

TAKE A LEARNING ROAD TRIP TO



MERCER
COUNTY COMMUNITY COLLEGE



SUMMER2019 **C O U R S E S**

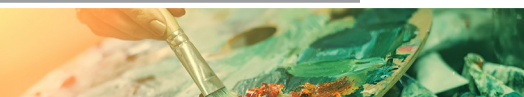
TABLE OF CONTENTS

CREDIT & NONCREDIT COURSES

2



AQUATICS / FITNESS / RECREATION 6



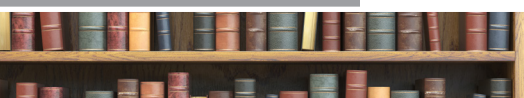
ARTS / DESIGN / MEDIA 12



BUSINESS / MANAGEMENT / OFFICE 18



**COMPUTERS /
INFORMATION TECHNOLOGY 26**



EDUCATION / GENERAL STUDIES 30



FOOD / WINE / HOSPITALITY 34



HEALTH PROFESSIONS 38



LANGUAGES / COMMUNICATION 48



ONLINE LEARNING 52



**PERSONAL INTERESTS /
SPECIALTY PROFESSIONS 56**



SCIENCE / MATH / HORTICULTURE 60



TECHNICAL / UAS / CONSTRUCTION 64

This publication is available in alternate form upon request.
Contact the coordinator of Special Services at (609) 570-3525.



THERE'S SO MUCH TO LEARN AT MERCER!

If this course catalog looks different to you, that's because it is! Previously, MCCC mailed out a catalog from The Center for Continuing Studies (CCS), featuring our noncredit offerings, and a postcard from the credit side of the college inviting students to visit our website to register for courses related to associate degree programs. Starting with this summer's catalog, we have combined the two.

For the first time, Mercer County Community College is giving you the fullest possible view of all that we offer in one single publication. Within these pages, you will find CCS's summer offerings for professional and personal interest categorized together with courses for college credits. This approach cuts down our number of mailings and provides information for all members of your family – whether you are on the beginning, middle or later stages of your educational and enrichment journey.

Whatever your needs and interests, we invite you to take that journey at Mercer County Community College.



GET YOUR SUMMER STARTED!

www.mccc.edu/summer

For Best Class Selection...

REGISTER NOW for College Credit Courses ► page 73

REGISTER NOW for Continuing Studies / Noncredit ► page 76

EXPLORE MERCER! OPEN HOUSE

Wednesday, April 10 | 6 to 8 p.m.

Student Center Cafeteria
West Windsor Campus, 1200 Old Trenton Road

Meet our professors and current students as well as Transfer and Financial Aid representatives. Explore careers and majors, including some exciting newly introduced academic programs – even bachelor's and master's degrees through The University Center at MCCC. Find out how technology supports teaching and learning. Enjoy refreshments. Explore Mercer!

*Reservations preferred but not required. Please RSVP at www.mccc.edu/openhouse.
For more information e-mail admiss@mccc.edu*

FOR MORE INFORMATION ABOUT...

ADMISSIONS

(609) 570-3795



ACADEMIC ADVISEMENT

(609) 570-3292 or 3139



ACADEMIC TESTING CENTER

(609) 570-3295



COUNSELING

(609) 570-3354 or 3563



CREDIT COURSE REGISTRATION

(609) 570-3228 or 3139



EDUCATIONAL OPPORTUNITY FUND

(609) 570-3423



FINANCIAL AID

(609) 570-3210 or 3178



INTERNATIONAL STUDENT SERVICES

(609) 570-3531



JAMES KERNEY CAMPUS SERVICES

(609) 570-3139



NONCREDIT COURSES

(609) 570-3311



RETENTION SERVICES

(609) 570-3423



STUDENT SUPPORT SERVICES

(609) 570-3492



TRANSFER COUNSELING

(609) 570-3307 or 3397



ACADEMIC DIVISIONS

Business & STEM

(609) 570-3482

Health Professions

(609) 570-3383

Liberal Arts

(609) 570-3378

MAIN NUMBER:

(609) 586-4800

CHOOSE FROM OUR CONVENIENT TERMS:

CREDIT COURSES

U: May 20 - August 8

UA: May 20 - June 26

UB: July 2 - August 8

Actual start and end dates for classes vary within each term's date range.

For more key dates, see page 71.

NONCREDIT COURSES

SPRING Semester: January - April

SUMMER Semester: May - August

FALL Semester: September - December

The Center for Continuing Studies provides lifelong personal enrichment and professional learning opportunities to meet the needs of the community and regional businesses through a diverse range of noncredit programs and courses.

COMPLETE YOUR DEGREE EARLY

If you are currently a student at Mercer or at another college, you can accelerate your program or lighten your course load for future semesters by taking courses during the summer.

SAVE A SEMESTER

In as few as six weeks you can earn credits that can save you time and money. Earn credits this summer at MCCC, and you'll still have time to visit the shore.

ADVANCE YOUR CAREER

Sharpen your skills for your present occupation or start on the road to a new career. This summer Mercer is offering an array of courses in business, communication, computers, criminal justice, English, hospitality, humanities, mathematics, sciences, social sciences, visual arts, and more.

TRY SOMETHING NEW

Now is the time to try your hand at a different field of study or follow up on an interest you haven't had time to pursue. Learn to paint, to program a computer, to speak English as a second language. . . Explore new ideas.

NEED HELP WITH CAREER PLANNING?

Contact a career counselor at (609) 570-3397 or careers@mccc.edu to learn more about career options that match your interests and abilities.

FOR YOUR COMFORT AND CONVENIENCE

Mercer has two locations with modern facilities – the West Windsor Campus at Old Trenton Road and Hughes Drive, and the James Kerney Campus at North Broad and Academy Streets in Trenton.

The West Windsor Campus features an Olympic-sized pool, tennis courts, and Mercer County Park is right next door!

NEED MORE INFORMATION?

Call the Admissions office at (609) 570-3795 (West Windsor Campus) or (609) 570-3139 (Trenton Campus).

Discover how college can fit into your busy schedule. Attend the "Explore Mercer!" Open House – Wednesday, April 10 (see facing page).

EQUAL OPPORTUNITY POLICY

Mercer County Community College is committed to a policy of equal treatment and opportunity in every respect of its relations with current and prospective faculty and staff members, without regard to race, color, religion, affectional or sexual orientation, gender and/or gender identity or expression, marital or parental status, ethnicity, nationality, veteran or military status, age, disability and any other legally protected basis. This includes, but is not limited to, recruitment, hiring or appointment, selection for training, transfer, layoff, promotion, compensation, and granting of tenure. Questions regarding the equal opportunity policy and compliance statement may be directed to the Affirmative Action Officer, West Windsor Campus, (609) 570-3635.



www.mccc.edu/mymercer

- Browse Courses
- Register for Classes
- Pay Online
- Explore and Monitor Financial Aid
- Access MercerMail
- View and Print Class Schedules
- Grades
- Transcripts
- and more!

TWO CAMPUSES:

West Windsor Campus

1200 Old Trenton Road
West Windsor, NJ 08550

James Kerney Campus

102 North Broad Street
Trenton, NJ 08608

NEED HELP CHOOSING COURSES?

- Contact the Advisement Center:
e-mail advisor@mccc.edu
- Call Admissions: (609) 570-3795
- Contact faculty and staff members within the academic division responsible for the course:

CREDIT COURSES

Business & STEM(609) 570-3482

Health Professions(609) 570-3383

Liberal Arts(609) 570-3378

NON-CREDIT COURSES

Division of Lifelong Learning ..(609) 570-3311

KEEP YOUR MIND AND BODY FIT AT MCCC



Want to work in the fitness industry? Mercer County Community College is a great place to get your career in shape! Students studying Exercise Science will acquire the skills, knowledge, and experience they need to reach their personal best as professionals in the wellness field, as well as prepare for transfer to related baccalaureate programs.

Career opportunities include personal training, coaching, education, exercise physiology, exercise research, health promotion and program management, rehabilitative exercise, and sport-specific athletic performance. Not only will you earn your associate degree, you will also be prepared to take the National Strength and Conditioning Association's Certified Personal Trainer (NSCA-CPT) exam, which incorporates certification for First Aid Cardio-Pulmonary Resuscitation (CPR) for the Professional and Automated External Defibrillator (AED).

For a shorter-term option, MCCC's Center for Continuing Studies (CCS) offers a 30-hour Certified Personal Trainer course that prepares participants for the exam as a Level I trainer.

If personal wellness is your goal, CCS offers a variety of courses to help you get and stay in shape. Aquatics classes in the college's Olympic-size pool are offered for beginning to advanced swimmers, from infants and preschoolers to teens and adults. Aqua fitness classes strengthen your muscles, your core, and your cardiovascular system – without damaging your joints!

If land-based workouts are more your thing, CCS offers plenty of group exercise classes. Challenge yourself with Pilates, dance, or t'ai chi classes!

Keep "mind and body" fit for a lifetime. Fit Mercer County Community College into your training schedule!



COLLEGE CREDIT COURSES

Visit www.mccc.edu/summer for more detailed information on “for college credit” classes in the **Exercise and Fitness** category. In addition to those offered during Summer 2019 (listed below), consider the comprehensive selection of courses available at Mercer County Community College throughout the year.

HEALTH / PHYSICAL EDUCATION

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/HPE

- HPE 101** Basic Concepts of Nutrition
- HPE 105** First Aid, CPR and AED
- HPE 110** Concepts of Health and Fitness
- HPE 111** Living with Health
- HPE 113** Medical Terminology
- HPE 171** Personal Fitness
- HPE 243** Exercise Science Field Experience



DEGREE PROGRAM

Move forward to achieve your career and life goals with a degree or credit certificate from Mercer County Community College. Dedicated faculty and comprehensive support services contribute to student success. Reach higher and go further with Mercer in the exercise and fitness fields!

ASSOCIATE DEGREE

- Exercise Science



AQUATICS

PLEASE NOTE:

- Occasionally the pool may need to close for emergencies or mandatory repairs. Due to pool demand, we regret that we may be unable to reschedule cancelled sessions.
- The Senior Citizen Policy does not apply to the indicated classes listed below.

H2O FITNESS

Held in the college's heated pool, you will be working out in shallow and deep water to music. The goal of this class is to build strength, flexibility, cardio endurance, balance, and overall well-being. There is no swimming during these classes. Pool shoes are strongly recommended.

NCSWM-CS047-01 / cost: \$99

DATES	May 13 - Jul 29	TIME	7:10-8:00pm
SESSIONS	11	INSTRUCTOR	Lori Gordon
DAY	M	NOTES	No class May 27

NCSWM-CS047-02 / cost: \$99

DATES	May 15 - Jul 31	TIME	7:10-8:00pm
SESSIONS	11	INSTRUCTOR	Lori Gordon
DAY	W	NOTES	No class Jul 3

ADULT BEGINNERS SWIM

Adult non-swimmers will learn the front crawl, back crawl, elementary backstroke, underwater swimming, and rhythmic breathing. Elementary diving and treading water will be introduced.

NCSWM-CS048-01 / cost: \$132

DATES	May 13 - Jul 29	TIME	8:10-9:00pm
SESSIONS	11	INSTRUCTOR	Lori Gordon
DAY	M	NOTES	No class May 27

NCSWM-CS048-02 / cost: \$132

DATES	May 14 - Jul 23	TIME	7:10-8:00pm
SESSIONS	11	INSTRUCTOR	Lori Gordon
DAY	TU	NOTES	No class Jul 2

ADULT INTERMEDIATE SWIM

Geared to adults who can swim 5-10 yards on their front and back and who want to continue their progress in swimming. Review and improve swim strokes (freestyle, elementary backstroke, and back crawl) with practice and drills. Breaststroke, sidestroke, and open turns are introduced. Treading water, rhythmic breathing, entering deep water, and elementary diving will be included.

NCSWM-CS015-01 / cost: \$120

DATES	May 10 - Aug 2	TIME	7:30-8:20pm
SESSIONS	10	INSTRUCTOR	Lori Gordon
DAY	F	NOTES	No class May 17, 24; Jul 5

ADULT ADVANCED SWIM

Advanced Swim is for those familiar with swim strokes and who want to improve swimming and diving skills. Focus on swimming endurance, swim techniques, and flip turns while being introduced to sidestroke and butterfly. Swimming drills will be performed to improve strokes as well as starts. A variety of dives from the side of the pool, blocks, and board will be taught.

NCSWM-CS049-01 / cost: \$144

DATES	May 14 - Jul 30	TIME	8:10-9:00pm
SESSIONS	12	INSTRUCTOR	Lori Gordon
DAY	TU	NOTES	

TEEN SWIM (AGES 12-17)

Teens can learn to swim or improve their swimming skills in classes designed in a fun, relaxed way.

NCSWM-CS050-01 / cost: \$132

DATES	May 15 - Jul 31	TIME	8:10-9:00pm
SESSIONS	11	INSTRUCTOR	Lori Gordon
DAY	W	NOTES	No class Jul 3

FIRST DIP

(Ages 6 months-2 years + 1 adult companion)

Requirements: Swim diapers are mandatory for children not potty trained.

Now parents, grandparents or other adults can accompany their child in their first experiences in the water. This is a fun and interactive experience for both baby and adult. Familiarize baby with the water and wet faces while having fun together.

NCSWM-CS017-01 / cost: \$120 for adult and child

DATES	May 10 - Aug 2	TIME	6:30-7:20pm
SESSIONS	10	INSTRUCTOR	Lori Gordon
DAY	F	NOTES	No class May 17, 24; Jul 5

NCSWM-CS017-02 / cost: \$120 for adult and child

DATES	May 11 - Aug 3	TIME	12:00-12:50pm
SESSIONS	10	INSTRUCTOR	Lori Gordon
DAY	SA	NOTES	No class May 25; Jul 6, 20

KIDS SWIM PROGRAM (AGES 5-12)

*Child must be 5 years old prior to the first class

*No online registrations; phone or mail registrations only

- Newly registered students must attend an in-water screening session in order to be assigned to the appropriate class level in the American Red Cross Progressive Swimming Sequence (see below for screening date).
- Registration must be completed prior to the screening session.
- Parents are notified by e-mail of class assignments (time and class level) before the first class.
- Classes meet for 50 minutes on ten (10) Saturdays between the hours of 8:00 am and 12:00 pm. Please ensure your child is available between those hours. The instructor assigns class times based on skill level screening; therefore, we cannot accommodate specific time slot requests.
- Please note: If you register and are unable to make the screening, there are no refunds.

NEW STUDENT SCREENING SESSIONS:

Saturday, May 4, 10:00am -12:00pm

OR

Wednesday, May 8, 7:00 -8:30pm

Lori Gordon and CCS Aquatic Staff W.S.I. Instructors

Registration opens for Kids Swim Program:

For currently enrolled students: Monday, March 4

For siblings of currently enrolled students and Pre-K graduates: Monday, April 1

Open enrollment: Monday, April 8

NCSWM-CS042-01 / cost: \$140

DATES	May 11 - Aug 3	TIME	8:00am-12:00pm
SESSIONS	10	INSTRUCTOR	Lori Gordon
DAY	SA	NOTES	No class May 25; Jul 6, 20



PRESCHOOL RED CROSS PROGRAM (AGES 3-5)

*Child must be 3 years old prior to the first class

Preschool age children are taught basic aquatic safety and swimming skills while increasing their comfort level in and around the water. Skills are age-appropriate, helping children achieve success on a regular basis while enjoying social interactions with other children. As in all Swimming and Water Safety courses, your child will always know that safety comes first.

NCSWM-CS045-01 / cost: \$120

DATES May 10 - Aug 2

SESSIONS 10

DAY F

TIME 6:30-7:20pm

INSTRUCTOR Samantha Gordon

NOTES No class May 17, 24; Jul 5

NCSWM-CS045-02 / cost: \$120

DATES May 11-Aug 3

SESSIONS 10

DAY SA

TIME 9:00-9:50am

INSTRUCTOR Samantha Gordon

NOTES May 25; Jul 6, 20

NCSWM-CS045-03 / cost: \$120

DATES May 11-Aug 3

SESSIONS 10

DAY SA

TIME 12:00-12:50pm

INSTRUCTOR Lori Gordon

NOTES No class May 25; Jul 6, 20

FITNESS AND RECREATION

PERSONAL TRAINER CERTIFICATION

The following course is taught by World Instructor Training Schools. NCBTMB - 16 CE hours, AOTA - 6 CEU's, IACET - 6.0 CEU's and approved for 3 lower division college credits in personal fitness by the American Council on Education

Certified Personal Trainer Course with Test Voucher Included

Get all the information needed to start an exciting fitness career & become a Certified Personal Trainer. This personal trainer course is a great start to becoming a successful Certified Personal Trainer with an option to complete an employer internship that can walk you right into work! This challenging course is for candidates wanting LIVE instruction with in-depth, hands-on practical lab to master the essential career skills and knowledge. The course consists of 15 hours of lecture on key topics like biomechanics, exercise physiology, fitness testing, equipment usage, health assessment and 15 hours of hands-on practical training labs with role playing drills on assessing clients, programming, performing proper exercises, presentation skills and more. Included in this course is a complete 200-page student workbook, access to online student study tools and test vouchers to take the Certified Personal Trainer exams. CPR/AED is required to sit for exam and you can work right after passing the exams with your Level 1 Certified Personal Trainer. As a special bonus, you can take advantage of our 30-hour employer internship to get our advanced Level 2 Certified Personal Trainer credential at no additional cost!

Textbook is required and not included in course fees. Call to order and start reading immediately 888-330-9487 (www.witseducation.com)

Fitness Professional's Handbook 7th ed. with web resources (ISBN-13: 9781492523376) (6.0 CEUs through IACET and AOTA or 60 W.I.T.S. CECs0029)

NCHCP-CS025-01 / cost: \$654

DATES May 12-Jun 23

SESSIONS 6

DAY SU

TIME 10:00am-5:00pm

INSTRUCTOR WITS

NOTES No class May 26



PILATES - MAT

Mat work is a great place to begin with Pilates. All of the fundamental movements and Pilates exercise principles are incorporated in the mat exercises. These exercises are adaptable to any level. Focus on learning the basics correctly in Pilates-Mat. Gain strength and confidence quickly when using the Pilates method. Please wear comfortable clothing, bring a mat and water.

NCREC-CS023-01 / cost: \$150

DATES May 16-Jul 25

SESSIONS 10

DAY TH

TIME 7:05-7:55pm

INSTRUCTOR Lori Gordon

NOTES

T'AI CHI CH'UAN

T'ai Chi Ch'uan is the ancient Chinese secret to health, rejuvenation, and longevity. A martial art and moving meditation, Tai Chi is based on Taoist philosophy, emphasizing calm awareness and inner tranquility.

NCREC-CS005-01 / cost: \$60

DATES May 8- Jun 12

SESSIONS 6

DAY W

TIME 7:00-8:00pm

INSTRUCTOR Guy DeRosa

NOTES

BELLY DANCING

Discover the beauty and mystery of this ancient art form. Raqs Sharqi, oriental dance or belly dance will help you tone, strengthen and improve flexibility, feel more confident, elegant and poised.

Recommended Attire and Dance Etiquette

- Please wear comfortable clothing that allows complete freedom of movement, such as jazz pants, yoga pants, or sweat pants along with a tank top, crop top, or belly shirt.
- No shoes allowed on the dance floor. If you have a problem with dancing barefoot, you can purchase half-soled shoes, foot thongs, or foot undies that protect the ball of your foot and simulate being barefoot.
- Some hip scarves available to use at every class.
- Food, gum and beverages are not allowed in the dance room.
- Bring water.

BEGINNER CLASS

You will learn basic stance, basic arm and body movement and positions most often seen in Egyptian style belly dance. Moves include upper body isolations, hip movements, undulations, travel moves, and basic combinations. A choreography suitable for performance will be taught that will continue into the next level. A portion of each class will be devoted to warm up and cool down.

NCPER-CS038-01 / cost: \$65

DATES May 7- Jun 11

SESSIONS 6

DAY TU

TIME 12:30-1:30pm

INSTRUCTOR Alma Castillo

NOTES Class meets at James Kerney Campus- Trenton Hall - 4th Floor, Trenton

NCPER-CS038-02 / cost: \$65

DATES May 9- Jun 13

SESSIONS 6

DAY TH

TIME 5:30-6:30pm

INSTRUCTOR Alma Castillo

NOTES Class meets at the West Windsor Campus

INTERMEDIATE CLASS

You will refine movements learned in the beginner's class and will begin working with props (finger cymbals or zills, and veil). During this course, you will continue working on the choreography introduced in the previous level. A portion of each class will be devoted to warm up and cool down.

NCPER-CS039-01 / cost: \$65

DATES Jun 18- Jul 30

SESSIONS 6

DAY TU

TIME 12:30-1:30pm

INSTRUCTOR Alma Castillo

NOTES No class Jul 2. Class meets at James Kerney Campus- Trenton Hall - 4th Floor, Trenton

NCPER-CS039-02 / cost: \$65

DATES Jun 20- Aug 1

SESSIONS 6

DAY TH

TIME 5:30-6:30pm

INSTRUCTOR Alma Castillo

NOTES No class Jul 4. Class meets at the West Windsor Campus



BALLET FITNESS

During this ballet-inspired fitness class, students will learn the classical techniques of a traditional practice while incorporating a modern twist and an energizing fitness fusion. Designed to stretch and strengthen muscles and joints, increase flexibility, improve technique, and correct alignment, all while learning and having fun! Basic ballet fundamentals, terminology, vocabulary, and posture will be incorporated into toning and cardio exercises in the center of the floor. It is recommended that you wear comfortable clothing you can move in. Jazz, ballet, socks or bare feet are acceptable footwear. No dance experience required, just the desire to learn and move.

NCREC-CS028-01 / cost: \$65

DATES May 16- Jun 20

SESSIONS 6

DAY TH

TIME 4:00-5:00pm

INSTRUCTOR Erica Milcarek

NOTES

NCREC-CS028-02 / cost: \$65

DATES Jul 18- Aug 22

SESSIONS 6

DAY TH

TIME 4:00-5:00pm

INSTRUCTOR Erica Milcarek

NOTES

KAYAKING CLASSES

(AGES 18+)

Kayaks and lifejackets will be provided, and the class will meet at Rosedale Lake Boat Ramp, at Rosedale Park, 424 Federal City Road, Pennington, NJ 08534.

BEGINNING KAYAKING

Join us for a beautiful afternoon and learn the basics of kayaking - perfect for beginners.

NCREC-CS011-01 / cost: \$80

DATES May 19

SESSIONS 1

DAY SU

TIME 10:00am-12:30pm

INSTRUCTOR Bryan Mitchell

NOTES

NCREC-CS011-02 / cost: \$80

DATES Jun 1

SESSIONS 1

DAY SA

TIME 10:00am-12:30pm

INSTRUCTOR Bryan Mitchell

NOTES

NCREC-CS011-03 / cost: \$80

DATES Jul 14

SESSIONS 1

DAY SU

TIME 10:00am-12:30pm

INSTRUCTOR Bryan Mitchell

NOTES

NCREC-CS011-04 / cost: \$80

DATES Jul 27

SESSIONS 1

DAY SA

TIME 10:00am-12:30pm

INSTRUCTOR Bryan Mitchell

NOTES

NCREC-CS011-05 / cost: \$80

DATES Aug 11

SESSIONS 1

DAY SU

TIME 10:00am-12:30pm

INSTRUCTOR Bryan Mitchell

NOTES

INTERMEDIATE KAYAKING

Join us for some beautiful couple of hours on the lake and enhance your basic paddling skills by learning more advanced strokes and maneuvers. You must have several years of kayaking experience or have taken a previous beginner course with the instructor this year.

NCREC-CS012-01 / cost: \$80

DATES Jun 15

SESSIONS 1

DAY SA

TIME 10:00am-12:30pm

INSTRUCTOR Bryan Mitchell

NOTES

BOATING SAFETY - BOATERS LICENSING PREPARATION, SAFE BOATING AND PERSONAL WATERCRAFT COURSE (AGES 13+)

This licensing course prepares students and satisfies the State of New Jersey requirement to operate lawfully a boat or personal watercraft. All necessary filings are completed for each participant after successful passing of the licensing test administered at the end of the class. This course is accredited by the N.J. State Police. All materials included.

NCREC-CS018-01 / cost: \$93

DATES May 21- May 23

SESSIONS 2

DAY TU, TH

TIME 6:00-10:00pm

INSTRUCTOR Keith Gunsten

NOTES

NCREC-CS018-02 / cost: \$93

DATES Jul 16- Jul 18

SESSIONS 2

DAY TU, TH

TIME 6:00-10:00pm

INSTRUCTOR Keith Gunsten

NOTES



WHERE LEARNING GETS CREATIVE



Are you a creative person who wants to make the most of your talents? Whether the arts are key to your career aspirations or purely a personal passion, Mercer County Community College can help you realize your creative potential. The college offers a long list of courses, certificates, and degree programs in the arts – from architecture to art history, from digital media arts to dance, from painting to photography, from television to theatre. And that's to name just a few.

Most degree programs in the arts are designed for transfer to four-year schools. Mercer has a wide network of alumni who provide opportunities for internships and even entry-level jobs. In the performing arts, students work with theater, music, and dance professionals, staging full-scale productions at Kelsey Theatre or in the more intimate Studio Theatre performance space several times a year.

MCCC's Center for Continuing Studies (CCS) can also be the place to channel your creative energies and talents. CCS offers a variety of graphic design courses, as individual courses or as part of two different certificate program tracks for either Web Design or Print and Publishing design. Students can continue to explore their creative sides through art, painting, or hand lettering classes; or by taking a hands-on course with photography.

Whether your mission at Mercer is for career advancement or simply to explore your artistic side for fun and family, our instructors are ready to make your creative vision a reality!



COLLEGE CREDIT COURSES

Visit www.mccc.edu/summer for more detailed information on “for college credit” classes in the category of **Arts / Design / Media**. In addition to those offered during Summer 2019 (listed below), consider the comprehensive selection of courses available at Mercer County Community College throughout the year.

ADVERTISING + GRAPHIC DESIGN

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/ADV

ADV 101 Advertising Design I

ART, FINE ARTS, ART HISTORY

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/ART

ART 102 Basic Drawing

ART 104 Life Drawing

ART 105 Two-Dimensional Design

ART 124 History of Non-Western Art

ART 125 Topics in Contemporary Art

ART 130 Painting I

ART 230 Painting II

ART 240 Raku Workshop

COMMUNICATION

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/CMN

CMN 101 Mass Media

CMN 107 Cinema

CMN 142 Intermediate TV Production

CMN 215 Communication and Gender

DIGITAL MEDIA ARTS

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/DMA

DMA 105 Introduction to Computer Art

DMA 110 Digital Imaging

DMA 120 3-D Modeling I

DMA 145 Web Design I

DMA 224 Rigging for Animation and Games

DRAFTING / COMPUTER-AIDED DESIGN

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/DRA

DRA 190 Introduction to Computer-Aided Drafting

MUSIC

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/MUS

MUS 103 Introduction to Music

PHOTOGRAPHY

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/PHO

PHO 103 Digital Photography I

DEGREE AND CERTIFICATE PROGRAMS

Move forward to achieve your career and life goals with a degree or credit certificate from Mercer County Community College. Dedicated faculty and comprehensive support services contribute to student success. Reach higher and go further with Mercer in the arts, design, or media fields!

