	--------------------------	----------------------------------

Student drop off circle lighting planning. Paid for by Chapter 12.

P18953	5/2/24	Aurora Systems Consulting Torrance, CA	\$26,776.00	10-01-01-03-301303-69614	NCPA Contract #01-97
--------	--------	--	-------------	--------------------------	----------------------

Exinda bandwidth shaping appliance for WWC and JKC.

MCCC PURCHASE ORDER REPORT
 \$8,320 - \$41,600
 DATE OF BOARD MEETING: June 26, 2024

Resolution FY24-258

Purchases over \$8,320.00 require three (3) quotes or over \$41,600.00 require Publically Advertised Bids unless specifically exempted by New Jersey County College Contract Law N.J.S.A. 18A:64A-25.5(a)
 Budget lines beginning with "2" indicate grant funded

P O.#	DATE	VENDOR	AMOUNT	BUDGET CODE	BASIS FOR AWARD
P18976	5/6/24	CDW Government Shelton, Ct	\$8,918.14	70-07-01-03-700107-69530	ESCNJ/APEPA-22G

Charging cart for 32 tablets for ITS.

B8438	5/8/24	TTI Environmental Inc. Moorestown, NJ	\$19,800.00	10-07-01-03-301401-64105	Camden County Coop #66CCEPS
-------	--------	---	-------------	--------------------------	-----------------------------

Annual Right To Know Compliance Services.

P19007	5/9/24	Central Group Inc. Robbinsville, NJ	\$13,589.00	70-07-01-03-700115-69810	MCCC RFQ #2428
--------	--------	--	-------------	--------------------------	----------------

2016 Ford F150 pick-up truck for College Safety.

P19006	5/9/24	Global Industrial Port Washington, NY	\$11,313.30	70-07-01-03-700102-69420	OMNIA #R211402
--------	--------	--	-------------	--------------------------	----------------

Replacement office furniture for AD223.

B8439	5/9/24	Human Architects LLC College Station, TX	\$28,500.00	10-06-01-06-600100-64110	Exemption: Consulting Services
-------	--------	--	-------------	--------------------------	--------------------------------

Group coaching sessions for English department.

P19022	5/13/24	ARCMERCER Ewing, NJ	\$26,094.36	10-06-01-03-301001-62335	MCCC RFP #2306
--------	---------	------------------------	-------------	--------------------------	----------------

Shuttle services for April 2024.

P19033	5/13/24	Fisher Scientific Hanover Park, IL	\$10,997.68	10-01-01-02-206100-61101	OMNIA #201002889
--------	---------	---------------------------------------	-------------	--------------------------	------------------

Replacement incubator for Microbiology.

P19066	5/15/24	Blue Light Digital Sound Mount Holly, NJ	\$20,000.00	22-05-02-02-302124-64102	Exemption: Consulting Services
--------	---------	--	-------------	--------------------------	--------------------------------

Blue Light Music program for May and June. Paid for by CAT grant.

MCCC PURCHASE ORDER REPORT
\$8,320 - \$41,600
DATE OF BOARD MEETING: June 26, 2024

Resolution FY24-258

Purchases over \$8,320.00 require three (3) quotes or over \$41,600.00 require Publically Advertised Bids unless specifically exempted by New Jersey County College Contract Law N.J.S.A. 18A:64A-25.5(a)
Budget lines beginning with "2" indicate grant funded

P O.#	DATE	VENDOR	AMOUNT	BUDGET CODE	BASIS FOR AWARD
P19080	5/16/24	SHI International Corp. Somerset, NJ	\$9,019.36	10-01-01-03-301303-69614	NJ Edge #269EMCPS-21-001-EM-SHI

Veeam Data Platform license for ITS.

P19147	5/22/24	ARCMERCER Ewing, NJ	\$11,323.62	22-05-01-02-302141-62111	MCCC RFP #2306
--------	---------	------------------------	-------------	--------------------------	----------------

Additional shuttle services for Center for Adult Transition in Summer 2024. Paid for by CAT Grant.

P19174	5/23/24	School Outfitters LLC Cincinnati, OH	\$13,326.06	70-07-01-03-700102-69420	TIPS Coop Contract #210902
--------	---------	--	-------------	--------------------------	----------------------------

Replacement Furniture for Library Learning center and LA Classrooms.

P19175	5/23/24	Connectable Inc. Camby, IN	\$10,000.00	22-01-02-02-302022-61100	Exemption: Sole Source
--------	---------	-------------------------------	-------------	--------------------------	------------------------

Online information subscription for College students and staff. Paid for by NJDOL / Workforce grant.

P19217	6/4/24	NJTRUCKSPOT South Amboy, NJ	\$40,495.00	70-07-01-03-700115-69810	MCCC RFQ #2432
--------	--------	--------------------------------	-------------	--------------------------	----------------

2020 Isuzu NPR Box Truck for Facilities.

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 261

**ADAMS, LATTIBOUDERE CROOT & HERMAN, LLC
AMENDMENT FOR COST**

WHEREAS, Mercer County Community College has a need to acquire legal services in fiscal year 2024;
and

WHEREAS, the purchase will be executed as a Political Contribution Disclosure contract pursuant to the
provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of this service will
exceed \$17,500; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A:64A-25.5, (a) (1) exempts professional
services from public advertising for bids but requires a resolution authorizing the award of such
a contract; and

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to issue payments to Adams,
Lattiboudere Croot & Herman, LLC of Iselin, New Jersey, for legal services for an additional
\$75,000 above the initial fiscal year 2024 retainer amount of \$125,000 (as approved by the
Board on June 16, 2022), for a new not to exceed amount of \$200,000 from July 1, 2023 through
June 30, 2024 (FY 2024).

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 262

**ALLSTATE OFFICE INTERIORS
FLOORING SUPPLIES AND SERVICES**

WHEREAS, Mercer County Community College has a need to purchase flooring supplies and material for various internal renovation projects, including classrooms, bathrooms, common areas, and offices paid for by the College's operating budget and Chapter 12, at the West Windsor and James Kerney campuses in FY 2025; and

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.9, exempts the purchase of any materials, supplies, goods, services or equipment, pursuant to a contract for such equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property*, from public advertising from bids but requires a resolution authorizing the award such a contract; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A:64A-25.11(b) authorizes a county college to make purchases and contract for services through the use of a nationally recognized and accepted cooperative purchasing agreement⁺; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to issue purchase orders with Allstate Office Interiors or Robbinsville, New Jersey for flooring supplies and material for various internal renovation projects, including classrooms, bathrooms, common areas, and offices paid for by the College's operating budget and Chapter 12 for a total cost not to exceed \$300,000 through June 30, 2025, at the West Windsor and James Kerney campuses in FY 2025.

* New Jersey State Contract #(s) 23-FOOD-47763, 23-FOOD-47764

⁺Sourcewell 080819-SII

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 263

**AURORA SYSTEMS CONSULTING, INC.
SOFTWARE AND EQUIPMENT FOR
INFORMATION TECHNOLOGY SYSTEMS**

WHEREAS, Mercer County Community College has a need to purchase Antivirus software and equipment for internet access/ optimization for Information Technology Services for FY 2025; and

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.11 a. (b) authorizes a county college to make purchases and contract for goods and services through the use of a nationally recognized and accepted cooperative purchasing agreements*; and

WHEREAS, Mercer County Community College is a member of OMNIA Partners cooperative purchasing consortium for the procurement of goods and services at competitive pricing; and

WHEREAS, Mercer County Community College has identified that Aurora Systems Consulting, Inc. of Torrance, California has the expertise to provide software and equipment for internet access/ optimization, under the Cooperative Pricing Agreement with OMNIA Partners* which represents the best value for the College; and

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to contract with Aurora Systems Consulting, Inc. of Torrance, California to provide software and equipment for internet access/optimization/cyber security for Information Technology Services at a cost not to exceed \$60,000 from July 1, 2024 through June 30, 2025.

*OMNIA/ NCPA #01-97

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 264

CBIZ INC.

ATHLETIC, COMMERCIAL, CYBER, LIABILITY, AND SCHOOL LEADERS INSURANCE

WHEREAS, Mercer County Community College has need to acquire athletic, commercial, cyber, excess and liability, property, school leaders and student accident insurance coverage for FY 2025; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of this service will exceed \$17,500; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A:64A-25.5, (a) (11) exempts insurance services from public advertising for bids but requires a resolution authorizing the award of such a contract; and

WHEREAS, Mercer County Community College utilized the New Jersey Community College Insurance Pool pricing for property/liability/casualty insurance coverage; and

WHEREAS, CBIZ Inc., has completed and submitted a Business Entity Disclosure Certification which certifies that CBIZ Inc. has not made any reportable contributions to a political or candidate committee in Mercer County in the previous one year, and the contract will prohibit this vendor from making any reportable contributions through the term of the contract; now therefore

BE IT RESOLVED, that the President be authorized, on behalf of this Board, to enter into agreements with CBIZ Inc. of Cleveland, Ohio to acquire athletic, commercial, cyber, excess and liability, property, school leaders and student insurance coverage for the period from July 1, 2024 through June 30, 2025 for an amount not to exceed \$892,626. Mercer County Community College is one of seven (7) community colleges utilizing the pricing obtained under the New Jersey Community College Insurance Pool that is competitively bid by CBIZ annually for the best value for all involved colleges.

