MERCER
COUNTY COMMUNITY COLLEGE

AVIATION PROGRAM REGISTRATION PROCESS

Aviation Flight Technology (not RTP)

The Mercer County Community College Aviation program has specific enrollment requirements that must be met for registration. To begin the process, students must submit an Aviation Registration Request form for all AVI and CSA courses.

CHECK LIST:

- ❑ Sign in using your Mercer County Community College credentials (myMercer help and information).
- ❑ You will need your Student ID when completing the form.
- ❑ **New Students** starting the program must hold a first or second-class FAA medical certificate from an Aviation Medical Examiner (AME). You'll be required to upload a copy (in PDF format only) when completing the form, or you may email the PDF copy from your **student email account** to aviation@mccc.edu along with your name and student ID.
- ❑ **New Students starting the program with a Private Pilot License (PPL)**, must submit a copy in PDF format only (no other format will be accepted). You can either upload the copy when completing the form or email the PDF copy from your **student's email account** to aviation@mccc.edu along with your name and student ID. *Students who transfer in their PPL, will need to take AVI-111 when offered.*
- ❑ US citizenship or TSA approval: All flight students must provide proof of US citizenship or TSA approval (for non-citizens). Non-US citizens seeking TSA approval for the college 141 program must ensure they select Mercer County Community College on the application form (do NOT use Infinity Flight). The TSA application link is: https://www.fts.tsa.dhs.gov/home.
- ❑ ENG-101 and MAT-115 requisite: Students must have successfully completed ENG-101 and MAT-115, be awarded transfer credits, or be co-enrolled in these courses when starting aviation classes. Co-enrollment must be in the 14 week or 7A week session. If you need registration assistance for either course, contact Academic Advisor Melissa Santiago at santiagm@mccc.edu or schedule a virtual meeting here, bookings.cloud.
- ❑ Register for general education requirements (non-aviation courses). Contact Academic Advisor Melissa Santiago at santiagm@mccc.edu if you need assistance.
- ❑ GPA requirement: Students must maintain a grade point average (GPA) of 2.0 to remain on active flight status.
- ❑ Any Revised Aviation Registration Request replaces previous submissions entirely.
- ❑ **MILITARY & VETERAN STUDENTS:** Students must receive clearance from the Military and Veteran Services office before registration. Contact vetservices@mccc.edu.

Newly registered students in the Aviation program are required to attend a MANDATORY virtual Aviation Orientation scheduled for Wednesday, Jan. 6, 2027 at 5 pm.