ASSOCIATE DEGREES

- Advertising + Graphic Design
- Architecture
- Communication
- Communication: New Media
- Communication: Speech and Theatre
- Dance
- Digital Film
- Digital Media Arts
 - 3-D Animation concentration
 - Multimedia concentration
 - Web Design concentration
- Entertainment Technology
 - Music Technology concentration
 - Technical Theatre concentration
- Fashion/Apparel Design
- Game Design
- Illustration
- Music
- Photography
- Radio
- Television
- Theatre
- Visual Arts
 - Art History concentration
 - Ceramics/Sculpture concentration
 - Fine Arts concentration

CREDIT CERTIFICATES

- 3-D Animation
- Photography
- Web Design

ART

CARD MAKING - BEGINNER

Have you ever looked at greeting cards and often thought it would be fun to create them? Now is your chance to learn how to make original and creative cards for any occasion! Create announcements, greeting cards, invitations; the applications are endless when you know the fundamentals. In this class, students will learn how to apply the following card-making techniques: folds, dry embossing, paper layering, dimensional texture, and embellishment, while also learning the importance of choosing the right color medium. As a bonus, interactive cards will be discussed.

NCART-CS034-01 / cost: \$90

DATES	May 7 - May 21	TIME	7:00-9:00pm
SESSIONS	3	INSTRUCTOR	Alicia Vincelette
DAY	TU	NOTES	20% senior discount eligible

CARD MAKING - ADVANCED

Did you take Card-making Beginner and love it? Would you like to improve your card-making ability? Do you have an upcoming special event that you would like to put your personal stamp on it by creating a beautiful announcement? If so, do not miss this class. Expand your knowledge and skills by learning the advanced techniques of card making. Understand how to apply advanced folds, perform wet embossing and rubber stamp masking, as well as how to choose the best elemental shape punch for various designs. Expand your card making ability to multi-fold cards as well as interactive cards. Each student will employ these techniques to make 2 - 3 quality cards.

NCART-CS023-01 / cost: \$90

DATES	Jun 5 - Jun 19	TIME	7:00-9:00pm
SESSIONS	3	INSTRUCTOR	Alicia Vincelette
DAY	W	NOTES	20% senior discount eligible

HAND LETTERING

What is the difference between handwriting, lettering, fonts, and calligraphy? Why use hand lettering instead of a font? In an increasingly digital world, a desire for the hand drawn image is on the rise.

Working with the drawn letter, students will gain an understanding of letterform construction, proportion, rhythm, and the value of negative space through a series of exercises and assignments. We will explore a variety of styles, focusing on the expressive qualities of hand lettering with emphasis on preserving a human and handmade quality in clean, professional looking, and fully custom lettering work. Contemporary and historic typographic resources will be explored for inspiration. Typeface (font) selection and simple digitization techniques will also be covered. Specific materials will be provided. Students may bring their own sketchbook and any favorite lettering tools.

NCART-CS042-01 / cost: \$150

DATES	Jul 9 - Jul 30	TIME	7:00-9:30pm
SESSIONS	4	INSTRUCTOR	Erin Ellis
DAY	TU	NOTES	

CHALKBOARD LETTERING

Learn to create your very own hand drawn chalk signage, menu board, or wall art. In this course, students will learn to draw a variety of different letter styles through practice with stylistic alphabets and layouts. We will practice creating hierarchy, preserving legibility, adding decorative elements, and transferring sketches to the board to create a custom, hand lettered sign that is interesting, beautiful, and functional. Materials will be provided, including an 8x10-chalkboard panel for each student to keep. Students may bring their own sketchbook.

NCART-CS043-01 / cost: \$120

DATES	Aug 12 - Aug 21	TIME	7:00-9:00pm
SESSIONS	4	INSTRUCTOR	Erin Ellis
DAY	M, W	NOTES	



BOTANICAL DRAWING

Come along for a visual exploration of the organic, imperfect charm of plants and flowers. Using simple drawing media and working from live specimens, we will create visual studies on paper. Students will learn guided drawing techniques to develop an understanding of the shapes and forms that make up various plants and flowers and leave with an understanding of the basic principles that make a drawing beautiful and interesting and create a piece of their own botanical artwork. Basic drawing skills are a plus, but all levels are encouraged and welcomed. Materials will be provided. Students may bring their own sketchbook or paper.

NCART-CS044-01 / cost: \$120

DATES	May 21 - May 30	TIME	7:00-9:00pm
SESSIONS	4	INSTRUCTOR	Erin Ellis
DAY	TU, TH	NOTES	



GRAPHIC DESIGN

GRAPHIC DESIGN CERTIFICATE PROGRAMS

The Center for Continuing Studies at Mercer County Community College is now offering a condensed track for students to have a quick and easy way of successfully earning their certificate in a specific area of graphic design study. Students will now select from two courses of study to earn their certificate in either Print and Publishing Design or Web Design after they have completed their core foundation classes.

Adobe Continuing Education classes are taught by Adobe Certified Instructors (ACIs). This means our teachers are recognized by Adobe as some of the top Adobe instructors. Upon completion of these indicated courses, you will receive a certificate from Adobe indicating that you have successfully completed an Adobe Authorized course.

Please note: Any of these courses can be taken as individual classes for career development or personal enrichment, and do not need to be taken as part of the certificate program.

PRINT AND PUBLISHING DESIGN CERTIFICATE

Students pursuing the Print and Publishing Design Certificate will need to take the following courses:

- Foundations of Graphic Design
- Color Theory for Graphic Designers
- Adobe Photoshop CC Complete
- Adobe Illustrator CC Complete
- Adobe InDesign CC Complete

WEB DESIGN CERTIFICATE

Students pursuing the Web Design Certificate will need to take the following courses:

- Foundations of Graphic Design
- Color Theory for Graphic Designers
- Adobe Photoshop CC Complete
- Adobe Illustrator CC Complete
- Essentials of HTML & CSS
- Dreamweaver Complete
- WordPress Complete

FOUNDATIONS OF GRAPHIC DESIGN

From typography through page layout and on to color theory, this course helps novice designers or working pros to understand better the qualities of creating professional graphic design. Topics include a history of graphic arts and introductory discussions of type, composition/layout, color theory, and photographic and illustrated images as they directly impact today's graphic designer.

NCGDS-CS001-01 / 0.9 CEU / cost: \$220

DATES	May 2 - May 9	TIME	6:30-9:30pm
SESSIONS	3	INSTRUCTOR	John Paone
DAY	TU, TH	NOTES	

COLOR THEORY FOR GRAPHIC DESIGNERS

Discover the intricate ways colors interact with each other and the implications these interactions have for designers and artists. Examine ideas of space and learn about spatial problems that color can solve and understand color harmony, qualities, and combinations.

NCGDS-CS002-01 / 1.2 CEU / cost: \$270

DATES	May 14 - May 23	TIME	6:30-9:30pm
SESSIONS	4	INSTRUCTOR	John Paone
DAY	TU, TH	NOTES	

ESSENTIALS OF HTML & CSS

Required: Basic knowledge of Windows; familiarity with creating and saving files; ability to touch type

Now's the time! Learn to read and write proper HTML5 code to create accessible web pages. Understand conceptual design, text formatting, creating links, tables and lists, and inserting graphics and images. Cascading Style Sheets and creating forms will also be introduced. Materials will be provided by the instructor.

NCWEB-CS037-01 / 1.8 CEU / cost: \$400

DATES	May 28 - Jun 13	TIME	6:30-9:30pm
SESSIONS	6	INSTRUCTOR	John Paone
DAY	TU, TH	NOTES	



GRAPHIC DESIGN

ADOBE PHOTOSHOP CC COMPLETE

Required: Basic knowledge of Windows; familiarity with creating and saving files; experience with word processing

Adobe Photoshop is the world's premier imaging application. Its toolset allows you to realize more creative possibilities than ever to create beautiful pixel images. Learn all the basics and many of the advanced features of this amazing software from an Adobe Certified Instructor. After successfully completing this class, students will receive a certificate from Adobe stating that you have successfully completed an authorized Adobe training course. **Students should bring notebook, pen and a thumb drive.**

NCWEB-CS036-01 / 1.5 CEU / cost: \$560

DATES	Jul 10 - Aug 7	TIME	6:30-9:30pm
SESSIONS	5	INSTRUCTOR	Steve Weinrebe
DAY	W	NOTES	

ADOBE INDESIGN CC COMPLETE

Required: Basic knowledge of Windows; familiarity with creating and saving files; experience with word processing

Adobe InDesign, the industry-leading layout application, helps you to work faster and smarter than ever before with its unmatched tools for creating beautiful pages. Learn all the basics and many of the advanced features of this amazing page layout application from an Adobe Certified Instructor. After successfully completing this class, students will receive a certificate from Adobe stating that you have successfully completed an authorized Adobe training course.

NCGDS-CS013-01 / 1.5 CEU / cost: \$560

DATES	Jun 1 - Jun 15	TIME	8:30am-2:00pm
SESSIONS	3	INSTRUCTOR	Jeff Witchel
DAY	SA	NOTES	1/2 hour lunch

ADOBE ILLUSTRATOR CC COMPLETE

Required: Basic knowledge of Windows; familiarity with creating and saving files.

Adobe Illustrator offers the world's most powerful tools for creating beautiful vector graphics and illustration. Learn all the basics and many of the advanced features of this incredible vector graphics application from an Adobe Certified Instructor. After successfully completing this class, students will receive a certificate from Adobe stating that you have successfully completed an authorized Adobe training course.

NCGDS-CS014-01 / 1.5 CEU / cost: \$560

DATES	Jul 13 - Jul 27	TIME	8:30am-2:00pm
SESSIONS	3	INSTRUCTOR	Jeff Witchel
DAY	SA	NOTES	1/2 hour lunch

DREAMWEAVER COMPLETE

Prerequisite: Basic knowledge of Windows; familiarity with creating and saving files; Essentials of HTML and CSS

Do you want to learn how to design and manage websites using the Dreamweaver web authoring software? This class will show you how as you learn to navigate in the Dreamweaver workspace. Topics include working with text and images; links; page layout; and templates. Advanced topics include online forms; Javascript behaviors; and designing responsive websites (i.e., for portable devices like cell phones and tablets).

NCWEB-CS032-01 / 1.8 CEU / cost: \$420

DATES	Jul 9 - Jul 25	TIME	6:30-9:30pm
SESSIONS	6	INSTRUCTOR	John Paone
DAY	TU, TH	NOTES	

WORDPRESS COMPLETE

Prerequisite: Basic knowledge of Windows; familiarity with creating and saving files.

You, too, can use WordPress, the popular website blogging and content management system! Great for the beginner, this hands-on class focuses on building pages, adding plug-ins, using templates, and editing themes learn all you need to know to create your own basic WordPress website. An understanding of website architecture, hosting, and programming languages (i.e., HTML, PHP, MySQL) is helpful, but not necessary.

NCWEB-CS038-01 / 1.2 CEU / cost: \$280

DATES	Jun 18 - Jun 27	TIME	6:30-9:30pm
SESSIONS	4	INSTRUCTOR	John Paone
DAY	TU, TH	NOTES	



PHOTOGRAPHY

NAVIGATING THE FEATURES ON YOUR DIGITAL CAMERA

Are you thinking of buying a digital camera? Have you already purchased one and need a jump-start on learning the camera's features? Look no further; we can help! In this course, you will be provided an overview of what to look for when making that purchase while understanding the special features that will assist you in taking better photos. If you have already purchased a digital camera and are a bit unsure of where to get started, this class will help take the guesswork out. Bring your camera along, get comfortable, and be ready to capture life's special moments!

NCART-CS010-01 / cost: \$74

DATES	Jun 10 - Jun 24	TIME	6:00-8:30pm
SESSIONS	3	INSTRUCTOR	Margaret Rose
DAY	M	NOTES	20% senior discount eligible

INTRO TO DIGITAL PHOTOGRAPHY

Note: Students should be familiar with their cameras or have taken the Navigating the Features on Your Digital camera course.

Learn about your camera equipment while experimenting in creative photographic environments, including field labs. Get the most from your camera before developing and downloading. This course covers adjusting aperture and shutter settings, composition lenses (zoom, wide-angle, telephoto and macro), and use of flash and filters, special effects, film and pixel quality. Attention: This course requires an advanced level digital or 35mm camera with adjustable lens and apertures.

NCART-CS002-01 / cost: \$171

DATES	Jun 5 - Jul 24	TIME	6:00-8:30pm
SESSIONS	7	INSTRUCTOR	Margaret Rose
DAY	W	NOTES	No class Jul 3 20% senior discount eligible

NCART-CS002-02 / cost: \$171

DATES	Jul 1 - Aug 12	TIME	6:00-8:30pm
SESSIONS	7	INSTRUCTOR	Margaret Rose
DAY	M	NOTES	20% senior discount eligible

INTERMEDIATE ART OF DIGITAL PHOTOGRAPHY

Note: Introductory course or knowledge of camera required.

Students will experiment with multiple exposures, abstract photography, low level light, and night photography. Students will complete a photo essay. Fields labs included. **This course requires an advanced level digital or 35mm camera with adjustable lens and apertures.**

NCART-CS012-01 / cost: \$144

DATES	Jul 25 - Aug 22	TIME	7:00-9:00pm
SESSIONS	5	INSTRUCTOR	Margaret Rose
DAY	TH	NOTES	20% senior discount eligible

INTRODUCTION TO COMPOSITION

Note: Introductory course or knowledge of camera required.

Would you like to take better pictures more often? This course will help you. Designed to enhance creative composition, students will learn the basic composition skills, improve techniques, and develop a better photographic eye when taking pictures. Field labs included. **This course requires an advanced level digital or 35mm camera with adjustable lens and apertures.**

NCART-CS040-01 / cost: \$185

DATES	Jul 16 - Aug 20	TIME	6:00-8:30pm
SESSIONS	6	INSTRUCTOR	Margaret Rose
DAY	TU	NOTES	20% senior discount eligible

SMARTPHONE PHOTOGRAPHY - ENHANCING YOUR SKILLS

No more "hoping for a good shot". Learn to use your smartphone camera like a professional photographer. During this hands-on course, you will learn to think, shoot, and edit like a professional photographer using your smartphone and the tools already on the phone. Quickly compose a shot using the rule of thirds, understand how to use available light, and crop photos to standard sizes for social media, cards, websites, or brochures. Edit your smartphone photos like a professional using the tools already on your phone. Upon completion, as practiced during class, you will be able to compose, shoot, and edit photos with a new feeling of professionalism and confidence and ready to start posting your photos to Facebook, Instagram, Snapchat, Twitter, etc. or send Holiday Cards.

NCART-CS029-01 / cost: \$80

DATES	Jun 5 - Jun 19	TIME	6:00-8:30pm
SESSIONS	3	INSTRUCTOR	Mark Smith
DAY	W	NOTES	20% senior discount eligible

BUSINESS BEYOND THE USUAL



Do you have an entrepreneurial spirit? Are you a “big ideas” person? Do you like to work in a highly productive team environment? Perhaps you aspire to begin working in an office or move up to the managerial level in your current job.

Mercer County Community College's programs in Business, Management and Office Technology provide the preparation you need to enter or advance in the ever-evolving world of business. Associate degree programs range from Administrative Professional to Accounting, from Economics to Hotel Management, from Medical Office Assistant to Marketing. Some programs prepare you for direct entry into a busy office environment, while others are designed for transfer to four-year schools to continue for your bachelor's degree. In either case, MCCC will equip you with the building blocks for a successful future where being well-prepared often means staying in the black.

For those seeking more advanced corporate skills, new approaches that can provide a winning edge, or short-term training that leads to entry-level jobs, MCCC's Center for Continuing Studies (CCS) is ready to serve the business community. Courses in business, management, leadership, the nonprofit sector, and supply chain management are among the offerings. CCS partners with numerous professional organizations and is a recognized leader in technology training. When you earn a certificate of completion from CCS, you will be prepared for your industry's credentialing exam – and you will be even more attractive to employers.

Those in business know that knowledge in the field never stands still. Updating credentials, staying abreast of the latest trends, and learning new technology are the way businesses grow and prepare for the challenges ahead. Simply stated, MCCC is an investment in your future – and your business goals!



COLLEGE CREDIT COURSES

Visit www.mccc.edu/summer for more detailed information on "for college credit" classes in the category of **Business / Management / Office**. In addition to those offered during Summer 2019 (listed below), consider the comprehensive selection of courses available at Mercer County Community College throughout the year.

ACCOUNTING

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/ACC

- ACC 106** Office Accounting I
- ACC 111** Principles of Financial Accounting
- ACC 112** Principles of Managerial Accounting

BUSINESS

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/BUS

- BUS 101** Introduction to Business
- BUS 107** Business Law I
- BUS 108** Business Law II
- BUS 109** Personal Finance
- BUS 205** Business Statistics I
- BUS 206** Business Statistics II
- BUS 209** Business Communication
- BUS 210** Principles of Management
- BUS 230** Global Environment of Business

ECONOMICS

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/ECO

- ECO 103** Basic Economics
- ECO 112** Microeconomics

MARKETING

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/MKT

- MKT 101** Principles of Marketing

DEGREE AND CERTIFICATE PROGRAMS

Move forward to achieve your career and life goals with a degree or credit certificate from Mercer County Community College. Dedicated faculty and comprehensive support services contribute to student success. Reach higher and go further with Mercer for a variety of business, management, and office support professions!

ASSOCIATE DEGREES

- Accounting
- Business Administration
 - Global Business concentration
 - Sports Management concentration
- Business Studies
 - Business Systems concentration
 - Entrepreneurship concentration
 - Management concentration
 - Software Professional concentration
- Fashion Merchandising

CREDIT CERTIFICATES

- Accounting: CPA
Education Compliance
- Administrative Support
- Catering Management
- Medical Office Assistant
- Small Business Management





SMALL BUSINESS

CERTIFICATE IN SMALL BUSINESS MANAGEMENT

Core classes:

- Launching and Surviving a Small Business
- Overcoming the Fear of Social Media Marketing
- Leveraging Google for your Small Business
- Planning Your Company Budget
- Hiring the Right Employee for Your Small Business
- Managing Your Small Business Employee Performance
- Growing Your Small Business
- Learning How to Speak Accounting

Other courses of interest (not required)

- Comprehensive QuickBooks
- Business Writing for Success
- How to Communicate with Diplomacy, Tact, and Credibility
- Strategies for Developing Effective Presentations Skills
- Principles of Operations Management
- Conflict Resolution



LAUNCHING AND SURVIVING A SMALL BUSINESS

You have decided to open a business. Now what? What product or service do you want to sell? Who needs that product or service? What must you consider when launching your own small business? This course covers what you need to know to succeed and what you need to do to avoid the common pitfalls.

This course will cover:

- Entrepreneurship
- Creating a Startup vision
- Registering Your Business
- Keys to business startup
- Business startup checklist
- Ten common business mistakes and how to avoid them
- Resources for startups

NCBUS-CS069-01 / 1.2 CEU / cost: \$160

DATES	Jun 4 - Jun 13	TIME	6:00-9:00pm
SESSIONS	4	INSTRUCTOR	Ed Andriessen
DAY	TU, TH	NOTES	

OVERCOMING THE FEAR OF SOCIAL MEDIA MARKETING

Anyone who has owned their own small business over the past few years has witnessed amazing changes taking place in marketing. Some feel overwhelmed by the sheer number of different social media platforms. Others fear that getting involved with social media requires a big investment of learning and management time.

This course will cover:

- Introduction to Social Media
- Content promotion
- Blogging for business
- Facebook
- Twitter
- LinkedIn
- Google My Business
- YouTube
- Instagram
- Pinterest
- Next steps

NCMKT-CS005-01 / 0.9 CEU / cost: \$120

DATES	Jun 19 - Jul 10	TIME	6:00-9:00pm
SESSIONS	3	INSTRUCTOR	Ed Andriessen
DAY	W	NOTES	No class Jul 3



LEVERAGING GOOGLE FOR YOUR SMALL BUSINESS

The World Wide Web is a vast place filled with billions of users, websites, and ideas. How can a business get noticed in such a crowded environment? Google is a big supporter of small to medium size businesses. To "level the playing field" between large and small companies, Google has developed a suite of tools to help small businesses market their business effectively and at a very low (to no) cost.

This course will cover:

- Why is Google so important to local business?
- How does the google search engine work?
- An overview of Google tools for local business
- Google My Business
- GSuite for Business
- Google Analytics
- Google Adwords
- Google Webmaster tools

NCMKT-CS006-01 / 1.2 CEU / cost: \$90

DATES	Jul 30 - Aug 8	TIME	6:00-9:00pm
SESSIONS	4	INSTRUCTOR	Ed Andriessen
DAY	TU, TH	NOTES	

INTRODUCTION TO BOOKKEEPING

This basic, hands-on, workshop-style manual bookkeeping course covers the complete accounting cycle from business transactions through entry into the books and records. Posting to accounts, preparation of worksheets and adjusting journal entries, and preparation of financial statements and closing are also discussed. Introduction to Bookkeeping will prepare you for any accounting or bookkeeping system: manual, one-write, or software driven. Topics include the sales and purchase journals; cash receipts and cash disbursements journal; accounts receivable; inventory; and the use of Excel spreadsheets. **Textbook is required and available in college bookstore.**

NCACC-CS002-01 / 4.2 CEU / cost: \$410

DATES	May 4 - Jun 22	TIME	9:00-3:30pm
SESSIONS	7	INSTRUCTOR	Surendra Jakhra
DAY	SA	NOTES	1/2 hour lunch. No class May 25

HOW TO COMMUNICATE WITH DIPLOMACY, TACT, AND CREDIBILITY

Learn how to choose and use the most appropriate words and emotional tone for every business interaction. You will gain insights into your communication style and the styles of others while building skills to clearly and effectively receive and transmit information, ideas, thoughts, feelings, and needs.

NCBUS-CS064-01 / 1.5 CEU / cost: \$280

DATES	May 23 - Jun 20	TIME	6:30-9:30pm
SESSIONS	5	INSTRUCTOR	Jim O'Donnell
DAY	TH	NOTES	

STRATEGIES FOR DEVELOPING EFFECTIVE PRESENTATION SKILLS

Unstable economic times can mean fast and frequently unexpected organizational changes, greater responsibilities and new projects and initiatives. Being a confident, polished speaker is not only necessary but also well advised in order to communicate such matters effectively and persuasively. This five-session seminar offers presentation tips and strategies to help you develop your presentation skills and learn how to present your ideas with conviction, control, and poise—and without fear. Through in-class practice, gain the specific presentation skills and direction you need to become comfortable with your own style while receiving expert advice on how to handle especially challenging situations.

NCBUS-CS065-01 / 1.5 CEU / cost: \$280

DATES	Jul 11 - Aug 8	TIME	6:30-9:30pm
SESSIONS	5	INSTRUCTOR	Jim O'Donnell
DAY	TH	NOTES	

PROJECT MANAGEMENT PROFESSIONAL CERTIFICATION® PREP AND REVIEW

The Project Management Institute's PMP® credential is a leading industry-recognized certification for project managers. The PMI credential following your name tells current and potential employers that you have a solid foundation of project management knowledge that can be readily applied in the workplace.

Benefit from the professional advantages derived from attaining the Project Management Professional (PMP) status if you are a:

- Project manager, team leader, project coordinator
- Team member seeking to learn the PMBOK® framework
- Person looking to increase project management knowledge

This 35-hour course is designed to help you prepare for the PMP® exam while gaining the most understanding of project management with the least amount of study. Textbook is required and available in the college bookstore.

NCBUS-CS008-01 / 3.5 CEU / cost: \$1,082

DATES	May 29 - Jul 17	TIME	6:30-9:00pm
SESSIONS	14	INSTRUCTOR	Sandeep Jasra
DAY	M, W	NOTES	No class Jul 3

For more information on certifications, consult the Project Management website at: www.pmi.org/certification

SHRM BODY OF COMPETENCY (SHRM BOCK)

Certification Preparation Course - Applies to the following certifications: SHRM CP (Certified Professional) and SHRM SCP (Senior Certified Professional)

The Center for Continuing Studies at Mercer and the Society for Human Resource Management (SHRM) offer a comprehensive review of the major disciplines within the field of human resources in this certification prep course. Utilizing the SHRM Body of Competency and Knowledge, the course is designed to give human resource professionals new tools for successful performance on the job while helping to prepare them for the national examinations. Human Resource professionals seeking advancement in their career should strongly consider taking this course to prepare for higher-level certification. Prior to taking this course, it is important to review the SHRM CP and SHRM SCP eligibility requirements on the SHRM website: www.certification.shrm.org.

The focus of the SHRM BoCK is on:

- People
- Organization
- Workplace
- Strategy

SHRM will be held at CSS in Fall 2019. Be sure to check our website at www.mccc.edu/ccs/shrm for upcoming dates and pricing.

Special discount for local SHRM chapter members of the Human Resource Management Association of Princeton. For information on becoming a chapter member, see the HRMA chapter website at www.hrma-nj.shrm.org.

Instructors include Ashley Buchalla, Loreta Sepulveda, Zee Dockery-Marsh, Priyanka Nema, Mike Miller, Apryl Roach

COMMUNITY ASSOCIATION MANAGER

Introduction to Community Association Management: There are hundreds of thousands of communities' associations in the United States, and many need trained and qualified community managers. This course, The Essentials of Community Association Management (M-100), offered in conjunction with the Community Associations Institute (CAI), helps prepare and qualify people for the career of managing community associations (condominiums, homeowner associations, and coops). Sample topics include the roles and responsibilities of community managers, owners, committees, and the board; management ethics; preparing budgets; funding reserves; and managing sustainable and developing communities. Successful completion of the M-100 can be the first step toward earning the Certified Manager of Community Associations (CMCA) credential, awarded by CAMICB.

To register, visit www.caionline.org/m100 or call 1-(888) 224-4321 (M-F, 9 am - 6 pm). Cost for members: \$459 | Cost for Non-members: \$559

DATES	Jun 27, 28, 29	TIME	*See below
SESSIONS	3	INSTRUCTOR	CAI Instructor
DAY	TH, F, SA	NOTES	1 hour lunch

*Thursday, Friday Jun 27, 28: 9:00am-5:00pm;

*Saturday, Jun 29: 9:00am -12:00pm



NONPROFIT MANAGEMENT CERTIFICATE

NONPROFIT MANAGEMENT CERTIFICATE PROGRAM AND WORKSHOPS

Our Nonprofit Certificate Program reflects the importance of this market sector within the current economic climate. The program is packed with the practical techniques necessary for survival in this challenging economy. Workshops are oriented to the needs of staff, program administrators, executive directors, board members, philanthropists, volunteers, and those interested in employment within nonprofits.

To successfully fulfill the requirements of the certificate program, students must complete all four of the core classes and any three electives. Courses can also be taken individually on a non-certificate basis.