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 265

**CDW GOVERNMENT
CO-OPERATIVE PRICING FOR COMPUTER EQUIPMENT**

WHEREAS, Mercer County Community College has a need to purchase computer hardware, software, communication and other related equipment at both the James Kerney and West Windsor campuses during FY 2025; and

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.11(b) authorizes a county college to make purchases and contract for services through the use of a nationally recognized and accepted cooperative purchasing agreement; and exempts the purchase of equipment pursuant to such a contract from public advertising from bids but requires a resolution authorizing the award of such a contract; and

WHEREAS, Mercer County Community College has identified that CDW Government of Verona, Illinois has the needed equipment and supplies available under the Educational Services Commission of New Jersey Cooperative Pricing Agreement* which represents the best value for the College and determined that purchase from this contract will produce the best overall value; now therefore,

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to refresh the annual Purchase Order with CDW Government of Verona, Illinois for the purchase of computer hardware, software, communication and other related equipment for both the James Kerney and West Windsor campuses at a cost not to exceed \$120,000 from July 1, 2024 through June 30, 2025.

*Educational Services Commission of New Jersey/AEPA Contract-22G

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 266

**CINTAS
CO-OPERATIVE PRICING FOR UNIFORMS AND SAFETY**

WHEREAS, Mercer County Community College has a need to acquire uniforms and uniform cleaning services for Facilities and College Safety Officers, as well as first aid, floor mat (including cleaning), safety and other supplies and training classes for the West Windsor and James Kerney campuses in FY 2025; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A:64A-25.11(b) authorizes a county college to make purchases and contract for services through the use of a nationally recognized and accepted cooperative purchasing agreement; and

WHEREAS, Mercer County Community College has joined the Omnia Partners, Public Sector* cooperative pricing system for the procurement of goods and services at competitive pricing and offers competitively solicited and awarded service agreements by public agencies and governmental units to insure that industry best practices, processes and procedures are applied to obtain the most cost-effective bids representing the best value for its membership; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to refresh the annual purchase order with Cintas, Cincinnati, Ohio, to acquire uniforms and uniform cleaning services for Facilities and College Safety Officers, as well as first aid, floor mats (including cleaning), safety and other supplies and training classes for the West Windsor and James Kerney campuses for an amount not to exceed \$120,000 from July 1, 2024 through June 30, 2025 (FY 2025).

* OMNIA Partners #R-BB-19002

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE, 26, 2024**

RESOLUTION FY24 - 267

**CM3 BUILDING SOLUTIONS INC
RESOLUTION**

WHEREAS, Mercer County Community College has a need for Information Technology classroom upgrades at the West Windsor and James Kerney campuses, for FY 2025; and

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.11 a. (b) authorizes a county college to make purchases and contract for services through the use of a nationally recognized and accepted cooperative purchasing agreements*; and

WHEREAS, CM3 Building Solutions Inc. is a member of the Camden County Educational Services Commission Cooperative Purchasing Consortium and was selected to provide licensed electrician and classroom technology installation services based on price, experience and references and deemed to be qualified to provide the best value for Mercer County Community College; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to contract with CM3 Building Solutions Inc., of Fort Washington, PA, to upgrade classroom Information Technology at the West Windsor and James Kerney Campuses, for an amount not to exceed \$300,000 from June 1, 2024 through June 30, 2025.

Camden County Cooperative Contract #66CCEPS
RFP #FY21-01

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 268

DELL MARKETING LP

WHEREAS, Mercer County Community College has a need to purchase various computer software, hardware and other equipment at the James Kerney and West Windsor campuses for FY 2025;

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.9, exempts the purchase of any materials, supplies, goods, services or equipment, pursuant to a contract for such equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property*, from public advertising from bids but requires a resolution authorizing the award of such a contract; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to refresh the annual purchase order with Dell Marketing LP of Round Rock, Texas, for the purchase of various computer software, hardware and other equipment for both the James Kerney and West Windsor campuses at a cost not to exceed \$350,000 from July 1, 2024 through June 30, 2025.

NJ State Contract #24-TELE-71883

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 269

ELIZABETHTOWN WATER COMPANY

WHEREAS, Mercer County Community College requires water supply services to operate and provide water on the West Windsor Campus in FY 2025; and

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.5. (8) exempts from public bidding or advertising the supplying of any product or the rendering of any service by the public utility which is subject to the jurisdiction of the Board of Public Utilities; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to issue payments not to exceed \$90,000 to Elizabethtown Water Company, Philadelphia, Pennsylvania for the cost to provide water supply services for the period from July 1, 2024 through June 30, 2025.

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 270

**ELLUCIAN COMPANY L.P.
CONSULTING SERVICES**

WHEREAS, Mercer County Community College has a need to acquire professional consulting services including programming and other consulting support in the College's use and customization of the Ellucian Colleague Enterprise Resource Management (ERM) system; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of this service will exceed \$17,500; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A:64A-25.5, (a) (3) exempts materials or supplies which are not available from more than one potential bidder from public advertising for bids but requires a resolution authorizing the award of such a contract; and

WHEREAS, Ellucian Company L.P. is the only vendor that can provide the services described above and be compatible with the proprietary, Ellucian Enterprise Resource Management (ERM) software; and

WHEREAS, Ellucian Company L.P. has completed and submitted a Business Entity Disclosure Certification which certifies that Ellucian Company L.P. has not made any reportable contributions to a political or candidate committee in Mercer County in the previous one year, and the contract will prohibit this vendor from making any reportable contributions through the term of the contract; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to amend the current Enterprise Resource Management (ERM) software agreement with Ellucian Company L.P. of Reston, Virginia for professional consulting services including programming and other consulting services in support of the College's use and customization of the Ellucian Colleague Enterprise Resource Management (ERM) system for an amount not to exceed \$100,000 from July 1, 2024 to June 30, 2025.

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 271

**FOLLETT HIGHER EDUCATION GROUP
BOOKSTORE SERVICES**

WHEREAS, Mercer County Community College has an on-going need to acquire bookstore management services for the on-site and on-line bookstore and to reimburse the Follett Higher Education Group for textbooks, merchandise and other purchases made with awarded student financial aid in FY 2025;

WHEREAS, Mercer County Community College to award a two-year contract extension with Follett Higher Education Group to provide the College Bookstore management services for the on-site and on-line bookstore, from July 1, 2024 through June 30, 2025; and

WHEREAS, during this period, the College will be evaluating all options for acquisition of future bookstore management services, including issuing a publically advertised Request for Bid (RFB), or invoking the provision of the County Contracts Law, N.J.S.A 18A:64A-25.10 that allows one or more county college to provide for such purchases by joint agreement with the governing body of the municipality or of the county within whose boundaries any such college or colleges is or are wholly or partly located and may enter agreements with other institutions of higher education or with other units of government pursuant to Local Public Contracts Law, P.L. 1971, c198 (C.40A:11-1, et seq.); now therefore,

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to extend the contract with Follett Higher Education Group to continue to provide necessary bookstore management services and reimburse them for textbooks, merchandise and other purchases made with awarded student financial aid from July 1, 2024 through June 30, 2025, for an estimated amount of \$750,000. Paid for by awarded student financial aid.

RFP #1154

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 272

**FYR-FYTER SALES AND SERVICE
FIRE ALARM MAINTENANCE AND TESTING**

WHEREAS, Mercer County Community College has a need to test, repair, and replace fire extinguisher, suppression and sprinkler equipment in order to meet the code compliance requirements at the James Kerney and West Windsor campuses, continuing in FY 2025; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A:64A-25.10, specifically provides for the purchase of work, materials and supplies by Cooperative Agreement with the governing bodies of any municipality or of the county* within whose boundaries any such college is wholly or partially located, but requires a resolution authorizing the award of such a contract; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of the Board, to enter into a contract with Fyr-Fyter Sales and Service of Pennington, New Jersey to test, repair and replace fire extinguisher, suppression and sprinkler equipment in order to meet the code compliance requirements at the James Kerney and West Windsor campuses at a cost not to exceed \$100,000 for July 1, 2024 to June 30, 2025.

* Mercer County Contract CK09Mercer2023-09

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 273

**GLOBAL INDUSTRIAL
FACILITIES SUPPLIES AN EQUIPMENT**

WHEREAS, Mercer County Community College has the need to purchase janitorial, safety, and sanitation services and supplies as well as restroom, classroom and office furniture and supplies for the James Kerney and West Windsor campuses for FY 2025; and

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.11 a. (b) authorizes a county college to make purchases and contract for goods and services through the use of a nationally recognized and accepted cooperative purchasing agreements*; and

WHEREAS, Mercer County Community College is a member of OMNIA Partners cooperative purchasing consortium for the procurement of goods and services at competitive pricing; and

WHEREAS, Mercer County Community College has identified that Global Industrial of Port Washington, New York, has the experience and credentials necessary to supply janitorial, safety, and sanitation services and supplies as well as restroom, classroom and office furniture and supplies for the James Kerney and West Windsor campus, under the Cooperative Pricing Agreement with OMNIA Partners* which represents the best value for the College; now therefore;

BE IT RESOLVED, that the President is authorized, on behalf of the Board, to issue purchase orders with Global Industrial, Port Washington, New York to supply janitorial and sanitation services and supplies and restroom, classroom and office furniture and supplies for the James Kerney and West Windsor campuses for an amount not to exceed \$450,000 from July 1, 2024 to June 30, 2025 (FY 2025).

