



# FINANCIAL AID APPEAL ACADEMIC PLAN

### Student Information Print clearly

Name \_\_\_\_\_ ID \_\_\_\_\_

Program of Study \_\_\_\_\_ Term Credits: \_\_\_\_\_

Advisor \_\_\_\_\_ Date \_\_\_\_\_

Appeal Reason
<input type="checkbox"/> Cumulative GPA below minimum
<input type="checkbox"/> Did not complete 67% of courses attempted
<input type="checkbox"/> 150% beyond published time frame

### MY GOALS (To be completed by student appealing)

My academic goal:

- Associate Degree
- Bachelor's Degree
- Certificate
- Continuing Education
- Specific Courses
- Transfer

Intended Transfer School \_\_\_\_\_ Intended Major \_\_\_\_\_

**Certainty of my goal:** (1=Low, 5=High)    1    2    3    4    5

**I am:** (check all that apply)

- Head of Household
- Working Part-time
- Working Full-time

**My concerns about my ability to improve my GPA or completion rate are:** (check all that apply)

- Child Care
- Financial
- Medical/Disability
- Transportation
- Work Demands
- Other Concerns

## STUDENT REQUIREMENTS

- Every student who seeks an appeal of the termination of *financial aid eligibility must meet with an academic advisor* to develop an **ACADEMIC PLAN FOR SAP IMPROVEMENT (APSI)**
- Your Financial Aid Award will not be posted until the APSI is submitted to the Financial Aid Office.
- If you do not meet the requirements of the plan, your SAP appeal and your financial aid will be cancelled. The Financial Aid office will monitor your courses/grades/completion each semester while you are under the terms of the plan.
- Your **ACADEMIC PLAN FOR SAP IMPROVEMENT (APSI)** may be for more than one semester. You must adhere to it each and every semester. Any deviation will make this plan void.
- Be sure to meet with your advisor if you do not feel that you can meet the terms of the plan.

*Credits earned for Developmental Studies courses are not college level credit (see catalog), therefore they do not count in the GPA calculation for Financial Aid Satisfactory Academic Progress (SAP).*



**My Statement of Understanding**

I plan to graduate in \_\_\_\_\_

- I have met with my academic advisor and agree to the Academic Plan.
- I have read and understand the requirements to stay in good standing for financial aid (Satisfactory Academic Progress) and agree to the following plan:
  - **I must maintain continuous enrollment in courses at MCCC**
  - **I must complete all courses with no failures “F”, withdrawals "W”, incomplete "I" or no credit “NC” grades of any kind and earn a term GPA of 2.00.**
  - **I must earn 100% of all hours that I attempt every semester I am enrolled in classes at MCCC**
  - **At the end of semester I cannot have cumulatively attempted more than 150% of the hours required to complete my declared current primary degree program as of the end of that semester.**
- I understand that this Academic Plan for SAP Improvement is a Contract between MCCC and me.
- I understand that the Academic Plan for SAP Improvement will not exceed three semesters.
- I understand that I must follow the academic plan exactly as stated in this appeal packet in order to remain eligible for financial aid. I understand that the Office of Financial Aid will be monitoring my progress and this plan is void at any point that I do not comply with the plan.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**Advisor’s/Counselor’s information:** Encourage the student to be realistic when planning as they will be expected to meet the enrollment goals set for every academic term. Although not required, most students should not be allowed to enroll full-time during the first two academic terms of their appeal.

\_\_\_\_\_  
\_\_\_\_\_  
By signing below, you are certifying that the student’s Academic Plan is realistic and you are recommending that the Financial Aid Committee consider this plan.

\_\_\_\_\_  
**Academic Advisor’s/Counselor’s Signature    Academic Advisor’s/Counselor’s Name (please print)    Date**

FINANCIAL AID OFFICE USE ONLY		
Committee Member	Recommendation	Date of review
_____	Approved    Denied	_____
_____	Approved    Denied	_____

- Admissions 609-570-3795/3139 SC 253/KC218   
  Advisement Center 609-570-3569/3292 SC 250 /KC218  
 Career & Transfer 609-570-3397 SC 201   
  PASS, Retention Services 609-570-3423 SC 229   
  VA Assistance 609-570-3240 SC 220  
 Tutoring 609-570-3422/3151 LB 218/KC 311   
  Counseling 609-570-3354 SC 239   
  Special Services 609-570-3422 LB 216