Core Courses:

- Fundamentals of Nonprofit Management
- Overview of Fundraising Techniques
- Marketing and Public Relations for Nonprofits
- Budget Basics

Elective Courses:

- Grant Writing Essentials
- Advanced Grant Writing
- Navigating, Managing, and Mastering Donor Relations
- Social Welfare Policy Implications in Health and Human Service Professions
- Leadership: Engage and Empower your Volunteers, Board, and/or Staff

FUNDAMENTALS OF NONPROFIT MANAGEMENT

A nonprofit can only be as strong as the fundamentals it is built upon. In this class, examine aspects of non-profit organizations that make them unique while focusing on areas critical to their success. Emphasis will be placed on the development of an effective Board, the roles and responsibilities of the Board of Directors, the importance of a mission statement and vision, and the effective management of volunteers.

NCBUS-CS054-01 / 1.5 CEU / cost: \$155

DATES	May 1 - May 29	TIME	6:00-9:00pm
SESSIONS	5	INSTRUCTOR	Marge Smith
DAY	W	NOTES	

MARKETING AND PUBLIC RELATIONS FOR NONPROFITS

Marketing and public relations can make or break a nonprofit today. This course focuses on marketing and communication issues and techniques for promoting events and programs while raising a nonprofit's profile in the public, private, and corporate arenas. Sessions will include tools, resources, procedures, and practical information along with hands-on group and individual exercises. One session will be dedicated to the significance and use of such social media as Facebook, Twitter, and LinkedIn.

NCBUS-CS015-01 / 1.2 CEU / cost: \$130

DATES	Jul 9 - Jul 18	TIME	6:00-9:00pm
SESSIONS	4	INSTRUCTOR	Ed Andriessen
DAY	TU, TH	NOTES	

BUDGET BASICS

This core course simplifies the mysticism surrounding a nonprofit's overall organizational budget and provides the vital concepts and components necessary to develop budgets for special programs and fundraisers, along with the related Federal and State reporting requirements. Staff, volunteers, and Board members will benefit from knowing how to read and understand the budget framework to support and promote the mission effectively. No accounting expertise required.

NCBUS-CS016-01 / 1.2 CEU / cost: \$130

DATES	Jun 5 - Jun 26	TIME	6:00-9:00pm
SESSIONS	4	INSTRUCTOR	Brian McCloskey
DAY	W	NOTES	

LEADERSHIP: ENGAGE AND EMPOWER YOUR VOLUNTEERS, BOARD, AND/OR STAFF

This course will focus on providing tools and techniques, which can motivate individuals within your organization to more effectively work together to create a climate of respect, inclusion and appreciation. It will also address questions such as how to match talents with jobs, how to build an effective team, and how to address factors which impact retention.

NCBUS-CS068-01 / 1.2 CEU / cost: \$160

DATES	May 28 - Jun 13	TIME	6:00-8:00pm
SESSIONS	6	INSTRUCTOR	Kathi Szabo
DAY	TU, TH	NOTES	

GRANT WRITING ESSENTIALS

Successful Grant Writing can be a valuable resource and survival skill for the nonprofit. This course is designed for beginners with little or no grant writing experience. To enable the class materials to assimilate quickly into real grant opportunities, this course will focus on "Grant Anatomy" with emphasis on research and analysis of applicable grant possibilities and the format for developing a grant proposal. There will be homework assignments, which will include a required final mini-grant project to put into practice what is learned in the class. **Textbook is required and available in the college bookstore.**

NCBUS-CS022-01 / 1.5 CEU / cost: \$155

DATES	Jul 11 - Aug 15	TIME	6:30-9:00pm
SESSIONS	6	INSTRUCTOR	John Vadrnais
DAY	TH	NOTES	

NAVIGATING, MANAGING, AND MASTERING DONOR RELATIONS

Discussing the fundamental importance of donor relations as a key component in non-profit management. The course will explore the necessity in managing donor relationships on a daily, monthly, annual and long-term basis ensuring the overall financial health of an organization. Tips and strategies will be offered while balancing a moves management approach in all mediums of communications. Platforms such as, social media, direct calls, direct mail appeals as well as the use of an organizations website will be discussed as tools to marketing and communicate with donors leading up to the "ask" to make a gift.

NCBUS-CS048-01 / 1.2 CEU / cost: \$120

DATES Jun 3 - Jun 19

TIME 6:00-8:00pm

SESSIONS 6

INSTRUCTOR Shauwea Hamilton

DAY M, W

NOTES



SUPPLY CHAIN MANAGEMENT



ASSOCIATION FOR SUPPLY CHAIN MANAGEMENT - APICS

Supply Chain is one of the fastest growing disciplines worldwide. The APICS certification and training programs help you demonstrate in-depth knowledge of a broad range of Supply Chain Logistics topics to set you apart from your peers – proving your high level of knowledge and skills, no matter where you are in your career.

The Center for Continuing Studies at Mercer County Community College has collaborated with OFI Enterprises and APICS to help you get the training needed to get your credentials, so you can participate in this growing industry.

Professionals across all industries benefit from earning these credentials. The program is designed with the following people in mind

- Consultants
- Logistics managers/engineers
- Materials managers
- Operations managers
- Reverse logistics managers
- Production
- Supply chain analysts
- Supply chain logistics managers
- Traffic managers
- Transportation/fleet managers
- Warehouse operations/distribution managers

FREE INFORMATION SESSION!

JOIN US TO LEARN MORE ABOUT SUPPLY CHAIN MANAGEMENT!

- Join us for a FREE INFORMATION SESSION
- Learn about the course details and the application process
- Meet our program staff and educators
- Ask questions about the program, enrollment requirements, and more!

Tuesday, May 14, 2019 | 6:00-7:00pm

The Conference Center at MCCC
1200 Old Trenton Road, West Windsor, NJ 08550

To reserve your seat at the FREE information session, visit our website or call 609-570-3111 today!



CERTIFIED SUPPLY CHAIN PROFESSIONAL (CSCP)

The APICS Certified Supply Chain Professional focuses on the entire end-to-end supply chain from a strategic and operational perspective. The program includes strategy and tactics for international trade, environmental, green supply chain, continuous improvement, and many other factors. From manufacturing companies to service providers, supply chain effectiveness in the global economy is increasingly critical for business and professional success. Customer expectations and employer are high with a CSCP certification you can demonstrate your skills and be ready for the challenges of a modern supply chain.

Course cost includes all textbooks and the computer-learning tool that gives you supplementary exercises to improve your skills and practice exams to get you ready for the certification exam.

Certification Exams are taken at a designated testing facility and scheduled at your convenience.

Note: Students must have one of the following to be eligible for the CSCP Certification

- Three years of supply chain experience
- Bachelor's degree or international equivalent
- Currently hold another APICS Certification, CPIM, CSCP, CLTD, SCOR-P, CIRM, CTL or possess a CPM, CSM or CPSM certification

Who should pursue CSCP?

- Professionals and leaders who want an improved vision of strategic Supply Chain Management with a global view
- Leaders looking to improve lead time, working capital, productivity and the bottom line
- Innovators seeking to make step-change improvements in their chain strategies and effectiveness
- Anyone looking to move forward in their supply chain careers and improve their competitiveness.

NCBUS-CS074-01 / cost: \$2,295

NCBUS-CS074-02 / cost: \$1,995 (*APICS members only; Students must call to register)

NCBUS-CS074-03 / cost: \$3,260 (includes test voucher)

NCBUS-CS074-04 / cost: \$2,690 (*APICS members only; includes test voucher; Students must call to register)

*Current proof of membership must be submitted to raoj@mccc.edu prior to registration

DATES	Jun 1 - Aug 31	TIME	9:00am-12:00pm
SESSIONS	13	INSTRUCTOR	OFI Enterprises
DAY	SA	NOTES	No class Jul 6

CERTIFICATION IN LOGISTICS, TRANSPORTATION, AND DISTRIBUTION (CLTD)

The APICS Certified in Logistics, Transportation and Distribution (CLTD) designation provides a comprehensive body of knowledge, best practices, and standards for those in the logistics, transportation, and distribution industries. Earning the CLTD credential makes you a recognized expert in the logistics, transportation, and distribution fields. Certification demonstrates in-depth knowledge of a broad range of topics to set you apart from your colleagues by providing you with high level of knowledge and skills. The CLTD will make you a more valuable asset to your organization, keeping you and your organization more competitive in today's global economy.

Course cost includes all textbooks and the computer-learning tool that gives you supplementary exercises to improve your skills and practice exams to get you ready for the certification exam.

The APICS CLTD is designed for logistics professionals across all industries, especially:

- Logistics managers/engineers
- Supply chain logistics managers
- Traffic managers
- Transportation/fleet managers
- Warehouse operations/distribution managers
- Reverse logistics managers

Certification Exams are taken at a designated testing facility and scheduled at your convenience.

Note: Students must have one of the following to be eligible for the CLTD Certification

- Three years of supply chain experience
- Bachelor's degree or international equivalent
- Currently hold another APICS Certification, CPIM, CSCP, CLTD, SCOR-P, CIRM, CTL or possess a CPM, CSM or CPSM certification

NCBUS-CS073-01 / cost: \$2,295

NCBUS-CS073-02 / cost: \$1,995 (*APICS members only; Students must call to register)

NCBUS-CS073-03 / cost: \$2,920 (includes test voucher)

NCBUS-CS073-04 / cost: \$2,470 (*APICS members only; includes test voucher; students must call to register)

*Current proof of membership must be submitted to raoj@mccc.edu prior to registration

DATES	Jun 3 - Aug 26	TIME	6:00-9:00pm
SESSIONS	13	INSTRUCTOR	OFI Enterprises
DAY	M	NOTES	



APICS PRINCIPLES

APICS Principles is a complete education and training program focused on providing a solid foundation of knowledge in the field of supply chain and operations management for those interested in gaining a background in this area. These modules are designed for the individual that are looking for cross-functional training; foundational training for someone new to operations or looking for their first operational job; or targeted training to address specific gaps in your background.

It includes five course modules:

- Principles of Inventory Management and Control
- Principles of Distribution and Logistics
- Principles of Managing Operations
- Principles of Manufacturing Management
- Principles of Operations Planning

Who should attend APICS Principles of Operations Courses?

- Individual looking to break into the supply chain fields
- Managers looking for cross functional training and to gain insight on overall business operations
- People needing training in the foundations of operations
- People looking to fill in gaps in their training and experience, so they can prepare for the next step in their career

Required Background

There is no specific background or experience required. Students should be prepared to do background reading and practice exercises. Some basic mathematical skills are helpful.

PRINCIPLES OF OPERATION MANAGEMENT - INVENTORY MANAGEMENT AND CONTROL (ONLINE)

In this course, you will be provided with a functional knowledge and understanding of inventory and purchasing management principles, roles and responsibilities, and techniques. Textbook included.

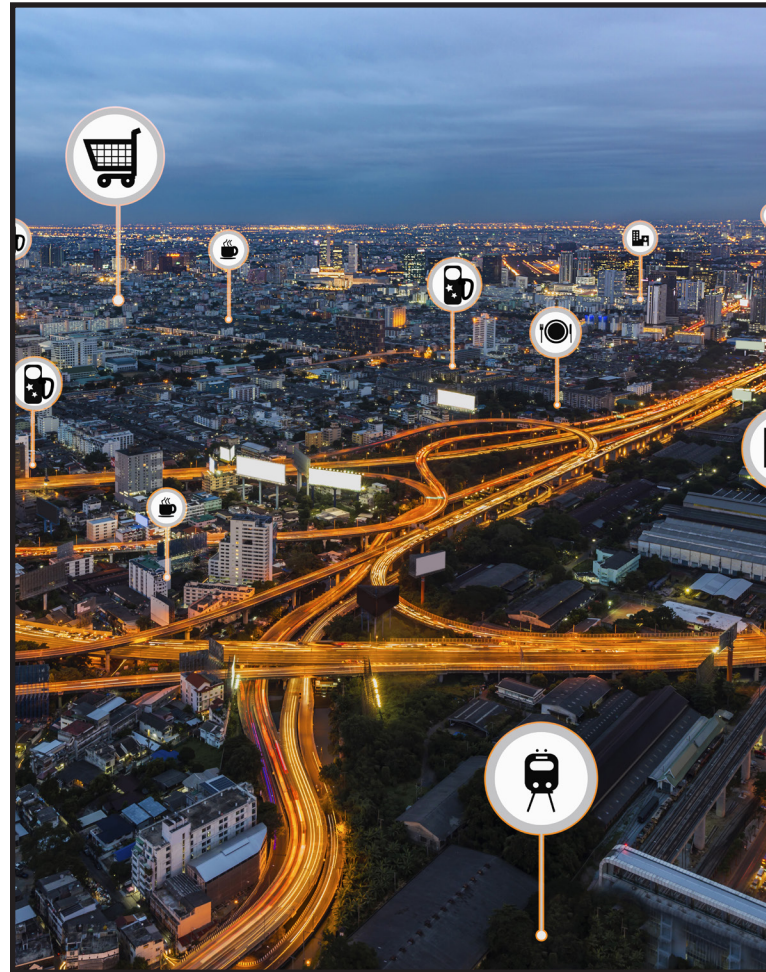
Topics include:

- Inventory management fundamentals
- Ordering techniques
- Replenishment policies
- Purchasing management
- Just-in-time and lean methodologies
- Inventory performance measurement

This instructor-led online course will be delivered via web conferencing technology. Students should have access to an internet connection – broadband, wired or wireless, speakers and a microphone, a webcam or HD webcam - built-in or USB plug-in.

NCBUS-CS075-01 / 1.0 CEU / cost: \$800

DATES	Jul 10 - Aug 7	TIME	6:30-8:30pm
SESSIONS	5 (online)	INSTRUCTOR	OFI Enterprises
DAY	W	NOTES	



PRINCIPLES OF OPERATION MANAGEMENT - DISTRIBUTION AND LOGISTICS (ONLINE)

In this course, you will be introduced to the foundations and operations of supply channel inventory, warehousing, and transportation operations. Textbook included.

Topics include:

- Operations management foundations
- Introduction to distribution and logistics
- Distribution channel design
- Inventory management
- Distribution requirements planning (DRP)
- Warehouse management
- Packaging and material handling
- Transportation management
- Transportation operations

This instructor-led online course will be delivered via web conferencing technology. Students should have access to an internet connection – broadband, wired or wireless, speakers and a microphone, a webcam or HD webcam - built-in or USB plug-in.

NCBUS-CS076-01 / 1.0 CEU / cost: \$800

DATES	Aug 8 - Sep 5	TIME	6:30-8:30pm
SESSIONS	5 (online)	INSTRUCTOR	OFI Enterprises
DAY	TH	NOTES	

IT PROFESSIONALS CONNECT HERE



Perhaps you learned computer and information technology fundamentals years ago and need to add to your skill set. Or, maybe you have been a “techie” since childhood and would like to embark on a career in this innovative and indispensable field.

Mercer County Community College offers a range of programs that provide the foundations for a satisfying and stimulating technology career. MCCC instructors, many of whom are industry professionals, will teach you to “learn how to learn” as you become competent and confident in this rapidly evolving and demanding field. With the right skills, you can expect generous starting salaries and opportunities for advancement that will reflect your place as a highly valued member of any business team.

Mercer's Center for Continuing Studies (CCS) recently joined the Amazon Web Services (AWS) Academy to offer an authorized AWS curriculum. Courses are taught by AWS Academy accredited instructors trained to help students become proficient in AWS technology, the world's most comprehensive and broadly adopted platform.

With employers demanding more technology know-how from their employees, CCS regularly adds to its offerings based on industry needs. For anytime, anywhere learning, CCS offers online courses in computer programming and other areas of technology that can be completed in six months or less.

Need to take your technology skill set to the next level? Mercer is your best choice for training that's convenient and affordable!



COLLEGE CREDIT COURSES

Visit www.mccc.edu/summer for more detailed information on "for college credit" classes in the category of **Computers / Information Technology**. In addition to those offered during Summer 2019 (listed below), consider the comprehensive selection of courses available at Mercer County Community College throughout the year.

COMPUTER INFORMATION SYSTEMS

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/CIS

CIS 175 PC Applications: Spreadsheets

COMPUTER SCIENCE

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/COS

- COS 101** Introduction to Computer Science
- COS 102** Computer Science I – Algorithms and Programming
- COS 204** Discrete Mathematical Structures
- COS 210** Computer Science II - Data Structures
- COS 231** Fundamentals of Computer Architecture

INFORMATION SYSTEMS TECHNOLOGY

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/IST

- IST 101** Computer Concepts with Applications
- IST 102** Computer Concepts with Programming

NETWORKING TECHNOLOGY

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/NET

- NET 102** Introduction to PC Hardware and Software
- NET 103** IT Essentials
- NET 124** Network Infrastructure Administration
- NET 126** Network Directory Services Administration
- NET 212** Linux
- NET 230** Scaling Networks
- NET 239** Connecting Networks
- NET 240** Network Security

DEGREE AND CERTIFICATE PROGRAMS

Move forward to achieve your career and life goals with a degree or credit certificate from Mercer County Community College. Dedicated faculty and comprehensive support services contribute to student success. Reach higher and go further with Mercer for a variety of computer and information technology specialties!

ASSOCIATE DEGREES

- Computer Information Systems
- Computer Networking and Technology
- Computer Science
- Cybersecurity
- Game Design
- Game Programming
- Health Information Technology
(offered with Camden County College)

CREDIT CERTIFICATES

- Computer Science
- Database Administration
- Microcomputer Applications
- Mobil and Web Computing
- Network Engineering Technology
- Web Design



COMPUTER TRAINING

MS EXCEL™ 2016 I

Recommended: Basic computer knowledge

Learn spreadsheet terminology and basic spreadsheet formatting, how to enter and edit data, move and copy data, use simple functions, and create and modify charts. **Textbook is required and available in the college bookstore.**

NCMOS-CS017-01 / 1.2 CEU / cost: \$250

DATES	May 7- May 9	TIME	9:30am-4:00pm
SESSIONS	2	INSTRUCTOR	Steve Tirado
DAY	TU, TH	NOTES	½ hour lunch

NCMOS-CS017-02 / 1.2 CEU / cost: \$250

DATES	May 7- May 16	TIME	6:30-9:30pm
SESSIONS	4	INSTRUCTOR	Mark Durma
DAY	TU, TH	NOTES	

MS EXCEL™ 2016 II

Prerequisite: MS Excel 2016 I

Build upon the skills and concepts learned in Excel 2016 I. Learn how to use efficiently multiple worksheets and workbooks efficiently while incorporating more advanced formatting options. Learn how to work with lists and tables while applying advanced charting techniques and worksheet auditing and protection. **Textbook is required and available in the college bookstore.**

NCMOS-CS018-01 / 1.2 CEU / cost: \$250

DATES	May 14- May 16	TIME	9:30am-4:00pm
SESSIONS	2	INSTRUCTOR	Steve Tirado
DAY	TU, TH	NOTES	½ hour lunch

NCMOS-CS018-02 / 1.2 CEU / cost: \$250

DATES	May 21- May 30	TIME	6:30-9:30pm
SESSIONS	4	INSTRUCTOR	Mark Durma
DAY	TU, TH	NOTES	

MS EXCEL™ 2016 III

Prerequisite: MS Excel 2016 I and MS Excel 2016 II

Beyond the basics, this course focuses on advanced Excel features that allow you to analyze data thoroughly. Topics such as pivot tables, macros, and VLOOKUP are explained and demonstrated with examples. Students are given the opportunity to apply these techniques to their own files. **Textbook is required and available in the college bookstore.**

NCMOS-CS019-01 / 1.2 CEU / cost: \$250

DATES	May 21- May 23	TIME	9:30am-4:00pm
SESSIONS	2	INSTRUCTOR	Steve Tirado
DAY	TU, TH	NOTES	

NCMOS-CS019-02 / 1.2 CEU / cost: \$250

DATES	Jun 4- Jun 13	TIME	6:30-9:30pm
SESSIONS	4	INSTRUCTOR	Mark Durma
DAY	TU, TH	NOTES	



FREE INFORMATION SESSION!

JOIN US TO LEARN ABOUT AMAZON WEB SERVICES!

- Learn about the course details
- Meet our program staff and educators
- Ask questions about the program, enrollment requirements, and more!

Tuesday, May 14, 2019 | 6:00-7:00pm

The Conference Center at MCCC
1200 Old Trenton Road, West Windsor, NJ 08550

To reserve your seat at the FREE information session, visit our website or call 609-570-3111 today!

INFORMATION TECHNOLOGY



AMAZON WEB SERVICES (AWS)

The Center for Continuing Studies has joined the AWS Academy program to offer authorized AWS curriculum to students. Courses are taught by AWS Academy Accredited Instructors, who are trained by AWS to help students become proficient in AWS technology, the world's most comprehensive and broadly adopted platform.

AWS ACADEMY CLOUD FOUNDATIONS

AWS Academy Cloud Foundations is a 20-hour course that is intended for students who are seeking an overall understanding of cloud computing concepts, independent of specific technical roles. It provides a detailed overview of cloud concepts, AWS core services, security, architecture, pricing and support. Additionally, this course prepares students for the AWS Academy Cloud Computing Architecture course.

Prerequisites: This is an entry-level course, but it assumes the following:

- General IT technical knowledge
- General IT business knowledge

Delivery Method: This course is delivered through a mix of

- Instructor-Led Training (ILT)
- Videos
- LMS-hosted content
- Assessments
- Hands-On Labs

NCTEC-CS001-01 / 2.0 CEU / cost: \$650

DATES	Jul 13-Aug 10	TIME	9:00am-1:30pm
SESSIONS	5	INSTRUCTOR	Prakash Rao, AWS Instructor
DAY	SA	NOTES	1/2 hour lunch

COMING SEPTEMBER 2019: AWS ACADEMY CLOUD COMPUTING ARCHITECTURE

Cloud Computing Architecture is an AWS Academy curriculum designed to help students develop technical expertise in cloud computing and prepare them for the AWS Certified Solutions Architect – Associate certification exam. The curriculum is delivered through instructor-led classes, hands-on labs, and project work. Students have access to course manuals, online knowledge assessments, hands-on labs, a free practice certification exam, and a discount voucher for the certification exam.

Prerequisites: A strong foundation in IT concepts and skills. Students should have completed AWS Academy Cloud Foundations; in addition to the technical knowledge and skills in the following topics (a complete list is available online):

- Data Center Concepts
- Network
- Servers and Systems Administration
- Storage
- Security
- Databases

Who should attend: Undergraduate, Graduate or Professionals students seeking cloud-computing expertise.

INTRO TO MOBILE APP DEVELOPMENT WITH IONIC

Preferred: Some knowledge or prior experience with programming or web development. Get your next mobile app idea started with the newest mobile development frameworks. Using a hands-on approach create simple user interfaces and set up your development environment using the Ionic framework. In addition, work with smart phone components like the camera and network. Note that this class will focus on android, but the techniques learned can be applied to other platforms too. Upon completion of this course, participants will be able to: learn to create simple mobile apps with a user interface that can respond to basic user requests. You will be introduced to the working with the smart phone storage, camera, and network. In addition, learn to set up your development environment, test, and debug your apps. **Textbook is recommended, not required, and available in college bookstore.**

NCWEB-CS039-01 / 1.8 CEU / cost: \$450

DATES	Jun 12-Jul 24	TIME	6:00-9:00pm
SESSIONS	6	INSTRUCTOR	James Boyce
DAY	W	NOTES	No class Jul 3



LEARNING NEVER ENDS!



Education can expand perspectives, ignite new ideas, and nurture the joy of discovery. Just remember one of your favorite teachers. Chances are they stimulated your understanding of how the world works and how we are all interconnected.

Mercer County Community College is committed to learning at all ages and stages of life and career. Students enroll at Mercer fresh from high school to get a well-rounded general education as the first stop on their academic journey. Returning adults who have postponed post-secondary education turn to MCCC for certificates and degrees that will advance their world view – and their careers. Our courses in anthropology, history, writing, political science, literature, psychology, religious studies, sociology, and public speaking – to name just a few – help our students become better thinkers and better citizens.

Nowhere is that more important than for those who aspire to be teachers. The curriculum for MCCC's degree programs in Education and Early Childhood Education / Special Education Assistant include a variety of stimulating Liberal Arts courses, plus specialized courses in education and opportunities for field experiences. Our Education students are well-prepared for the academic rigors at their transfer schools.

MCCC's Center for Continuing Studies (CCS) is also dedicated to educating the educators, especially those focused on providing building blocks for preschools. Offering a Montessori Teacher Certificate program, in addition to Child Care Development courses, CCS has the professional development courses to add new approaches to your teaching toolbox.



COLLEGE CREDIT COURSES

Visit www.mccc.edu/summer for more detailed information on “for college credit” classes in the category of **Education / General Studies**. In addition to those offered during Summer 2019 (listed below), consider the comprehensive selection of courses available at Mercer County Community College throughout the year.

ANTHROPOLOGY

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/ANT

ANT 101 Anthropology

COLLEGE SUCCESS AND WELLNESS

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/CSW

CSW 100 College Success and Personal Wellness

EDUCATION

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/EDU

EDU 109 Introduction to Education: Foundations, History, and Trends of American Education

EDU 120 Introduction to Early Childhood Education

ENGLISH

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/ENG

ENG 023 Introduction to College Composition I

ENG 024 Introduction to College Composition II

ENG 033 Introduction to College Reading I

ENG 034 Introduction to College Reading II

ENG 101 English Composition I

ENG 102 English Composition II

ENG 202 Introduction to Literature: Novel

ENG 205 American Literature I

ENG 208 Modern American Novel

ENG 222 Children's Literature

ENG 228 English Literature II

HISTORY

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/HIS

HIS 102 History of Western Civilization Since 1648

HIS 105 United States History to 1865

HIS 106 United States History Since 1865

HIS 112 World History to 1500

HIS 113 World History Since 1500

PHILOSOPHY

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/PHI

PHI 102 Introduction to Philosophy

PHI 204 Ethics

PHI 205 Moral Choices

DEGREE PROGRAMS

Move forward to achieve your career and life goals with a degree or credit certificate from Mercer County Community College. Dedicated faculty and comprehensive support services contribute to student success. Reach higher and go further with Mercer in the education profession or other field of your choice!

ASSOCIATE DEGREES

- Communication
- Early Childhood Education / Special Education Assistant
- Education (K-12)
- Liberal Arts
- Global Studies
(offered with Rider University)



POLITICAL SCIENCE

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/POL

POL 101 The American Political System

POL 102 State and Local Government

PSYCHOLOGY

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/PSY

PSY 101 Introduction to Psychology

PSY 206 Child Development

PSY 207 Developmental Psychology: Across the Life Span

PSY 210 Abnormal Psychology

SOCIOLOGY

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/SOC

SOC 101 Introduction to Sociology

SOC 107 Social Problems

SOC 201 Marriage and the Family

MONTESSORI TEACHER CERTIFICATION

MONTESSORI TEACHER CERTIFICATION PROGRAM

The Montessori Teacher Training Institute of Mercer County Community College is American Montessori Society (AMS) affiliated and is accredited by the Montessori Accreditation Council for Teacher Education (MACTE) (www.macte.org). Our program utilizes the complete Montessori curriculum.