*OMNIA Partners #R211402

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 274

**HAMILTON TOWNSHIP SEWER SUTHORITY
RESOLUTION FOR COST**

WHEREAS, Mercer County Community College requires sewer/wastewater treatment services for the West Windsor Campus in FY 2025; and

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.5 (b) allows for any purchase, contract or agreement of the character described in N.J.S.A. 18A:64A-25.4, to be made, negotiated or awarded by the county college by resolution at a public meeting of its board of trustees without public advertising for bids or bidding, when it is to be made or entered into with the Unites States of America, the State of New Jersey, with a county or municipality or any board, body, or officer, agency or authority or any other state or subdivision thereof; and

WHEREAS, government agencies are exempt from New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, et seq. (Pay-to-Play Law) and therefore are not required to submit a Business Entity Disclosure Certification and a Political Contribution Disclosure Certification, and the Hamilton Township Sewer Authority is a governmental entity,

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to purchase sewer/wastewater treatment services from the Hamilton Township Sewer Authority of Hamilton Township, New Jersey, at a total cost not to exceed \$70,000 from July 1, 2024 to June 30, 2025.

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 275

**KC SIGN AND AWNINGS
CAMPUS SIGNAGE**

WHEREAS, Mercer County Community College has the need to install signs at the main entrances on the West Windsor campus, paid by the New Jersey Chapter 12 program; and

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.11 a. (b) authorizes a county college to make purchases and contract for goods and services through the use of a nationally recognized and accepted cooperative purchasing agreements* but requires a resolution approved by the Board of Trustees; and

WHEREAS, Mercer County Community College is a member of the Hunterdon County Education Services Commission for the procurement of goods and services at competitive pricing; and

WHEREAS, Mercer County Community College has identified KC Sign & Awnings, Aston, Pennsylvania as having the expertise to provide and install the appropriate signs under the Hunterdon County Education Services Commission* which represents the best value for the College; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of the Board, to contract with KC Sign & Awnings of Aston, Pennsylvania, for installation of signs at the West Windsor campus for an amount not to exceed \$150,000. Paid by the New Jersey Chapter 12 program.

* Hunterdon County Educational Services Commission (HCEC) #SER-21-08

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 276

**MERCER COUNTY PUBLIC LIBRARY
INTEGRATED AND AUTOMATED LIBRARY SYSTEM**

WHEREAS, Mercer County Community College has participated in an integrated and automated library system with Mercer County Public Library since 1994 to provide on-line web access to all branches of the joint library system to facilitate student and faculty access to information; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A:64A-25.10, allows for one or more county colleges to provide for such purchases by joint agreement with the governing of the municipality or of the county within whose boundaries any such college or colleges is or are wholly or partly located and may enter agreements with other institutions of higher education or with other units of government pursuant to Local Public Contracts Law, P.L.1971, c.198 (C.40A:11-1, et seq.); and

WHEREAS, Mercer County has included Mercer County Community College in the next scheduled equipment and software upgrade to the integrated library system; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to continue to participate in an annual agreement with Mercer County Public Library to offset the costs associated with the integrated and automated library system that provides on-line web access to all branches of the joint library system to facilitate student learning and faculty access to information, at a cost not to exceed \$80,000 for the period July 1, 2024 through June 30, 2025.

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 277

**NATIONAL BUSINESS FURNITURE
CLASSROOM AND OFFICE FURNITURE**

WHEREAS, Mercer County Community College has a need to acquire furniture, furnishings, and associated supplies for the Facilities Department to renovate classrooms, offices, and student and staff spaces College-wide for FY 2025;

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.11 a. (b) authorizes a county college to make purchases and contract for services through the use of a nationally recognized and accepted cooperative purchasing agreements*; and

WHEREAS, Mercer County Community College Purchasing Policy states that when an individual vendor exceeds an annual, cumulative spending threshold exceeding \$37,500 that a Board of Trustee resolution is required, now therefore

BE IT RESOLVED, that the President is authorized, on behalf of the Board, to enter into a contract with National Business Furniture of Milwaukee, Wisconsin to acquire furniture, furnishings and associated supplies for the Facilities Department to renovate classrooms, office and student and staff spaces College-wide, for an annual aggregate spending amount not to exceed \$100,000 for this vendor for the period from July 1, 2024 to June 30, 2025 (FY 2025).

* GSA Contract #GSA GS-27F-0024V

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY25 - 278

**NEW JERSEY BUSINESS SYSTEMS
CABLING AND WIRELESS EQUIPMENT**

WHEREAS, Mercer County Community College has a need to purchase cabling/wiring and wireless equipment, including installation services, for College wide renovations at the West Windsor and James Kerney campuses for FY 2025; and

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.9, exempts the purchase of equipment, pursuant to a contract for such equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property*, from public advertising from bids but requires a resolution authorizing the award of such a contract; now therefore

BE IT RESOLVED, that the President be authorized, on behalf of this Board, to enter into a contract with New Jersey Business Systems Inc., Robbinsville, NJ for an amount not to exceed \$200,000 for the purchase of cabling and other related equipment, including installation services at the West Windsor campus from July 1, 2024 through June 30, 2025.

NJ State Contracts
#23-TELE-45460 (T2989) – Communication Wiring Services Contract
#83899 (T0109) – Wireless Contract

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 279

NEW JERSEY COUNCIL OF COUNTY COLLEGES

WHEREAS, Mercer County Community College has a need to acquire advocacy, legislative liaison, informational and other related professional services in FY 2025; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A:64A-25.5, (b) exempts from public advertising services made or entered into with the United States of America, the State of New Jersey, a county or municipality or any board, body, or officer, agency or authority or any state or subdivision thereof; and but requires a resolution authorizing the award of such a contract; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to pay an annual assessment not to exceed \$65,000 to the New Jersey Council of County Colleges in Trenton, New Jersey for advocacy, legislative liaison, informational and other related professional services for July 1, 2024 through June 30, 2025.

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 280

NJEDGE.NET

WHEREAS, Mercer County Community College has a need to acquire internet services for data and video communication, VM Ware maintenance, and payments for the Virtual Academic Library Environment (VALE) of New Jersey for Library on-line database periodical subscriptions in FY 2025; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A:64A-25.10, allows for one or more county colleges to provide for such purchases by joint agreement with the governing of the municipality or of the county within whose boundaries any such college or colleges is or are wholly or partly located and may enter agreements with other institutions of higher education or with other units of government pursuant to Local Public Contracts Law, P.L.1971, c198 (C.40A:11-1, et seq.); and

WHEREAS, NJEdge.Net is a non-profit technology consortium of New Jersey colleges and procures reduced rates for internet services for consortium members; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to enter into a contract with NJEdge.Net of Newark, New Jersey for an amount not to exceed \$225,000 to acquire internet services for data and video communication, VM Ware maintenance, and payments for the Virtual Academic Library Environment (VALE) of New Jersey for the College Library's on-line database periodical subscriptions from July 1, 2024 to June 30, 2025.

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 281

OCULUS IT

WHEREAS, Mercer County Community College has a need to acquire Ellucian Colleague Enterprise Resource Management (ERM) consulting and professional services College-wide; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of this service will exceed \$17,500; and

WHEREAS, the purchase will be executed as a Political Contribution Disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A:64A-25.5, (a) (15) exempts consulting and professional services from public advertising for bids but requires a resolution authorizing the award of such a contract; and

WHEREAS, Oculus IT of Summit, New Jersey has demonstrated that they have the necessary expertise needed to provide Ellucian Colleague ERM consulting and professional services; now therefore

BE IT RESOLVED, the President is authorized, on behalf of the Board, to contract with Oculus IT of Summit, New Jersey to provide Ellucian Colleague Enterprise Resource Management (ERM) consulting and professional services College-wide, in an amount not to exceed \$125,000 from July 1, 2024 through June 30, 2025 (FY25).

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 282

**PRESIDIO NETWORKED SOLUTIONS, LLC
CO-OPERATIVE PRICING COMPUTER WI-FI NETWORK**

WHEREAS, Mercer County Community College has a need to purchase annual wireless communications, infrastructure and network equipment hardware and maintenance services including the annual SmartNet Cisco Bluewater contract for both the James Kerney and West Windsor campuses in FY 2025;

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.9, exempts the purchase of equipment, pursuant to a contract for such equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property*, from public advertising from bids but requires a resolution authorizing the award of such a contract; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to contract with Presidio Networked Solutions Inc., Morristown, NJ, at a cost not to exceed \$250,000 for the annual SmartNet Cisco Bluewater maintenance contract for the existing wireless communications and networked equipment hardware (for Security Surveillance), at the James Kerney and West Windsor campuses from July 1, 2024 to June 30, 2025.

*NJ State Contract #21-TELE-01506 (CISCO/Presidio)

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 283

PROQUEST DISCOVERY SERVICES

WHEREAS, Mercer County Community College has need to acquire library resource services that support all academic studies offered by the College including e-books, databases, newspapers, and other primary resources for use by faculty and students for course research in FY 2025; and

WHEREAS, this purchase will be executed as a Political Contribution Disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of this service will exceed \$17,500; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A:64A-25.5, (a) (6) exempts library materials including without limitation books, periodicals and newspapers from public advertising for bids but requires a resolution authorizing the award of such a contract; and

WHEREAS, the firm of ProQuest Subscription Services has completed and submitted a Business Entity Disclosure Certification which certifies that ProQuest Subscription Services has not made any reportable contributions to a political or candidate committee in Mercer County in the previous one year, and the contract will prohibit ProQuest Subscription Services from making any reportable contributions through the term of the contract; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to contract with ProQuest Subscription Services of Tinton Falls, New Jersey to provide library resource services that support all academic studies offered by the College using e-books, databases, newspapers and other primary resources for course research from July 1, 2024 through June 30, 2025 at a cost not to exceed \$70,000.

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 284

PUBLIC SERVICE ELECTRIC AND GAS (PSE&G)

RESOLUTION

WHEREAS, Mercer County Community College requires the purchase and delivery of electric and natural gas supply service to operate and provide heat, light, cooling and other utilities on the James Kerney and West Windsor Campuses for FY2025; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of this service will exceed \$17,500; and

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.5 (a) (8) exempts from public bidding or advertising the supplying of any product or the rendering of any service by the public utility which is subject to the jurisdiction of the Board of Public Utilities; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to issue payments not to exceed \$710,000 to Public Service Electric and Gas of New Brunswick, New Jersey for the cost to purchase and deliver electric and natural gas power supply service to the James Kerney and West Windsor campuses for the period from July 1, 2024 to June 30, 2025.

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2026**

RESOLUTION FY24 - 285

**REPUBLIC WASTE SERVICES
CO-OPERATIVE PRICING FOR SOLID WASTE REMOVAL AND RECYCLING**

WHEREAS, Mercer County Community College has a need to purchase solid waste removal and recycling services for the James Kerney and West Windsor campuses during FY 2025; and

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.9, exempts the purchase of any materials, supplies, goods, services or equipment, pursuant to a contract for such equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property*, from public advertising from bids but requires a resolution authorizing the award of such a contract; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to re-fresh the annual purchase order with Republic Waste Services, New Brunswick, NJ, for the purchase of solid waste removal and recycling services for both the James Kerney and West Windsor campuses at a cost not to exceed \$85,000 annually from July 1, 2024 through June 30, 2025.

*New Jersey Contract #T2665

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 286

**SCHOOL OUTFITTERS
CLASSROOM AND OFFICE FURNITURE**

WHEREAS, Mercer County Community College has a need to acquire furniture, furnishings, and associated supplies for the Facilities Department to renovate classrooms, offices, and student and staff spaces College-wide for FY 2025;

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.11 a. (b) authorizes a county college to make purchases and contract for services through the use of a nationally recognized and accepted cooperative purchasing agreements*; and

WHEREAS, Mercer County Community College Purchasing Policy states that when an individual vendor exceeds an annual, cumulative spending threshold exceeding \$37,500 that a Board of Trustee resolution is required, now therefore

BE IT RESOLVED, that the President is authorized, on behalf of the Board, to enter into a contract with School Outfitters of Chicago, Illinois to acquire furniture, furnishings and associated supplies for the Facilities Department to renovate classrooms, office, student and staff spaces College-wide, for an annual aggregate spending amount not to exceed \$100,000 for this vendor for the period from July 1, 2024 to June 30, 2025.

* TIPS Co-op Contract #210902

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 287

SHI INTERNATIONAL CORPORATION

WHEREAS, Mercer County Community College has a need to purchase computer hardware, software, communications and other related equipment for both the James Kerney and West Windsor campuses in FY 2025; and

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.9, exempts the purchase of any materials, supplies, goods, services or equipment, pursuant to a contract for such equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property*, from public advertising from bids but requires a resolution authorizing the award of such a contract; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A:64A-25.11(b) exempts the purchase of any materials, supplies, goods, services or equipment through the use of a nationally recognized and accepted cooperative purchasing agreement, but requires a resolution authorizing the award of such a contract; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of the Board, to refresh the annual purchase order with SHI International Corporation of Somerset, New Jersey to purchase computer hardware, software, communications and other related equipment for both the James Kerney and West Windsor campuses at a cost not to exceed \$115,000 from July 1, 2024 to June 30, 2025.

* New Jersey State Contract #21-TELE-01360 and Omnia Contract # 2018011-02

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24- 288

**SUNLIGHT GENERAL CAPITAL
RESOLUTION**

WHEREAS, Mercer County Community College requires the purchase of electric supply service to operate and provide heat, light, and cooling for the West Windsor Campus for FY2025; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of this service will exceed \$17,500; and

WHEREAS, the Board of Trustees approved on September 15, 2011 a Power Purchase Agreement with Sunlight General Capital and Power Partners Mas Tec and as of the commencement date of October 1, 2013, to pay the Power Purchase agreement price as defined therein, which commences at \$0.03 per kWh with an annual escalation of 1.5% throughout the fifteen-year term of the agreement; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to issue payments not to exceed \$375,000 to Sunlight General Capital of Englewood, New Jersey, in accordance with the resolution adopted by the Board of Trustees on September 15, 2011 with a commencement date of October 1, 2013, to purchase electric power supply services for the period from July 1, 2024 through June 30, 2025.

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 289

**SUPLEE, CLOONEY & COMPANY
COLLEGE AUDITING SERVICES**

WHEREAS, the Higher Education Reorganization Act of 1994 requires that there be a comprehensive audit of the financial condition of Mercer County Community College by a certified public accounting firm and be performed in accordance with generally accepted auditing standards; and

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.5, (a) (1) exempts professional services from public advertising for bids but requires a resolution authorizing the award of such a contract; and

WHEREAS, to obtain the best overall value for the College, a request for proposals was issued on May 4, 2022 to certain qualified certified public accounting firms, with evaluation criteria that included price and other factors; and

WHEREAS, of the four (4) vendors which responded to the request for proposals for College Auditing Services by the required due date of May 31, 2022 Suplee, Clooney, & Company was considered the most overall responsible and best value for the College; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of the Board, to enter into an agreement with Suplee, Clooney & Company of Westfield, New Jersey to exercise the first year of three (3) one-year extension options, to provide the required services to perform the FY 2024 audit at a cost not to exceed \$105,000 for the period from July 1, 2024 through June 30, 2025 (FY 2025).

MCCC RFP #B2207

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 290

SYSKO FOOD SERVICE

WHEREAS, Mercer County Community College has a need to acquire food supplies to support its James Kerney campus cafeteria, and the Conference Center and the Hotel Restaurant and Institution Management (HRIM) Program on the West Windsor campus in FY 2025; and

WHEREAS, the acquisition will be executed as a Political Contribution Disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of this service will exceed \$17,500; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A:64A-25.5, (a) (7) exempts food supplies and related services from public advertising for bids but requires a resolution authorizing the award of such a contract; and

WHEREAS, Sysco Foodservice has completed and submitted a Business Entity Disclosure Certification which certifies that Sysco Foodservice has not made any reportable contributions to a political or candidate committee in Mercer County in the previous one year, and the contract will prohibit Sysco Foodservice from making any reportable contributions through the term of the contract; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to enter into a contract with Sysco Foodservice of Philadelphia, Pennsylvania for an amount not to exceed \$125,000 for the period July 1, 2024 to June 30, 2025.

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 291

VICINITY ENERGY TRENTON L.P.

WHEREAS, Mercer County Community College requires the purchase and delivery of steam supply services to provide heat to the James Kerney Campus for FY2025; and

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.5 (a) (8) exempts from public bidding or advertising the supplying of any product or the rendering of any service by the public utility which is subject to the jurisdiction of the Board of Public Utilities; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to issue payments not to exceed \$275,000 to Vicinity Energy Trenton L.P., Trenton, New Jersey for the cost to provide steam supply services to James Kerney Hall at the James Kerney Campus for the period from July 1, 2024 through June 30, 2025.

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 292

**W.B. MASON
CO-OPERATIVE PRICING FOR OFFICE SUPPLIES**

WHEREAS, Mercer County Community College has a continuing need to acquire general office supplies in FY 2025; and

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.9, exempts the purchase of any materials, supplies, goods, services or equipment, pursuant to a contract for such equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property*, from public advertising from bids but requires a resolution authorizing the award of such a contract; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A:64A-25.10, specifically provides for the purchase of work, materials and supplies by Cooperative Agreement with the governing bodies of any municipality or of the county within whose boundaries any such college is wholly or partially located; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to extend the contract with State of New Jersey's and County of Mercer's awarded vendor, W.B. Mason of Boston, Massachusetts for the purchase of office supplies and other miscellaneous supplies, for an amount not to exceed \$110,000 annually for the period from July 1, 2024 to June 30, 2025.