Classes are held at Robbinsville Montessori located at 2022 Washington Boulevard in Robbinsville, New Jersey; this location enables students in our program to be immersed in the Montessori method from the first day of class.

Who should enroll?

- Montessori teachers or assistant teachers who do not have certification
- Teachers and educators who wish to learn (and receive certification in) the Montessori Method
- Those considering a career in Montessori education - a Montessori Teacher Certificate is recognized in every state and throughout the world.
- Parents or other individuals who wish to further their understanding of child development and successful teaching methods.

Requirements:

- A proficient understanding of the English language, both written and spoken
- Bachelor's Degree (to earn a Montessori Teacher designation)
- High school diploma or equivalent or Associates Degree (to earn a Montessori Associate designation)

To earn a certificate, you must complete the following courses and practicum hours. Please visit the Education page at www.mccc.edu/ccs-education to download information about the program including the Adult Learner Handbook and an application. Montessori schools will not hire a teacher without the Montessori Teacher certificate.

MODULE I (FALL 2019)

- Philosophy/Theory
- Practical Life

Cost: \$1650 (price could be subject to change)

MODULE II (FALL 2019)

- Sensorial
- Math
- Art

Cost: \$1095 (price could be subject to change)

MODULE III (SPRING 2020)

- Child Development
- Language
- Music, Movement

Cost: \$1215 (price could be subject to change)

MODULE IV (SPRING 2020)

- Observation
- Parent Involvement/Education
- Science/Social Studies
- Classroom Leadership

Cost: \$1435 (price could be subject to change)

PRACTICUM - 540 HOURS

Prerequisite: Successful completion of Modules I-IV

Cost: \$1,350 (price could be subject to change)

Course code: Available in Fall 2019

Tentative Course dates: Sep 1, 2019 - June 30, 2020

SELF-DIRECTED PRACTICUM

Cost: \$2,230

Course code: Available in Fall 2019

FREE INFORMATION SESSION!

JOIN US TO LEARN MORE ABOUT MONTESSORI TEACHER CERTIFICATION PROGRAM!

- Learn about the course details and the application process
- Meet our program staff and educators
- Ask questions about the program, enrollment requirements, and more!

Wednesday, May 1 | 6:00-7:00pm

The Conference Center at MCCC
1200 Old Trenton Road, West Windsor, NJ 08550

*To reserve your seat at the FREE information session,
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CHILD CARE DEVELOPMENT - COURSES STARTING IN FALL 2019

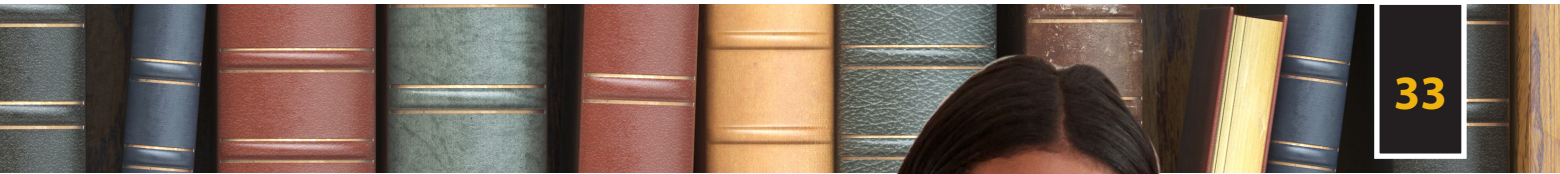
Designed for early childhood educators in childcare centers and schools, this program focuses on teaching concepts and skills that have immediate applications. You will identify effective teaching strategies and techniques while practicing these strategies during each course for use in their centers or classrooms. The completion of all ten (10) courses below satisfies the educational component for obtaining a Child Development Associate (CDA) credential, and the hours may be used toward a Certified Childcare Professional (CCP) credential. To find out more about these national certification programs, call CDA at 1.800.424.4310 or CCP at 1.800.543.7161. The courses within the certificate program meet the annual staff development requirements enacted by the New Jersey Bureau of Child Care Licensing.

Upon successful completion of the program and passing the CDA credentialing exam, you may apply to Mercer County Community College to enter the Early Childhood credit program and be articulated for up to six credits.

For more information, contact Theresa Capra at caprat@mccc.edu. To earn Mercer's certificate, you must complete the following ten (10) required courses:

- Health and Safety with Young Children
- Physical Development
- Cognitive Development
- Classroom Design and Program Management
- Children's Language and Literature
- Getting Creative with Art, Music and Drama
- Helping Children Learn About Themselves and Others
- Guiding Children's Behavior
- Working with Families
- Professionalism and Your Professional Resource File

For more information, visit the "Education" section of our website at www.mccc.edu/ccs



SATISFY YOUR APPETITE FOR LEARNING



Are you passionate about food? Have you considered taking your home cooking skills to the next level? Or, perhaps you are interested in an exciting management career in the hospitality industry.

You need look no further than Mercer County Community College to get a high quality education in Culinary Arts, Culinology, and Hotel, Restaurant and Institution Management.

At Mercer, you learn by doing. That means the Culinary Center's three kitchens and dining room are your primary classroom. From menu planning to sanitation and safety to running your own student restaurant with your classmates, you will graduate from these programs with highly marketable skills.

The MCCC Hospitality Club supplements the hard work in the kitchen with service projects on campus and in the community. In the process, students start to build connections with industry professionals that often lead to internships and jobs.

When it comes to helping you know your wine, every year is a good year for the MCCC Center for Continuing Studies (CCS) wine appreciation series. Classes throughout the year focus on the many varietals and their distinctive characteristics, wine-growing regions around the world, and even food pairings that enhance that special meal. Each class ends with a tasting of the evening's featured wines. (Participants must be 21 or older.)

Take a bite out of life at the MCCC Culinary Center!



COLLEGE CREDIT COURSES

Visit www.mccc.edu/summer for more detailed information on “for college credit” classes in the **Culinary and Hospitality** categories. In addition to those offered during Summer 2019 (listed below), consider the comprehensive selection of courses available at Mercer County Community College throughout the year.

HOSPITALITY

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/HOS

- HOS 101** Food Preparation I
- HOS 110** Breakfast / Pantry
- HOS 111** Culinary Math
- HOS 115** Food and Culture
- HOS 116** Techniques of Healthy Cooking
- HOS 118** Sanitation and Safety in Food Service Operations
- HOS 203** Hospitality Purchasing
- HOS 218** Professional Baking II
- HOS 290** Internship in Hotel, Restaurant, and Institution Management

DEGREE AND CERTIFICATE PROGRAMS

Move forward to achieve your career and life goals with a degree or credit certificate from Mercer County Community College. Dedicated faculty and comprehensive support services contribute to student success. Reach higher and go further with Mercer in the culinary and hospitality fields!

ASSOCIATE DEGREES

- Culinary Arts
 - Culinary Arts concentration
 - Pastry Arts concentration
- Culinology / Food Science
- Hotel, Restaurant, and Institution Management

CREDIT CERTIFICATES

- Catering Management
- Professional Baking
- Professional Cooking
- Travel Agent



CULINARY

SERVSAFE® CERTIFICATION FOOD SAFETY MANAGER EXAM PREP AND EXAM

Our ServSafe® training course provides professional food protection managers with the tools needed to identify and prevent foodborne illnesses. It is now mandatory in NJ for at least one person in Risk Type 3 food establishments to have this credential. Our 9-hour training course provides you with the training and the exam. Please obtain and review the textbook before beginning class and bring two (2) forms of ID (one photo) to class to take the exam. **Textbook required: ServSafe® Coursebook 7th Edition with answer sheet.** Available in college bookstore and Servsafe.com. The exam will be given at the end of the third class.

NCCUL-CS005-01 / cost: \$129

DATES	May 7- May 21	TIME	6:00-9:00pm
SESSIONS	3	INSTRUCTOR	Douglas Fee
DAY	TU	NOTES	

SERVSAFE® RE-CERTIFICATION

It is recommended that ServSafe® certified restaurant personnel in New Jersey obtain re-certification every three years and are required to do so every five years. In this refresher course, you will review and update your information and be able to take the re-certification exam at the end of the session. **Please be sure to bring photo ID and familiarize yourself with the ServSafe® Coursebook with the written test answer sheet.** Available in college bookstore and Servsafe.com

NCCUL-CS006-01 / cost: \$79

DATES	May 21	TIME	6:00-9:00pm
SESSIONS	1	INSTRUCTOR	Douglas Fee
DAY	TU	NOTES	

WINE

(Participants must be 21 years of age and be prepared to show ID.)

Please note: Our discussions will include the styles, appellations, climates, food pairings, better producers and much more. Each class will conclude with a wine tasting.

CIDER, ANYONE?

This beverage, made from various varieties of apples, was America's most popular alcoholic in the 1700 and 1800's until beer passed them in production in the early 20th century. Ciders are low in alcohol and can be made from apple concentrate and additives, or like craft ciders which model more like wine. We will discuss the history, various types of apples used, reputable producers, how it is made, and food pairings. Class will end with a tasting of various ciders.

NCHOS-CS001-01 / cost: \$65

DATES	Jun 19	TIME	6:30-8:30pm
SESSIONS	1	INSTRUCTOR	Bruce Smith
DAY	W	NOTES	



WINES SPECTATOR'S TOP 100 VALUES-2018

Each year the Wine Spectator produces its top 100 wines from their blind tastings, most of which cost \$20 or less per bottle. We will provide the full list of wines and discuss these values. Class will conclude each class with a tasting and discussion of each wine.

NCHOS-CS001-02 / cost: \$65

DATES	Jun 26	TIME	6:30-8:30pm
SESSIONS	1	INSTRUCTOR	Bruce Smith
DAY	W	NOTES	

ALSACIAN WHITE WINES

This region has been part of Germany, and now France. Over their long history, 93% of wines produced are white. They can be the full range of styles and flavors from dry, sparkling to sweet. We will discuss the various styles, history, grape varieties, characteristics, and food pairings of each varietal. The class will end with a taste of these wines.

NCHOS-CS001-03 / cost: \$65

DATES	Jul 10	TIME	6:30-8:30pm
SESSIONS	1	INSTRUCTOR	Bruce Smith
DAY	W	NOTES	

SMART WINE BUYS UNDER \$30

There are many "Smart Buys" with over 90 PT ratings from all wine regions of the world. The selections are better and better each year. We will discuss the various wines, the countries from which they come, their grape varieties, characteristics, and food pairings of each varietal. The class will end with a taste of these wines.

NCHOS-CS001-04 / cost: \$65

DATES	Jul 17	TIME	6:30-8:30pm
SESSIONS	1	INSTRUCTOR	Bruce Smith
DAY	W	NOTES	

MERCER INSTITUTE

of Management & Technology Training



GRANT FUNDED TRAINING IS AVAILABLE!

Successful businesses know the importance of training.

Why wait? Get your EMPLOYEES the skills they need to be successful NOW!

We Offer Training In:

- MS Office - Word, Excel & PowerPoint
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- Customer Service
- Time Management
- Conflict Resolution
- Supervisory Skills
- Problem Solving
- English as a Second Language

Training is funded by a partnership between the New Jersey Business and Industry Association, NJ Department of Labor, the NJ Community College Consortium for Workforce and Economic Development and The African American Chamber of Commerce.

Jennifer Kaklamanis
Account Executive

609.570.3279 • kaklamaj@mccc.edu

www.mercerinstitute.com

MAKE A HEALTHY DIFFERENCE



Healthcare remains one of the strongest employment sectors in the state. The need for trained professionals in a variety of disciplines is acute and growing. Mercer County Community College offers numerous degree programs and certifications in the health professions for both entry-level employment and for those seeking to take their careers to the next level.

MCCC's Health Professions Division offers ten degree and certificate programs in high demand fields. Career programs with licensure include Nursing, Radiography, Medical Laboratory Technology, Occupational Therapy Assistant, Physical Therapist Assistant, Occupational Therapist Assistant and Medical Laboratory Technology. Degree programs designed for transfer include Exercise Science and Public Health. Additional programs include Health Science and Medical Office Assistant.

Our graduates are well-prepared for employment at top medical facilities in our region and many find jobs directly after graduation. Pass rates on certification exams are consistently high.

Interested in shorter-term training that will give you marketable skills fast? The college's Center for Continuing Studies (CCS) offers certificate programs in Clinical Development, Home Health Aide, Certified Nurse Aide, Phlebotomy Technician, and Pharmacy Technician. The center also offers advanced options in specialized disciplines like MRI and CT.

If you are interested in working in a medical office, programs in Medical Billing and Coding, Medical Administrative Assistant, and Electronic Health Records Specialist will equip you with the skills you need. An introductory course in Medical Terminology will help you speak the language of healthcare.

For students interested in the field of veterinary medicine, CCS offers a Veterinary Assistant certificate program approved by the National Association of Veterinary Technicians in America that prepares them for the certification exam. The five-module program includes a clinical externship in a veterinary hospital or office as its final component.

To jump start a rewarding career in healthcare, or achieve your personal wellness goals, consider Mercer as a healthy start!



COLLEGE CREDIT COURSES

Visit www.mccc.edu/summer for more detailed information on “for college credit” classes for the **Health Professions**. In addition to those offered during Summer 2019 (listed below), consider the comprehensive selection of courses available at Mercer County Community College throughout the year.

MEDICAL LABORATORY TECHNOLOGY

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/MLT

For available Summer 2019 courses as well as enrollment requirements and approvals, contact the program coordinator at (609) 570-3387 or e-mail shavel@mccc.edu.

NURSING

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/NUR, NRS, NSG

For available Summer 2019 courses as well as enrollment requirements and approvals, contact the Nursing Education office at (609) 570-3391 or e-mail Elizabeth Mizerek, Director of Nursing Education, at mizereke@mccc.edu.

PHYSICAL THERAPIST ASSISTANT

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/PTA

For available Summer 2019 courses as well as enrollment requirements and approvals, contact the Admissions office at (609) 570-3795 or e-mail the program coordinator at kaiserh@mccc.edu.

RADIOGRAPHY

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/RAD

For available Summer 2019 courses as well as enrollment requirements and approvals, contact the Admissions office at (609) 570-3795 or e-mail the Health Professions coordinator at matyasc@mccc.edu.

RESPIRATORY THERAPY

Brookdale Community College reserves a limited number of seats in its Respiratory Therapy program for qualified Mercer County residents who have completed their general education and core science courses at Mercer County Community College. For more details about this cooperative program, call the Admissions office at (609) 570-3795 or e-mail kerrs@mccc.edu.

DEGREE AND CERTIFICATE PROGRAMS

Move forward to achieve your career and life goals with a degree or credit certificate from Mercer County Community College. Dedicated faculty and comprehensive support services contribute to student success. Reach higher and go further with Mercer in the healthcare field!

ASSOCIATE DEGREES

- Health Information Technology¹
- Health Science
 - Radiography concentration
- Medical Laboratory Technology
- Nursing
- Nursing Cooperative (St. Francis)²
- Occupational Therapy Assistant³
- Physical Therapist Assistant
- Public Health
- Radiography
- Respiratory Care⁴

¹ offered with Camden County College

² offered with St. Francis Medical Center School of Nursing

³ offered with School of Health Professions at Rutgers, The State University of New Jersey

⁴ offered through Brookdale Community College

CREDIT CERTIFICATE

- Medical Office Assistant





CLINICAL DEVELOPMENT AND REGULATORY AFFAIRS

In response to the increasing demand for trained professionals in the pharmaceutical, biopharmaceutical, and medical device industries, the Center for Continuing Studies at Mercer is offering a comprehensive certificate program in Clinical Development and Regulatory Affairs. All courses in the certificate program are taught by highly experienced instructors, and welcomed guest speakers who bring added expertise to the program.

Upon completion of the certificate program, participants will be able to:

- Define the roles and responsibilities of Sponsor, Monitor, and Investigator as they relate to the conduct of global clinical trials.
- Recognize clinical trial documentation differences for biologics, medical devices, and pharmaceuticals.
- Describe differences between regulatory submission requirements of new biologics, medical devices, pharmaceuticals, and vaccines.
- Discuss the impact of FDA regulations and guidance documents, EU directives, EMEA regulations and ICH GCP on clinical development.
- Describe the elements of a clinical protocol, an informed consent, monitoring visit reports and a corrective and preventative action plan.

Who should attend? Those with a Bachelor of Arts or Bachelor of Science in:

- Nursing
- Pharmacy
- Chemistry
- Biology
- Medical Technology
- Other fields of study may be appropriate

Earn Graduate Credits

MCCC has an articulation agreement with Drexel University College of Medicine. Participants who successfully complete the Certificate in Clinical Development and Regulatory Affairs may earn up to nine (9) graduate credits when they apply and gain acceptance to Drexel University's Master Degree in Clinical Research Organization and Management.

For more information regarding the Certificate of Clinical Development and Regulatory Affairs, please email ComEd@mccc.edu.

Required Courses

- Foundations of Clinical Development: Prerequisite for all other courses.
- Regulatory Affairs: Regulations and Compliance (online)

Elective Courses (Choose one)

- Fundamentals of Clinical Research Monitoring and Study Coordination
- Clinical Data Management
- Clinical Quality Assurance



FOUNDATIONS OF CLINICAL DEVELOPMENT

Required course

Introduces students to the process of bringing a new pharmaceutical or medical device to market. Principles of good clinical practices and the elements of informed consent as well as regulations and compliance will be discussed. Upon completion of this course, participants will be able to describe the stages of development for biologics, medical devices and pharmaceuticals as well as the roles and responsibilities of sponsors, investigators, and clinical research professionals. Textbook required and is available in the college bookstore. Students must obtain the textbook prior to the start of class.

NCPHA-CS001-01 / 3.6 CEU / cost: \$1100

DATES	Jun 3- Jun 22	TIME	6:00-9:00pm
SESSIONS	9	INSTRUCTOR	Michael Falkow
DAY	M, W	NOTES	1 hour lunch
DATES	Jun 8, 15, 22	TIME	9:00am-4:00pm
DAY	SA	NOTES	

REGULATORY AFFAIRS: REGULATIONS AND COMPLIANCE (ONLINE)

Prerequisite: Foundations of Clinical Development

Students must have access to a computer, Microsoft Office compatible software, a web browser (either Mozilla Firefox or Google Chrome) and reliable access to the Internet. Introduces students to the impact of regulation on clinical development of new biologics, pharmaceuticals, and vaccines. Upon completion of this course, participants will be able to describe the differences between an Investigational New Drug Application (INDA), a Biologic License Application (BLA), a New Drug Application (NDA), an Abbreviated New Drug Application (ANDA), and a PreMarket Application (PMA). Students will also gain an understanding of FDA and ICH guidelines and regulations as well as the FDA Bioresearch Monitoring program.

NCPHA-CS008-01 / 3.6 CEU / cost: \$1100

DATES	Jun 1- Aug 6	TIME	ONLINE
SESSIONS	ONLINE	INSTRUCTOR	Michael Falkow
DAY	ONLINE	NOTES	

CLINICAL QUALITY ASSURANCE

Prerequisite: Foundations of Clinical Development

This course is designed to provide participants with a thorough understanding of current Good Clinical Practices (GCPs) and Clinical Quality Assurance (CQA) requirements in detecting study misconduct and fraud in global clinical trials. Additionally, participants will learn how to develop an audit plan and conduct site and vendor audits. Included in the course work will be the development of Corrective and Preventative Action Plans. Materials provided.

NCPHA-CS006-01 / 3.6 CEU / cost: \$1100

DATES	Jul 9- Aug 15	TIME	6:00-9:00pm
SESSIONS	12	INSTRUCTOR	Michael Falkow
DAY	TU, TH	NOTES	

FREE INFORMATION SESSION!

JOIN US TO LEARN MORE ABOUT CLINICAL DEVELOPMENT!

- Learn about the course details and the application process
- Meet our program staff and educators
- Ask questions about the program, enrollment requirements, and more!

Wednesday, May 1 | 6:00-7:00pm

The Conference Center at MCCC

1200 Old Trenton Road, West Windsor, NJ 08550

To reserve your seat at the FREE information session, visit our website or call 609-570-3111 today!

EMERGENCY

AMERICAN HEART PROGRAM

LifeForce USA is a BLS Community Training Center of the American Heart Association, New Jersey Region. The American Heart Association strongly promotes knowledge and proficiency in BLS, ACLS, and PALS and has developed instructional materials for this purpose. Use of these materials in an educational course does not represent course sponsorship by the American Heart Association, and any fees charged for this course do not represent income to the Association.

BLS (BASIC LIFE SUPPORT) FOR HEALTH CARE PROVIDERS AND PROFESSIONAL RESCUERS

(For New and Renewal) (Ages 16+)

This course will provide training for adult, child, and infant CPR. Learn one and two rescuers CPR, rescue breathing, and skills for conscious and unconscious choking victims. Participants will also learn how to use barrier devices and AED.

All participants will receive an American Heart Association card valid for 2 years.

NCHSC-CS002-01 / cost: \$100

DATES Jun 15

SESSIONS 1

DAY SA

TIME 9:00am-1:30pm

INSTRUCTOR LifeForce USA, Inc.

NOTES

NCHSC-CS002-02 / cost: \$100

DATES Jun 29

SESSIONS 1

DAY M

TIME 6:00-10:30pm

INSTRUCTOR LifeForce USA, Inc.

NOTES

HEARTSAVER CARDIO-PULMONARY RESUSCITATION (CPR) / AUTOMATED EXTERNAL DEFIBRILLATION (AED) (AGES 16+)

The Heartsaver CPR/AED course consists of the following skills: CPR for adult, child, and infant victims; first aid for conscious and unconscious choking victims; use of AED; and the use of barrier devices. This course is intended for lay-rescuers, workplace programs, fitness professionals, teachers and coaches, and babysitters, etc. This course fulfills the CPR/AED requirement of Personal Training Certification.

All participants will receive an American Heart Association card valid for 2 years.

NCHSC-CS003-01 / cost: \$95

DATES Jun 24

SESSIONS 1

DAY M

TIME 6:30-9:30pm

INSTRUCTOR LifeForce USA, Inc.

NOTES

NCHSC-CS003-02 / cost: \$95

DATES Aug 6

SESSIONS 1

DAY TU

TIME 6:30-9:30pm

INSTRUCTOR LifeForce USA, Inc.

NOTES



FREE INFORMATION SESSION!

THE ALLIED HEALTH INDUSTRY IS GROWING. BE A PART OF IT!

Attend one of our free information sessions
at Mercer County Community College's James Kerney Campus.

May 7 at 10am

July 11 at 10am

June 12 at 5pm

August 27 at 5pm

Trenton Hall room 309, James Kerney Campus
102 North Broad Street, Trenton, NJ

*Registration is not required but encouraged.
Visit our website at www.mccc.edu/ccs for more information.
Sessions begin promptly at the start time.*

HEALTH PROFESSIONS

FOR ALL ALLIED HEALTH PROGRAMS:

1. If for some unforeseen reason you wish to withdraw from the course at least ten days before the start of the program, you will receive a refund in the amount of the tuition minus \$100 for administration fee. No refunds will be issued if you withdraw from the course less than ten days before the start of the program.
2. Tuition support may be available for the unemployed. Call One-Stop at 609.989.6824 for more information.
3. All students must complete the application process prior to registering for this course. Class size is limited. Attendance at all sessions is mandatory.
4. Please email Andrea Bash at basha@mccc.edu for an application packet or with any questions.

CERTIFIED NURSE AIDE (CNA)

Requirements:

- A clear understanding of written and spoken English.
- Scrubs, student liability insurance, 2-step PPD, and state examination are all required and have additional costs.
- A money order of \$76 must be presented at the time of the skills test.
- In order to complete this program, participants must pass a background check.

The high-demand occupation of CNA (Certified Nurse Aide) involves caring for patients in long-term care facilities, assisted living, rehabilitation centers, pediatric care, and hospitals. This 90-hour course is approved by the NJ Department of Health and Senior Services and consists of 50 classroom hours and 40 hours of clinical instruction.

You will be prepared to take the NJ State Certified Nursing Assistant Exam. Licensed CNAs are eligible to take an additional ten-hour course to become a Certified Home Health Aide (CHHA). **Textbook is required and is available in the college bookstore.**

Upon successful completion of the program, students are eligible to receive one academic credit toward an Associate in Applied Science (AAS) degree at Mercer County Community College.

Please bring lunch -- cafeteria is closed.

West Windsor Campus

NCHCP-CS031-04 / 9.0 CEU / cost: \$1,400

DATES	Apr 13- Jul 13	TIME	Various
SESSIONS	16	INSTRUCTOR	Estella Brown & Sharon Macic
DAY	SA, SU	NOTES	Skills Test date: Aug 10, 11

Make-up dates are: Apr 28; May 9; Jun 8, 30; Jul 14 (In case one of the mandatory sessions is not attended, a make-up date must be completed and scheduled with instructor in order to continue in the program.)

Schedule will be provided at time of registration.

Classroom sessions begin at 8:00am and are held at 1200 Old Trenton Road, West Windsor, NJ 08550

Clinical sessions begin at 8:00am and are held at Hamilton Continuing Care, 1059 Old Trenton Road, Hamilton, NJ 08690

CERTIFIED HOME HEALTH AIDE (CHHA)

Required: Students MUST be currently certified by the NJ Department of Health and Senior Services as a Certified Nurse Aide. Proof of licensure must be provided to register.

This ten-hour program is designed for the CNA who wants to become a Certified Home Health Aide (private care). Students will process the application to become a CHHA with the NJ Board of Nursing. There will be a licensing fee of \$80 paid by money order only.

West Windsor

NCHCP-CS032-01 / 1.0 CEU / cost: \$153

DATES	Aug 3- Aug 10	TIME	9:00am-2:30pm
SESSIONS	2	INSTRUCTOR	Marilyn Wargo
DAY	SA	NOTES	½ hour lunch



PHLEBOTOMY I (LECTURE/CLASSROOM)

Requirements: High School diploma or equivalent.

This 90-hour lecture course provides the first step to preparing for a career as a Certified Phlebotomy Technician. The program begins with the healthcare delivery system, collection of materials and equipment, venipuncture and capillary techniques, and medical, legal, and ethical implications of blood collection. Upon successful completion of the didactic portion of this course, students will be sent to a local healthcare facility to complete an externship. During this externship, students will perform 40 venipunctures. Thereafter, students will be eligible to take the National Certification Exam given by NHA or the ASCP Phlebotomy Certification tests. (The certification test cost is the student's responsibility) **Textbook is required and available in the college bookstore.**

NCHCP-CS029-01 / 9.0 CEU / cost: \$1,396

DATES	May 2-Jul 11	TIME	5:00-9:00pm
SESSIONS	20	INSTRUCTOR	Fern Harhay
DAY	TU, TH	NOTES	

DATES	May 11, 18	TIME	9:00am-5:00pm
DAY	SA	NOTES	½ hour lunch

DATES	June 8	TIME	9:00am-4:30pm
DAY	SA	NOTES	½ hour lunch

Classes meets at JKC (Trenton) 137 North Broad St., Trenton, NJ 08608, Trenton Hall Room 309

PHLEBOTOMY II EXTERNSHIP (40 HOURS)

Requirements:

- Successful completion of Phlebotomy I and instructor recommendation are required to register for the Phlebotomy II Externship
- Scrubs are mandatory
- Background checks are completed prior to externship. **State mandated**
- 2-step PPD/immunizations and a physical examination are required
- Phlebotomy Liability Insurance required (\$40)

Students will complete Phlebotomy II with 40 hours of documentation, performing a minimum of 40 venipunctures. This externship is performed at a local healthcare facility under direct supervision. Schedules will vary and will be assigned by the Phlebotomy I instructor. Students must adhere to their schedule and complete the hours assigned.