* New Jersey Contract SC#000003

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 293

**W.W. GRAINGER, INC.
FACILITIES SUPPLIES AND SERVICES**

WHEREAS, Mercer County Community College has a continuing need to purchase custodial, electrical, furniture and other supplies for the Advanced Manufacturing program, the Fire Academy and the Facilities Department in FY 2024; and

WHEREAS, a provision of the County College Contracts Law, N.J.S.A. 18A:64A-25.9, exempts the purchase of any materials, supplies, goods, services or equipment, pursuant to a contract for such equipment entered into on behalf of the State of New Jersey by the Division of Purchase and Property*, from public advertising from bids but requires a resolution authorizing the award of such a contract; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to contract with the State of New Jersey's awarded vendor, W.W. Grainger, Incorporated, of Cranford, New Jersey for the purchase of custodial, electrical, furniture and other supplies for the Advanced Manufacturing program, the Fire Academy and the Facilities Department for an amount not to exceed \$125,000 from July 1, 2024 through June 30, 2025.

* New Jersey Contract 19-FLEET-00566

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 294

**YALE ELECTRIC SUPPLY COMPANY
ELECTRICAL SUPPLIES**

WHEREAS, Mercer County Community College has a need to purchase electrical supplies and light bulbs for the James Kerney and West Windsor campuses in FY 2024; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A:64A-25.10*+, specifically provides for the purchase of work, materials and supplies by Cooperative Agreement with the governing bodies of any municipality or of the county within whose boundaries any such college is wholly or partially located; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to enter into a contract with Yale Electric Supply Company of Middletown, Connecticut for the purchase of electrical supplies and light bulbs for the James Kerney and West Windsor campuses at a cost not to exceed \$75,000 from July 1, 2024 to June 30, 2025 (FY 2025).

*CK09Mercer2023-19
+ESCNJ 21/22-20

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 295

**APPROVAL TO APPLY AND ACCEPT FY2025
CARL D. PERKINS CAREER AND TECHNICAL EDUCATION GRANT**

WHEREAS, the New Jersey Department of Education, Office of Grants Management, is soliciting applications for Carl D. Perkins Career and Technical Education Grant for FY2025; and

WHEREAS, Perkins fiscal year 2025 funding will be used to improve Mercer's delivery of instruction of Career and Technical Education programs in the Math, Science & Health Professions, Business, Technology & Professional Studies, and Liberal Arts Divisions; and

WHEREAS, Perkins fiscal year 2025 grant expenditures will focus on the purchase of equipment, non-instructional salaries, materials and supplies for CTE academic programs such as Nursing, Medical Lab Technology, Automotive, Radiography, Entertainment Technology and Culinary. Purchases under the Perkins FY 2025 grant will provide for student instruction, using state-of-the-art programming that meets business and industry standards; and

WHEREAS, Mercer County Community College will submit a grant proposal to the New Jersey Department of Education; now therefore

BE IT RESOLVED, that the Mercer County Community College Board of Trustees approves the application for and acceptance of funding from the New Jersey Department of Education for a Carl D. Perkins Career and Technical Education Grant for an estimated funding amount of \$730,198 for the period from July 1, 2024 through June 30, 2025 (FY2025).

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24-296

APPROVAL TO ACCEPT THE FY 2025 CONSOLIDATED ADULT BASIC SKILLS AND INTEGRATED ENGLISH LITERACY AND CIVICS EDUCATION DISCRETIONARY GRANT PROGRAM

WHEREAS, Mercer County Community College Board of Trustees hereby certifies that permission has been granted to apply for the Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Discretionary Grant Programs for the purposes described in the application for an amount of \$759,569; and

WHEREAS, this grant will allow Mercer County Community College to continue serving as the lead agency for the Mercer County Literacy Consortium; and

WHEREAS, the current Mercer County Literacy Consortium includes Literacy Volunteers in Mercer County, Mercer Street Friends, and YWCA of Princeton; and

WHEREAS, this consortium will provide Adult Basic Education (ABE) and English-as-a- Second Language (ESL) instruction to county residents; and

WHEREAS, the creation of this education partnership will allow consortium participants to make a seamless transition into Mercer County Community College; now therefore

BE IT RESOLVED, that the Board of Trustees approve the acceptance of the grant award totaling \$759,569, for the period July 1, 2024 through June 30, 2025.



Deborah E. Preston, Ph.D.
President, Mercer County Community College

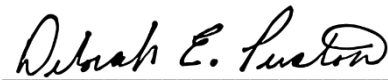
**MERCER COUNTY COMMUNITY COLLEGE
 BOARD OF TRUSTEES MEETING
 JUNE 26, 2024**

**BOARD RESOLUTION
 CONSOLIDATED ADULT BASIC SKILLS AND INTEGRATED ENGLISH LITERACY
 AND CIVICS EDUCATION PROGRAM**

Agency Name: Mercer County Community College Contract Number: _____

The Mercer County Community College Board of Trustees* hereby certifies that permission has been granted to apply for the Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education discretionary grant program for the purposes described in the application, in the amount of, \$759,569, starting on July 1, 2024 and ending on June 30, 2025.

The filing of this application was authorized at the Board meeting held on June 26, 2024. I certify that the information presented is correct.



Secretary of the Board (Lead Agency)*

6/26/2024

Date

Please identify partners:

Partner Name		Total Amount	Number of Clients	
			ABE/ESL	IELCE
Lead Agency	Mercer County Community College	\$598,569	312	52
Partner 1	Literacy NJ, Mercer County Programs	\$71,000	30	13
Partner 2	Mercer Street Friends	\$37,500	25	
Partner 3	YWCA of Princeton	\$52,500	15	15
Partner 4				
Partner 5				
Partner 6				
Partner 7				
Partner 8				
Partner 9				
Partner 10				
Partner 11				
Partner 12				
Partner 13				
Totals		\$759,569	382	80

*For applicants that do not have a Board of Education, Board of Directors, or other similar governing body, the applicant should identify the body or individual who is legally authorized to approve the agency's application for grant funds.

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 307

**ADAMS, LATTIBOUDERE CROOT & HERMAN, LLC
90-DAY EXTENSION OF LEGAL SERVICES CONTRACT**

WHEREAS, Mercer County Community College has a need to acquire legal services and appoint a legal counsel for the ninety (90) day period from July 1, 2024 to September 30, 2024; and

WHEREAS, the purchase will be executed as a Political Contribution Disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the purchasing agent has determined and certified in writing that the value of this service will exceed \$17,500; and

WHEREAS, a provision of the County Contracts Law, N.J.S.A. 18A:64A-25.5, (a) (1) exempts professional services from public advertising for bids but requires a resolution authorizing the award of such a contract; now therefore

BE IT RESOLVED, that the President is authorized, on behalf of this Board, to extend the current contract for Professional Legal Services with Adams, Lattiboudere Croot & Herman of Iselin, NJ for ninety (90) days from July 1, 2024 to September 30, 2024 for an amount not to exceed \$40,000.

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 308

**MEMORANDUM OF UNDERSTANDING BETWEEN MERCER COUNTY AND
THE BOARD OF MERCER COUNTY COMMUNITY COLLEGE**

WHEREAS, Mercer County Community College received a line item appropriate from the State of New JERSEY in FY24; and

WHEREAS, the State's intended use of the funding was to partially reimburse Mercer County for Chapter 12 distribution to Mercer County Community College; and

WHEREAS, both parties desire a clear and transparent accounting of the funds in questions;

WHEREAS, Mercer County Community College and Mercer County have followed legal and financial advice to memorialize the disposition of the line item funds; and now therefore

BE IT RESOLVED, that the Board of Trustees approves the Memorandum of Understanding between Mercer County Community College and Mercer County.

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 297

**RATIFICATION OF APPOINTMENTS, STIPENDS,
PROMOTIONS/TITLE CHANGE/RECLASSIFICATIONS,
AND RECEIPT OF STAFF SEPARATION REPORT**

BE IT RESOLVED, that this Board approves the ratification of appointments, stipends, promotions/title change/reclassifications, and notes receipt of the Staff Separation Report, which will be made a part of the minutes of this meeting.

MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024

RESOLUTION FY24 - 297A

APPOINTMENTS

The following appointment(s) have been made since May 2024.

Effective Date of /Hire	Department	Name	Title	Salary	Range	FLSA
07/01/2024	Business, Technology, & Professional Studies	Jared Ostroski	Assistant Dean of Aviation Flight Technology Program	\$90,000	\$70,432 – \$103,127	Exempt
08/26/2024	Liberal Arts	Rebecca Biebel	Assistant Professor – Political Science	\$64,403	\$59,144 – \$76,889	Exempt
08/26/2024	Business, Technology, & Professional Studies	Douglas Cooley	Instructor – Advanced Manufacturing	\$64,403	\$62,847 – \$80,161	Exempt

MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024

RESOLUTION FY24 - 297B

STIPENDS

The following stipends have been made since April 2024.