Note: Students have 6 months after completing Phlebotomy I to complete externship.

NCHCP-CS091-01 / 4.0 CEU / cost: \$360

Dates: Jul 15 – Dec 1

EKG CARDIAC TECHNICIAN GENERAL COURSE AND TEST PREPARATION

Requirements: High School diploma or equivalent.

The comprehensive 50-hour EKG Technician Certification Program prepares students to function as EKG Technicians and to take the NHA Electrocardiograph (EKG) Technician exam. This course includes important practice and background information on anatomy and physiology of the heart, medical disease processes, medical terminology, medical ethics, and legal aspects of patient contact, electrocardiography, and stress testing. Additionally, students will practice with EKG equipment and perform hands-on labs including introduction to the function and proper use of the EKG machine, the normal anatomy of the chest wall for proper lead placement, 12-lead placement, and other clinical practices.

NHA certification is provided upon successful passing of the national test, completion of the course and the test fee is included in the tuition cost. **Textbook is required and available in the college bookstore.**

NCHCP-CS028-01 / 5.0 CEU / cost: \$1,120

DATES	May 15-Jul 17	TIME	5:30-8:30pm
SESSIONS	17	INSTRUCTOR	Tracey Pinkney
DAY	M, W	NOTES	No class May 27; Jul 3

DATES	Jul 17	TIME	5:30-7:30pm only
DAY	M, W	NOTES	

Classes meets at JKC (Trenton) 137 North Broad St., Trenton, NJ 08608, Trenton Hall Room 308

PHARMACY TECHNICIAN CERTIFICATION PREP PROGRAM

Requirements: High School diploma or equivalent; strong mathematical skills.

The Pharmacy Technician Certification Prep Program prepares students with knowledge and skills to confidently take the Pharmacy Technician Certification Board's national exam. This program offers both retail and hospital settings as part of its hands-on externship. Who should attend? Those seeking nationwide employment opportunities within the field of pharmacy. Total program consists of 250 hours. Total cost of all four modules is \$2,877.00. **Textbook is required and available in the college bookstore.**

MODULE III

Prerequisites: Modules I and II

This module provides a continuation of pharmacology II, hospital pharmacy, trends in pharmacy and community pharmacy.

NCHCP-CS053-01 / 6.5 CEU / cost: \$748

DATES	May 14-Jun 25	TIME	5:30-9:30pm
SESSIONS	16	INSTRUCTOR	Yamaris Rivera
DAY	TU, TH	NOTES	

DATES	May 18; Jun 1, 15	TIME	9:00am-2:00pm
DAY	SA	NOTES	

Classes meets at JKC Trenton 137 North Broad St. Trenton, NJ 08608 Annex Hall Room 308

MODULE IV- EXTERNSHIP

Prerequisite: Successful completion of Modules I, II, and III

This professional pharmacy and clinical externship occurs off-campus. Students are required to complete a drug test and a background check as well as to maintain up-to-date inoculations. Student liability insurance must be obtained prior to starting the externship. Lab coat must be worn always at the place of the externship.

NCHCP-CS054-01 / 6.0 CEU / cost: \$690

DATES	Jul 1-Aug 31	TIME	Varies
SESSIONS		INSTRUCTOR	Yamaris Rivera
DAY		NOTES	

MEDICAL BILLING AND CODING CERTIFICATES

Accurate medical billing/coding is necessary to secure maximum reimbursement for the healthcare provider while ensuring legal compliance on claims. The Certificate in Medical Billing/Coding is designed to prepare participants for an entry-level position in one of the fastest growing industries. This administrative position assists medical research and reimbursement in medical offices, hospitals, or other healthcare settings. Prepare for a career change or advancement today.

NHA certification is provided upon successful passing of the national test, completion of the course and the test fee is included in the tuition cost.

INTRODUCTION TO MEDICAL ADMINISTRATION IN BILLING AND CODING

Requirements: High School diploma or equivalent.

All students must complete this course to take the Medical Administrative Assistant, Medical Billing Specialist, Medical Coding Specialist, and/or Electronic Health Records Specialist courses. The topics for this 72-hour class include Medical Terminology, Introduction to Allied Health Clinical and Administration, Anatomy, and Clinical Pathology. **Textbook is required and available in the college bookstore.**

NCHCP-CS068-01 / 7.2 CEU / cost: \$1,008

DATES	May 1-Jun 26	TIME	6:00-10:00pm
SESSIONS	17	INSTRUCTOR	Fern Harhay
DAY	M, W	NOTES	No class May 27, 29

DATES	May 4; Jun 15	TIME	9:00am-3:30pm
DAY	SA	NOTES	½ hour lunch



MEDICAL ADMINISTRATIVE ASSISTANT CERTIFICATE

Prerequisite: Medical Administration in Billing and Coding Introduction.

This 50-hour course instructs students on how to process insurance claims, perform bookkeeping procedures, and perform clerical functions. You will also learn personal attributes, job readiness, and workplace dynamics. Medical assisting administrative procedures and applications of medical terminology are reviewed. Upon successful completion, students are eligible to receive the Medical Administrative Assistant Certificate.

Textbook is required and available in the college bookstore.

NCHCP-CS073-01 / 5.0 CEU / cost: \$800

DATES	May 15-Jul 17	TIME	6:00-9:00pm
SESSIONS	17	INSTRUCTOR	Kimberly Brown
DAY	M, W	NOTES	Jul 17 6:00-8:00pm only No class May 27; Jul 3

Please note: Students who complete this course and pass the CMAA exam may be eligible for credit for MOA 101: Medical Ethics and Office Procedures, one of ten courses required for the Certificate of Proficiency in Medical Office Assistant. Terms and conditions apply. Contact Coordinator, Medical Office Assistant for details and visit www.mccc.edu/moa.

ELECTRONIC HEALTH RECORDS SPECIALIST CERTIFICATE (EHR)

Prerequisite: Medical Administration in Billing and Coding Introduction and Medical Administrative Assistant

This 50-hour course prepares students to perform duties using the Simchart EHR software, an electronic chart used by medical office professionals, billers, and coders in a variety of medical specialties and can be specialized. Students must bring their own flash drive to class to save their work. **Textbook is required and available in the college bookstore.**

NCHCP-CS070-01 / 5.0 CEU / cost: \$800

DATES	May 14-Jul 11	TIME	6:00-9:00pm
SESSIONS	17	INSTRUCTOR	Kimberly Brown
DAY	TU, TH	NOTES	Jul 11 6:00-8:00pm only No class Jul 4

MEDICAL BILLING SPECIALIST CERTIFICATE

Prerequisite: Medical Administration in Billing and Coding Introduction.

Corequisite: Medical Coding Specialist

This 50-hour course focuses on the process of medical billing and the reimbursement a medical office receives for medical procedures. The various types of billing claims, process, and collection of payments, and tracking routing slips are the main focus of this course. Understand the differences between claims, billing, and reimbursements as they apply to commercial, government, and private health insurance. Receive an introduction to CPT.

Textbook is required and is available in the college bookstore. Please bring book to first class.

NCHCP-CS072-01 / 5.0 CEU / cost: \$800

DATES	May 15-Jul 17	TIME	6:00-9:00pm
SESSIONS	17	INSTRUCTOR	Jessica Schutte
DAY	M, W	NOTES	Jul 17 6:00-8:00pm only No class May 27; Jul 3

MEDICAL CODING SPECIALIST CERTIFICATE

Prerequisite: Medical Administration in Billing and Coding Introduction

Corequisite: Medical Billing Specialist.

The Medical Coding 50-hour course is a job training program for those seeking employment in the Medical Administration Billing and Coding field. Students gain an understanding of the important link between the provisions of healthcare and reimbursement for services. The multi-step billing process and medical coding procedures are the foundation of the program. Learn healthcare law and ethics, medical terminology, anatomy and physiology, and the various software programs commonly used in the medical arena. Prepare for employment in hospitals, physicians' offices, and billing facilities while learning the steps necessary to become a Certified Inpatient Coder (CIC), a Certified Professional Coder (CPC), a Certified Professional Biller (CPB), or a Certified Coding Specialist (CCS). Upon successful completion, you are eligible to receive a Coding Certificate. **Textbook is required and is available in the college bookstore. Please bring book to first class.**

NCHCP-CS071-01 / 5.0 CEU / cost: \$800

DATES	May 14-Jul 11	TIME	6:00-9:00pm
SESSIONS	17	INSTRUCTOR	Carla Johnson
DAY	TU, TH	NOTES	Jul 11 6:00-8:00pm only No class Jul 4

Please note: Students who complete this course and pass the CPC exam may be eligible for credit for MOA 103: Medical Billing and Coding Procedures, one of ten courses required for the Certificate of Proficiency in Medical Office Assistant. Terms and conditions apply. Contact Coordinator, Medical Office Assistant for details and visit www.mccc.edu/moa.

PATIENT CARE TECHNICIAN

Requirements: High School diploma or equivalent.

This 125-hour course prepares Patient Care Technicians via NHA National HealthCareer Association. The course provides instruction related to advanced fundamentals of patient care with phlebotomy and EKG practice to include but not limited to lectures, discussion, audiovisuals, demonstration of skills, and clinical skills validation. The course further expands content to include the key practice elements of the Patient Care Technician providing a conceptual framework of practice to include advanced nursing assistant, phlebotomy, EKG and monitor technician and unit secretary. "Patient Care Technician Practicum" is the final course where students are evaluated with their hands-on patient care tech skills. **Textbook is required and available in the college bookstore.**

NHA certification is provided upon successful passing of the national test, completion of the course and the test fee is included in the tuition cost.

NCHCP-CS090-01 / 12.5 CEU / cost: \$1,975

DATES	May 15- Aug 7	TIME	5:30-9:30pm
SESSIONS	30	INSTRUCTOR	Carla Johnson
DAY	M, W	NOTES	No class May 27; Jul 3

DATES	May 18; Jun 1, 8, 22; Jul 13, 27; Aug 3	TIME	9:00am-2:00pm
DAY	SA	NOTES	

DATES	Aug 7	TIME	5:30-7:30pm only
DAY	W	NOTES	

Class meets at JKC (Trenton) 137 North Broad St., Trenton Hall Rm 309 Trenton, NJ 08608

VETERINARY ASSISTANT CERTIFICATE PROGRAM



Prerequisites: High school diploma or equivalent; a clear understanding of written and spoken English; proof of personal health insurance (before registering for Module 4).

This program, approved by the National Association of Veterinary Technicians in America (NAVTA), is designed for the student interested in pursuing an entry-level career in the field of veterinary medicine. Veterinary assistants serve as integral members of the veterinary team under direct supervision of the veterinarian or veterinary technician. Trained veterinary assistants offer added value to a veterinary practice and a certificate in veterinary assisting will enhance your resume.

Students who have completed this certificate program will have the knowledge and abilities to take NAVTA's national certification examination.

To earn the certificate, the student must successfully complete all modules of the certificate program in sequential order.

Module 1: Introduction to the Veterinary Profession

Module 2: Nursing Skills-Part I

Module 3: Nursing Skills-Part II

Module 4: Laboratory Skills

Module 5: Clinical Externship

Textbook is required and available in the college bookstore.

Instructors: Sherif Gerges, CVT; Patrick Trusdell, CVT; Allie Whartenby, CVT

MODULE 3: NURSING SKILLS - PART II

Prerequisite: Module 1, 2

Learn how to assist veterinarians and veterinary technicians effectively with examinations and surgical procedures. Understand the skills needed to play a role in the treatment and prevention of disease. Other topics include basic anatomy, restraint, animal husbandry, first aid, and vital signs monitoring.

NCASC-CS018-01 / 3.9 CEU / cost: \$642

DATES	Jul 9-Aug 20	TIME	6:00-9:00pm
SESSIONS	13	INSTRUCTOR	Sherif Gerges & Patrick Trusdell
DAY	TU, TH	NOTES	

MODULE 5: CLINICAL EXTERNSHIP

Prerequisite: Modules 1, 2, 3, and 4

All students will be required to complete the clinical externship at a pre-approved veterinary setting to earn the Veterinary Assistant Certificate. Students will be required to purchase a uniform for this module and must have proof of personal insurance. This 100-hour externship will be arranged for each student with the veterinary site.

NCASC-CS020-01 / cost: \$900

DATES	May 16 - Aug 23	TIME	
SESSIONS		INSTRUCTOR	
DAY		NOTES	

FREE INFORMATION SESSION!

JOIN US TO LEARN ABOUT THE VETERINARY ASSISTANT CERTIFICATION!

- Learn about the course details and the application process
- Meet our program staff and educators
- Ask questions about the program, enrollment requirements, and more!

Wednesday, May 1 | 6:00-7:00pm

The Conference Center at MCCC
1200 Old Trenton Road, West Windsor, NJ 08550

*To reserve your seat at the FREE information session,
visit our website or call 609-570-3111 today!*

ADVANCED IMAGING PROGRAM

JOIN US FOR A FREE INFORMATION SESSION

Learn about the course details • Meet our program staff and educators
Ask questions about the program, enrollment requirements, and more!

Tuesday, May 21 | 6:00-7:00pm

The Conference Center at MCCC • 1200 Old Trenton Road, West Windsor, NJ 08550

To reserve your seat at the FREE information session, visit our website or call 609-570-3111 today!

MAGNETIC RESONANCE (MRI) COMPUTED TOMOGRAPHY (CT)

Mercer County Community College Continuing Studies Department is offering ASRT approved didactic course hours and allotted clinical experience to prepare for the ARRT credentialing exam in the areas of Magnetic Resonance (MRI) and Computed Tomography (CT) programs. The program is approved for 42 Continuing Education Credits by the ASRT.

Classes start in Fall 2019 (Tentative start date is September 14). Deadline for application submission is July 12. Applications are accepted and reviewed on a first come first serve basis for this program. Program enrollment size is limited.

For more information on the Advanced Imaging Programs, or for an application, please email Jigna Rao at raoj@mccc.edu or visit our website at www.mccc.edu/ccs

MAGNETIC RESONANCE (MRI) PROGRAM

Prerequisite Requirements: Prospective interns must hold ARRT primary certification in Radiography, Nuclear Medicine, Radiation Therapy, or Sonography.

Didactic:

This course is made up of 42 hours of classroom learning which includes instructional videos and demonstrations.

Clinical:

Students have a six-month period in which to complete 125 repetitions as required by the ARRT to become eligible to sit for the credentialing exam.

Cost:

Didactic and Clinical Component: \$3,300
Tuition Didactic Component only: \$2,300



COMPUTED TOMOGRAPHY (CT) PROGRAM

Prerequisite Requirements: Prospective interns must hold ARRT primary certification in Radiography, Nuclear Medicine, Radiation Therapy, or Sonography

Didactic:

This course is made up of 42 hours of classroom learning which includes instructional videos and demonstrations.

Clinical:

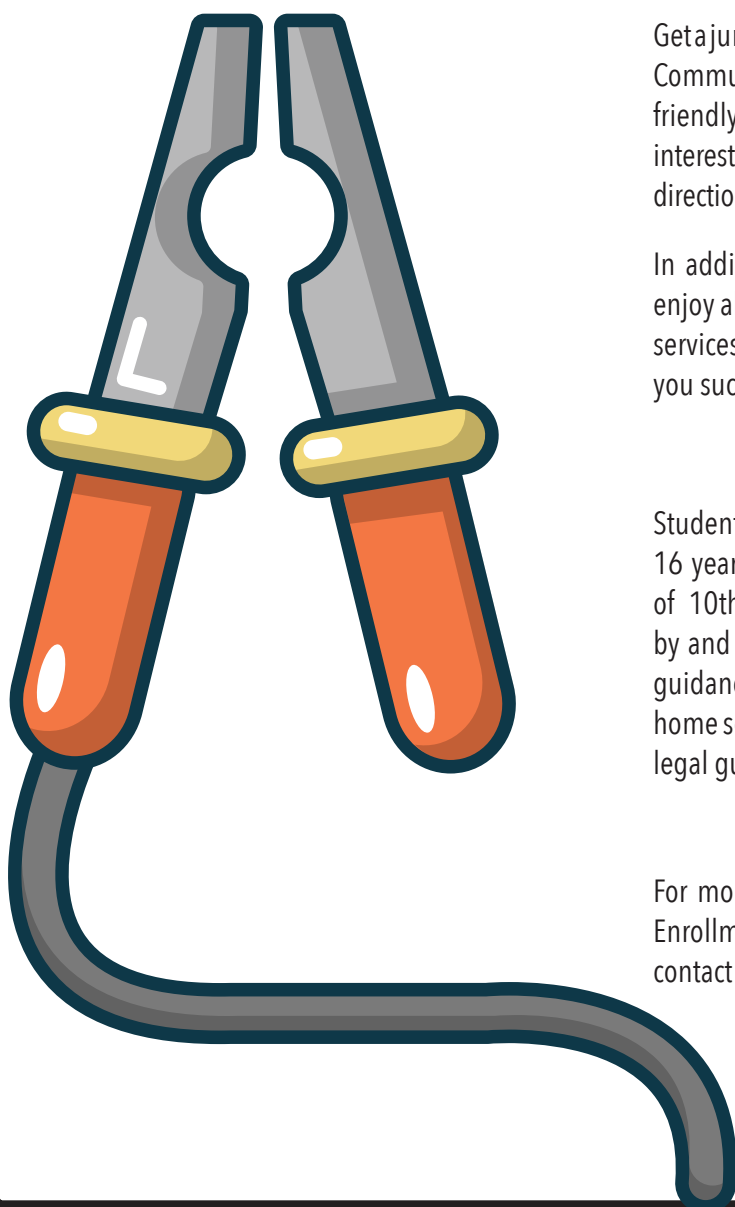
Students have a five-month period in which to complete 125 repetitions as required by the ARRT to become eligible to sit for the credentialing exam.

Cost:

Didactic and Clinical Component: \$3,300
Tuition Didactic Component only: \$2,300



HIGH SCHOOL STUDENTS: “JUMP START” YOUR COLLEGE CAREER



Get a jump start on your college career at Mercer County Community College! Earn college credits, enjoy our friendly atmosphere, meet new friends with similar interests, and explore new subjects and academic directions.

In addition to earning college credits, students can enjoy all college resources, campus facilities, tutoring services, and career counseling – all toward helping you succeed in your future college career.

ARE YOU ELIGIBLE?

Students in the Jump Start program must be at least 16 years of age and have completed the equivalent of 10th grade. Applicants must be recommended by and have written approval from their high school guidance counselor and parent/legal guardian. For home schooled students, written approval of a parent/legal guardian will suffice.

LET US HELP YOU

For more information regarding MCCC's Concurrent Enrollment for High School Students programs, contact Admissions at admiss@mccc.edu.

GET THE CONVERSATION STARTED AT MERCER!



You might not think of your local community college as having much international flavor. But Mercer County Community College is so culturally diverse that all sorts of languages are spoken – and learned – here.

Whether you seek to master a world language or improve your English skills if you are non-native English speaker, MCCC will help you get the conversation started in the language of your choice.

At the college's West Windsor Campus, the English as a Second Language (ESL) program offers non-native speakers an opportunity to develop their English skills as part of their college curriculum. ESL classes are also available for anyone wishing to improve their skills for personal or employment reasons. At the James Kerney Campus in downtown Trenton, students can enroll in the English Language Institute, a noncredit program for beginners that provides practical basics from which to grow in employment and higher education.

Those who seek to become fluent in a world language have a number of options to choose from, including beginning and intermediate levels of French, German, Italian, Japanese, Spanish, and American Sign Language. Taken as an elective in a Liberal Arts or Humanities degree program, world languages can add a valuable skill set to a graduate's resume. The college's chapter of Alpha Mu Gamma, the national collegiate foreign language honor society, recognizes academic excellence among its language students in an annual ceremony.

The Center for Continuing Studies (CCS) has its own language offerings. If you are looking to learn a second language, CCS offers a variety including Italian, French, Spanish, and Arabic, which are ideal for travel, business, and everyday conversation. If you are looking to improve your English-speaking skills, we offer a variety of courses to teach the basic fundamentals of the English language for everyday speaking.

Beyond languages, CCS offers a selection of writing and film courses for the creative minds.

So learn to speak out at Mercer in the language of your choice!



COLLEGE CREDIT COURSES

Visit www.mccc.edu/summer for more detailed information on "for college credit" classes in the category of **Languages / Communication**. In addition to those offered during Summer 2019 (listed below), consider the comprehensive selection of courses available at Mercer County Community College throughout the year.

COMMUNICATION

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/CMN

- CMN 111** Speech: Human Communication
- CMN 112** Public Speaking

ENGLISH AS A SECOND LANGUAGE

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/ESL

- ESL 041** ESL Foundation in Speech Concepts
- ESL 042** ESL Foundation in Reading Concepts
- ESL 043** ESL Foundation in Grammar Concepts
- ESL 051** ESL Speech Concepts I
- ESL 052** ESL Reading and Critical Thinking I
- ESL 053** ESL Writing Concepts I
- ESL 061** ESL Speech Concepts II
- ESL 062** ESL Reading and Critical Thinking II
- ESL 063** ESL Writing Concepts II
- ESL 071** ESL Speech Concepts III
- ESL 072** ESL Reading and Critical Thinking III
- ESL 073** ESL Writing Concepts III
- ESL 080** ESL TOEFL iBT Prep Course

SPANISH

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/SPA

- SPA 101** Beginning Spanish I
- SPA 102** Beginning Spanish II
- SPA 110** Hispanic Culture

DEGREE AND CERTIFICATE PROGRAMS

Move forward to achieve your career and life goals with a degree or credit certificate from Mercer County Community College. Dedicated faculty and comprehensive support services contribute to student success. Reach higher and go further with Mercer in the communication field!

ASSOCIATE DEGREES

- Communication
- Communication:
Speech and Theatre



LANGUAGES



ITALIAN CONVERSATION I

Learn the basics of vocabulary for use in travel and social interactions. **Textbook required at the first class and available in the college bookstore.**

NCLAN-CS008-01 / cost: \$180

DATES	May 29-Jul 1	TIME	7:00-9:00pm
SESSIONS	10	INSTRUCTOR	Ryan Gogol
DAY	M, W	NOTES	20% senior discount eligible

ITALIAN CONVERSATION II

This class is a continuation of Italian Conversation I. Learn more advanced vocabulary, grammar, and verb conjugation in different tenses in order to converse in Italian for travel and social interactions. **Bring same book used in Italian Conversation I.**

NCLAN-CS009-01 / cost: \$180

DATES	Jul 8-Aug 7	TIME	7:00-9:00pm
SESSIONS	10	INSTRUCTOR	Ryan Gogol
DAY	M, W	NOTES	20% senior discount eligible

LOOKING TO LEARN A NEW LANGUAGE?

More classes are offered in the Fall 2019. Check out the "Languages" section on our website at www.mccc.edu/ccs for upcoming courses and start dates.

- Italian Conversation I
- Italian Conversation II
- French Conversation I
- French Conversation II
- Spanish for Beginners
- Intermediate Spanish
- Advanced Spanish
- Hindi Beginners
- Arabic I
- Arabic II

WRITING AND FILMS

WRITING THE SHORT FILM SCRIPT

You will write a screenplay from concept to camera-ready draft in five weeks. This course will walk you through the process in a fun and easy-to-follow manner. Learn brainstorm techniques, story structure, character development, and much more.

NCCOM-CS026-01 / cost: \$165

DATES	May 23-Jun 20	TIME	6:30-9:30pm
SESSIONS	5	INSTRUCTOR	Barry Putt
DAY	TH	NOTES	No class Jun 6

WRITING CHILDREN'S FICTION I

Students will learn the essential elements of creating engaging children's stories. Explore story language, developing memorable characters for children and story structure. Marketing approaches will also be discussed.

NCCOM-CS009-01 / cost: \$66

DATES	Aug 3	TIME	9:30am-4:00pm
SESSIONS	1	INSTRUCTOR	Barry Putt
DAY	SA	NOTES	1/2 hour lunch

WRITING CHILDREN'S FICTION II

Prerequisite: Writing Children's Fiction I

In level II of this course, you will use the skill sets learned in Writing Children's Fiction I to develop an original children's story for an age-group of your choice.

NCCOM-CS018-01 / cost: \$66

DATES	Aug 10	TIME	9:30am-4:00pm
SESSIONS	1	INSTRUCTOR	Barry Putt
DAY	SA	NOTES	1/2 hour lunch

INTRODUCTION TO FILMMAKING

Have you ever wanted to create a TV show or film? Have you ever watched a scene and wondered how it was shot? This course will show you the industry from the inside out. Together we will watch scenes from films then dissect these scenes to see the techniques and practices behind the art of film. This will be a fun interactive survey course with an award-winning director of independent films. Warning: After this course, movies and television will never look the same. You will see behind the façade and know just how much work went into the art you are seeing on the screen.

NCPER-CS016-01 / cost: \$132

DATES	Jul 10-Aug 7	TIME	6:30-8:30pm
SESSIONS	5	INSTRUCTOR	Lawrence Greenberg
DAY	W	NOTES	



ESL COURSES FOR ENGLISH

FUNDAMENTALS OF ENGLISH LANGUAGE- LEVEL 1

Prerequisite: Students MUST attend mandatory placement session on Thursday, May 9 at 6pm.

Improve pronunciation, comprehension, and vocabulary skills in a relaxed atmosphere as you explore American culture. In this course, you will become comfortable with the rules of English grammar. Practice everyday conversation, gain confidence, and learn useful expressions in a friendly, helpful atmosphere. **Textbook is required and available for purchase in the college bookstore.**

Students MUST attend mandatory placement session on Thursday, May 9 at 6pm.

NCELL-CS016-01 / cost: \$320

Students MUST attend mandatory placement session on Thursday, May 9 at 6pm.

DATES	May 11-Aug 10	TIME	9:00am-12:00pm
SESSIONS	12	INSTRUCTOR	Priya Singh
DAY	SA	NOTES	No class May 25; Jul 6

NCELL-CS016-02 / cost: \$320

Students MUST attend mandatory placement session on Thursday, May 9 at 6pm.

DATES	May 16-Aug 8	TIME	6:00-9:00pm
SESSIONS	12	INSTRUCTOR	Priya Singh
DAY	TH	NOTES	No class Jul 4

INTENSIVE INTERMEDIATE GRAMMAR FOR ENGLISH AS SECOND LANGUAGE LEARNERS- LEVEL 2

Prerequisite: Students MUST attend mandatory placement session on Thursday, May 9 at 6pm.