Effective Date of Stipend	Department	Name	Title	Stipend Based on Additional Duties	Purpose
09/15/2023	Workforce Education & Innovation	Andrea Bash	Program Coordinator	\$144.05 bi-weekly through June 30, 2024 or until position is filled whichever comes first	Covering for a vacancy
06/10/2024	Finance	Christine Reid	Assistant Director of Student Accounts	\$277.08 bi-weekly through August 9, 2024 or until employee returns from leave whichever comes first	Covering for employee on leave
02/01/2024	Finance	Marc Trabosh	Administrative Specialist	\$162.69 bi-weekly through December 31, 2024.	Assuming additional responsibilities
05/01/2024	Finance & Administration	Jonathan Bogdan	Specialist HVAC Controls	\$298.08 bi-weekly through July 31, 2024 or until position is filled whichever comes first	Covering for a vacancy
05/01/2024	Finance & Administration	Robert Bowman	Craftsman, HVAC	\$354.18 bi-weekly through July 31, 2024 or until position is filled whichever comes first	Covering for a vacancy
05/01/2024	Finance & Administration	Jerry Simicsak	Messenger Driver II	\$257.68 bi-weekly through July 31, 2024 or until position is filled whichever comes first	Covering for a vacancy
03/18/2024	Finance & Administration	Raymond Andrejck	Team Leader. Warehouse and Office Services	\$236.60 bi-weekly through July 31, 2024 or until position is filled whichever comes first	Covering for a vacancy
06/03/2024	Communication & Marketing	Erica Oliver	Exec. Dir. For Communication & Marketing	\$534.80 bi-weekly through August 31, 2024.	Assuming additional responsibilities

**MERCER COUNTY COMMUNITY COLLEGE
 BOARD OF TRUSTEES MEETING
 June 26, 2024**

RESOLUTION FY24 – 297C

PROMOTIONS/TITLE CHANGE/RECLASSIFICATIONS

The following Promotions/Title Changes/Reclassifications have been made since April 2024.

Effective Date of Promotion/ Salary Adjustment	Department	Name	Current Title/ New Title	Current Base Salary	Adjusted Base Salary
05/27/2024	Testing & Learning Center	Amy Collins	Current: Testing Coordinator New: Academic Support Center Manager	\$43,309.00	\$60,000
06/03/2024	College Advancement	Joseph Claffey	Current: Vice President New: Senior Director Government and Community Relation	\$146,433.00	N/A

**MERCER COUNTY COMMUNITY COLLEGE
 BOARD OF TRUSTEES MEETING
 JUNE 26, 2024**

RESOLUTION FY24 - 297D

SEPARATION REPORT

Date	Name	Title	Division	Type*
06/13/2024	Kimberly Bowser	Outreach Specialist	JKC Student Experience	RS
06/30/2024	Laura Schepps	Vice President	Finance and Administration	CNR
06/30/2024	Tonia Perry-Conley	Ombudsman	Student and Campus Care	CNR
06/30/2024	Deborah Paone	Senior Purchasing Agent	Purchasing	CNR
06/30/2024	Brendan Davis	Instructor/Coordinator for the MLT	MSHP	CNR
06/30/2024	Rosemarie Fiorello	Coordinator	Fitness Center & Pool, Athletics	RT
06/30/2024	Barbara Hamilton	Professor of English	Liberal Arts	RT
06/30/2024	Barbara Basel	Acting Chief Administrative Officer		RT
06/30/2024	Carlo Alfaro	Professor of Chemistry	MSHP	RT
06/30/2024	Raymond Forte	Assistant Professor of Nursing	MSHP	RS

- *
- RS - Resignation
 - TR - Termination
 - GE - Grant Ended
 - RT - Retired
 - CNR - Contract Not Renewed

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 298

**REAPPOINTMENT OF ADMINISTRATIVE AND PROFESSIONAL PERSONNEL
ELIGIBLE FOR MULTIPLE –YEAR CONTRACTS (3 YEAR)**

BE IT RESOLVED, that certain members of the administrative and professional staff whose current contract expire on June 30, 2025 are hereby reappointed for two additional year as recommended by the President and shall be issued three-year contracts for the period July 1, 2024 through June 30, 2027 as indicated in the attached which is to be made part of the minutes of this meeting.

<u>Last Name</u>	<u>First Name</u>	<u>Title/Department</u>	<u>Date of FT Hire</u>
Ashford Ligon	Latonya	Director of JKC Community Outreach/JKC Student Experience	9/6/2005
Brown-Joseph	Lucia	Director, Student Accounts/Finance & Accounting	9/25/2006
Calandro	Daniel	Digital Resources Librarian/Library Services WWC	8/11/2008
Cao	Ha	Accountant I/Finance & Accounting	9/26/2004
Carella	Frederick	Coordinator, Academic Compliance and Advisement/Athletics	1/22/2002
Carpino	Marcia	Membership Manager WWFM/WWFM	10/1/2008
Cook	Dawn	Biology Lab Operation Coordinator/Science	8/15/2005
Cornely*	Esveidy	Education Specialist I/Community Education Training	9/26/2004
Fitzpatrick	Timothy	Web Developer/Marketing & Public Information	10/28/2002
Garruba	Danielle	Director, Student Life and Leadership/Student Life and Leadership	6/24/2002
Getlik	Marguerite	Manager Kelsey Theatre/Arts and Communication	9/5/1978
Katz	Rachel	Production Manager/WWFM	4/5/2010
Kent	Bradley	Editor, Web & Print Media/Marketing & Public Information	8/5/2002
Krause	Shannon	Coordinator of Campus Scheduling/VP Academic Affairs	2/28/2005
Mathew	Jeby	HR Operations Manager/Human Resources	11/20/2006
May	Nina	Senior Director of Institutional Effectiveness/Institutional Research Assess Planning	10/11/2004
Mercene	Delia	Grant Accountant/Finance & Accounting	3/8/2010
Miller	Alice	Station Manager/Program Direct/WWFM	11/14/1988
Norcross	Maryann	Sr. Technical Laboratory Operations Coordinator/Science	2/22/1999
Osenberg	David	Director, WWFM Music/WWFM	1/22/2010
Pollard	Clifford	2nd Shift Manager/Security	7/19/2010
Price	Pamela	Director, Library Services/Library Services WWC	5/18/1981
Stinson	Arlene	Director of Center for Inclusion Transition & Accommodation/Center for Inclusion Transition & Accommodation	7/25/1999
Van Exel	Jami	Disbursements Manager/Payroll	6/7/2010
Weatherspoon*	Charles	Coordinator Student Services, EOF/Retention Services	3/3/2003
Wilkerson	Leroy	Academic Advisor/Advisement Enrollment Services	10/29/2001

(*) Contingent upon grant funding:
Brown P: Talent Search
Cornely, E: NJDOL/WKFORCE
Weatherspoon, C: EOF Article IV Admin

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 299

**REAPPOINTMENT OF ADMINISTRATIVE AND PROFESSIONAL PERSONNEL
ELIGIBLE FOR MULTIPLE – YEAR CONTRACTS (2 YEAR)**

BE IT RESOLVED, that certain members of the administrative and professional staff whose current contract expire on June 30, 2025 are hereby reappointed for one additional year as recommended by the President and shall be issued two-year contracts for the period July 1, 2024 through June 30, 2026 as indicated in the attached which is to be made part of the minutes of this meeting.

<u>Last Name</u>	<u>First Name</u>	<u>Title/Department</u>	<u>Date of FT Hire</u>
Anderson	Elizabeth	Dean of Institutional Effectiveness/Institutional Research Assess Planning	9/21/2015
Bash	Andrea	Coordinator, Continuing Studies/Continuing Studies	10/1/2018
Bogdziewicz	Lisa	Coordinator Admissions Recruit/Admissions and Outreach	1/25/2016
Dalce	Widmarc	Coordinator Student Development/Ombuds	6/1/2016
Duffy	Kevin	Dean for Health Professions/Health Professions	3/25/2019
Edu	Nwasha	Education Specialist II/Community Education Training	7/25/2016
Erazo	Vicente	Assistant Director, Mercer On-Line/Mercer Online	8/24/2015
Feliciano	Letrice	Coordinator, Career Development/Transfer and Career Services	5/28/2018
Harris	Cedric	Head Chef/Conference Center	2/26/2018
Johnson	Joshua	Director, Facilities Operation/Facilities	4/23/2018
Juran	Jennifer	Assistant to the Dean/Liberal Arts Administration	7/23/2018
Kaklamanis	Jennifer	Account Executive/Mercer Institute Management Training	11/16/2015
Kleinschmidt	Robert	Dean for Liberal Arts Division/Liberal Arts Administration	6/6/2016
Mizerek	Elizabeth	Director of Nursing/MSHP Administration	1/3/2017
Muka	Trisha	Associate Director, Financial Aid/Financial Aid	8/28/2017
Nellums	Olivia	Acquisitions Librarian/Library Services WWC	9/21/2015
Quinn	Andrew	Senior Chief Pilot/Business and Technology	9/17/2018
Rzasa	Elizabeth	Assistant to the Dean/Business and Technology	3/25/2013
Schreyer	Robert	Vice President for Academic Affairs/VP Academic Affairs	6/20/2016
Srinath	Lavanya	Access Services Librarian/Library Services WWC	11/18/2013
Walters	Tashell	Education Specialist I Teaching/Youth College	9/22/2014
Waniak	Stephen	Financial Aid Advisor/Financial Aid	3/20/2017
Ward	Lisa	Learning Disabilities Specialist/Center for Inclusion Transition & Accommodation	8/3/2015

(*) Contingent upon grant funding:
Edu, N: CET-Enrollment & Grant
Walters, T: Talent Search

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 300

**ONE-YEAR & PROBATIONARY REAPPOINTMENT OF
ADMINISTRATIVE AND PROFESSIONAL PERSONNEL**

BE IT RESOVED, that certain members of the administrative and professional staff are hereby reappointed as recommended by the President, and shall receive one-year contracts for the period of July 1, 2024 through June 30, 2025, as indicated in the attached which is to be made part of the minutes of this meeting.

<u>Last Name</u>	<u>First Name</u>	<u>Title/Department</u>	<u>Date of FT Hire</u>
Agliata *1 & 3	Rafael	Manager Community and Education Department/Community Education Training	1/3/2023
Banyacski	Mark	Executive Director of Finance/Finance & Accounting	11/25/2019
Barbu	Marinela	System Analyst/Enterprise Apps Services	11/28/2022
Bednarek *2	Marke	Manager Facilities Operations/Facilities	10/2/2023
Bowman*1	Diamond	EOF Retention Specialist/Retention Services	12/13/2021
Brown*1	Alyssa	Education Specialist I/Youth College	2/8/2021
Byrd*2	Laura	Manager, Employee Engagement/Human Resources	8/27/2023
Cahill-Wetzel*3	Erin	Coordinator of Sports Information & Special Events./Athletics	11/19/2018
Carter*3	Jared	Dir, Enterprise Apps & It Infrastructure Services/ITS Central Administration	4/1/2020
Carter	Marvin	Director of Diversity Equity and Inclusion/Human Resources	6/28/2021
Chyzik	William	Manager, Operations and Training-Fire Academy/Business and Technology	11/15/2021
Claffey*3	Joseph	Senior Director for Government and Community Relations	2/25/2019
Clark*1	Moniquea	Counselor/Youth College	7/3/2023
Collins*3	Amy	Manager/Academic Testing Center	7/24/2017
Cooper	Jeffery	Registrar/Registration and Records	11/15/2021
Cortes*3	Rafael	Assistant Director of IT Infrastructure Services/Network Services	3/5/2001
Cuccia	Domenico	Manager, Records Info. Management/Enterprise Apps Services	2/10/2020
Darling*2	Quinten	Event Coordinator, Advancement/VP College Advancement	1/8/2024
Denton *1 & 3	Stacy	Director – Youth College /Workforce Education and Innovation -Youth College	10/27/2002
DePalma	Joseph	Account Executive/Mercer Institute Management Training	5/1/2023
Diecidue	Lori	Office Admin & Graphic Artist/Marketing & Public Information	6/24/2019
Dove*1 & 3	Darius	Director of Gear Up/Youth College - Gear Up	10/24/2004
Farmer*1 & 3	Al-Lateef	Director, Student Access & Educational Equity/Student Support Services	6/21/2004
Fisher	Kimberly	CAT Case Manager/Center for Inclusion Tran & Accommodation	4/17/2023
Frader	Edward	Sr. Technical Support Analyst/User Services	2/26/2018

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 300

Garrett	Kayla	Coordinator, Student Records & Intake Registration/Admissions and Outreach	8/22/2022
Griffith	Edwin	Academic Advisor/Advisement Enrollment Services	4/18/2022
Grundman* ²	Eric	Dir, Athletics, Fitness & Rec/Athletics	11/13/2023
Gurusamy* ²	Kavitha	Systems and Applications Admin/Enterprise Apps Services	10/2/2023
Hampton	Jenna	Coordinator, HRIS Generalist/Human Resources	5/15/2023
Hannawacker	Stacie-Anne	Director of Youth Programs and Non-Credit/Camp College	7/22/2019
Harris* ²	Jason	Facilities Supervisor/Facilities	10/16/2023
Henry	Yvette	VP for Human Resources/Human Resources	1/23/2023
Herrick* ³	Courtney	Assistant Controller and Compliance Officer/Finance & Accounting	4/13/2015
Hill* ²	Aisha	Director of Financial Aid/Financial Aid	4/2/2024
Hover* ³	Nicole	Enrollment Center Operations Manager/Admissions and Outreach	7/2/2012
Jackson* ^{1&2}	Anijah	Intake Specialist -EOF/Retention Services	5/1/2023
Jarvis* ²	Hope	Supervisor, College Safety/Security	2/1/2024
Johnson	Matthew	Coordinator for Performing Art/Liberal Arts Administration	6/26/2023
Killian	Nicole	Assistant to the Dean/Health Professions	1/9/2023
Kim	Moses	Research Analyst/Institutional Research Assess Planning	7/22/2019
Kirkpatrick* ²	Taylor	Assistant Registrar/Registration and Records	1/8/2024
Kitchen	Steven	Sr. Technical Support Analyst/User Services	11/7/2022
Ladson* ³	Yannick	Director, Counseling & Wellness/Student Affairs	9/8/2020
Lawson	Jenna	Specialist, Development and Special Projects/VP College Advancement	3/6/2023
Layton* ²	Carly	Coordinator, Foundation Scholarship & Donor/VP College Advancement	4/25/2023
LeCain* ²	Camryn	Academic Technology & Audio/Visual Specialist/Media & Info Tech Services	1/2/2024
Leon-Vanes	Ashley	Library Technician/Library Services WWC	1/9/2023
Linares* ²	Kevin	Accountant I/Finance & Accounting	12/11/2023
Lippincott	Caroline	Event Coordinator/Conference Center	12/12/2022
Lopez	Edith	Accountant I/Finance & Accounting	7/22/2019
Lucarelli	Nicholas	Graphic Designer/Marketing & Public Information	4/4/2022
Maldonado	Monica	Coordinator, Testing & Learning Center/Academic Testing Center	10/3/2022
Marcus* ^{1 & 3}	Jill	Director Community and Education Department/Workforce Education and Innovation	8/24/2015
Marini* ³	Adelina	Assistant Director – Academic Operations/Academic Affairs	10/17/2022
Marks	Irwin	Technical Support Analyst/User Services	6/24/2019
Mastalesz	Nicholas	Coordinator, Technical Theater/Arts and Communication	6/5/2023
McCarthy	Lynnette	Special Assistant to the President and Liaison to the Board/President's Office	8/29/2022
McCormick* ³	Cheryl	Director Budgets & Foundation Operations/Finance & Accounting	4/18/2022

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 300

McGowan* ²	Nia	Manager, Employee Relations/Human Resources	7/24/2023
McIntyre	Sherri	Associate Director of Purchasing/Purchasing	6/29/2020
McKiernan	Lori	Disbursement Manager, AP/Accounts Payable	9/19/2022
Medina	Emanuel	Academic Advisor/Advisement Enrollment Services	1/11/2021
Melendez	Theresa	Success Coach & Honors Coordinator/Center for Retention & Completion	1/30/2023
Monegro* ³	Robert	Director of IT, Customer Services Operations/ITS Central Administration	9/28/2020
Moore	Jonathan	Technical Support Analyst/User Services	11/29/2021
Mostrowski	Audrey	Coordinator, Human Resources Generalist / Benefits/Human Resources	12/7/2020
Mulkey	Jessica	Director, Division of Lifelong Learning/Lifelong Learning	3/16/2020
Munford	Andre	Technical Support Analyst/User Services	5/15/2023
Obermeier* ³	Robert	LMS Workforce Manager/Workforce Education and Innovation -Mercer Online	1/28/2019
Oliver	Erica	Executive Director for Communication and Marketing/Marketing & Public Information	4/17/2023
O'Neill	Kerri	Coordinator, Visual Arts/Arts and Communication	1/20/2015
Onyile	Chinazaekpere	Instructional Designer/Mercer Online	1/4/2021
Palughi	Theresa	Grant Accounting Officer/Finance & Accounting	7/20/2021
Patwary	Athena	Coordinator of Transfer Service/Transfer and Career Services	12/13/2021
Perez	Gonzalo	Assistant Vice President of Academic Affairs, Workforce Education and Innovation/VP Academic Affairs	1/27/2020
Pierson	Michelle	Academic Advisor/Advisement Enrollment Services	8/22/2022
Pine* ^{1 & 2}	Chadd	Education Specialist II/Community Education Training	10/2/2023
Potts-Semel* ²	Bernadette	Project Manager, Marketing & Communications/Marketing & Public Information	11/13/2023
Price* ³	Anastasia	Aviation Certification Coordinator/Business and Technology	2/7/2022
Quattro	Steven	Director of Purchasing/Purchasing	4/27/2020
Ratti	Denise	Grant Director/VP Academic Affairs	3/8/2021
Reeder	Jordan	Project Manager/ITS Central Administration	6/12/2023
Reid	Christine	Assistant Director Student Accounts/Finance & Accounting	5/1/2023