If you want to improve your English this intensive, 12 session Level 2 course is for you. You will improve your English reading, writing, listening and speaking in a relaxed atmosphere and become more comfortable with the rules of English grammar. Practice complex everyday conversation to gain confidence and learn useful expressions. Textbook is required and available for purchase in the college bookstore.

NCELL-CS019-01 / cost: \$320

Students MUST attend mandatory placement session on Thursday, May 9 at 6pm.

DATES	May 13-Jun 24	TIME	6:00-9:00pm
SESSIONS	12	INSTRUCTOR	Vandana Mathur
DAY	M, W	NOTES	No class May 27

NCELL-CS019-02 / cost: \$320

Students will have a mandatory placement session at a later date, due to course start date. Please register in-person for this course.

DATES	Aug 13-Sep 19	TIME	6:00-9:00pm
SESSIONS	12	INSTRUCTOR	Effie Pourshahidi
DAY	TU, TH	NOTES	

SPEAKING EVERYDAY ENGLISH- LEVEL 3

Prerequisite: Intensive Intermediate Grammar Level II

Talk about everyday topics that occur at the bank, store, restaurant, car repair shop, train station, and more. Read dialogue text and role-play to increase confidence in daily activities. This course helps students improve their ability to hold a conversation in a variety of settings and situations.

NCELL-CS018-01 / cost: \$320

DATES	Jul 8-Aug 14	TIME	6:00-9:00pm
SESSIONS	12	INSTRUCTOR	Vandana Mathur
DAY	M, W	NOTES	

TEST PREP

ARE YOU READY?

All the following test prep courses are offered online through our partner Ed2Go. Please visit www.ed2go.com/mccc.edu for more information.

GED PREPARATION

Want to pass the GED test? This course will help you develop the skills you'll need to succeed. \$104

GMAT PREPARATION

Discover powerful test-taking techniques and methods for improving your score on the GMAT? \$104

GRE PREP SERIES WITH GRE PREPARATION PART 1 AND PART 2

You'll be prepared for all aspects of the computerized GRE revised General Test \$199

GRE PREPARATION - PART 1 (VERBAL AND ANALYTICAL)

Discover powerful strategies for success in the verbal reasoning and analytical writing sections of the GRE revised General Test (course 1 of 2) \$104

GRE PREPARATION - PART 2 (QUANTITATIVE)

Learn a variety of useful techniques for tackling the quantitative reasoning sections of the computerized GRE revised General Test (course 2 of 2) \$104

LSAT PREPARATION - PART 1

Learn about law school entrance procedures, developing analytical reasoning skills, and improving your test-taking skills (course 1 of 2) \$104

LSAT PREPARATION - PART 2

Improve your reading comprehension and logical reasoning skills, and discover proven approaches for selecting correct exam answers (course 2 of 2) \$104

PREPARE FOR THE GED MATH TEST

Master the skills you will need to pass the Mathematical Reasoning module in the GED test series. \$104

SAT/ACT PREP COURSE - PART 1

Master the reading, writing, English, and science questions on the ACT and new SAT. \$104

SAT/ACT PREP COURSE - PART 2

Master the math questions on the ACT and new SAT. \$104

SAT/ACT PREP SERIES

This series will prepare you to excel in all sections of the undergraduate college entrance exams. \$199

ANYWHERE, ANYTIME EDUCATION OPPORTUNITIES



Mercer County Community College students are busy people – often juggling jobs, family responsibilities, and extracurricular activities while they pursue their education. MCCC's commitment to online education began more than two decades ago and has grown to include a wide variety of fully online and hybrid courses that help you complete your degree. That means you can work independently when and where learning fits into your schedule.

Every semester, MercerOnline offers approximately 75 courses for some 3,000 students. A majority of Mercer students take at least one online class and many say they could not achieve their goals without online options.

Three degree programs can be completed fully online: Liberal Arts, Criminal Justice (Corrections), and Business Studies (Management).

The Center for Continuing Studies also embraces the convenience of online learning. CCS has partnered with Ed2Go to provide hundreds of affordable courses for professional development and personal enrichment, including art and design, business, computer programming, construction and trades, hospitality, creative writing, health and fitness, languages, professional development for teachers, and more. Working adults can even prepare for industry certifications through CCS's online programs.

These highly interactive courses are taught by expert instructors, many of whom are nationally known in their fields. Classes generally run for six weeks; some begin monthly and others can be started at any time.

If your time is limited, but your desire to learn is strong, MCCC's online options can open a world of educational possibilities. Jump online and let the learning begin!

MCCC SUMMER 2019 • ONLINE LEARNING





www.mccc.edu/MercerOnline

A growing number of students are taking distance learning courses through MercerOnline. Taking courses via the Internet allows students to choose when and where they learn. MercerOnline offers convenience and flexibility to those with busy lives and unconventional schedules. Success in an online course requires commitment and high motivation to complete assignments.

TAKING AN ONLINE COURSE (WEB-BASED)

To take an online course, you need access to a computer, Microsoft Word-compatible software, a web browser such as Google Chrome or Mozilla Firefox, and reliable access to the Internet. Students enrolled in online courses should be comfortable using a computer and navigating the Internet.

TAKING A BLENDED COURSE (IN-PERSON AND ONLINE)

Blended courses, involving both web technology and the traditional classroom, deliver the best of both worlds: on-campus instruction and distance learning wrapped into one course. "Face to face" meeting times are noted on your schedule.

SUMMER 2018 MERCERONLINE COURSES

ACC 111	Principles of Financial Accounting	ENG 222	Children's Literature
ACC 112	Principles of Managerial Accounting	ESL 080	ESL TOEFL iBT Prep Course
ANT 101	Anthropology	HIS 102	History of Western Civilization Since 1648
BCT 232	Construction Estimating	HIS 105	United States History to 1865
BCT 234	Construction Contracts and Specifications	HIS 106	United States History Since 1865
BIO 106	Human Anatomy	HIS 112	World History to 1500
BIO 113	Biological Science Concepts	HIS 113	World History Since 1500
BIO 114	Environmental Science Concepts	HPE 101	Basic Concepts of Nutrition
BUS 101	Introduction to Business	HPE 111	Living with Health
BUS 107	Business Law I	HPE 113	Medical Terminology
BUS108	Business Law II	IST 101	Computer Concepts with Applications
BUS 109	Personal Finance	IST 102	Computer Concepts with Programming
BUS 209	Business Letter/Report Writing	LEG 143	Family Law
BUS 210	Principles of Management	LEG 256	Career Development for Law and Safety Professionals
BUS 230	Global Environment of Business	MAT 120	Mathematics for Liberal Arts
CIS 175	PC Applications: Spreadsheets	MAT 125	Elementary Statistics I
CMN 101	Mass Media	MAT 251	Calculus III
CMN 112	Public Speaking	MKT 101	Principles of Marketing
CMN 215	Communication and Gender	NET 212	Linux
COS 102	Computer Science I – Algorithms and Programming	NET 230	Scaling Networks
COS 204	Discrete Mathematical Structures	NET 239	Connecting Networks
CRJ 101	Introduction to the Criminal Justice System	PHI 102	Introduction to Philosophy
CRJ 103	Introduction to Corrections	PHI 205	Moral Choices
CRJ 105	Criminology	POL 101	The American Political System
CRJ 202	Criminal Law	PSY 101	Introduction to Psychology
CRJ 212	Juvenile Justice	PSY 206	Child Development
ECO 103	Basic Economics	PSY 207	Developmental Psychology: Across the Life Span
EDU 120	Introduction to Early Childhood Education	PSY 210	Abnormal Psychology
ENG 101	English Composition I *	SOC 101	Introduction to Sociology
ENG 102	English Composition II *	SOC 107	Social Problems
ENG 202	Introduction to Literature: Novel	SOC 201	Marriage and the Family
ENG 205	American Literature I	SPA 101	Beginning Spanish I
ENG 208	Modern American Novel	SPA 102	Beginning Spanish II

* Students who register for online sections of ENG101 and ENG102 are required to write two essays, one at the beginning of the semester and one at the end, in the Academic Testing Center on the West Windsor Campus. Further information about this requirement can be obtained by calling (609) 570-3389.

For further information or for assistance, contact us at (609) 570-3389 or merceronline@mccc.edu. Our office is CM 120.



ONLINE CAREER TRAINING PROGRAMS

We realize that many of our students are trying to fit education in with the responsibilities of full-time work and life, in general. For those students who are, by responsibility or distance, unable to attend our in-class courses, we are able to offer a wide range of highly interactive online courses through our partnership with ed2go.

All online courses are led by expert instructors, many of whom are nationally known authors, and the courses are affordable, convenient, and geared just for you.

Please visit our website to learn more www.mccc.edu/ed2go.shtml
Through ed2go, The Center for Continuing Studies is able to offer two types of online learning routes:

CAREER TRAINING PROGRAMS

Prepare for industry certification or begin a new career.

- Programs begin anytime you are ready.
- Many programs can be completed in less than six months.
- The training programs provide in-depth study.
- All learning materials are provided.
- Instructor assistance is available, if needed.
- Successful completion is awarded with a Certificate of Completion.

Courses offered in the fields of:

- | | |
|---------------------------|------------------------------------|
| • Arts and Design | • Health and Fitness |
| • Business | • Language |
| • Computer Programming | • Legal |
| • Construction and Trades | • Teacher Professional development |
| • Hospitality | • and much more.... |

For course details, registration and additional information please visit our website
www.mccc.edu/ed2go.shtml



INSTRUCTOR LED CLASSES

A wide range of highly interactive personal enrichment and professional development courses can be found in the "Instructor Led Classes" category.

- Sessions begin monthly.
- Courses are in a convenient six-week format.
- Experienced instructors lead each course.
- An interactive environment keeps online learning dynamic.
- Successful completion of each class culminates with a passing score.

Courses offered in the areas of Accounting, Finance, Business, College Readiness, Computer Applications, Healthcare and Medical, Language, Arts, Writing and Publishing, and much more...

For course details, registration and additional information please visit our website www.mccc.edu/ed2go.shtml

ONLINE CAREER TRAINING PROGRAMS – INSTRUCTOR LED

We realize that many of our students are trying to fit education in with the responsibilities of full-time work and life, in general. For those students who are, by responsibility or distance, unable to attend our in-class courses, we are able to offer a wide range of highly interactive online courses through our partnership with ed2go.

All online courses are led by expert instructors, many of whom are nationally known authors, and the courses are affordable, convenient, and geared just for you.

Please visit our website to learn more www.mccc.edu/ed2go.shtml Through ed2go, The Center for Continuing Studies is able to offer two types of online learning routes:

PURSUE SPECIALIZED PROFESSIONS AND PERSONAL PASSIONS!



At Mercer County Community College, you can pursue some unusual career tracks, as well as personal interests and new hobbies. Mercer offers degree programs that may surprise you, including some that are unique in our region and draw students from a wide swath of the tri-state area.

Students who dream of careers in aviation can pursue pilot licensure through our Aviation Flight Technology program, offered in partnership with Infinity Flight Group and Piedmont Airlines. Or, they can pursue the business side of aviation through the Aviation Management program.

Mercer's Funeral Service program prepares students for licensure with a curriculum that blends business and science.

Students who seek to serve the public have numerous options with degree programs in Law Enforcement, Corrections, and Fire Science Technology. Those interested in law can prepare for a fulfilling career as a paralegal either through our associate degree program or, for those who already have an associate or bachelor's degree, by earning a certificate in as little as one year.

If you are looking to learn a new, or more about a personal interest or hobby, the Center for Continuing Studies (CCS) will have a course for you. With classes ranging from music and voiceovers, to sewing and gardening, all of these unique offerings will enrich your life with creativity and fun.

So check us out and let us help you be your professional and personal best!



COLLEGE CREDIT COURSES

Visit www.mccc.edu/summer for more detailed information on "for college credit" classes in the category of **Specialty Interests and Professions**. In addition to those offered during Summer 2019 (listed below), consider the comprehensive selection of courses available at Mercer County Community College throughout the year.

AVIATION TECHNOLOGY

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/AVI

AVI 113	Flight I
AVI 113	Flight I Extension
AVI 114	Flight II Extension
AVI 131	Commercial Pilot I
AVI 213	Flight III Extension
AVI 214	Flight IV
AVI 214	Flight IV Extension
AVI 215	Aerodynamics

CRIMINAL JUSTICE

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/CRJ

CRJ 101	Introduction to the Criminal Justice System
CRJ 103	Introduction to Corrections
CRJ 105	Criminology
CRJ 202	Criminal Law
CRJ 212	Juvenile Justice

FUNERAL SERVICE

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/FUN

For available Summer 2019 courses as well as enrollment requirements and approvals, contact the program coordinator at (609) 570-3472 / 570-3474 or e-mail daleym@mccc.edu.

LEGAL STUDIES

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/LEG

LEG 143	Family Law
LEG 256	Career Development for Law and Public Safety Professionals

DEGREE AND CERTIFICATE PROGRAMS

Move forward to achieve your career and life goals with a degree or credit certificate from Mercer County Community College. Dedicated faculty and comprehensive support services contribute to student success. Reach higher and go further with Mercer for your choice of specialty professions!

ASSOCIATE DEGREES

- Aviation Flight Technology
 - Airline Transport Pilot (ATP) concentration
- Aviation Management
- Criminal Justice – Corrections
- Criminal Justice – Law Enforcement
- Fire Science Technology
- Funeral Service
- Funeral Service Preparatory
- Paralegal

CREDIT CERTIFICATES

- Airline Transport Pilot (ATP)
- Aviation Flight Technology (CFI)
- Funeral Service
- Paralegal



PERSONAL INTEREST

DESIGNING WITH FLOWERS FROM YOUR CUTTING GARDEN

Have you wondered which flowers in your garden can be used in floral designs? Join us to discuss the perfect plant materials to choose for your cut flower garden and some harvesting tricks. Students will create a small hand tied bouquet of garden flowers to enjoy at home.

NCHOM-CS001-01 / cost: \$70

DATES	Jun 4	TIME	6:00-8:00pm
SESSIONS	1	INSTRUCTOR	Deborah Moyer
DAY	TU	NOTES	Class will meet at MCCC Horticulture Greenhouse Complex

INTRODUCTION TO VOICEOVERS

Explore the voiceover industry! Discover current trends, opportunities, and tools you need to find success. Read a real script and receive coaching from your instructor, a professional, working voice actor from Voices for All, to improve your delivery. Receive a professional voiceover evaluation later. One-time, 2 hour, introductory class!

NCCOM-CS006-01 / cost: \$50

DATES	Jun 25	TIME	6:00-8:00pm
SESSIONS	1	INSTRUCTOR	Voices for All
DAY	TU	NOTES	

NCCOM-CS006-02 / cost: \$50

DATES	Aug 13	TIME	6:00-8:00pm
SESSIONS	1	INSTRUCTOR	Voices for All
DAY	TU	NOTES	

LEARN TO PLAY THE HARMONICA!

Play music anytime and anywhere with this convenient and portable instrument! This course is perfect for anybody interested in learning how to play harmonica. From a basic scale to an all-out jam session. Playing harmonica is challenging but so much fun. After this class, you should feel comfortable playing some solos or even jamming with the band. No music background is required. Class is limited to eight students. **All students must bring a harmonica in the key of C to the first day of class.**

NCMUS-CS005-01 / cost: \$175

DATES	May 15- Jun 26	TIME	7:00pm-9:00pm
SESSIONS	7	INSTRUCTOR	Stu Sternbach
DAY	TU	NOTES	20% senior discount eligibile

HARMONICA 2 - THE JAM

This class takes you beyond the fundamentals and gets you away from the music stand and up on stage. If your goal is to sit in with other musicians and you have already learned the basics from the beginner class, then this session is for you. Explore various styles, learn advanced methods to sound like a pro and develop the confidence to get out there and play! Class is limited to 8 students. **All students must bring a harmonica in the key of C to the first day of class.**

NCMUS-CS008-01 / cost: \$175

DATES	Jul 10- Aug 21	TIME	10:00am-12:00pm
SESSIONS	7	INSTRUCTOR	Stu Sternbach
DAY	TU	NOTES	20% senior discount eligibile

PLAY THE GUITAR LIKE A PRO- BEGINNERS

In just half a day, you will learn enough to play the guitar like a pro without years of weekly lessons. The traditional approach teaches note reading, while professional guitarists use chords. Here you will learn all the chords you need to play any song. Thousands of students nationwide have learned to play the guitar using this method and are now playing their favorite songs. It is easy, fun and will have beginners playing the guitar within an hour. All skill levels welcome. **A guitar is required.**

NCMUS-CS001-01 / cost: \$190

DATES	May 4- Jun 22	TIME	10:00am-12:30pm
SESSIONS	6	INSTRUCTOR	Chris Peary
DAY	SA	NOTES	No class May 18 20% senior discount eligibile

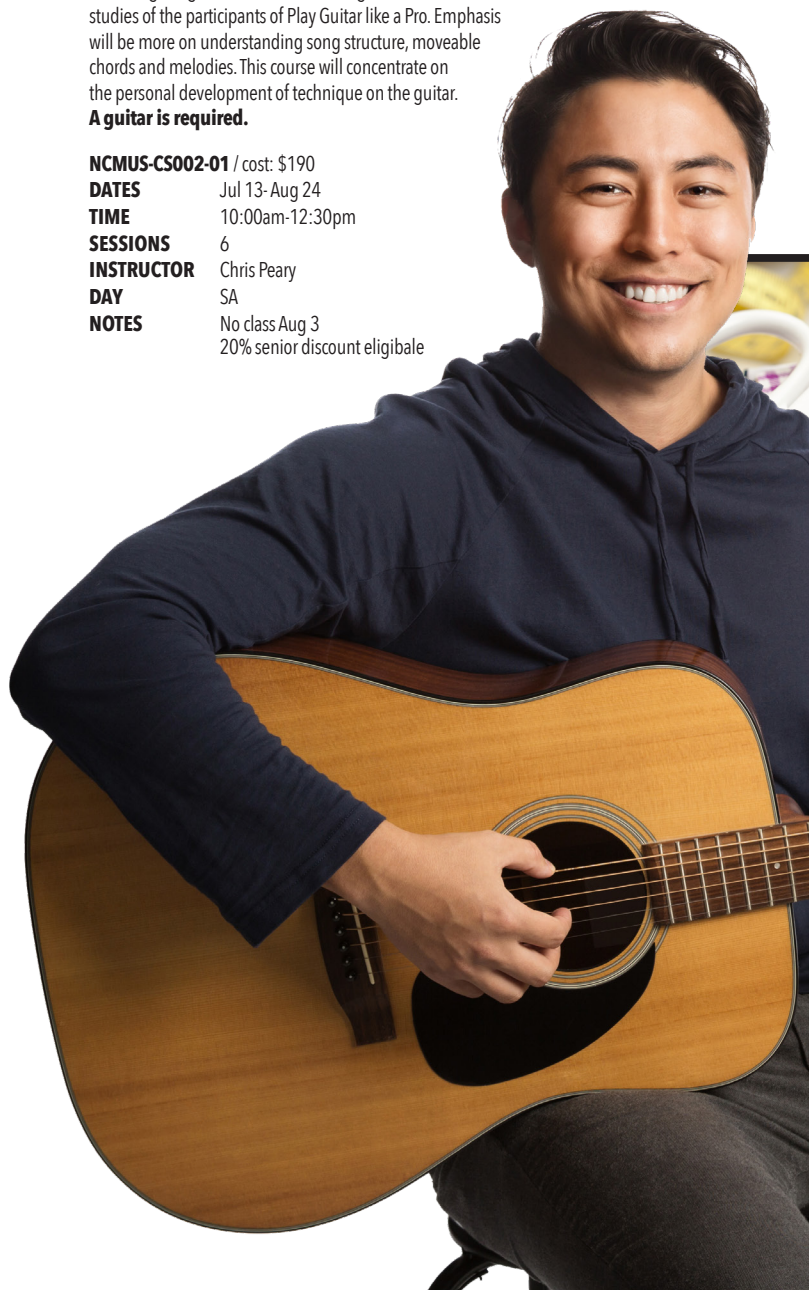
PLAY THE GUITAR LIKE A PRO- INTERMEDIATE

Recommended: Play the Guitar like a Pro or equivalent knowledge of guitar. This course is designed for the continued studies of the participants of Play Guitar like a Pro. Emphasis will be more on understanding song structure, moveable chords and melodies. This course will concentrate on the personal development of technique on the guitar.

A guitar is required.

NCMUS-CS002-01 / cost: \$190

DATES	Jul 13- Aug 24
TIME	10:00am-12:30pm
SESSIONS	6
INSTRUCTOR	Chris Peary
DAY	SA
NOTES	No class Aug 3 20% senior discount eligibile



BEGINNER'S UKULELE – SONGS OF SUMMER

This course is perfect for the beginner ukulele player that is looking to start playing fun songs, and have fun while learning to play. During this hands-on class, you will learn basic chords, strumming patterns, rhythms, melodies, and be playing a song or two by the end of this course! **No prior playing experience is needed, but a ukulele is required.**

NCMUS-CS006-01 / cost: \$135

DATES	May 14- Jun 18	TIME	6:30-8:00pm
SESSIONS	6	INSTRUCTOR	Marissa Hayton
DAY	TU	NOTES	20% senior discount eligibale

INTERMEDIATE UKULELE – SONGS OF SUMMER

If you have taken our beginners course, or have a basic understanding of how to play the ukulele, this course is perfect for you. During this hands-on class, you will learn more advanced chords, strumming patterns, rhythms, melodies, and be playing more advanced songs! **Bring your own ukulele to this fun course.**

NCMUS-CS007-01 / cost: \$135

DATES	Jun 25- Jul 30	TIME	6:30-8:00pm
SESSIONS	6	INSTRUCTOR	Marissa Hayton
DAY	TU	NOTES	20% senior discount eligibale

THE SEWING EXPERIENCE

Sewing is both a fun and practical thing to learn! In this 8-week course, students will be taught the basics of sewing – both hand sewing and machine sewing. This is a workshop that will include mini lectures, demonstrations by the instructor, and exercises and sample projects performed by the students.

Objectives - Upon completion of this course, participants will be able to:

- Utilize sewing equipment – inventory and proper uses
- Identify fabric types, composition, and best uses
- Be familiar with the importance of interfacing and other trims – types and uses
- Demonstrate basic hand sewing techniques and stitches
- Identify sewing machine – parts, and usage
- Demonstrate basic machine sewing stitches
- Types of functional machine sewing

NCPER-CS042-01 / cost: \$275

DATES	May 7- Jun 25	TIME	6:00-9:00pm
SESSIONS	8	INSTRUCTOR	Kay Lindsay
DAY	TU	NOTES	Class meets at James Kerney Campus-Trenton 20% senior discount eligibale

NCPER-CS042-02 / cost: \$275

DATES	Jul 9- Aug 27	TIME	6:00-9:00pm
SESSIONS	8	INSTRUCTOR	Kay Lindsay
DAY	TU	NOTES	Class meets at James Kerney Campus-Trenton 20% senior discount eligibale

CONTINUING THE SEWING EXPERIENCE

Sewing is both a fun and practical thing to learn! In this 8-week course, students will learn how to create a fashion garment using a commercial pattern. This is an intense workshop, which will include mini lectures, demonstrations by the instructor, and exercises and sample projects performed by the students. This class is for students who have little sewing experience or have taken the sewing experience class.

Objectives - Upon completion of this course, participants will be able to:

- Properly use commercial patterns
- Prepare, Layout and Cut – patterns & fabric
- Use an Iron by demonstrating proper methods of pressing
- Construct garment(s) using commercial patterns

NCPER-CS043-01 / cost: \$275

DATES	May 9- Jun 27	TIME	6:00-9:00pm
SESSIONS	8	INSTRUCTOR	Kay Lindsay
DAY	TH	NOTES	Class meets at James Kerney Campus-Trenton 20% senior discount eligibale

NATIVE PLANT GARDEN DESIGN

Learn how to transform your property into a garden that is beautiful, supports our pollinators, and requires less maintenance by using perennial native flowers, bushes, ground covers, and trees. Turn lawns from monocultures into lovely rich vistas of growth with a diversity of blooming plants throughout the growing season. This course will include soil identification and needs, designing a plan for your garden, local resources for plants, pollinator identification, and gardening without using harmful pesticides and herbicides, and more. Many handouts will also be available. Our native pollinators–butterflies, bees, birds, and all the incredible variety of creatures– are necessary for the health of our food production and for the wide variety of pollinator dependent plants.

NCHOM-CS002-01 / cost: \$145

DATES	Jun 1- Jul 13	TIME	10:00am-12:00pm
SESSIONS	6	INSTRUCTOR	Judith K Robinson
DAY	SA	NOTES	20% senior discount eligibale



EXPLORE A WORLD OF POSSIBILITIES!



If you are fascinated by the physical and natural world around us and enjoy observing, experimenting, and finding solutions, a career in the sciences can be one of the most fulfilling paths you can take.

Science is serious business at Mercer County Community College, with numerous courses in Biology and Chemistry, including honors classes and opportunities for honors research. Other programs of study include Mathematics and Physics (including honors options), Sustainability, Plant Science, and Ornamental Horticulture, which is taught in the MCCC Greenhouse.

Mercer's science faculty is dedicated to your success. Our recently refurbished labs house state-of-the-art microscopes and other equipment, while the Science Learning Center offers academic support for these challenging curricula. Most programs are designed for transfer with junior status; graduates often find that they have had more lab experience and are better prepared than classmates at their transfer schools.

If you are drawn to the design side of horticulture, the CCS certificate in Floral Design can be a beautiful way to grow your career. Train with an industry expert while refining skills needed for employment or business ownership.

If the natural world is calling you, start exploring it at Mercer County Community College!



COLLEGE CREDIT COURSES

Visit www.mccc.edu/summer for more detailed information on "for college credit" classes in the category of **Science / Math / Horticulture**. In addition to those offered during Summer 2019 (listed below), consider the comprehensive selection of courses available at Mercer County Community College throughout the year.

BIOLOGY

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/BIO

- BIO 101** General Biology I
- BIO 102** General Biology II
- BIO 103** Anatomy and Physiology I
- BIO 104** Anatomy and Physiology II
- BIO 106** Human Anatomy
- BIO 113** Biological Science Concepts
- BIO 114** Environmental Science Concepts
- BIO 201** Microbiology

CHEMISTRY

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/CHE

- CHE 100** Introductory Chemistry
- CHE 101** General Chemistry I
- CHE 102** General Chemistry II
- CHE 106** Chemical Science Concepts
- CHE 107** General and Physiological Chemistry

MATHEMATICS

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/MAT

- MAT 037** Beginning Algebra
- MAT 041** Foundation Math I
- MAT 042** Foundation Math II
- MAT 043** Foundation Math III
- MAT 120** Mathematics for Liberal Arts
- MAT 125** Elementary Statistics I
- MAT 135** Intermediate Algebra with Applications
- MAT 140** Applied College Algebra
- MAT 146** Pre-Calculus
- MAT 149** Calculus
- MAT 151** Calculus I for Mathematical and Physical Sciences
- MAT 152** Calculus II for Mathematical and Physical Sciences
- MAT 200** Statistics for Social and Health Sciences I
- MAT 208** Linear Algebra
- MAT 251** Calculus III
- MAT 252** Differential Equations

ORNAMENTAL HORTICULTURE

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/OHT

For available Summer 2019 courses as well as enrollment requirements and approvals, contact the program coordinator at (609) 570-3372 or e-mail riccoa@mccc.edu.