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 300

Rogers	Nina	Analyst/Mercer Online	10/28/2019
Romulus	Diane	Office Manager/Athletics	5/15/2023
Sabree* ^{1 & 2}	Hana	Counselor/ Gear Up	04/29/2024
Sameda* ¹	Anna-Graciela	EOF Assistant Director of Enrollment and Eligibility/Student Support Services	6/14/2021
Sammuel* ¹	Jeff	Counselor/Youth College	7/3/2023
Schreiber	Steven	Social Media and Communication Specialist/Marketing & Public Information	5/17/2021
Simpson* ²	Rachel	Communications/Public Relations Writer/Marketing & Public Information	1/22/2024
Singh	Inder	VP Information Technology Services/ITS Central Administration	3/23/2020
Smith	Heather	Reference and Information Literacy Librarian/Library Services WWC	5/1/2023
Smith* ^{1 & 2}	Christopher	Counselor/ Gear Up	4/29/2024
Sofo* ³	Jonathan	Sr. Purchasing Partner/Purchasing	3/29/2021
Sosa	Laura	Dean of Business and Engineering Technologies/Business and Technology Admin	12/14/2020
Sparks	Todd	Manager College Safe/Security	4/18/2022
Testerman	Eric	Coordinator of Military & Veteran Services/Veterans Services	6/5/2023
Thomas* ^{1 & 2}	Weston	Education Specialist II/Youth College	9/5/2023
Trassov-Dodge	Tatiana	Director of Development and Alumni Relations/VP College Advancement	3/6/2023
Valentino* ³	David	Assistant Director, Media & Academic Av Technology Services/Media & Info Tech Services	9/1/2002
Valere* ¹	Kimyata	Academic Advisor/Youth College	4/19/2021
Vira	Aparna	Coordinator, Registration Services/Mercer Institute Management Training	5/1/2023
Ward* ³	Lisa	Learning Disabilities Specialist/Center for Inclusion Tran & Accommodation	8/3/2015
Washburn* ²	Lauren	Director of Admissions/Admissions and Outreach	10/30/2023
Whitney III	James	Assistant Vice President of Academic Affairs/VP Academic Affairs	7/19/2021
Williams* ^{1 & 3}	Stefanie	EOF Sr Advising Specialist/Student Support Services	10/23/2017
Zegarski* ³	Ryan	Associate Director of Athletics/softball Coach/Athletics	9/26/2005

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 300

(*1) Contingent upon grant funding:

Agliata, R: CTI- Enrollment & Grant
Bowman, D: EOF Article IV Admin
Brown, A: VIP
Clark, M: Gear UP
Denton, S: Youth College
Dove, D: Gear Up/VIP
Farmer, A: EOF Article IV Admin
Jackson, A: EOF Article IV Admin
Marcus, J: CET-Enrollment & Grant
Pine, C: CET-Enrollment & Grant
Sabree, H: Gear Up
Smith, c: Gear Up
Samayoa, A: EOF Article IV Admin
Samuel, J: Gear UP
Thomas, W: Upward Bound
Valere, K: Upward Bound
Williams, S: EOF Article IV Admin.

(*2) Probationary period end date:

Pine, C: One year through 10/02/2024
Thomas, W: One year through 09/05/2024
Byrd, L: One year through 08/07/2024
Washburn, L: One year through 10/30/2024
Grundman, E: One year through 11/13/2024
Gurusamy, K: One year through 10/02/2024
Bednarek, M: One year through 10/02/2024
Harris, j: One year through 10/16/2024
Jackson, A: One year through 04/15/2025
Linares, K: One year through 12/11/2024
McGowan, N: One year through 07/24/2024
Potts-Semel, B: One year through 11/13/2024
Simpson, R: One year through 01/22/2025
LeCain, C: One year through 01/02/2025
Kirkpatrick, T: One year through 01/08/2025
Jarvis, H: One year through 02/01/2025
Darling, Q: One year through 01/08/2025
Layton, C: One year through 04/25/2025
Hill, A: One year through 04/02/2025
Sabree, H: One year through 04/29/2025
Smith, C: one year through 04/29/2025

(*3) Full time prior to promotion, Full time Interim promotions, reclassifications they will receive a one year appointment after completing their probationary period.

Agliata, R: One year appointment, probationary period end date 03/18/2025
Cahill-Wetzel, E: One year appointment, probationary period end date 04/15/2025
Carter, J: One year appointment, probationary period end date 07/24/2024
Claffey, J: One year appointment, probationary period end date 06/03/2025
Collins, A: One year appointment, probationary period end date 05/27/2025
Cortes, R: One year appointment, probationary period end date 07/24/2024
Denton, S: One year appointment, probationary period end date 03/18/2025
Dove, D: One year appointment, probationary period end date 04/01/2025
Farmer, A: One year appointment, probationary period end date 09/05/2024
Herrick, C: One year appointment, probationary period end date 02/01/2025
Hover, N: One year appointment, probationary period end date 03/18/2025
Ladson, Y: One year appointment, probationary period end date 07/24/2024
Marcus, J: One year appointment, probationary period end date 03/18/2025
Marini, A: One year appointment, probationary period end date 03/04/2025
McCormick, C: One year appointment, probationary period end date 02/01/2025
Monegro, R: One year appointment, probationary period end date 07/24/2024

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 300

Obermeier, R: One year appointment, probationary period end date 03/18/2025
Price, A: One year appointment, probationary period end date 09/18/2024
Sofo, J: One year appointment, probationary period end date 04/01/2025
Valentino, D: One year appointment, probationary period end date 07/24/2024
Ward, L: One year appointment, probationary period end date 05/27/2025
Williams, S: One year appointment, probationary period end date 10/01/2024
Zegarski, R: One year appointment, probationary period end date 04/15/2025

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

**RESOLUTION FY24 - 306
SETTLEMENT/RELEASE AGREEMENT**

WHEREAS, Mercer County Community College and Staff Member Carlo Alfare (Mr. Alfare) agree to resolve all issues stemming from an August 2023 investigation report and finding;

WHEREAS, Mr. Alfare submitted an irrevocable letter of retirement to the College outlining his intent to retire, effective June 30, 2024 as well as medical documentation to the College's human resource office supporting his request for a long-term sick leave, through June 30, 2024 with compensation through his accumulated sick leave for that period.

WHEREAS, the College will recommend indemnification and representation of Mr. Alfare if he is named in his personal or official capacity in any litigation related to the August 2023 investigation and findings. And

WHEREAS, as part of the agreed-upon settlement Mr. Alfare has furnished a full release of all claims and will not seek reemployment with the College; and

WHEREAS, the Board wishes to accept the terms of the settlement and settle and resolve this; now therefore

BE IT RESOLVED, that the Board hereby approves the terms of the settlement and the President is authorized, on behalf of this Board, to implement the terms of the Settlement/Release Agreement.



Resolution FY24-301

To: Dr. Robert Schreyer
Vice President Academic & Student Affairs

From: Michael Martin
Director of College Safety

Date: May 1. 2024

Subj: Reportable Crimes, Fires, and Other Emergencies as Required By S-485/A
1976 Law the Cunningham/ Ruiz Bill

In accordance with S-485/A-1976 law the Cunningham/ Ruiz Bill requiring presidents of public institution of higher education to regularly report on-campus criminal and fire events to the institution's governing board please accept the following information:

For the calendar month of ***April 2024, there were no Clery offenses or occurrences reported through College Safety and Security.***



Resolution FY24-302

To: Dr. Carolyn White
Vice President, Student Affairs
cc: Dr. Robert Schreyer

From: Michael Martin
Director of College Safety

Date: June 1, 2024

Subj: Reportable Crimes, Fires, and Other Emergencies as Required By S-485/A
1976 Law the Cunningham/ Ruiz Bill

In accordance with S-485/A-1976 law the Cunningham/ Ruiz Bill requiring presidents of public institution of higher education to regularly report on-campus criminal and fire events to the institution's governing board please accept the following information:

For the calendar month of **May 2024, there were no Clery offenses or occurrences reported through College Safety and Security.**

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24-304

SCHEDULE OF BOARD OF TRUSTEES MEETINGS 2024-2025

July 30, 2024* - WWC

August 28, 2024 *(if needed)* - WWC

September 25, 2024 - WWC

October 23, 2024 - JKC

November 20, 2024 - WWC

December 18, 2024 *(if needed)* - WWC

January 22, 2025 - JKC

February 26, 2025 - WWC

March 26, 2025 - WWC

April 23, 2025 - JKC

May 28, 2025 *(if needed)* - WWC

June 25, 2025 - WWC

Meetings are scheduled to begin at 6:30 p.m., unless otherwise noted.

West Windsor Campus (WWC)

James Kerney Campus (JKC)

**July 30, 2024 meeting will begin at 8:30am*

**MERCER COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
JUNE 26, 2024**

RESOLUTION FY24 - 305

**RESOLUTION OF APPRECIATION
CHRISTIAN PEREZ**

WHEREAS, Mr. Christian Perez, Alumni Representative to the Board of Trustees at Mercer County Community College for the time August 2023 through June 2024, has served the college faithfully for his term; and

WHEREAS, Mr. Perez provided assistance in his capacity as alumni representative in shaping the policy of Mercer County Community College, having represented the alumni and student body with passion and dedication; and

WHEREAS, Mr. Perez earned distinction among his colleagues for dedication to the students; and

WHEREAS, Mr. Perez brought recognition to the college as an active member of the Board of Trustees; now therefore

BE IT RESOLVED, that this Board extends its grateful appreciation to Mr. Perez for his contribution and service; and

NOW, BE IT FURTHER RESOLVED, that the MCCC Board of Trustees, President Deborah E, Preston, and members of the College community wish to express their deepest gratitude and appreciation to Mr. Christian Perez for his service as the Alumni Representative of the Mercer County Community College Board of Trustees; wish him well in all of his endeavors; and look forward to his continued relationship with MCCC in the future.