DEGREE AND CERTIFICATE PROGRAMS

Move forward to achieve your career and life goals with a degree or credit certificate from Mercer County Community College. Dedicated faculty and comprehensive support services contribute to student success. Reach higher and go further with Mercer in the field of your choice involving science, mathematics, or horticulture!

ASSOCIATE DEGREES

- Biology
 - Pre-Medicine, Pre-Veterinarian, Pre-Dentistry concentration
- Chemistry
- Mathematics
- Ornamental Horticulture
 - Floral Design concentration
 - Horticulture concentration
 - Landscape Design concentration
- Physics
- Plant Science
- Sustainability

CREDIT CERTIFICATE

- Ornamental Horticulture



PHYSICS

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/PHY

- PHY 101** College Physics I
- PHY 102** College Physics II
- PHY 111** Physical Science Concepts

FLORAL DESIGN

FLORAL DESIGN CERTIFICATE

To satisfy the requirements for the Mercer County Community College Center for Continuing Studies Floral Design Certificate, students must:

- Complete the Basic Floral Design class (Those with work or classroom related experience may receive a waiver for this course from the instructor.)
- Complete 10 elective courses (for 11 total classes completed; those waived from the Basic Floral Design must complete 11 electives. All 11 courses required for the Floral Design Certificate must be completed within a two-year time span.)
- Present a portfolio of your work, a current resume, and one completed floral design to three MCCC panelists at the culmination of the entire program

Whether you are an aspiring floral designer that is looking to start your career, considering making advancements in your profession, or looking to open your own business, enrolling in our certificate program is the ideal pathway. You will train with an industry expert while refining your skills for employment or business ownership opportunities.

To ensure enough resources, no one will be registered past seven days prior to class.

Prerequisite Class: Basic Floral Design (offered every semester)

- Cascading Wedding Bouquets (offered spring of even years)
- Tropical Triangle Floral Design (offered spring of even years)
- Funeral Floral Design (offered spring of even years)
- Crescent & Hogarth Curve Floral Design (offered spring of odd years)
- Floral Designs to Accent Cakes (offered spring of odd years)
- Hand Tied Wedding Bouquets (offered spring of odd years)
- Armature Based Floral design (offered fall of odd years)
- Corsages, Boutonnieres, and Hair Florals (offered fall of odd years)
- Pavé Floral Design (offered fall of odd years)
- Floral Tablescape (offered fall of even years)
- Horizontal and Vertical Floral Designs (offered fall of even years)
- Organic Floral Design (offered fall of even years)

Please see the Personal Interest Section of the catalog for additional standalone classes.

BASIC FLORAL DESIGN

Do you love flowers and always wanted to learn how to create amazing floral arrangements? During this introductory class, we will discuss the Principles and Elements of Floral Design. Using industry standard techniques, you will design a vased floral, a foam based floral, and a ribbon bow. The skills taught in this class are the foundations for all the elective floral design courses.

NCFLO-CS001-01 / cost \$95

DATES	May 28	TIME	6:00-9:00pm
SESSIONS	1	INSTRUCTOR	Deborah Moyer
DAY	TU	NOTES	Class will meet at MCCC Horticulture Greenhouse Complex

FLORAART I

This full day program will cover floral design techniques in the following areas (full descriptions available online):

- Armature Based Floral Design
- Corsages, Boutonnieres and Hair Florals

NCFLO-CS014-01 / cost: \$179

DATES	Jul 12	TIME	9:00am-3:30pm
SESSIONS	1	INSTRUCTOR	Deborah Moyer
DAY	F	NOTES	1/2 hour lunch

FLORAART II

This full day program will cover floral design techniques in the following areas (full descriptions available online):

- Cascading Wedding Bouquets
- Pavé Floral Design

NCFLO-CS015-01 / cost: \$179

DATES	Jul 13	TIME	9:00am-3:30pm
SESSIONS	1	INSTRUCTOR	Deborah Moyer
DAY	SA	NOTES	1/2 hour lunch

FLORAART III

This full day program will cover floral design techniques in the following areas (full descriptions available online):

- Tropical Triangle Floral Design
- Funeral Floral Design

NCFLO-CS016-01 / cost: \$179

DATES	Jul 14	TIME	9:00am-3:30pm
SESSIONS	1	INSTRUCTOR	Deborah Moyer
DAY	SU	NOTES	1/2 hour lunch

FLORAART IV

This full day program will cover floral design techniques in the following areas (full descriptions available online):

- Organic Floral Design
- Horizontal and Vertical Floral Design

NCFLO-CS017-01 / cost: \$179

DATES	Jul 19	TIME	9:00am-3:30pm
SESSIONS	1	INSTRUCTOR	Deborah Moyer
DAY	F	NOTES	1/2 hour lunch

FLORAART V

This full day program will cover floral design techniques in the following areas (full descriptions available online):

- Floral Tablescapes
- Crescent and Hogarth Curve Floral Design

NCFLO-CS019-01 / cost: \$179

DATES	Jul 20	TIME	9:00am-3:30pm
SESSIONS	1	INSTRUCTOR	Deborah Moyer
DAY	SA	NOTES	1/2 hour lunch

FLORAART VI

This full day program will cover floral design techniques in the following areas (full descriptions available online):

- Hand Tied Wedding Bouquets
- Floral Designs to Accent Cakes

NCFLO-CS020-01 / cost: \$179

DATES	Jul 21	TIME	9:00am-3:30pm
SESSIONS	1	INSTRUCTOR	Deborah Moyer
DAY	SU	TIME	1/2 hour lunch



MERCER HONORS PROGRAM

an enriched college experience for highly motivated and intellectually curious students

The **Mercer Honors Program** is an enriched college experience for highly motivated and intellectually curious students with a commitment to cultivating complex understanding and innovation in their academic work. It features smaller discussion-based seminar classes and creative laboratory experiences.

The program is not a separate college track or major. Students matriculate into an MCCC degree program and take one or more honors courses each semester toward fulfillment of their general education and program requirements.

Students have access to a range of honors courses in biology, business and technology, chemistry, composition, humanities, mathematics, and social sciences.

The distinction of honors coursework shows clearly on transcripts, and students who take honors classes are exceptionally well-prepared for transfer to four-year colleges and universities.

For more information about the program, student qualifications, and how to apply visit www.mccc.edu/honors or email Dr. Bettina Caluori, Director of Mercer Honors Program, at caluorib@mccc.edu.



University Center

Advanced Degree Programs Right Here, Right Now

**Earn your bachelor's and
even master's degree
at MCCC's West Windsor campus.**

**Collaborating with other New Jersey institutions
of higher education, Mercer County Community
College now extends college opportunities beyond
the two-year associate degree.**

- Fairleigh Dickinson University – bachelor's and master's
- Felician University – bachelor's
- Rutgers University – bachelor's
- William Paterson University – bachelor's
- Wilmington University – bachelor's and master's

Details at www.mccc.edu/universitycenter

FIND TOOLS FOR YOUR FUTURE AT MERCER



If you are ready to build your career, Mercer County Community College is the place to lay the foundation. MCCC combines classroom theory with hands-on technical skills that will give you entry-level credentials valued by employers and put you on track for future management positions.

MCCC's technical and construction-related degree programs include Automotive Technology, Civil Engineering Technology, Electronics Engineering Technology, Engineering Technology, Heating, Refrigeration and Air Conditioning, Mechanical Engineering Technology and Security Systems Technology.

On the noncredit side, the Center for Continuing Studies (CCS) recognizes that project management is key to any construction project. Through its Construction Project Management certificate program, managers will put principles and theory into immediate action on the job. The Uniform Construction Code program is for general contractors who seek to advance in their careers as New Jersey State Inspectors for local municipalities.

Professionals such as realtors, landscapers and land surveyors are enhancing their services from the skies with use of drone technology. CCS's noncredit courses for both professionals and hobbyists include Introduction to Unmanned Aircraft Systems, the FAA Part 109 Prep course that prepares participants for the exam. Current drone pilots can grow their skills with UAS courses including UAS Surveying, UAS Thermography, UAS Photography, and UAS Videography. Courses are offered in partnership with ABJ Drones.

Whether your goal is a college degree that sets you on your technical construction career path, or you are already there and want to move to the next level, equip yourself with essential tools for success at Mercer!



COLLEGE CREDIT COURSES

Visit www.mccc.edu/summer for more detailed information on "for college credit" classes in the category of **Technical / Construction**. In addition to those offered during Summer 2019 (listed below), consider the comprehensive selection of courses available at Mercer County Community College throughout the year.

AUTOMOTIVE TECHNOLOGY

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/AUT

- AUT 115** Automotive Brake Systems
- AUT 212** Automotive Air Conditioning
- AUT 225** Automatic Transmission Service

BUILDING CONSTRUCTION TECHNOLOGY

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/BCT

- BCT 232** Construction Estimating
- BCT 234** Construction Contracts and Specifications

CIVIL ENGINEERING TECHNOLOGY

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/CIV

- CIV 103** Statics

ELECTRONICS ENGINEERING TECHNOLOGY

Course descriptions, prerequisites, corequisites at www.mccc.edu/courses/EET

- EET 130** Fundamentals of Electronics
- EET 215** Fiber Optics

DEGREE AND CERTIFICATE PROGRAMS

Move forward to achieve your career and life goals with a degree or credit certificate from Mercer County Community College. Dedicated faculty and comprehensive support services contribute to student success. Reach higher and go further with Mercer in your choice of technical fields!

ASSOCIATE DEGREES

- Advanced Manufacturing Technology
- Automotive Technology
- Civil Engineering Technology
- Electronics Engineering Technology
- Engineering Science
- Heating, Refrigeration, and Air Conditioning
- Security Systems Technology
- Technical Studies

CREDIT CERTIFICATES

- Advanced Manufacturing Technology
- Building Construction Technology
- Electronics Engineering Technology
- Engineering Science
- Heating, Refrigeration, and Air Conditioning
(offered with Mercer County Technical Schools)



CONSTRUCTION

CONSTRUCTION PROJECT MANAGEMENT

The Center for Continuing Studies' Construction Management Program enables today's construction industry managers to put principles and theories into immediate action on the job. Complete your projects on time and on budget. Earn our Certificate or take just the courses that interest you. To earn the certificate, you must take seven core courses and complete two additional electives.

Core Courses (all required for the certificate):

- Construction Blueprint Reading
- Materials, Methods and Systems of Construction
- Construction Cost Estimating I
- Construction Change Orders and Claims
- Construction Project Management
- Contract Law in the Construction Industry
- Construction Specifications and Contracts

Electives (choose any two):

- Sketch Up Your Design
- Cost Estimating II
- Construction Math

CONSTRUCTION BLUEPRINT READING

Introduce yourself to blueprints and the specifications used on construction projects while learning the skills necessary to reference through those documents. Topics include symbols, abbreviations and scaling of working plans.

NCABT-CS001-01 / 2.0 CEU / cost: \$275

DATES	Jun 4- Jun 27	TIME	6:00-8:30pm
SESSIONS	8	INSTRUCTOR	Joseph Scillieri
DAY	TU, TH	NOTES	

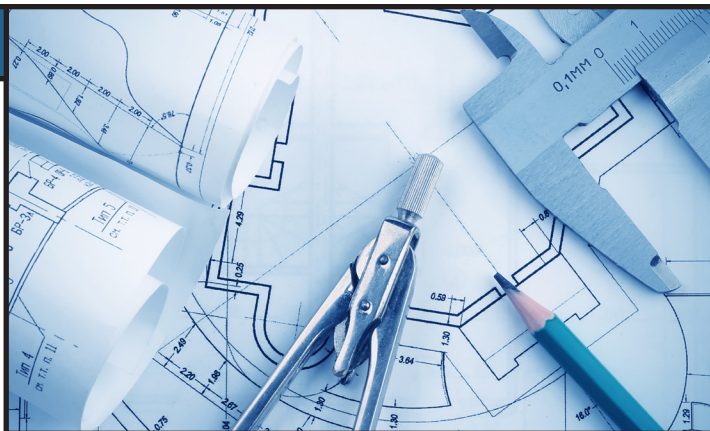
SKETCHUP YOUR DESIGN

Required: Familiarity with Microsoft Office

Learn to use the Google SketchUp Professional, version 7.0, to create a computer-generated 3D model for residential, landscape and interior design. At the completion of the course, you will have a PowerPoint electronic portfolio to showcase your design and 3D modeling and technology skills to show your supervisor or future employer. **Textbook is required and available in the college bookstore.**

NCOST-CS005-01 / 1.8 CEU / cost: \$375

DATES	May 8- Jun 12	TIME	6:00-9:00pm
SESSIONS	6	INSTRUCTOR	Laurence Johnson
DAY	W	NOTES	



UNIFORM CONSTRUCTION CODE PROGRAM 2019-2020

Mercer County Community College, part of the Mid-Jersey regional community colleges, is pleased to offer Uniform Construction Code (UCC) classes for the fall semester. These classes are for general contractors who are seeking to advance their careers and become New Jersey State Inspectors for local municipalities. The New Jersey State Department of Community Affairs (DCA) offers tuition reimbursement for qualified applicants. The information below lists the courses Mercer County Community College will offer this term. For specific information on courses offered by the other Mid-Jersey regional community colleges for Spring 2019 through Fall 2020 visit the construction page of our website, www.mccc.edu/ccs.

Please note: After successfully completing the required courses, contractors also need to pass National Exams. Students needing additional material and training for the national exams or having questions about requirements or textbooks should contact the DCA Licensing Unit 609-984-7820 or go to <http://nj.gov/dca/divisions/codes/official>. All UCC courses will use the current New Jersey Uniform Construction Code textbook. Students are responsible for purchasing the required books.

Required: All course work within a particular discipline must be taken in the appropriate sequence (i.e., RCS, ICS, HHS).

SUBCODE OFFICIAL

Prepares inspectors for the administrative license of Subcode Official. Subcode administration, legal aspects of code enforcement, and related legislation are covered. Topics include procedures and forms for permit applications; stop construction orders; variations; notices of violation; emergencies; and record keeping.

NCUCC-CS010-01 / 4.5 CEU / cost: \$528

DATES	May 28- Jun 27	TIME	5:30-8:30pm
SESSIONS	15	INSTRUCTOR	James Strang
DAY	TU, W, TH	NOTES	

CONSTRUCTION OFFICIAL

Prerequisite: Subcode Official class or license

This course acquaints inspectors and subcode officials with the role of the construction official. Includes instruction in such areas as: office organization, purpose and fundamentals of code enforcement, procedures for processing cases, search warrants and administrative hearings, records, maintenance, warrants, relocation, housing maintenance, and legal rights of landlords and tenants. Textbook: Current Uniform Construction Code

NCUCC-CS006-01 / 4.5 CEU / cost: \$528

DATES	Jul 9- Aug 8	TIME	5:30-9:30pm
SESSIONS	15	INSTRUCTOR	James Strang
DAY	TU, W, TH	NOTES	

N.I.C.E.T.

Our National Institute for Certification in Engineering Technology (N.I.C.E.T.) workshops enables candidates to demonstrate their skills and knowledge, while establishing a path that promotes continuing professional development. N.I.C.E.T. classes will be held at CCS in Fall 2019. Be sure to check our website at www.mccc.edu/ccs for upcoming dates and pricing.

DRONES

INTRODUCTION TO UNMANNED AIRCRAFT SYSTEMS (FAA PART 107 PREP)

This comprehensive, in-person course taught by a licensed instructor provides both classroom and practical flight training knowledge to prepare you for the FAA Part 107 exam. Successful completion of this course will prepare you for working in the industry through hands-on experience with multiple enterprise-level drones, such as the DJI M200 and Inspire 2, which can carry multiple payloads including high-end visual and thermal cameras. Exam cost not included.

NCUAS-CS005-01 / 0.8 CEU / cost: \$500

DATES	May 4- May 11	TIME	9:00am -1:00pm
SESSIONS	2	INSTRUCTOR	ABJ Academy Instructor
DAY	SA	NOTES	

NCUAS-CS005-02

DATES	Jun 1- Jun 8	TIME	9:00am -1:00pm
SESSIONS	2	INSTRUCTOR	ABJ Academy Instructor
DAY	SA	NOTES	

NCUAS-CS005-03

DATES	Jul 13- Jul 20	TIME	9:00am -1:00pm
SESSIONS	2	INSTRUCTOR	ABJ Academy Instructor
DAY	SA	NOTES	

NCUAS-CS005-04

DATES	Aug 3- Aug 10	TIME	9:00am -1:00pm
SESSIONS	2	INSTRUCTOR	ABJ Academy Instructor
DAY	SA	NOTES	

UAS SURVEYING

Required: Certified Drone Pilots.

Expand your skillset to include surveying, mapping, and modeling. It will lead you through the basics of UAS surveying from flight planning to data capture and includes the creation of maps, 3D models, and other geographical data via drone. Surveying is completed by taking many images at different locations and then using software to merge them all together, creating a geometrically accurate map. In practice, this is accomplished using software that automates both flight and image capture.

The practical portion of this class will provide you with hands on experience in data capture, data processing, and knowledge of components and software necessary to create maps and models. UAS surveying also encompasses data captured with infrared and multispectral/hyperspectral cameras. By utilizing different sensors and capture methods, drones can provide useful data to a wide range of industries. This course focuses on the infrared and multispectral camera data capture.

NCUAS-CS001-01 / 1.4 CEU / cost: \$700

DATES	May 9- Aug 15	TIME	6:00-8:00pm
SESSIONS	7	INSTRUCTOR	ABJ Academy Instructor
DAY	TH	NOTES	Class dates: May 9, 23; Jun 6, 20; Jul 18; Aug 1, 15



UAS THERMOGRAPHY

Required: Certified Drone Pilots.

Be provided with a comprehensive introduction to UAS thermography. Complying with international (ISO) standards for thermography, it covers the fundamentals of infrared science and thermal physics, thermal camera design and operation, thermal infrared mapping and 3D modeling, and an introduction to interpreting thermal images.

During the course, you will learn thermography applications in various industries including infrastructure, power lines, construction, solar panel arrays and more. It concludes with a section giving you the practical knowledge necessary to perform live inspections of photovoltaic cell solar panels. The practical application of this course includes training based around data collection on solar and photovoltaic cells. This course will prepare you to conduct thermal inspections on this type of renewable energy generation equipment.

NCUAS-CS002-01 / 1.4 CEU / cost: \$700

DATES	May 10- Aug 30	TIME	6:00-8:00pm
SESSIONS	7	INSTRUCTOR	ABJ Academy Instructor
DAY	F	NOTES	Class dates: May 10; Jun 7, 21; Jul 19; Aug 2, 16, 30

UAS PHOTOGRAPHY

Required: Certified Drone Pilots.

This course is perfect for real estate agents, farmers, miners, law enforcement officers, hobbyists or others interested in learning the essentials of taking quality digital photographs from an Unmanned Aircraft System (UAS), including the basics of still digital photography and how it applies to the work you will perform as a drone pilot.

A comprehensive understanding of digital photography is imperative to be a successful UAS pilot. For a large majority of work that UAS pilots perform, the result is to capture some form of images or video with a camera. This course will cover and provide hands on experience with the equipment used in professional drone inspections.

NCUAS-CS003-01 / 1.4 CEU / cost: \$600

DATES	May 16- Aug 8	TIME	6:00-8:00pm
SESSIONS	7	INSTRUCTOR	ABJ Academy Instructor
DAY	TH	NOTES	Class dates: May 16, 30; Jun 13, 27; Jul 1, 25; Aug 8

UAS VIDEOGRAPHY

Required: Certified Drone Pilots.

This course is ideal for those t interested in upgrading their drone video skills to a professional level. You will learn to create a well-edited video, complete with captions and music, and presented in the correct digital format for the specific application. A comprehensive understanding of how to create stunning, professional videos to meet the needs of clients is essential to be a successful UAS pilot. This course will cover and provide hands on experience with the equipment used in professional drone inspections as well as teach you about post-data capture video editing.

NCUAS-CS004-01 / 1.4 CEU / cost: \$600

DATES	May 31- Aug 23	TIME	4:00-6:00pm
SESSIONS	7	INSTRUCTOR	ABJ Academy Instructor
DAY	F	NOTES	

All courses listed on this page include online, classroom, and hands-on drone flight training.

SUMMER YOUTH PROGRAMS

68



CAMP COLLEGE (AGES 6-16)

Art, music, science, journalism, swimming, computers, and more! Campers choose up to six “courses” for each four-week session to make this a truly customized summer experience. **Camp College begins June 24** and meets Monday through Friday from 8:30 a.m. to 4 p.m. Extended child care as well as one-week half- and full-day workshops are also available. For more information call (609) 570-3311 or visit www.mccc.edu/campcollege.

NEW FOR 2019

- Artist Passport
- Code Explorers
- Drones & Flying Physics
- Eureka! Laughing with Legends
- Ecoventure
- eSports Apprentice
- Wonderful Wizardly Art
- World of Design & more



Summer Camp Information Session
April 27, 12 - 2 p.m.

Conference Center
Mercer County Community College

www.mccc.edu/campcollege
(609)-570-3311

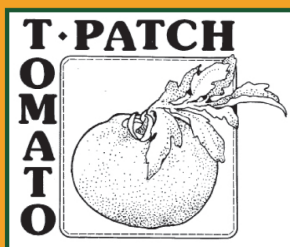
TOMATO PATCH WORKSHOPS (GRADES 4-12)

Theater - Dance - Video - Vocal Music - Visual Arts

Session I for grades 8-12 **begins June 24**

Session II for grades 4-7 **begins July 22**

Students select a major concentration in either theater, dance, music, or fine arts for two morning classes. After lunch, electives in other areas may include stage combat, make your own music video, children's theatre, computer art, improvisation, painting, drawing, jazz, musical theatre, vocal ensemble, comedy, and hip-hop. For more information call (609) 570-3566.



SPORTS CAMPS (AGES 6-14)

Mercer County Community College will once again offer its annual summer soccer, tennis, basketball, field hockey, speed & sports fitness, and volleyball / recreational sports camps **beginning June 17**. Experienced staff, highly successful college coaches and limited enrollment ensure maximum individualized instruction. For more information call (609) 570-3779.

MCCC
SPORTS
CAMP

Camp College Information Session!

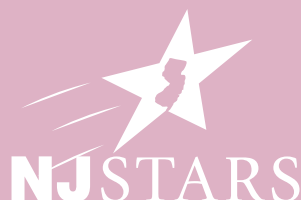
Saturday, April 27
from 12 to 2 p.m.
West Windsor Campus
Conference Center

- Meet the camp director
- Have all your questions answered
- Learn about new programs and activities for the upcoming summer
- Tour the facilities

Visit our website:
www.mccc.edu/campcollege



ATTEND MCCC TUITION-FREE



- Be identified in the top 15% of your high school class for either your junior or senior year.
- Achieve the required score on the college placement test to determine college readiness.
- Enroll in an associate degree program and sign up for at least 12 college credits.
- Complete the *Free Application for Federal Student Aid* (FAFSA), although NJ STARS eligibility is not based upon financial need.
- Your second year at Mercer is renewable if all academic criteria are met.

For more information call the MCCC Financial Aid office at (609) 570-3210 or e-mail finaid@mccc.edu

For general information call (609) 588-3594 or e-mail njstars@hesaa.org

*Subject to available state appropriations.
up to 18 credits per semester, excluding fees



New Jersey
Community College
Opportunity Grant

TO QUALIFY, YOU MUST...

- Have a total household adjusted gross income not exceeding \$45k.
- Not have a prior college degree.
- Complete a FAFSA (Free Application for Federal Student Aid) at www.fafsa.gov, including submission of all required documents.
- Enroll for at least 6 course credits (typically two classes) in a semester.
- Make satisfactory academic progress.

YOUR NEXT STEPS

- Apply for financial aid. We can help you complete the FAFSA form.
- Complete your MCCC admission application.
- Meet with your assigned Success Coach.

FOR MORE DETAILS / ASSISTANCE

- **Admissions:** (609) 570-3795 or email admiss@mccc.edu
- **Financial Aid:** finaid@mccc.edu
- **Success Coaching:** successcoach@mccc.edu

TRANSFER OPPORTUNITIES

Mercer's **transfer programs** make it easy for you to move on to other colleges and universities. Hundreds of Mercer graduates transfer successfully each year to many highly regarded bachelor's degree-granting institutions.

Our **dual admissions agreements** with The College of New Jersey, Delaware Valley University, Fairleigh Dickinson University, Georgian Court University, James Madison University, La Salle University, Montclair State University, New Jersey Institute of Technology, Rider University, Rowan University, Rutgers University, Stockton University, University of the Sciences, William Paterson University, and Wilmington University and our **transfer agreements** are ideal for students wishing to earn a bachelor's degree. These agreements enable Mercer students to predict how their course credits will transfer.

MCCC's **special partnerships** with Fairleigh Dickinson University, Felician University, Rutgers University, William Paterson University, and Wilmington University make it convenient for students to finish certain bachelor's or master's degrees on-site at Mercer.

For those who are undecided about transferring, the college maintains resources and offers appointments and workshops to students to allow them to explore options at other colleges and universities. Mercer is just the beginning!

For more information about the transfer opportunities at Mercer, call Transfer Services at (609) 570-3397, visit www.mccc.edu, or email transfer@mccc.edu.



ONE-STOP ENROLLMENT

At every step in the enrollment process, advisors are available to assist students with both academic and financial planning. The advisors provide program information and help students select the most suitable educational courses and services.

Monday through Thursday, 8:30 a.m. - 7 p.m. (**Summer** until 6 p.m.)

Friday, 8:30 a.m. - 5 p.m. (**Summer** until 4 p.m.)

	STUDENT CENTER, 2ND FLOOR West Windsor Campus	KC218 James Kerney Campus
Admissions:	(609) 570-3795	(609) 570-3139
Advisement:	(609) 570-3569	(609) 570-3139
Financial Aid:	(609) 570-3210	(609) 570-3178

E-mail: advisor@mccc.edu or admiss@mccc.edu



YOUR WORK EXPERIENCE MAY EQUAL CREDIT

For more information call Beth Knight at 609-570-3206 or email knighte@mccc.edu

ADVISEMENT

The Office of Advisement Services assists new students at the West Windsor (**570-3292** or advisor@mccc.edu) and James Kerney (**570-3139** or advisorjkc@mccc.edu) campuses with developing educational plans, course selection, and preparation for a progressive academic experience while at MCCC. A student with more than 12 credits should schedule an appointment with an advisor who is a faculty member in their chosen area of study.

STUDENT SUCCESS COACHES

Your coach will work individually with you during your journey at Mercer to ensure you are on the correct pathway to completion, to reach your destination!

570-3451 or successcoach@mccc.edu

CAREER SERVICES

The Career Center maintains a full library of career resources and provides information and assistance for choosing a major or a career, job searching and resume writing. The Center also coordinates employer job fairs.

570-3397 or careers@mccc.edu

SPECIAL NEEDS

Students with special needs may request reasonable accommodations for placement testing and coursework by providing appropriate documentation to the Office of Special Services (Library, room 217). Intended to provide academic support and opportunities for students with special needs, such accommodations must be requested each semester.

570-3525 or **3517**

VETERANS SERVICES

MCCC is approved for veterans education and training under the GI Bill and is a member of the Servicemembers Opportunity Colleges (SOC) network. This office provides assistance with education benefits for active duty servicemembers, members of the National Guard and U.S. Army Reserve, veterans, and their families.

570-3240 or vets@mccc.edu

SCHEDULE AND TUITION



71

MOST SUMMER CLASSES BEGIN IN MAY AND JULY

2019 Summer Key Dates & Deadlines

	Classes begin; start of \$35 Late Registration fee	Final day of course refund eligibility	RECESS	Withdrawal deadlines	Classes end (excluding final exams)	Grades available online at www.mccc.edu
Term U	5/20	5/21	5/27, 7/4	7/5	8/8	8/15
Term UA	5/20	5/21	5/27	6/14	6/26	7/2
Term UB	7/2	7/3	7/4	7/31	8/8	8/15

REGISTER EARLY!

Get your summer started. See page 73 to register NOW to get the classes you need at the times you want – and to avoid late fees.

It pays to register early! Questions?
Email registration@mccc.edu

PAYMENT AND REFUND POLICIES

Deadlines for refund eligibility and avoiding Late Registration fees: Please note the “Key Dates” specified at left.

A one-time \$35 Late Registration fee is charged beginning on the first day of each term.

Deadlines for course refund eligibility differ according to term length, as follows:

- 14-week terms: Full refunds are available for classes dropped within the *first seven days* of the associated term (NOT the *class* start date).
- Terms shorter than 14 weeks: Full refunds are available for classes dropped within the *first two days* of the associated term (NOT the *class* start date).

A course dropped anytime after refund eligibility for that course ends will be processed as a withdrawal. No refund of tuition or fees will be made to a student who is withdrawn from a course by an instructor due to non-attendance or who is dismissed from the college for cause.

Please be aware that dropped classes or withdrawals can cause adjustments to any financial aid awards, resulting in a balance being due to the college for tuition.

TUITION AND COLLEGE FEES*

Mercer County Community College reserves the right to change tuition or fees at any time. Figures below, accurate at time of publication, include a \$23.75 college fee and a \$24.50 technology fee applied per credit.

Total Number of credits/charge hours	Mercer resident or student with chargeback**	Non-Mercer resident without chargeback	Out-of-state or foreign student
1	\$182.50	\$233.00	\$327.50
2	\$365.00	\$466.00	\$655.00
3	\$547.50	\$699.00	\$982.50
4	\$730.00	\$932.00	\$1310.00
5	\$912.50	\$1165.00	\$1637.50
6	\$1095.00	\$1398.00	\$1965.00
7	\$1277.50	\$1631.00	\$2292.50
8	\$1460.00	\$1864.00	\$2620.00
9	\$1642.50	\$2097.00	\$2947.50
10	\$1825.00	\$2330.00	\$3275.00
11	\$2007.50	\$2563.00	\$3602.50
12	\$2190.00	\$2796.00	\$3930.00
13	\$2372.50	\$3029.00	\$4257.50
14	\$2555.00	\$3262.00	\$4585.00
15	\$2737.50	\$3495.00	\$4912.50

* The tuition and fees above do not include applicable special course fees and lab fees.

**Students who are residents of New Jersey counties other than Mercer may qualify for in-county rates if the courses they seek at MCCC are not available at their own community colleges.

PAYING FOR YOUR EDUCATION



72

Community colleges charge the lowest tuition and fees of all higher education institutions. Mercer County Community College receives significant support from Mercer County and the State of New Jersey, but courses are not free. Students are required to pay for a portion of their education. To determine the cost of a course, consider tuition and college fees, special course fees, books and supplies.

TUITION AND FEES

Tuition and college fees are calculated on a per-credit basis. The table on page 24 will help you determine how much you owe based upon the total number of credits you are taking and your residency. Besides regular tuition and college charges, some courses carry an additional fee.

BOOKS AND SUPPLIES

Students must purchase their own course materials. The Mercer Bookstore (visit online at www.mcccshop.com) guarantees the availability of these for any course offered at MCCC. Acceptable methods of payment include cash, credit card, and financial aid (checks not accepted). Most textbooks can also be rented; please see website for details.

PAYMENT OF COURSE COSTS

Tuition and fees are due by Thursday, April 18, 2019 for all Summer semester students who have registered by that date. **After that date, payment is due when you register.** You can pay by cash, check, money order, VISA, MasterCard, American Express or Discover. Payment can be made in person, by mail or at www.mccc.edu if you use a credit card. Questions about your bill should be directed to the Bursar's office at bursar@mccc.edu.

FINANCIAL AID

You will be considered for federal, state and MCCC financial aid if you complete the **Free Application for Federal Student Aid (FAFSA)** at www.fafsa.gov.

Our financial aid staff can answer your questions and may be able to help you complete the forms. However, processing may take up to 60 days, so apply as early as possible – even before completing an application for admission.

Help is available at the Financial Aid Office on the second floor of the Student Center at the West Windsor Campus (609- 570-3210) and the Student Services Office in room 218 at the James Kerney Campus (609- 570-3180). E-mail finaid@mccc.edu or visit our web page at www.mccc.edu and click on Financial Aid FATV.

UNEMPLOYED?

Tuition may be waived for unemployed persons during **Late Registration only**. Consult your local unemployment office for benefit details.

Students are responsible for paying any applicable fees and for covering expenses for textbooks and other class materials.

SENIOR CITIZENS

Mercer County residents who are 65 or older may enroll in courses without paying full tuition – but **paying all fees** – if seats are available in a class after paying students have registered. To take advantage of this opportunity, senior citizens must register in person at either the West Windsor or James Kerney campus and pay the applicable semester fees.

HOPE SCHOLARSHIP

You may be eligible for up to \$1500 in tax credits. Details at www.irs.ustreas.gov.

VET ASSISTANCE

MCCC is approved for veterans' training under various GI Bills. Information: (609) 570-3240.

TUITION PAYMENT PLAN

Break down your tuition balance into affordable monthly payments. There's no interest, payment options are flexible, setup fees are affordable, and it's easy to enroll.

Payment Methods

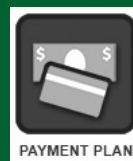
- Automatic bank payment (ACH)
- Credit or debit card

Cost to Participate

- \$50 enrollment fee
- \$30 fee if a payment is returned

Simple Steps to Enroll

- Log in to MyMercer student portal
- Click the Payment Plan icon
- Follow instructions



To review your agreement or make a change to your account, visit www.mypaymentplan.com/mercer. Be sure to have your confirmation e-mail – sent to you one business day after you submit your agreement – available before logging in.

www.MyCollegePaymentPlan.com/mercer • For assistance 24/7 call 800-609-8056.

CREDIT COURSE REGISTRATION



73

CONTINUING STUDENTS

- Examine your program requirements.
- Consult an academic advisor.

NEW TO MCCC

- Complete admissions application (available at www.mccc.edu/apply or call 609-570-3795).
- Submit college transcripts*

* or verification that course(s) will transfer to your college

VISITING STUDENTS FROM OTHER COLLEGES

- If you are a first-time visiting student at MCCC, complete the online Admissions Application at www.mccc.edu/apply. Returning visiting students proceed to the following step.
- E-mail the Admissions Office at admiss@mccc.edu with your name, date of birth, and the course number that you intend to register for. Admissions will complete your registration and provide you with your class schedule including the tuition amount and due date.

JOIN US FOR SUMMER AND WINTER SESSIONS

Mercer County Community College enrolls many students from other colleges and universities during MCCC's Summer and Winter sessions. While you're home, why not enroll in an affordable MCCC course to make up missed coursework, improve a grade, speed the completion of your degree, pursue an additional interest -- or meet people like yourself from schools far and near!

Most **Summer** classes, six weeks in duration, typically begin in late May and the first week in July. A limited selection of accelerated **Winter Session** classes begin late December (MercerOnline) and early January (on-campus).

We recommend that you confirm with your home college/university that they will accept the credits that you intend to obtain from Mercer County Community College.

After completing your course at MCCC, request an official transcript to be sent back to your college from MCCC.

ACCEPTED FORMS OF PAYMENT

(Payment Plan available – see page 25)

1. Cash



3. Check (include Student ID number)



ONLINE

www.mccc.edu/MyMercer

- View Courses
- Register
- Pay (VISA, MasterCard, Discover, or American Express)



IN-PERSON

WEST WINDSOR CAMPUS

Enrollment Services, Student Center - 2nd floor

When: Monday-Thursday, 8:30 a.m. to 7 p.m.; Friday, 8:30 a.m. to 5 p.m.
(**Summer** Monday-Thursday until 6 p.m., Fridays until 4 p.m.)

Payments can be made at the Bursar's Office from 9 a.m. to 5 p.m. daily (except weekends); Wednesdays until 7 p.m.

JAMES KERNEY CAMPUS

Enrollment Services, KC 218

When: Monday-Thursday, 8:30 a.m. to 7 p.m.; Friday, 8:30 a.m. to 5 p.m.
(**Summer** Monday-Thursday until 6 p.m., Fridays until 4 p.m.)

Payments can be made at the Bursar's Office from 10 a.m. to 6 p.m. on Monday and Thursday

REGISTER EARLY TO AVOID LATE FEES!

SEE PAGE 71 FOR KEY DATES.

PLEASE NOTE: Due to their popularity, some high-demand classes may already be filled. *Register early for improved chances of course availability and best class selection.*



MCCC FOUNDATION SCHOLARSHIPS

FOR INCOMING AND CONTINUING STUDENTS

*"Education is the most powerful weapon
which you can use to change the world."*

– Nelson Mandela

YOU MAY BE ELIGIBLE!

Scholarships are payments to support a student's education that do not need to be repaid. Mercer County Community College and the MCCC Foundation award over \$300,000 in scholarship funds annually to incoming and continuing students.

Each semester, the MCCC Foundation has a number of scholarships available to award in all program areas. Scholarship award amounts vary. Whether you are a new, continuing or graduating student, you may be eligible for one or more scholarship opportunities. *Some of our scholarships do not even require completion of the FAFSA!*

Application period **CLOSES**

**May 31 for 2019-2020
Academic Year Scholarships**

**PLEASE CONTACT US FOR MORE INFORMATION
OR ASSISTANCE WITH YOUR APPLICATION.**

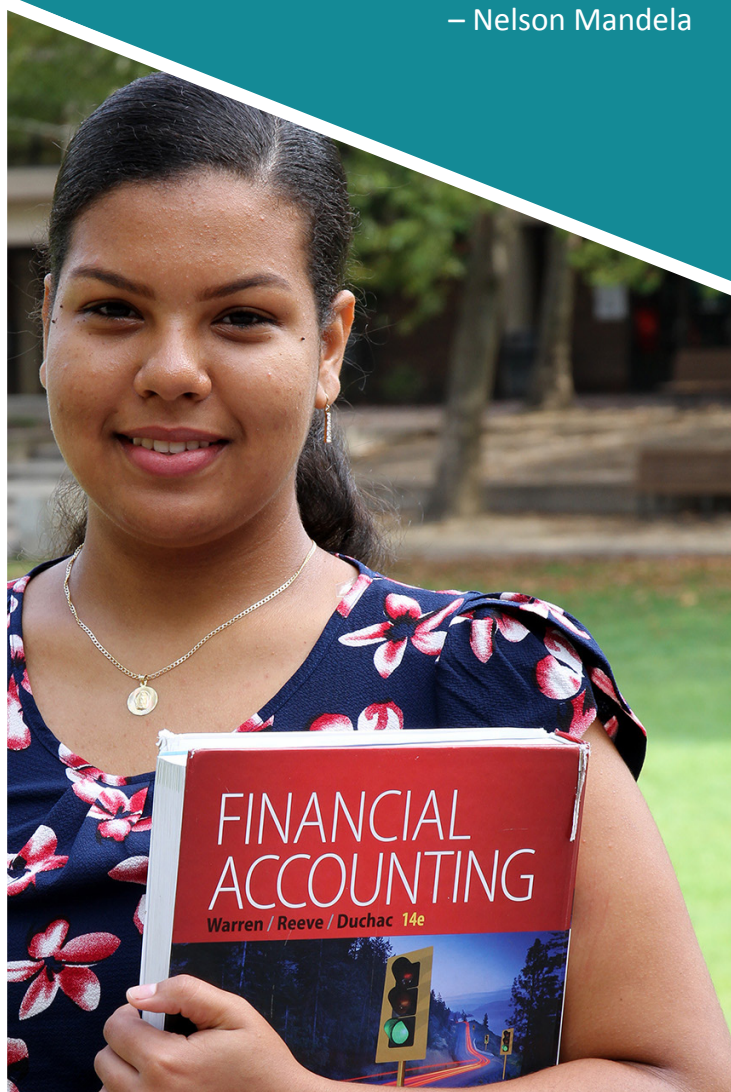
OFFICE OF COLLEGE ADVANCEMENT

Phone | 609.570.3519

Email | scholarships@mccc.edu

For More Information | www.mccc.edu/m-scholarships

To Apply | www.mccc.edu/apply4awards



***Missed this year's deadline? The new application
period will reopen in February 2020.***



Mercer County Community College does not discriminate on the basis of race, religion, color, age, sex, sexual orientation, military status, disability, national origin, gender identity or expression, or genetic information.

Courses offered conveniently in Trenton!

Join us at our James Kerney Campus for additional credit and noncredit courses offered at Mercer County Community College.

The James Kerney campus is located at:
102 North Broad Street
Trenton, New Jersey

The Career Training Institute (CTI) at the Kerney Campus

CTI at the James Kerney Campus in Trenton provides short-term training programs with an industry recognized credential for adults to learn new skills or improve existing skills to be able to enter and advance in the workplace.

CTI offers training for

- Administrative Professional
- Medical Office
- Computerized Accounting

REGISTRATION TAKES PLACE EVERY MONTH. Interested individuals should contact Ms. Peg Gould by phone at 609-570-3133 or email at gouldm@mccc.edu.

NONCREDIT COURSE REGISTRATION

76

REGISTRATION AND ENROLLMENT QUESTIONS

609.570.3311 or email ComEd@mccc.edu

Agency-sponsored registration, Uniform Construction Code tuition reimbursement, CEU/certificate questions and unemployment grant questions

THE CENTER FOR CONTINUING STUDIES

Jigna Rao, Director

609.570.3278

raoj@mccc.edu

MERCER INSTITUTE OF MANAGEMENT AND TECHNOLOGY TRAINING

Jennifer Kaklamanis, Account Executive

609.570.3279

kakalamaj@mccc.edu

CAMP COLLEGE AND YOUTH PROGRAMS

Rose Fiorello, Director

609.570.3267

fiorellr@mccc.edu

CONFERENCE CENTER

Courtney Edwards, Events Manager

609.570.3237

edwardc@mccc.edu

DIVISION OF LIFELONG LEARNING

Leah Pontani, Dean

609.570.3656

pontanil@mccc.edu

5 ways to register!
(Now Open)



Online

www.mccc.edu/mymercer
Forms available online



Download & Mail
1200 Old Trenton Road
PO BOX 17202
Trenton, NJ 08690



Fax
609.570.3883



Phone
609.570.3311



In Person
Conference Center
1200 Old Trenton Road
West Windsor Campus

Have questions?

Call **609.570.3311**
Email **ComEd@mccc.edu**



PARKING, DIRECTIONS, AND SECURITY

West Windsor: Ample parking is provided and all lots are well lit at night. If your course is assigned a classroom in the Conference Center, you may park in the lot adjacent to the building. If your course is assigned to a classroom in another building on campus, please park in the East or West student lots. Driving directions and a map of campus is available online at www.mccc.edu under "About MCCC"

JKC Trenton: To access parking, all students must obtain a Mercer ID card and register their cars with the JKC Campus Safety Office. Free parking options can be found on Academy Street in Lot #B (next to the Trenton City Library) and Lot #C (next to the YWCA). Additional parking options are available for a nominal fee. More information on the James Kerney Campus is available online at www.mccc.edu under "About MCCC."

Students with mobility issues and needing individual assistance and parking accommodations should contact the Office of Inclusion, Transition and Accessibility by calling 609.570.3525 or Security by calling 609.570.3503 prior to the start of the course.

EMERGENCY TELEPHONE NUMBERS

- Security, General calls (West Windsor Campus): dial 609.570.3503.
- Security, Emergency Only (West Windsor Campus): dial 609.570.3200
- Security, General and Emergency calls (Trenton Campus): dial 609.570.3175
- Emergency Police, Fire and Ambulance: dial 911

REGISTRATION

Registrations can be confirmed by calling 609.570.3311 or emailing ComEd@mccc.edu.

- Telephone/Mail/Fax: After you register, you will receive your Student Schedule and receipt via email.
- Online: When you complete the online registration process, you will be able to print out a Student Schedule, which serves as your paid receipt and confirmation of your class. Please be sure to check your Spam or Junk folders as some browsers screen the confirmations into these folders.

AGE & REFUND POLICY

Unless otherwise specified, all Continuing Studies students must be 18 years of age or older.

Our refund policy: If it is 10 or more days before the beginning of a class, you will receive 100% refund. If it is less than 10 days before the class start date, no refunds will be provided. Credit card payments will be refunded to the credit card; cash and check payments will be refunded via a check from MCCC made out to the student, unless employer sponsored.

EARLY REGISTRATION & CLASS CANCELLATIONS

Many courses fill quickly and some do have size limitations. In addition, courses do cancel if enrollment is not sufficient. Your registration may be the one that makes the class carry so please take advantage of early registration.

The college reserves the right to cancel a course when registration is less than the minimum required. All tuition and fees are refunded in full when the course is cancelled by the college. Notice of cancellation will be given by phone and email. When you register, please provide the best phone number and email to reach you during the day.

METHOD OF PAYMENT

Tuition and fees must be paid in full upon registration.

- Checks and money orders may be used for payment either in person or by mail.
- Cash is accepted for in-person registration only. Please do not mail cash.

There will be a \$20 administrative fee charged for the first returned check and \$35 charged for any subsequent returned checks.

VISA, MasterCard, American Express, and Discover are accepted for payment by phone, fax, mail, or in-person.

SUPPLIES/MATERIALS/BOOKS

Course descriptions include required materials and book information. Required texts are available for purchase through the MCCC Bookstore (www.mccc.bkstr.com). Questions regarding Bookstore policy and procedure can be directed to 609.570.3416. Bookstore hours are subject to change, please visit the website to confirm hours.

West Windsor Bookstore Hours

Monday-Thursday: 8:30am-7pm
Friday: 8:30am-5pm

Summer Hours:

Monday: 10am-6pm
Tuesday-Thursday: 10am-3pm
Friday: 10am-1pm

JKC-Trenton Bookstore Hours

Monday: 9am to 4:30pm
Thursday: 9am to 6:30pm
Closed Tuesday, Wednesday, Friday - Sunday

INCLEMENT WEATHER / EMERGENCY CLOSINGS

When classes are cancelled due to inclement weather or other reasons, please check the MCCC website (www.mccc.edu), social media channels, WWFM 89.1, or cable channels 80 (on Cablevision), 26 (on Comcast), or 20 (on Verizon FiOS) for more information.

PROFESSIONAL DEVELOPMENT

The Center for Continuing Studies at Mercer County Community College is a registered provider of professional development with the New Jersey State Department of Education. Our provider number is 4285. In addition, Center for Continuing Studies at Mercer County Community College is registered with the New Jersey State Board of Accountancy for Continuing Professional Education (CPE) credits for licensed Certified Public Accountants and Public Accounts (certification #20 CE 00011900).

As indicated within the appropriate course descriptions, some of MCCC's noncredit professional development courses award CEUs (Continuing Education Units), CPEs (Continuing Professional Education for Certified Public Accountants), CECH's (Continuing Education Contact Hours), and/or PDU's (Professional Development Units) to the student upon successful completion and a passing grade for the course. Successful completion means the student has mastered the material and has attended at least 80% of the scheduled class time. A passing grade is Satisfactory (S).

EMPLOYER SPONSORED REGISTRATIONS

Employers who are interested in sponsoring their employees for Continuing Studies classes should submit the Employer Sponsor Information Form and return it with payment to the Center for Continuing Studies. Forms and payment can also be submitted electronically by visiting the website (www.mccc.edu/ccs) and filling out the Employer Sponsor form, submitting it with a credit card payment. Questions regarding this process can be directed to 609.570.3311 or ComEd@mccc.edu.

SENIOR CITIZEN POLICY

Mercer County residents who are age 65 or over are eligible to apply a 20% discount to some noncredit courses, provided all course prerequisites are met. Seniors need to register in person and present proof of birth date and current address in order to qualify. Contact CCS for more information at ComEd@mccc.edu or 609.570.3311

ADDITIONAL INFORMATION AVAILABLE ONLINE

For a complete list of all the policies and general information for the Center of Continuing Studies, please visit our website at www.mccc.edu/ccs. Additional information available online include How to Find your Room Assignment, Tuition and Fees, Financial Assistance, Grades, MCCC Library, Affirmative Action and Compliance Statement, Cafeteria & Vending Machines, Smoking Policy, Cell Phone Usage, Student ID cards, Certification Completion, and Code of Conduct.

LOOKING FOR A PLACE TO HOST YOUR NEXT BUSINESS MEETING OR CELEBRATION?



Imagine a place where space, service, technology, and training all come together to create the perfect experience.

The Conference Center at Mercer is surrounded by 292 acres of woodland on the Mercer County Community College campus. Inside the Center is 38,000 square feet of media-rich, high-tech space that provides an ideal environment where you can meet, learn, and celebrate.

Call today to learn about our Daily Meeting Packages or schedule a tour to view our facility.

1200 Old Trenton Road | West Windsor, NJ 08550
609.570.3237 | ccinfo@mccc.edu



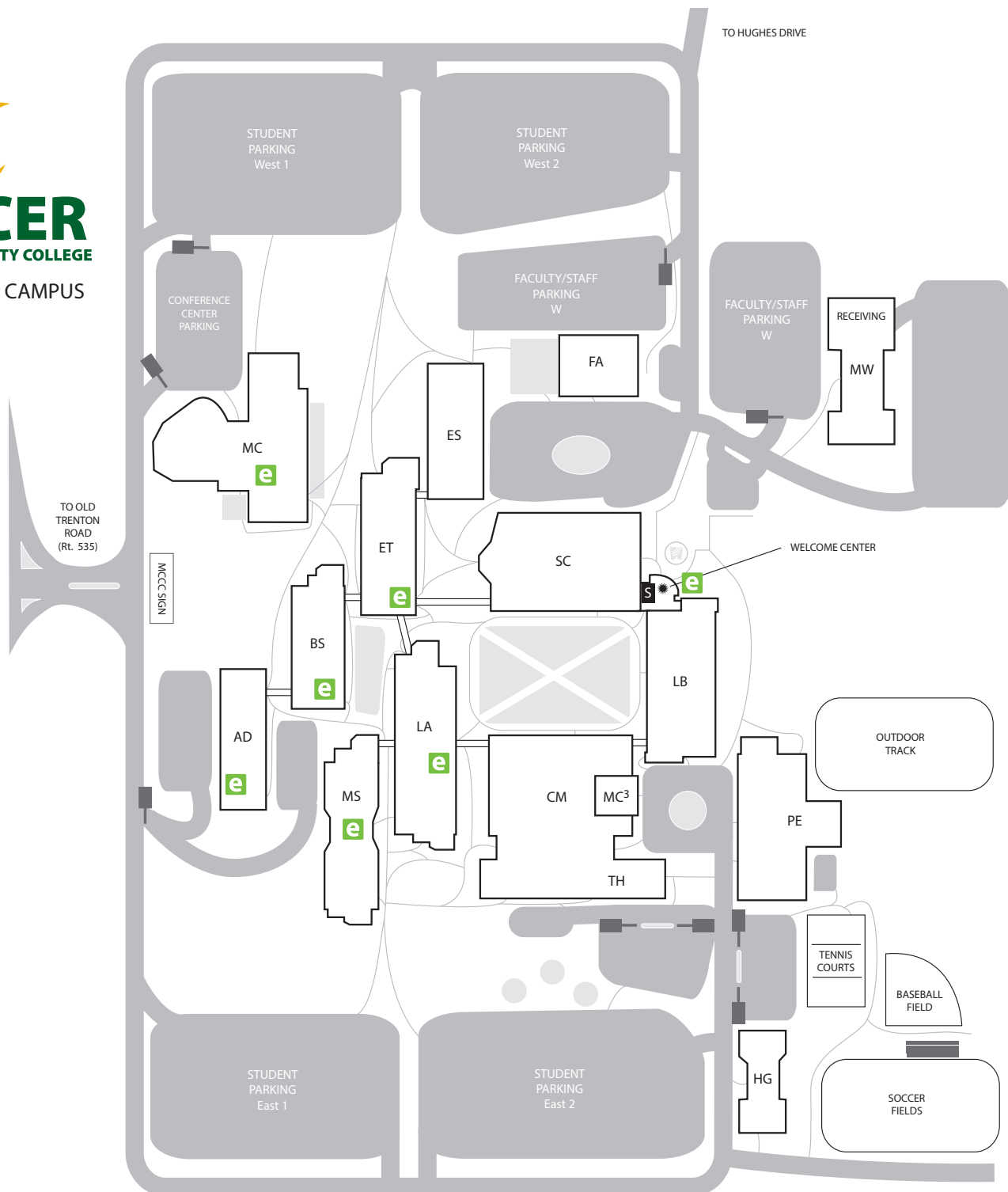
THE CONFERENCE CENTER
AT MERCER
Corporate Meetings & Events

CAMPUS MAP

79



WEST WINDSOR CAMPUS



KEY

ELEVATOR

YOU ARE HERE!

SECURED GATE

BUILDING OR STRUCTURE

ROAD

WALKWAY



Welcome Center

AD Richard K. Greenfield Administration Building

BS Business

CM Communications Center

ES Engineering Systems

ET Engineering & Technology

FA Fine Arts

HG Horticulture Greenhouse

LA Liberal Arts

LB Library

MC Conference Center

MC³ Studio Theatre

MS Science & Health Professions

MW Maintenance

PE Physical Education

Security

SC Student Center

TH Kelsey Theatre



**YOU MAY BE
ELIGIBLE FOR**

**FREE
TUITION**

AT MCCC

To Qualify, You Must...

- Have a total household adjusted gross income not exceeding \$45,000.
- Not have a prior college degree.
- Complete a FAFSA (Free Application for Federal Student Aid) at www.fafsa.gov, including submission of all required documents.
- Enroll for at least 6 course credits (typically two classes) in a semester.
- Make satisfactory academic progress.

For More Details/Assistance

Admissions:

(609) 570-3795 or email admiss@mccc.edu

Financial Aid:

finaid@mccc.edu

Success Coaching:

successcoach@mccc.edu

Funded by:

